

UCC-10595  
31/5/17

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**

The Executive Council in its meetings held on 26.11.2016, 11.03.2017, 31.03.2017, 13.04.2017 and 15.05.2017 has approved the amendments/modifications to various Ordinances and Rules & Regulations as per Annexure-I and II, respectively. These amendments/modifications are being sent for keeping the record up-to-date.


  
REGISTRAR

Endst.No.AC-IV/CS/17/ 12450 - 12549 Dated: 29/5/17

A copy of the above is forwarded to the following for information and necessary action:

1. The Secretary to Governor-Chancellor, Haryana Raj Bhavan, Chandigarh.
2. The Director General, Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula.
3. The Registrar, Kurukshetra University, Kurukshetra.
4. The Controller of Examinations, M.D.University, Rohtak.
5. University Librarian, Vivekananda Library, M.D.University, Rohtak.
6. The Dean, Students' Welfare, M.D.University, Rohtak.
7. All the Heads of the University Teaching Departments, M.D.University, Rohtak.
8. The Chief Warden (Boys), M.D.University, Rohtak.
9. The Chief Warden (Girls), M.D.University, Rohtak.
10. All the Branch Officers, M.D.University, Rohtak.
11. The Joint Director (Audit), M.D.University, Rohtak.
- ✓ 12. The Director, University Computer Centre, M.D.University, Rohtak. He is requested to **kindly upload the same on the University website.**
13. OSD to Vice-Chancellor, M.D.University, Rohtak.
14. OSD to Registrar, M.D.University, Rohtak.
15. Superintendent (Acad.-II), M.D.University, Rohtak.
16. AC-VI set, Academic Branch, M.D.University, Rohtak.

  
25.5.17  
Officer on Special Duty (Academic)  
for REGISTRAR *ae*

  
31.5.17.

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**MAHARSHI DAYANAND UNIVERSITY ROHTAK  
\*ORDINANCES\***

Criteria for the selection to the post of Assistant Professor (Appendix C/1 pages 1-2) to make it more transparent in ensuring best possible selections.

**NOTE: i) If Ph.D. is essential/minimum eligibility condition then the marks shall not be allowed;**

**ii) The marks for gold medal be awarded to the applicant who gets first class first in the first attempt in the respective UG/PG examination of the university.**

[E.C. Reso. No. 08 of 26.11.2016]

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Establishment of Deen Dayal Upadhyaya Centre of Excellence for Rural Development at M.D.University, Rohtak

[E.C. Reso. No. 28 of 26.11.2016]

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Amendments in Section-A (University Teaching Departments) and Section-B (Affiliated Colleges, Arts, Science & Commerce) of the Ordinance relating to tuition fee and hostel fee etc. in view of Govt. Letter No.3/18/2008-Sch-(2) dated 23.12.2016:

<b>Original</b>	<b>Amended</b>
At the time of admission, fee/fund like enrolment, registration, tuition fee, sports, Union, Library, Magazine, Medical, Examination fee and other funds may not be charged from the SC students whose parents annual income is not more than <b>Rs.2.5 lacs</b> . The claim on account of such fee may be submitted to the Higher Education Commissioner, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated Colleges shall however pay all the	At the time of admission, fee/fund like enrolment, registration, tuition fee, sports, Union, Library, Magazine, Medical, Examination fee and other funds may not be charged from the SC students whose parents annual income is not more than <b>Rs.2.5 lacs</b> . The claim on account of such fee may be submitted to the Higher Education Commissioner, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated Colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These

<p>University dues at the time of submitting the registration return/examination form as usual. <b>Provided that the Self Financing Colleges/Self Financing Institutions run by the University are not bound to follow the above instructions. Provided further that the aided affiliated Institutions/University Teaching Departments running courses on self financing basis are bound to follow the same. Instructions received from the State Government from time to time on this issue shall be followed.</b></p>	<p>instructions shall also be applicable to all Colleges/UTDs where Courses under S.F.S. are being run. <b>Instructions received from the State Government from time to time on this issue shall be followed.</b></p>
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**NOTE: The above provision in case of Ph.D. Programme be applicable from the next academic session.**

**[E.C. Reso. No. 13 of 11.03.2017]**

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Starting of University Portal live/opened for affiliated College(s) to upload their all types of data relating to infrastructural facilities, other support system and teaching/non-teaching staff etc. in view of the recommendations of the committee meeting held on 19.1.2017 (**Appendix C/2 page 3**) and on the basis of agreement with the Service Provider (**Appendix C/3 pages 4-9**).

**[E.C. Reso. No. 15 of 11.03.2017]**

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Remittance of payment to all the affiliated Colleges on account of use of infrastructure and stationary for downloading Confidential lists, Admit Cards etc., for Regular/Re-appear students as well as of DDE/B.Ed. Courses etc., as per the following rates:

1. For all the Term Exams. of UG/PG/Engg. Regular/Re-Appear, w.e.f. Nov./ Dec. 2016, a payment of Rs. 3/- (three only) per student shall be made by the University to the colleges concerned for use of stationary for downloading the confidential lists, admit cards etc. from University portal and such payment shall be remitted to the college's account under the head "Exams fund/E-Services".
2. For all other exams such as DDE/B.Ed. (other than Term Exams.), the payment shall be made to the concerned Principals on account of



downloading the confidential list/use of building/electricity/furniture charges as per the following slab of students strength, which would also be effective from the exam. session Nov./Dec. 2016 onwards:

- |                                      |   |             |
|--------------------------------------|---|-------------|
| a. Upto 300 students                 | : | Rs. 5000/-. |
| b. From 301 to 400 students          | : | Rs. 6000/-  |
| c. From 401 to 500 students          | : | Rs.7000/-   |
| d. From 501 to 600 students and more | : | Rs.8000/-   |

3. For functioning as Nodal Centre/Evaluation Centre, the payment on account of use of building, electricity, furniture etc. shall be made by the University in favour of respective College Principals under the head 'Exams Fund' w.e.f. Nov./Dec. 2016 exams., as per the following rates:

- |                            |   |                                 |
|----------------------------|---|---------------------------------|
| (i) For Nodal Centre       | : | Rs. 2000/- for each Term Exams. |
| (ii) For Evaluation Centre | : | Rs. 2000/- for each Term Exams. |

(The bills on this account shall be submitted by the Principal concerned, dully verified in all respects and supported by required document such as students strength etc., justifying the payments).

[E.C. Reso. No. 16 of 11.03.2017]

Amendment in Clause-11 of the Common Ordinance for 3-Year Courses, (Appendix C/4 page 10).

[E.C. Reso. No. 17 of 11.03.2017]

Amendment in Clause-5 of the Ordinance for the Award of University Research Scholarship on the basis of new Ph.D. Ordinance:

Original	Amended
<p><b>Clause-5</b> The scholarship will be awarded on merit to be determined as follows:</p> <p>a) Entrance Test will be of 100 multiple choice questions and a candidate must atleast secure 50% marks to qualify the same (45% for SC/ST candidates). The entrance test will carry weightage of 30% marks in overall merit.</p> <p>b) 30% marks of the percentage of marks in the Master Degree examination.</p>	<p><b>Clause-5</b> The scholarship will be awarded on merit to be determined as follows:</p> <p>a) 30% marks of the percentage of marks in the Master's degree examination.</p> <p>b) 10% marks of the percentage of marks in the Bachelor's degree examination.</p> <p>c) 30% marks in the entrance test.</p> <p>OR</p> <p>Weightage of 20 marks to those candidates who have qualified for JRF.</p> <p>OR</p> <p>Weightage of 15 marks to those candidates who have passed</p>

<p>c) 10% marks of the percentage in the Bachelor Degree examination.</p> <p>d) Weightage of 10 marks shall be given to NET/SLET passed candidates.</p> <p>e) Two marks for each Research Publication in refereed journal shall be given to the aspirant as weightage for calculation of merit for the University Research Scholarship subject to a maximum of 10 marks.</p> <p>f) Interview – 15 marks.</p>	<p>NET/GATE/GPAT/SLET (Haryana State Only)/M.Phil/Pre-Ph.D. examination of M.D. University, Rohtak.</p> <p>OR</p> <p>Weightage of 2 marks for each cumulative year of teaching experience as full time Assistant Professor in University/College after becoming eligible for the same subject to maximum of 15 Marks.</p> <p>d) Weightage of 5 marks to the candidates who have passed Master's examination/M.Phil examination from Maharshi Dayanand University, Rohtak.</p> <p>e) Weightage of 3 marks for each cumulative year (maximum weightage of 6 marks) to the Project Fellows working in various projects funded by the UGC and other Government agencies and the University teachers working on regular basis.</p> <p>f) 10 marks for Interview.</p>
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[E.C. Reso. No. 18 of 11.03.2017]

Change of name of Government College for Women, Rohtak to that of Government Post Graduate College for Women, Rohtak in view of State Govt. letter conveyed through Department of Higher Education, Haryana vide Memo No. 7/1-2016 CI (3) dated 28.09.2016 (**Appendix C/5 page 11**).

[E.C. Reso. No. 20 of 11.03.2017]

Ordinance of M.Phil and Ph.D. Programmes (**Appendix C/6 pages 12-44**) and the following Clause-8.5(3) be added in the Ordinance of Ph.D. Programme as recommended by the Committee (**Appendix C/7 pages 45-46**):

"The candidates applying for admission to Ph.D. Programme in UIET shall be awarded Ph.D. degree in the concerned subject under the Faculty of Engineering and Technology on successful completion of their programme. However, Ph.D. degree pursued in UIET in the subjects of Chemistry, Mathematics, Physics and Environment Sciences shall be awarded in Applied Sciences (concerned subject) under the Faculty of Engineering and Technology."

[E.C. Reso. No. 29 of 11.03.2017]



<b>Registrar</b>			<b>1. Dress Code for Males:-</b> Full Sleeves White shirt with White Pants and Black Belt <b>OR</b> White Kurta with White Pajama/Dhoti <b>OR</b> White Safari Suit The Colour of footwear is Black with white socks.
XX	XX	XX	
<b>Members</b>			
XX	XX	XX	
<b>Deputy and Assistant Registrar (Non-Graduate)</b>			
XX	XX	XX	
<b>For Bachelor's Degree</b>			
XX	XX	XX	
<b>For Master's Degree</b>			
XX	XX	XX	
<b>For Doctors' Degree</b>			
XX	XX	XX	
XX	XX	XX	
<b>Size:</b> XX	XX	XX	

[E.C. Reso. No. 02 of 13.04.2017]

Revision/prescription of fees of existing/new Courses being run under SFS in the University Teaching Departments and University Institute of Law and Management Studies, Gurugram and also Fee for Foreign students for the courses being run in the affiliated colleges w.e.f. session 2017-18 (Appendix C/10 pages 62-65).

[E.C. Reso. No. 13 of 15.05.2017]

*Handwritten signature*  
25.5.2017

Officer on Special Duty (Academic)  
for REGISTRAR

*Handwritten signature*

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**  
**\*RULES & REGULATIONS\***

Addition of Holy Heart Advanced Cardiac Care and Research Centre, Rohtak in the empanelled list for the treatment of M.D.University employees w.e.f. 05.12.2016, as per the list of packages alongwith Room Tariff as approved by the Haryana Government (**Appendix C/11 page 66**).

[E.C.Reso. No.1 of 26.11.2016]

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Revision of conveyance allowance to be paid to the Chief Warden/ Wardens from Rs.500/- per month to Rs.1000/- per month, for those who are residing outside the campus, in lieu of rent free accommodation otherwise given to Wardens/Chief Warden.

[E.C. Reso. No. 07 of 26.11.2016]

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Insertion of following provision in Clause-16 of Leave Regulations contained in Chapter-23 of University Calendar Vol.-III in terms of the instructions issued by Chief Secretary to Government Haryana vide No. 12/10/1987-4GSII dated 05.10.2016 (**Appendix C/12 pages 67-68**):

16. **Earned Leave**

- |          |     |     |
|----------|-----|-----|
| a) XXX   | XXX | XXX |
| i) XXX   | XXX | XXX |
| i i) XXX | XXX | XXX |

However, in the case of Ex-Servicemen, the period of Military Service shall be counted towards civil service for grant of Earned Leave.

[E.C. Reso. No.11 of 26.11.2016]

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Model Service Rules and Leave Rules for the Employees serving in the S.F.S. Institutes affiliated to this University (**Appendix C/13 page 69**).

[E.C. Reso. No. 40 of 11.03.2017]

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Revision of norms for issuance of furniture and other items to various categories of teaching and non-teaching employees of the University (**Appendix C/14 pages 70-71**).

[E.C. Reso. No. 5 of 15.05.2017]

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↓  
25.5.17  
Officer on Special Duty (Academic)  
for REGISTRAR



## SELECTION CRITERIA FOR THE POST OF ASSISTANT PROFESSOR(S)

Sr. No.		Max. Marks
	<b>TOTAL MARKS</b>	100
<b>A.</b>	<b>ACADEMIC RECORD AND EXPERIENCE</b>	<b>43(Max.)</b>
1.	<b>ACADEMIC RECORD</b> (M.A/M.Sc./M.Com/MBA/MCA/M.Tech)	--
	• Upto 75% marks,(0.5 mark for each additional completed percentage beyond eligibility )	07(Max.)
	• Above 75%marks(01mark for each additional completed %)	05(Max.)
2.	<b>GOOD ACADEMIC RECORD</b>	09(Max.)
	• Throughout 1 <sup>st</sup> Division in all Exams. (i.e. Matric/10+2, Graduation, Post Graduation) (3 marks for each First Division)	09
	• 1 <sup>st</sup> Division in 2 Examinations	06
	• 1 <sup>st</sup> Division in 1 Examination	03
3.	<b>GOLD MEDAL OBTAINED</b>	04(Max.)
	• At UG Level	04
	• At PG Level (Only for qualifying subject)	04
4.	<b>WEIGHTAGE FOR ADDITIONAL/HIGHER QUALIFICATIONS</b>	08(Max.)
	• JRF	02
	• M.Phil(completed)	04
	• Ph. D. (Thesis submitted)	04
	• Ph.D (Awarded)	07
5.	<b>TEACHING/POST DOCTORAL RESEARCH EXPERIENCE</b>	10(Max.)
	• PG level/UG level teaching experience (for each academic session subject to a minimum of 150 days) without availing any scholarship/fellowship from any funding agency.	01 Mark
	• Post Doctoral Experience(minimum of one year)	02(for each year)
<b>B.</b>	<b>RESEARCH PERFORMANCE</b>	<b>32(Max.)</b>
1.	<b>*RESEARCH PAPER(S)/BOOKS PUBLISHED</b>	<b>14 (Max.)</b>
(i)	Research paper(s) in refereed/peer reviewed Journal(s) indexed in International Databases	02 marks for each publication
(ii)	Research paper(s) in refereed/peer reviewed Journal(s) with ISSN number	1 mark for each publication
(iii)	Book(s) on the subject(text or reference) published with ISBN number	03 marks per book subject to max. 05 marks
(iv)	Chapter(s) in books with ISBN number	01 mark for each chapter
2.	<b>RESEARCH PAPER(S) PRESENTED</b>	<b>05(Max.)</b>
(i)	International Seminar/Conference/Symposium	01 mark each
(ii)	National Seminar/Conference/Symposium	0.5 mark each
3	<b>PATENT(S)</b>	<b>03 (Max.)</b>
(i)	International	02 per patent
(ii)	National	01 per patent

Shun  
31.10.2016

Shun

31.10.16

Shun  
31/10/16

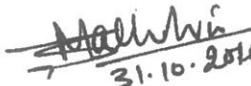
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31.10.2016


31.10.2016


4.	<b>QUALITY OF PUBLICATIONS</b>	<b>10</b>
(i)	Impact Factor(IF) of Publications (Thomson Reuter only)	50% of Total Impact Factor
(ii)	H-Index (Google Scholar /Scopus/Research Gate)	50% of Total H-Index
C.	<b>INTERVIEW &amp; PRESENTATION</b>	<b>25(Max.)</b>
(i)	Presentation on the Topic of the Subject	07
(ii)	Interview	18
<b>GRAND TOTAL</b>		<b>100</b>

**Notes:**

- Short Listing of Candidates:** The number of candidates to be called for Interview shall be 20 for single vacancy and 10 for each additional vacant post (category wise). The candidate(s) shall be called for interview in order of their ranks in the list prepared by the Screening Committee on the basis of marks secured by the candidates out of the total of 75 marks mentioned in aforesaid Selection Criteria (Marks obtained in above mentioned criteria excluding marks of presentation and interview).
- \*Criteria for Calculation of Marks for Joint Publication(s)(Research Papers/Books):** Of the total score for the relevant category of publication by the concerned applicant the First/Principal author/ Corresponding author would share 60% of the total points and remaining 40% would be shared equally by the other authors. For example, if the total score for a publication is 02(say), then the first/principal author/corresponding author would get 1.2 marks each and the other authors would get 0.8 marks each (as per UGC guidelines). However, the marks for research paper(s) (published/accepted) and books (only published) will be considered only if the candidate has submitted authentic proof for the same up to the last day of the receipt of the applications.
- Teaching skill and subject knowledge shall be assessed by the Selection Committee during Presentation and Interview.

  
31.10.2016  
(SUNITA MALHOTRA)

  
(NINA SINGH)  
31.10.2016

  
31/10/16  
(NARENDER KUMAR GARG)

  
(AJAY K. RAJAN)

  
(VINOD KUMAR SHARMA)

  
31.10.2016  
(SURESH CHANDER MALIK)

  
31.10.16  
(RAHUL RISHI)



**MAHARISHI DAYANAND UNIVERSITY, ROHTAK**

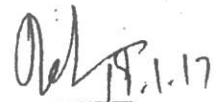
**PROCEEDINGS OF THE MEETING OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR FOR FINAL DEMONSTRATION OF THE COLLEGE PORTAL BY THE SERVICE PROVIDER HELD ON 19.01.2017 AT 12.00 NOON IN THE COMMITTEE ROOM ADJACENT TO THE OFFICE OF VICE-CHANCELLOR. THE VICE-CHANCELLOR PRESIDED OVER THE MEETING.**


The following were present:


1. Dean, Colleges Development Council, MDU, Rohtak
2. Director, U.I.E.T., M.D. University, Rohtak
3. Director, University Computer Centre, MDU, Rohtak
4. Dr. Satish Malik, Librarian, M.D. University, Rohtak
5. Principal, AIJHM College, Rohtak
6. Principal, Govt. College, Bhiwani
7. Principal, Hindu Girls College, Sonapat
8. Nominee of Principal, Gaur Brahmin Degree College, Rohtak
09. Director, Dronacharya College of Engineering, Gurgaon.
10. Director, Ganga College of Engineering & Technology, Kablana, Jhajjar.

The service provider gave final demonstration of the College Portal and it was found in order. Therefore, the committee unanimously recommends to get the portal live so that it can be opened to the Colleges for data upload. Demo of Proto type is accepted by the committee. The UAT is successful except few suggestions and integration with SAP. Hence it is recommended to release 50% of the total payment. It is further recommended that 2-3 J.D.E.O.-Cum-Clerks may also be provided to handle the day to day-work of College Portal.

  
Dean Colleges Dev. Council

  
Director (UIET)


  
Director, UCC


  
Dr. Satish Malik, Librarian

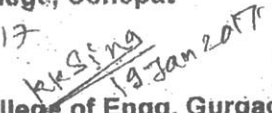
Principal, Aggarwal College, Ballabgarh.


  
Principal, AIJHM College, Rohtak

  
Principal, Govt. College, Bhiwani

  
Principal, Hindu Girls College, Sonapat  
19.01.2017

  
Nominee of Principal, G.B. Degree College, Rohtak

  
Director, Dronacharya College of Engg. Gurgaon  
19 Jan 2017

  
Director, Ganga College of Engineering & Technology, Kablana, Jhajjar.



राजस्थान, RAJASTHAN

AC 353376

**AGREEMENT FOR ONSITE/DEVELOPMENT/IMPLEMENTATION/  
CONFIGURATION OF COLLEGES PORTAL AND COLLEGE  
EVALUATION PROCESS**


This AGREEMENT is made this \_\_\_\_\_ Day of \_\_\_\_\_, 2016 between the MAHARSHI DAYANAND UNIVERSITY ROHTAK (hereinafter called "The UNIVERSITY" which expression shall, where the context so admits, includes his successor(s) in office) of One part,

AND

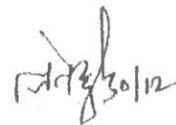
M/S UMC Technologies Pvt. Ltd. 208(S-8) Alankar Plaza, Central Spine, Vidyadhar Nagar, Jaipur-302039 (Hereinafter called 'the Service Provider' which expression shall, where the context so admits, include their successor and permitted assigns), of the other Part.

WHEREAS the FIRM has accepted all the Terms & Conditions of the Work Order for Onsite Development/ Implementation/ configuration of College Portal and College Evaluation Process through e-mail dated 11.05.2016 with reference to the work Orders issued by the Colleges Branch of the University vide Letter No. 34427

UMC Technologies Pvt. Ltd.

  
Director

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30/12

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dated 04-12-2015, Letter No. 153 dated 08-01-2016 and letter No. 9686 dated 26-04-2016.

Now, therefore, this agreement witnessed and it is hereby agreed to as follows:

1. The commencement of work will be intimated by the University
2. Scope of the work would be as under:-

a)	The Service Provider will be responsible for Development/Configuration/Implementation to ensure the trouble free operations.
b)	Complete Information Capturing of College as per Annexure A
c)	Reports as per requirement
d)	Development/Installation/Management & Maintenance of "College Portal and Evaluation Process"
e)	Identify Deficiencies w.r.t laid down specifications
f)	Administrative Control Panel
g)	Security Control Mechanism including logging & geotagging
h)	Secure Capture of Geotagged photographs through Mobile Applications
i)	Base Development Environment must be included
j)	On Site Training to all branch officials and technical support persons
k)	Secure site with very good navigation capability & web browser compatibility
l)	Integration with existing SAP ERP
m)	Application must be developed in .net development environment and MSSQL Server 2012 as backend
n)	The Solution should be locally hosted at MDU servers

**Additional Work vide letter No.153 dated 8.01.2016.**

Facilities for colleges to :

- (i) upload their Aadhar Card (Optional) Pan Card, Bank account number, Tan Card, Bank Statement and balance sheet for the last three years.
- (ii) upload visual evidence for their filled up information.
- (iii) keep website content open for viewing by public. They should give their feedback including grading on a scale of say 5.
- (iv) Be able to respond to such feedbacks.
- (v) have social media features like Facebook, Twitter etc.
- (vi) have a unique I.D. for teacher registration on the portal and further may communicate with the University through the said unique I.D.
- (vii) upload photographs to have link on the portal and Every photography uploaded on the portal be GEO tagged.

UMC Technologies Pvt. Ltd.

  
Director

**Additional Work vide letter No.9686 dated 26.04.2016**

1. The details of books, journals and E-resources be uploaded in the proforma suggested during the meeting. The catalogue should be searchable at college level as well as union catalogue of colleges.
2. Complete data regarding the registration of the students: The proforma be designed on the pattern of UGC/AISHE for uploading the student's data on the college portal. The data should include gender-wise and category-wise details of students.
- 3 & 4. All the affiliated colleges will mandatorily mention salary details of the staff approved by the University on college portal. The uploading of income and expenditure data on the college portal, would be made optional.

**Intellectual Property Rights:**

Source code, configurations, processes and data basis etc. developed for this project will be sole property of the University.

**Web Portal Resource Joining/Replacement criteria**

The Developers should be deputed at the University to get KT (Knowledge Transfer) for 14 Working Days and all Cost (Including lodging and boarding of the FMS Engineer) will be borne by the service provider.

The above said will be applicable during the Development of Web Portal also, Man power replacement, their Resumes should be provided and an interaction should be conducted at the University before replacement.

**Resource Non-Performance**

The University will provide in writing Non-Performance of the resource and can ask for replacement within 30 day notice Period. The service provider will make efforts to resolve resource non-performance and if required replace the resource within the notice period.

**Exit Management**

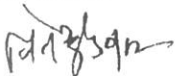
Exit management shall involve the complete handover of the operations to the team identified by the University, which would take care of future operations.

This Exit Management plan shall be furnished in writing to the University-computer centre or its nominated agencies within 90 days from the Effective Date of this Agreement. Exit Plan has to be submitted by the service provider and approved by University Computer Centre. Exit procedure needs to be carried out as per approved Exit Plan.

Exit Plan would include Knowledge Transfer, Required Documentation and smooth transition from Service provider operations and maintenance team to new team.

During the exit management period, the Service provider shall use its best efforts to deliver the services and Support in managing "Service Level Agreement" (SLA). Payments during the Exit Management period shall be made in accordance with the Terms of Payment Schedule

Director



-7-

**Escalation Management** – FMS/AMC Support should have established formal escalation processes to help ensure that complex problems are solved quickly and efficiently

### Other Terms & Conditions

**1. Waiver of Minor Irregularities:**

The University reserves the right to waive minor irregularities in proposals provided such action is in the best interest of University.

**2. Non-Disclosure:**

The contents of the proposal and all the project outputs should not be disclosed to any party unless Service provider and the University mutually agree in writing to the same. Service provider will not use the contents of this proposal to bid for any other contract.

**3. Liability of the Service provider**

- The University shall hold the Service provider, its Successors, Assignees and Administrators fully liable against any loss or liability, claims, actions or proceedings, arising out of non-fulfillment of any obligations under this Contract.
- The Service provider shall be the principal employer of the employees, engaged by service provider and shall be vicariously liable for all the acts, deeds or things done by its employees.
- Such liability of the service provider will be restricted to the actual amount of the Contract.

However, the service provider would be given an opportunity to be heard by University prior to making of a decision in respect of such loss or damage. The decision taken by University after such hearing will be final and binding upon the service provider.

**4. Publicity**

Any publicity by the Service provider in which the name of University is to be used should be done only with the explicit written permission of the University.


**5. Force Majeure**

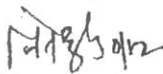
Neither Party shall be liable for any default or delay in the performance of its obligations if and to the extent such default is caused, directly or indirectly, by fires, floods, power failures, Acts of God, act of public enemy, civil commotion, sabotage, wars, insurrections, riots, labor disturbances, strikes, lockouts, go-slow, damage to machinery on account of accident or passing of any statutory order by the eligible authority/ies, prohibiting performance of such obligation by a competent authority; and restrictions of any country affecting the performance of this Agreement or any part thereof. The affected party shall intimate the other party within reasonable time period of such occurrences.

**6. Applicable laws**

The Contract shall be interpreted in accordance with the laws prevalent in India.

UMC Technologies Pvt. Ltd.

  
Director



8

Compliance with all applicable laws: The service provider shall observe, adhere to, abide by, comply with and notify the University about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this agreement.

**7. Arbitration will be as under:-**

- a) All disputes are to be settled within the Jurisdiction of Rohtak court only.
- b) That any dispute arising out of this contract shall be first referred to the Vice-Chancellor, M.D. University, Rohtak and if either of the parties hereto is dissatisfied with the decision, the dispute shall then be referred to the Arbitrator, who will be appointed by the Vice-Chancellor of the University and acceptable to both the parties. The decision of such arbitrator shall be final and binding on both the parties.

**8. Jurisdiction**

The jurisdiction for the purpose of settlement of any dispute of differences whatsoever in respect of or relating to or arising out of or in any way touching this contract or the terms and conditions thereof or the construction and/or interpretation thereof shall be that of the appropriate court in Rohtak. The jurisdiction of any other court in any place other than Rohtak is specifically excluded.

**9. Confidentiality**

The service provider shall keep confidential any information obtained under the contract and shall not divulge the same to any third party. In case of non-compliance of the confidentiality clause of this Agreement, the contract is liable to be repudiated by the University. In addition Legal action may also be taken against the firm.

The service provider shall not divulge to any person handling other divisions, subsidiaries or groups of service provider and its service support agency any information obtained by it in the course of its execution of its work and all the information gathered by the service provider shall be treated as professional communication and confidential. Any violation of this clause shall be liable to cancellation of the contract without notice and taking necessary legal action.

10. In case the work of the firm is found to be unsatisfactory viz-a viz the jobs to be done or skips any of the assigned jobs or is found to be violating any of the agreed upon terms & conditions, a penalty subject to a maximum of 10% of the total contract money will be imposed on the firm and its performance guarantee will also be forfeited.

11. Any information required by Govt. Office in Haryana, M.D. University, Rohtak under RTI Act or for Court cases should be generated and supplied by the service provider within 3 days failing which penalty clause will be applicable.

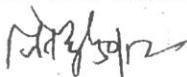
**12. Pricing:**

The work for smooth Onsite development/implementation/configuration of Colleges Portal and College Evaluation process has been allotted on the following rates and conditions:

UJC Technologies Pvt. Ltd.



Director





Name of Item	Total cost (Service Tax extra)
Web Application Charges	Rs.750000- (Seven lac Fifty Thousand)
Mobile Application Development Charges on Android	Rs.150000/- (One lac Fifty Thousand)
3 <sup>rd</sup> Party Development Tool used Cost	Rs.150000/- (One lac Fifty Thousand)
Training and KT Cost	Rs.100000/- (One lac)
Annual technical support cost from the next year	Rs.2,50,000/- (Two lac Fifty Thousand)

13. **PAYMENT TERMS:-**

The payment will be made as under:

- a) No advance payment will be made.
- b) 25% of total payment will be made after demo of proto type and its acceptance by the committee.
- c) 50% payment will be made on successful completion of user acceptance test (UAT).
- d) Remaining 25% payment will be made after successful completion of the job.
- e) During AMC period payment will be done quarterly on successful completion of the quarter.

Date:

**UMC Technologies Pvt. Ltd.**

 Director


Company

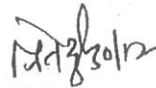
(Signature with Rubber Stamp)

Witness: (Signature, Name and Address)

1. 

Shiv Kumar, Vpo-Hamirpur,  
Via-Pilkhari, Jhansi (Raj.)  
375031

2.   
Pooja K. Sharma  
1-D-107, Leelita Colony  
Bhandari Nagar, Jaipur -16



Registrar

Maharishi Dayanand University,  
Rohtak- 124001



# MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established Haryana Act No. XXV of 1975)  
'A' Grade University Accredited by NAAC

## NOTIFICATION

The Vice-Chancellor under Section 9-A(5) of the M.D. University, Act has approved the amendment in clause - 11 of the Common Ordinance for 3 year courses with immediate effect as under:-

Existing	Amended
Clause -11 (i) A candidate who fails to pass or having been eligible, fails to appear in any semester examination will be allowed to clear the re-appear(s) and also for improvement of result after passing a semester examination within a period of six years. While re-appearing to pass a semester examination, the candidate will be exempted from re-appearing in the papers /practicals in which he/she has secured 40% pass marks. (ii) XX XX XX	Clause -11 (i) A candidate who fails to pass or having been eligible, fails to appear in any semester examination will be allowed to clear the re-appear(s) and also for improvement of result after passing a semester examination within a period of six years. While re-appearing to pass a semester examination, the candidate will be exempted from re-appearing in the papers /practicals in which he/she has secured 40% pass marks. <b>Note: Improvement in LL.B. 3 year course is not allowed.</b> (ii) XX XX XX

REGISTRAR

Endst. No. AC-VI/16/ 27063- 27123

Dated: 18.11.2016

Copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, M.D. University, Rohtak.
2. All the Deans of the Faculties, M.D. University, Rohtak.
3. All the Heads of the University Teaching Departments, M.D. University, Rohtak.
4. Finance Officer, M.D. University, Rohtak.
5. Controller of Examinations, M.D. University, Rohtak.
6. Director, Public Relations, M.D. University, Rohtak.
7. Deputy Registrar/Assistant Registrar/Incharge (R&S/Colleges/R-I/II/III/IV/ Secrecy/ Re-Evaluation/Conduct), M.D. University, Rohtak.
8. Director, University Computer Centre, M.D. University, Rohtak with the request to upload the same on the University website.
9. All the Principals of the Colleges (running law courses) affiliated with M.D. University, Rohtak.
10. The Superintendent (Academic-II/III), M.D. University, Rohtak.
11. P.A. to Vice-Chancellor/Registrar (for kind information of the latter).

Superintendent (Academic) 18/11/16



Appendix-C/5

-11-

From

Director Higher Education,  
Haryana, Panchkula.

To

The Principal  
Government College for Women Rohtak.

Memo No. 7/1-2016 CI (3)

Dated, Panchkula, the 28-7-2016.

**Subject: - Regarding College Name.**

=====

Kindly refer to your Memo No. 569 dated 10.6.2016 on the subject cited above.

You are informed that the name of Government College for Women Rohtak may be read as Government Post Graduate College for Women Rohtak.

*W. S. D.*  
Deputy Director-I  
for Director Higher Education  
Haryana, Panchkula.

*P*

PROCEEDINGS OF THE MEETING OF THE COMMITTEE HELD ON 22.11.2016 AT 4.00 P.M IN THE OFFICE OF DEAN, ACADEMIC AFFAIRS, M.D.UNIVERSITY, ROHTAK TO FINALIZE THE Ph.D AND M.Phil ORDINANCES:-


The following were present:-

1. Prof. Net Ram Garg, Dean, Academic Affairs
2. Prof. Rohini Aggarwal, Dean, Faculty of Humanities
3. Prof. Renu Chugh, Director (Research)
4. Prof. Rahul Rishi, Director (UIET)
5. Prof. S.C. Malik, Dept. of Statistics


The Committee met on 22.11.2016 and discussed the Ph.D and M.Phil Ordinances in detail and recommended the Ordinances for Ph.D and M.Phil Ordinances as per (Annexure-I & II) respectively.

  
(NET RAM GARG)

  
(ROHINI AGGARWAL)

  
(RENU CHUGH)

  
(RAHUL RISHI)

  
(S.C. MALIK)

**ORDINANCE: MASTER OF PHILOSOPHY (M.PHIL) PROGRAMME  
(SEMESTER SYSTEM)**

**1. DURATION**

The duration of the course for the M.Phil Programme shall be One year comprising two semesters. The examination shall ordinarily be held in the month of May for 1<sup>st</sup> semester and December for 2<sup>nd</sup> Semester on the dates fixed by the University. A supplementary examination for 1<sup>st</sup> & 2<sup>nd</sup> Semesters for re-appear and improvement categories will be held along with next regular students in the months of December as well as May for both Semesters as the case may be. The credits assigned to the programme shall be at least 28 including 8 credits for dissertation and Viva-Voce.

**2. ACADEMIC ELIGIBILITY**

A candidate who has passed Master's Degree in a relevant subject of the M.D. University or an examination recognized as equivalent thereto with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7 Point scale, shall be eligible to seek admission to M.Phil course.

Note: A relaxation of marks, from 55% to 50% or an equivalent relaxation of grade may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/Differently-abled candidates of Haryana State only or for those who had obtained their Master's degree prior to 19<sup>th</sup> September, 1951.

**3. APPLICATION FOR ADMISSION**

3.1 The candidate shall apply for admission to M.Phil programme in a prescribed form available with Publication Cell of the University/Online or it can be downloaded from the University website [www.mdurohtak.ac.in](http://www.mdurohtak.ac.in). In case of downloaded application form, the applicant shall remit the prescribed fee of application form/online submission in the manner stipulated by the University from time to time.

3.2 Application forms for admission to M.Phil programme in different subjects shall be submitted along with prescribed entrance test fee to the office of the Head/Director of the respective Teaching Department/ Institute. Separate application form (s) shall be filled up for each subject.

*S. K.*  
22/11/2016

*Ad*  
22.11.16

*NRG*  
22/11

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4. **ADMISISON PROCEDURE**

- 4.1 Applications for admission to M.Phil programme shall be invited through advertisement once in a year normally in the month of October/November or as decided by the University. The whole process of admissions shall be completed before the commencement of winter vacations.
- 4.2 The University shall make admissions to M.Phil programme through an Entrance Test, the syllabus of which shall be as prescribed for NET by UGC/CSIR/ICAR etc. In case NET examination is not available for any subject, the syllabus for entrance test will be decided by the concerned Teaching Department through the Departmental Committee.
- 4.3 Entrance Test will be of 100 marks and a candidate must secure 50% marks to qualify the same (47.5% for SC/ST candidates). There will be no negative marking. The format of entrance test shall be decided by the concerned Departmental Committee with the approval of the Vice-Chancellor.

**Note:**

1. The candidates who have qualified UGC/CSIR-JRF/NET/GATE/GPAT or any other similar examination/SLET (Haryana State) as the case may be are exempted from taking entrance test for M.Phil programme.
2. There will be common entrance test for admission to Ph.D. and M.Phil programmes

5. **CRITERIA FOR PREPARING MERIT LIST**

In case number of applicants who qualify the entrance examination along with the applicants who are exempted from entrance test is more than the number of seats for this course, then the merit list for admission to M.Phil programme shall be prepared by the Department according to the following criteria:-

- (a) 30% marks of the percentage of marks in the Master's degree examination.
- (b) 10% marks of the percentage of mark; in the Bachelor's degree examination.
- (c) 30% marks in the entrance test.

OR

Weightage of 20 marks to those candidates who have qualified for JRF.

OR

Weightage of 15 marks to those candidates who have passed NET/ GATE/GPAT/SLET (State Level Eligibility Tests).

OR

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- Weightage of 2 marks for each cumulative year of teaching experience as full time Assistant Professor in University/College after becoming eligible for the same subject to maximum of 15 marks.
- (d) Weightage of 5 marks to the candidates who have passed Master's examination from MDU, Rohtak.
  - (e) Weightage of 3 marks for each cumulative year (maximum weightage of 6 marks) to the Project Fellows working in various projects funded by the UGC and other Government agencies and the University teachers working on regular basis.
  - (f) 10 marks for Interview.
  - (g) While granting admission to students to M.Phil programme, the Department/Institute will pay due attention to the State level Reservation Policy.
  - (h) The number of seats for M.Phil programme in each subject shall be decided by the concerned University Teaching Department/Institute and advertised accordingly by the University.
  - (i) Admission Committee will consist of Head of the Department and two Professors, one Assoc. Professor and one Assistant Professor by seniority and rotation. In case a Department does not have requisite number of Professors/Associate Professors, the Admission Committee shall comprise minimum of three faculty members. Otherwise the Committee shall be constituted by the Vice-Chancellor on the request of the concerned Head of the Department from amongst the teachers of the concerned Faculty.

## 6. SCHEME, SYLLABI AND EXAMINATION

- 6.1 The M.Phil programme must include a course on research methodology which may include quantitative methods, computer applications, research ethics and review of published research in relevant area.
- 6.2 Every candidate shall be examined in the subject(s) as laid down in the syllabus prescribed by the Academic Council from time to time.
- 6.3 The examination in M.Phil shall be open to a student whose name is submitted to the Controller of Examinations by the concerned Head of the University Teaching Departments along with the following certificates:
  - i) of having remained on the rolls of the University Teaching Departments during the semester preceding the examination.





- ii) of having attended not less than 65% attendance of lectures delivered in each paper (to be counted upto the last day when the classes break up for the preparatory holidays).
- 6.4 i) The examination for M.Phil shall consist of papers of 100 marks (4 Credits) each and there shall be 150 marks for dissertation and 50 marks for viva-voce i.e 8 credits for dissertation and viva-voce.
- ii) There shall be an internal assessment of 20 marks in each theory paper. The internal assessment in each paper shall be based on two assignments and one seminar presented by each candidate and their participation.
- iii) The concerned teacher shall maintain the record on which internal assessment has been made up to one month after the declaration of result.
- 6.5 A candidate who has failed in one or more paper(s) of having been eligible failed to appear in the examination may be allowed to appear/re-appear in the paper(s) within the period of four years of his admission to the course. Such a candidate shall be exempted from re-appearing in the paper(s) in which he/she may have obtained at least 55% marks.
- 6.6 The candidate shall be promoted to 2<sup>nd</sup> semester automatically, provided that a candidate has completed the requirements as given in clause 6.3(i) and 6.3(ii) for the 1<sup>st</sup> semester.
- 6.7 A candidate who fails in an examination or having been eligible, fails to appear in an examination, who takes the examination under Clauses 6.5 and 6.6 shall unless approved otherwise by the Academic Council take the examination as an ex-student according to the syllabus prescribed for regular students appearing for that examination.
- 6.8 A candidate who does not complete the requirements for the award of degree within the period of four years of his admission to the course shall be declared to be unfit for M.Phil Course of this University in the subject concerned. The women candidates and persons with disability (more than 40% disability) may be allowed relaxation of one additional year. In addition, the women candidates may be provided maternity leave/child care leave once in the entire

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duration of M.Phil for up to 240 days, subject to satisfying Clause 6.3 (i) and 6.3 (ii).

- 6.9 A candidate who has passed M.Phil examination may reappear once in one or more theory paper(s) to improve the grade within the period of four years as an Ex-student.

## 7. MEDIUM

7.1 The medium of instructions shall be English except in case of Hindi where it shall be Hindi and in case of Sanskrit it shall be English or Hindi or Sanskrit.

7.2 The Medium of Examination shall be as under:-  
The question papers shall be set in English except in case of Hindi where these shall be in Hindi and in case of Sanskrit where these shall be set in English or Hindi or Sanskrit.

7.3 The candidates shall write their answer as under:-

- i) The subjects under the Faculty of Social Sciences and Commerce:  
Hindi or English
- ii) Faculty of Humanities  
a) in case of English : English  
b) in case of Hindi : Hindi  
c) in case of Sanskrit : Hindi/Sanskrit/English  
d) in case of Journalism & mass Communication : Hindi/English

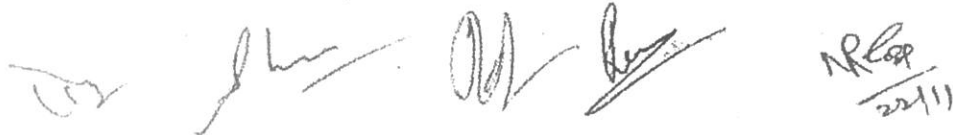
(In case of dissertation of M.Phil (Sanskrit), the option of writing the same in English, Hindi or Sanskrit may be allowed irrespective of the option, the candidates may have offered for the theory papers).

- iii) The subjects under the Faculties of : English  
Physical Sciences and Life Sciences.
- iv) Faculty of Education, Performing & : English/Hindi  
Visual Arts

## 8. DISSERTATION AND RESEARCH ADVISORY COMMITTEE

8.1 The Departmental Committee will

- a) allocate the supervisor to a candidate by the end of Semester-I  
b) finalize the area of dissertation of the candidate by the end of Sem-I



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- c) constitute the Research Advisory Committee (RAC) by the end of Semester-I as under:
  - i) Concerned Supervisor (Convener)
  - ii) Head of the concerned Department (Member)
  - iii) One other teacher to be nominated by the Departmental Committee (Member)

8.2 The functions of the RAC shall be as under:

- (a) To finalize the topic of dissertation;
- (b) To guide the candidate, to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- (c) To periodically review and assist in the progress of the candidate.

8.3 The maximum number of M.Phil. students to be allotted to the teachers for dissertation shall be as under:

Professor	:	3
Associate Professor	:	2
Assistant Professor	:	1

8.4 a) The concerned Head of the Department shall send the soft copy (pdf file) of the list of M.Phil students along with area of dissertation, name of supervisors and date of enrollment to the R&S Branch within 5 days after holding the meeting of the Departmental Committee for this purpose.

b) The list of M.Phil students provided by the HoDs will be uploaded on the University Website by the R&S Branch of the University.

8.5 a) M.Phil scholars shall present at least one research/review paper in a conference/seminar before the submission of the dissertations for adjudication and produce evidence for the same in the form of presentation certificates.

b) Prior to the submission of the dissertation, the candidate shall make a presentation before the Research Advisory Committee in the Department which shall also be open to all faculty members and students. The feedback and comments, if any, from them may be suitably incorporated into the draft dissertation in consultation with the Research Advisory Committee.





## 9. PLAGIARISM CHECK

9.1 The following guidelines must be adhered to for submitting the Plagiarism report at the time of submission of M.Phil dissertation:

- (i) The M.Phil dissertation must undergo a Plagiarism check by either Turnitin/ iThenticate or any other software recommended by MDU from time to time.
- (ii) The exclusion at the time of performing the check should be limited to the following:
  - a. Quotes
  - b. Phrases Small matches upto 12 words
  - c. Bibliography
  - d. Small similarity less than 1%
  - e. Mathematical Formula
  - f. Name of Institution, Departments etc.
- (iii) Regarding self Plagiarism or cases where published work of the student is shown as similarity in the check, a certificate (Plagiarism Self Exclusion Certificate) has to be issued by the Supervisor specifying and attaching the articles that have been published by the student from dissertation work. Only these articles should be excluded from the check. No other article of the Supervisor or the student should be excluded from the check. This will be for reference of the library which will perform the final check.
- (iv) The final Plagiarism check from the library is essential so that the correct report is submitted at the time of submission of dissertation.
- (v) The Central Library of the University will issue the final Certificate of Plagiarism check called the Plagiarism Verification Certificate and Supervisor/Guide will certify that the similarity index is acceptable. This similarity index should not be more than **30 %**. This certificate has to be included in the M.Phil dissertation.

## 10. EVALUATION

10.1 The candidates will be required to submit the dissertation in the concerned Department within three months of the completion of 2<sup>nd</sup> Semester theory examinations. Head of the Department shall forward the same to the office of Controller of Examinations within a week after submission. The extension in the submission of the dissertation shall be as per the University rules.

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- 10.2 a) The M.Phil. dissertation submitted by the candidate shall be evaluated by his/her Supervisor and one external examiner out of the panel approved by PGBOS.
  - b) The *viva-voce* examination shall be conducted by both of them together and shall be open to all faculty members and students of the Department.
  - c) The *viva-voce* report shall be countersigned by the Head of the concerned Department.
- 10.3 The request of a candidate interested for publication of his/her M.Phil dissertation shall be considered whether the dissertation is suitable/fit for publication or not by a Committee consisting of the Dean of the Faculty (Chairman), Head of the Department (Convener) and Supervisor (Member). If the Dean of the Faculty and Head of the Department are the same, the Vice-Chancellor may nominate some other teacher from the concerned faculty. The recommendations of the Committee shall be referred to the Vice-Chancellor for consideration and approval.

**11. PASS MARKS**

The minimum number of marks required to pass the M.Phil examination shall be as under:

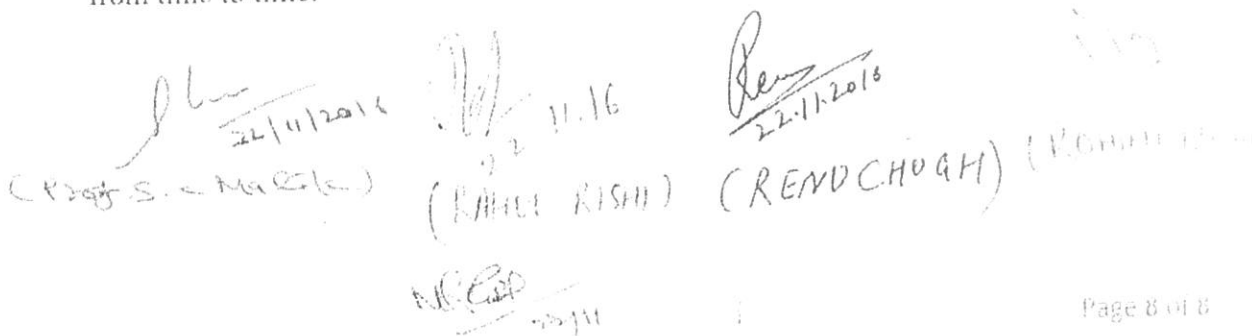
- (i) 50 % marks in each written paper/practical (dissertation, evaluation & *viva-voce* separately) and Internal assessment separately.
- (ii) 55 % marks in aggregate.

The list of successful candidates shall be arranged as under:

- (a) A candidate who has secured 60% or above marks shall be considered to have passed in First division.
- (b) Candidates who have secured 55% or above but below 60% shall be considered to have passed in Second division

**12. FEE FOR M.PHIL EXAMINATION**

The amount of examination fee to be paid shall be governed by the rules as applicable from time to time.


  
 (Prof. S. K. Malik) 22/11/2016
   
 (RAMESH RISHI) 22/11/16
   
 (RENDCHOUGH) (Ramesh Rishi) 22-11-2016

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## ORDINANCE FOR ADMISSION AND AWARD OF DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.) IN VARIOUS FACULTIES

1. The Degree of Doctor of Philosophy may be awarded in any Faculty of the University.
2. Subject to the general guidance of the Academic Council, research studies in the University leading to the Degree of Doctor of Philosophy shall be organized by the various Post Graduate Boards of Studies/ relevant Boards of Studies.

**Note:** This ordinance will not be applicable to those researchers who have already been registered under preceding ordinances.

### 3. ACADEMIC ELIGIBILITY

A candidate seeking admission to the course of Ph.D. must satisfy the following relevant academic criteria:

- (a) Master's degree with at least 55% marks in aggregate or its equivalent B grade in UGC seven point scale in the subject concerned or in an allied subject

OR

- (b) For Faculty of Management Sciences - Master's Degree or any other degree recognized equivalent thereto in (i) Business Administration or Economics or Commerce or in allied subjects with at least 55% marks OR (ii) Post Graduate Diploma in Management recognized equivalent to MBA by AICTE with 55% marks or its equivalent B grade in UGC seven point scale

OR

- (c) Candidates with Qualifications as laid down in (b) shall also be eligible for doing Ph.D. in Department of Economics and Commerce.

OR

- (d) M.Phil degree (regular mode only) or a recognized equivalent degree beyond Master's degree level with atleast 55% marks or its equivalent B grade in UGC seven point scale in the subject concerned or allied subject.

A person who is pursuing his/her M.Phil. from MDU, Rohtak and whose M.Phil. dissertation has been evaluated and the viva voce is pending may also be considered for admission to the Ph.D. programme.

**Note:** A relaxation of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/differently-abled candidates belonging to Haryana state only.

#### 4. APPLICATION FOR ADMISSION

- 4.1 The candidate shall apply for admission to Ph.D. programme in a prescribed form available with Publication Cell of the University/Online or it can be downloaded from the University website [www.mdurohtak.ac.in](http://www.mdurohtak.ac.in). In case of downloaded application form, the applicant shall remit the prescribed fee of application form/online submission in the manner stipulated by the University from time to time.
- 4.2 Application forms for admission to Ph.D. programme in different subjects shall be submitted along with prescribed entrance test fee for Ph.D. course wherever applicable to the office of the Head/Director of the respective Teaching Department/ Institute.
- Separate application form (s) shall be filled up for each subject.

#### 5. ADMISSION PROCEDURE

- 5.1 Applications for admission to Ph.D. programme shall be invited through advertisement once in a year normally in the month of October/November or as decided by the University.
- 5.2 The University shall make admissions to Ph.D. programme through an Entrance Test, the syllabus of which shall be as prescribed for NET by UGC/CSIR/ICAR etc. In case NET examination is not available for any subject, the syllabus for the entrance test will be decided by the concerned Teaching Department through the Departmental Committee.
- 5.3 Entrance Test will be of 100 marks and a candidate must secure 50% marks to qualify the same (47.5% for SC/ST candidates). There will be no negative marking. The format of entrance test shall be decided by the concerned Departmental Committee with the approval of the Vice-Chancellor.

**Note:** There will be common entrance for admission to Ph.D. and M.Phil programmes

5.4 The following categories of candidates are exempted from taking entrance test for Ph.D. programme.

- (a) The candidates who have qualified UGC/CSIR/JRF/NET/GATE/ GPAT or any other similar examination/ SLET (Haryana State) as the case may be.
- (b) Candidates who have passed Pre-Ph.D. /M.Phil. course of M. D. University, Rohtak.

**Note:** The candidates who are covered under the exempted categories may also appear in the entrance test, if they so desire, to improve their weightage.

5.5 **Supernumerary Seats**

- (a) Supernumerary seats (maximum one in each Department) may be allowed for admission of foreign students subject to the availability of Supervisor and such candidates shall be required to qualify the entrance test with 40% marks.
- (b) Supernumerary seats in each Department, subject to the availability of the supervisor, may be allowed for admission to the University appointed teachers working on regular basis who are otherwise eligible. However, consent of the supervisor is required and that should remain within limit as per Clause 11 of the Ordinance.

6. **CRITERIA FOR PREPARING MERIT LIST AND ADMISSION TO PH.D. PROGRAMME**

6.1 In case number of applicants who qualify the entrance examination along with the applicants who are exempted from entrance test is more than the number of seats for this course, then the merit list for admission to Ph.D. programme shall be prepared by the Department according to the following criteria:-

- (a) 30% marks of the percentage of marks in the Master's degree examination.
- (b) 10% marks of the percentage of marks; in the Bachelor's degree examination.

- (c) 30% marks in the entrance test.  
OR

Weightage of 20 marks to those candidates who have qualified for JRF.

OR

Weightage of 15 marks to those candidates who have passed NET/GATE/GPAT/SLET (Haryana State Only)/M. Phil. /Pre-Ph.D. examination of M.D. University, Rohtak.

OR

Weightage of 2 marks for each cumulative year of teaching experience as full time Assistant Professor in University/College after becoming eligible for the same subject to maximum of 15 marks.

- (d) Weightage of 5 marks to the candidates who have passed Master's examination/M.Phil examination from Maharshi Dayanand University, Rohtak.

- (e) Weightage of 3 marks for each cumulative year (maximum weightage of 6 marks) to the Project Fellows working in various projects funded by the UGC and other Government agencies and the University teachers working on regular basis.

- (f) 10 marks for Interview

- 6.2 While granting admission to students to Ph.D programme, the Department/Institute will pay due attention to the State level Reservation Policy.
- 6.3 The number of seats for Ph.D. programme in each subject shall be decided by the concerned University Teaching Department/Institute and advertised accordingly by the University.
- 6.4 Admission Committee will consist of Head of the Department and two Professors, one Associate Professor and one Assistant Professor by seniority and rotation. All members must satisfy eligibility conditions to be Ph.D. Supervisor. In case a Department does not have requisite number of Professors/Associate Professors, the Admission Committee shall comprise minimum of three faculty members. Otherwise the Committee shall be constituted by the Vice-Chancellor on the request of the concerned Head of

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the Department from amongst the teachers of the concerned Faculty.

7. **COURSE WORK**

- 7.1 The Department concerned shall design the Ph.D. programme as per UGC guidelines. The Ph.D. programme must include a course on research methodology which may include quantitative methods, computer applications, research ethics and review of published research work in relevant area.
- If found necessary, the Head of the Department may allow a candidate to undertake Ph.D. coursework in any sister Department of the University. A Committee comprising Dean of the Faculty, Head of the concerned Department and one senior most teacher of that Department (excluding Dean and HOD) will identify such sister Department.
- 7.2 The course work of Ph.D. programme shall be of one semester duration. The credit assigned to the course work shall be 12 credits.
- 7.3 The following categories of candidates shall be exempted from the Ph. D course work:-
- a) Candidates who have obtained M.Phil degree through regular mode as per UGC norms.
  - b) Candidates who have passed Pre-Ph.D course of M.D. University, Rohtak.
- 7.4 Every candidate shall be examined in the subject(s) as laid down in the syllabus prescribed by the Academic Council from time to time except the candidates who are exempted from the Ph.D. course work.
- 7.5 The amount of the examination fee to be paid shall be governed by the rules as applicable from time to time.
- 7.6 The Candidate will be allowed to appear in course work examination, if he/she meets the following requirements:
- (a) Bears a good moral character.
  - (b) Has been on the rolls of Department during the concerned semester.
  - (c) Has attended not less than 65% of lectures delivered in theory as well as practicals.

**Note:** Relaxation in shortage of lectures up to 20% will be allowed by the Head of the Institution/Department on the following grounds:

- Self-illness.
  - Illness/death of parents, brother, sister or any other close family member;
  - Any other reason beyond the control of the student to the satisfaction of the Head of the Institution/Department.
- 7.7 The medium of instructions and examination shall be English/ Hindi except in case of Hindi where it shall be Hindi and in case of Sanskrit it shall be English or Hindi or Sanskrit
- 7.8 The minimum pass marks shall be:
- a) 50 % marks in each written paper/practical and Internal assessment separately.
  - b) 55 % marks in aggregate.
- 7.9 The examination of Ph.D. Course work shall consist of papers of 100 marks each, out of which there shall be an internal assessment of 20 marks in each theory paper.
- The internal assessment in each paper shall be based on two assignments and one seminar presented by each candidate and their participation in seminar. The concerned teacher shall maintain the record on the basis of which internal assessment has been awarded for atleast three months after the declaration of results.
- 7.10 A candidate who fails to pass or having been eligible fails to appear in the examination will be allowed to clear the re-appear paper (s) in consecutive two chances in December/May on such dates as may be fixed by the Controller of Examinations. In reappear cases, the student will be exempted to appear in such papers in which he/she has obtained 55 per cent marks.
- 7.11 The internal assessment awards of a candidate who fails in examination shall be carried forward to the next examination.



7.12 If a candidate fails to pass Ph.D. course work examination within the time stipulated in Clause 7.10 above, his/her admission to Ph.D. programme shall be cancelled.

7.13 The Controller of examination shall publish a list of candidates who have passed the Ph.D. course work examination.

## 8. PROCEDURE FOR REGISTRATION

8.1 The following categories of candidates from among those admitted to Ph.D. programme are eligible to apply for registration to Ph.D.:

- (a) who are exempted from Ph.D. course work in terms of Clause 7.3
- (b) who have passed Ph.D. coursework of the University in terms of Clause 7.8.

8.2 The allocation of Supervisor to a student eligible for Ph.D. registration shall be made by the Departmental Committee constituted as per Ph.D. Ordinance [Clause 8.5(1)] keeping into consideration the research interest of the student indicated during interview by the candidate and available specialization among faculty Supervisors.

### 8.3 Research Advisory Committee and Its Functions

A Research Advisory Committee (RAC) shall consist of the following:

- i) Concerned Supervisor (Convener)
- ii) Head of the concerned Department (Member)
- iii) One other teacher from the faculty members of the concerned Department, preferably in the related research area, to be nominated by the Departmental Committee from the department itself (Member)

The Committee shall have the following responsibilities:-

- (a) To review the research proposal and suggest the topic of research;
- (b) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- (c) To periodically review and assist in the progress of the research work of the research scholar.

8.4 Application(s) from eligible candidates from among those admitted to Ph.D. programme received upto 31<sup>st</sup> October/30<sup>th</sup> April (or as decided by the

University from time to time) on the prescribed form for registration to Ph.D. programme alongwith synopsis /research proposal duly approved and signed by the proposed Supervisor shall be considered by the Departmental Committee twice a year.

**Note:** The candidature for the Ph.D Registration would be valid for one year from the date of his/her eligibility for the registration.

8.5 (1) The Departmental Committee for considering the applications for registration to Ph.D. programme will consist of all Professors, Associate Professors and Assistant Professors of the Department provided they are otherwise eligible for appointment as Ph.D. Supervisors. The proposed supervisor will also be invited to attend the meeting of the Departmental Committee only for the case of his/her candidate, if the supervisor is not its member.

(2) However, in case of registration to Ph.D. Programme for Applied Sciences in UIET, the Departmental Committee will consist of the following:

- (a) Director, University Institute of Engg. and Tech. (Chairperson)
- (b) One Professor and one Associate Professor to be nominated by the Head of the concerned University Teaching Departments, seniority-wise by rotation for a period of two years:
- (c) All Professors, Associate Professors and Assistant Professors of Applied Sciences working in University Institute of Engineering & Technology
- (d) The proposed supervisor will also be invited to attend the meeting of the Departmental Committee only during the presentation of his/her candidate.

(3) The candidates applying for admission to Ph.D. Programme in UIET shall be awarded Ph.D. degree in the concerned subject under the Faculty of Engineering and Technology on successful completion of their programme. However, Ph.D. degree pursued in UIET in the subjects of Chemistry, Mathematics, Physics and Environment Sciences shall be awarded in Applied Sciences (concerned subject) under the Faculty of Engineering and Technology.

8.6 (1) A copy of the synopsis/research proposal of each applicant shall be sent to all the members of the Departmental Committee by its Chairperson at least seven days the meeting in which the candidate will be required to defend his/her research proposal.

(2) The Departmental Committee may:

- (a) Recommend the research proposal for consideration by Departmental Research Committee (DRC).  
OR
- (b) Suggest suitable changes in the research proposal.  
OR
- (c) Reject the proposal.

8.7 (1) Head of the Department shall place the application(s) along with the recommendations of the Departmental Committee before the Departmental Research Committee (DRC). The candidate(s) will be invited to defend synopsis/research proposal(s) before the DRC which shall consist of the following:

- (a) Head of the Department concerned/ Director of the Institute - Chairperson
- (b) All Professors and Associate Professors of the concerned Department/ Institute
- (c) One Assistant Professor of the Department/ Institute to be nominated by the HOD/ Director seniority wise by rotation for a period of two years.
- (d) Two outside experts to be nominated by the Vice-Chancellor for a period of two years out of the panel of six experts recommended by the Departmental Committee. The proceedings of the meeting of the Departmental Research Committee will be valid if at least one out of two experts attends the meeting.
- (e) Dean of the Faculty.

2/5<sup>th</sup> of the members shall form the quorum. Only those teachers will be the members of the DRC who are eligible to be appointed as Ph.D. Supervisors.

(2) The Departmental Research Committee for Applied Sciences in UIET shall consist of the following:

- (a) Director, University Institute of Engineering & Technology - Chairperson
- (b) Head of the concerned University Teaching Department.

- (c) One Associate Professor to be nominated by the Head of the concerned University Teaching Department, seniority-wise by rotation for a period of 2 years.
  - (d) All Professors and Associate Professors of the concerned subject working in University Institute of Engg. and Tech.
  - (e) One Assistant Professor of the concerned subject working in University Institute of Engg. and Tech. to be nominated by the Director UIET, seniority wise by rotation for a period of 2 years.
- 8.8 Copies of research proposals recommended by the Departmental Committee will be sent to all the members of the DRC at least seven days before its meeting by the Chairperson of the Departmental Committee.
- 8.9 The Departmental Research Committee will adopt the following procedure:
- (a) While recommending the registration of the candidate for consideration by Post Graduate Board of Studies (PGBOS)/ Board of Studies (BOS), the DRC shall clearly state whether in its opinion the subject proposed for research is suitable or not; However, DRC may either reject the application or suggest suitable changes in the topic of research for reasons to be recorded.
  - (b) In special circumstances, viz. in the case of subjects of inter-disciplinary/inter-specialty nature, the DRC may recommend the appointment of a Co-Supervisor who can be from other universities/ research institutes as well, for reasons to be recorded.
- Note:**
- i) In no case, there shall be more than two Supervisors.
  - ii) The qualifications for a Co-supervisor will be the same as prescribed for the Supervisor.
  - iii) The whole process of holding the meetings of the Departmental Committee, Departmental Research Committee and the PGBOS shall be completed within 3 months of the last date of receipt of application for each cycle.
- 8.10 (1) The recommendations of the DRC for Ph.D. registration shall be placed before the PGBOS/BOS for its consideration and recommendation.
- (2) The recommendation of PGBOS/BOS shall be placed before the Academic Council for its consideration and approval.
- 8.11 After the approval of the Academic Council, the candidate shall pay the registration fee etc. within a month of the date he/she is directed to deposit fee failing which his/her registration may stand cancelled automatically. However, the Vice-Chancellor may extend this period in special circumstances.

- 8.12 The date of registration of the research scholar shall be the date on which the P.G. Board of Studies/Board of Studies recommends the registration of the candidate.
- 8.13 Head of the Department shall provide infrastructural facilities to the scholars on continuous basis.
- 8.14 The list of Ph.D. registered students will be uploaded on the University website by the R&S branch of the University. The list shall include the name of the registered candidate, topic of his/her research, name of his/her supervisor/co-supervisor, date of enrolment/registration.

**9. TOPIC MODIFICATION**

A candidate may, normally not later than one year after his/her registration, modify/change the topic of his/her subject on the recommendations of the P.G. Board of Studies/Board of Studies and approval of the Academic Council.

**10. QUALIFICATIONS OF THE SUPERVISORS**

A regular teacher appointed through duly constituted Selection Committee and approved by the University possessing a Doctoral Degree with at least three years teaching experience in University Teaching Departments/Institutes or at least five years experience of Post Doctoral Research on regular fellowship or on a position at least equivalent to that of Assistant Professor in a research institute may be appointed as Research Supervisor/Co-Supervisor for Ph.D. In addition to above, he/she has also published at least five research papers in case of Professor and two research papers in case of Associate/Assistant Professor in the journals indexed with the databases approved by the University.

OR

A regular teacher appointed through duly constituted selection committee and approved by the University possessing a doctoral degree and at least three years of teaching experience in the concerned subject in a PG College /Institute\* affiliated by M. D. University and having published at least three research papers in the journals indexed with the databases approved by the University. Before allotting Supervisors/Co-Supervisors from PG Colleges/Institutes, the concerned Head of the

Department must get a certificate from the Principal of the College concerned that the College has requisite research facilities and get the same verified.

\* Post-graduate Departments of Colleges, Research laboratories of Government of India/State Government must have at least two Ph.D. qualified teachers/scientists/other academic staff in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities stipulated as under:-

- a) In case of science and technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the Institution concerned with provision for adequate space per research scholar along with computer facilities and essential software, and uninterrupted power and water supply;
- b) Earmarked library resources including latest books, Indian and International journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/library for reading, writing and storing study and research materials;
- c) Colleges may also access the required facilities of the neighbouring Institutions/Colleges, or of those Institutions/Colleges/R&D laboratories/Organizations which have the required facilities.

**NOTE:**

- i) The eligibility of the supervisor will be ascertained by the Departmental Committee.
- ii) Teaching of distance education classes will not be considered \*teaching experience for the eligibility of the supervisor.
- iii) Three years teaching experience may be relaxed in case of those teachers who have been allotted research projects by National/International funding agencies where there is a provision for appointment of project fellow(s), so as to allow him/her to register that project fellow.
- iv) Provided further that no relative of the candidate such as wife, husband, son, daughter, sister, brother, wife's/husband's brother and sister, brother's son/daughter, sister's son/daughter, first cousin, nephew, grandson, granddaughter shall be appointed as his/her Supervisor/ Co-supervisor. A Certificate to this effect will be given by the Supervisor/Co-Supervisor along with the application for enrolment.

**11. NUMBER OF RESEARCH SCHOLARS**

The maximum number of Research Scholars to be registered under a Supervisor/Co-

Supervisor shall be as under:

**University appointed teachers**

Professor	:	8
Associate Professor	:	6
Assistant Professor	:	4

**Teachers of Affiliated colleges/institutions**

Professor/ Principal (in Prof. Grade)	:	5
Associate Professor	:	4
Assistant Professor	:	3

Provided that the Vice-Chancellor may allow an additional seat to a Supervisor on the recommendations of P.G.Board of Studies/Board of Studies on genuine grounds in exceptional circumstances, **subject to the maximum of eight number of seats to the supervisor.** However, this additional seat will be adjusted as and when any of his/her candidates submits thesis.

**NOTE:**

- i) In case where a Supervisor is working as Co-supervisor of a Research Scholar for the purpose of the limit as referred to in the above clause, the number in each such case shall count as half (1/2) both for Supervisor/ Co-Supervisor.
- ii) A teacher cannot be Co-Supervisor of more than two candidates at a time.

**12. CHANGE OF SUPERVISOR**

The change of Supervisor may be allowed in the following cases:

- (a) The Supervisor has expired or has left the services of the University or the supervisor proceeds on leave/deputation of more than one year and the research scholar makes a request in writing to change the supervisor.

OR

- (b) By mutual consent of both the Supervisor and the Research Scholar.

OR

- (c) In case of extreme hardship where it becomes almost impossible for a candidate to work/continue his/her research work with the Supervisor or in case the Supervisor or the candidate requests for the change of Supervisor on

valid/genuine grounds. The candidate/Supervisor will represent to the Head of the Department/Chairperson, Board of Studies, who will put the matter before the Departmental Research Committee as well as the concerned Post Graduate Board of Studies for decision. However, the change in such cases will be allowed after the approval of the Academic Council.

**13. PERIOD OF WORK**

- 13.1 Every candidate registered for Ph.D. programme shall be required to pursue his/her research work atleast for three years. However, a relaxation of six months will be given to those candidates who have completed their course work or M.Phil. degree. The reduction in this period of 3 years shall not be allowed under any circumstances.  
 Provided that if the supervisor of a candidate who is registered for Ph.D. in another University, has joined the employment of this University and the candidate has pursued the course in the other University for not less than one year, such a candidate, if he/she fulfills the minimum qualifications as laid down in the Clause-3 above (provided the admission of that candidate to Ph.D. programme was through Entrance Test and the candidate has passed Ph.D. course work as per UGC norms), may be permitted by the Departmental Research Committee as well as Post Graduate Board of Studies/ Board of Studies, to be registered as a research scholar of the University with the same topic. Such a candidate may submit his/her thesis after the expiry of not less than two years in M.D. University, Rohtak.
- 13.2 Every Research Scholar will be required to stay at Rohtak or at the place where his/her Supervisor/Co-Supervisor is working for a minimum period of 180 days after Ph.D. registration. The concerned Supervisor/Co-Supervisor shall issue a certificate to this effect.
- 13.3 No research scholar shall join any other course of study or appear in any other examination conducted by any University leading to the award of Degree or Diploma during the period of his/her study, otherwise his/her registration for Ph.D. will be cancelled by the Vice-Chancellor on the



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recommendations of the P.G. Board of Studies/Board of Studies. However, the action of the Vice-Chancellor in such cases will be placed before the Academic Council for information.

13.4 A research Scholar can join part time/evening course in a Foreign Language or any knowledge enhancement certificate course along with Ph.D. programme.

**14. MEDIUM**

In the language subjects, the thesis may be presented in English, Hindi or the language concerned. In other subjects, the research scholar shall have the option of submitting the thesis either in English or Hindi.

**15. REQUIREMENTS DURING REGISTRATION PERIOD**

15.1 Every research scholar will be required to show continuous progress during the period of his/her registration and it will be monitored by the Research Advisory Committee.

15.2 Every research scholar shall be required to submit half yearly report on the prescribed Proforma for the period from 1<sup>st</sup> January to 30<sup>th</sup> June on or before 31<sup>st</sup> of July and for the period from 1<sup>st</sup> July to 31<sup>st</sup> December on or before 31<sup>st</sup> of January. The supervisor of the research scholar will give his assessment about the progress of the scholar.

The Report shall be placed before the Research Advisory Committee for its evaluation in its meeting to be held preferably in the month of August/February.

15.3 a) A research scholar shall appear before the RAC once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress report, duly signed by the RAC, shall be submitted to the Head of the Department with a copy to the research scholar.

b) In case the progress of the research scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. The RAC in either of the following two cases will report the matter to the Head who on the recommendation of the Dean of the concerned

faculty will send the case to the P.G. Board of Studies /Board of Studies for cancellation of the registration:

i) The research scholar fails to implement the suggested corrective measures by RAC and progress of the subsequent half year is also found unsatisfactory

or

ii) Presentation on the progress is not made by the candidate for two consecutive half years

15.4 Ph.D. student shall publish at least one research paper in refereed journals and make two paper presentations in conferences/seminars before the submission of the thesis for adjudication and produce evidence for the same in the form of presentation certificates and/or acceptance letters/reports.

15.5 Prior to the submission of the thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.

15.6(1) Every candidate shall submit his/her thesis within a period of four years from the date of his/her registration to Ph.D. programme, failing which his/her registration to Ph.D programme shall stand cancelled unless this period is extended by a maximum of two years by the Vice-Chancellor but not for more than one year at a time, on the recommendations of the Supervisor, the Head of the Department and Dean of the Faculty for valid reasons to be recorded.

(2) The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two additional years. The women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

(3) The researcher will have to apply for extension well before the expiry of permissible period including extension. If the researcher still fails to complete his/her research work within the extended period and requires more

extension, his/her request can be forwarded on the prescribed form duly recommended by the Supervisor, Head of the Department and Dean of the Faculty concerned requesting the Vice-Chancellor to grant extension after six years. It will be the prerogative of the Vice-Chancellor that he may refer the matter to a Committee comprising the following for consideration of the request of the candidate:-

- (a) Dean Academic Affairs
- (b) Dean of the Faculty concerned
- (c) HOD Concerned
- (d) Supervisor of the candidate

The Committee shall give its recommendations for extension of period in submission of his/her Ph.D thesis for not more than one year specifying that no extension will be allowed beyond that period with an annual prescribed fee along with late fee of Rs. 5000/-. If the candidate still fails to submit the thesis within this permissible time, his/her registration of Ph.D shall be cancelled automatically. The recommendations of the Committee shall be referred to the Academic Council for its approval.

**16. CANCELLATION OF REGISTRATION**

The Vice-Chancellor, on the recommendation of the P.G. Board of Studies/Board of Studies, may cancel the registration of a research scholar whose research work has been reported to be unsatisfactory by the Post Graduate Board of Studies/Board of Studies.

**17. APPOINTMENT OF EXAMINERS**

17.1(1) On receiving application/request alongwith an abstract of the thesis from the research scholar duly certified by the Supervisor that his/her research work is complete and ready for submission, the P.G Board of Studies/Board of Studies shall approve a panel of eight external examiners who shall not be below the rank of Professor to evaluate the thesis. The chairperson will certify that no external examiner in the panel is below the rank of Professor.

(2) However, the Board of Studies while approving the panel of examiners may

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ensure that the proposed examiners are from the area of specialization of the Ph.D. thesis. The Board of Studies may ensure that atleast 50% of the examiners in the panel are from places outside the state.

(3) Efforts should be made to recommend examiners of national and international repute belonging to the leading Institutes/ Universities in the country. It shall be up to the P.G Board of Studies/Boards of Studies concerned to recommend the examiners from outside the Country.

17.2 The candidate shall submit his/her thesis within six months from the date on which the Board of Studies has approved the appointment of examiners provided that the Chairperson, Board of Studies, may, for satisfactory reasons, extend the period by a maximum of another six months only.

## **18. GUIDELINES FOR SUBMISSION OF THESIS**

- 18.1 The thesis shall be an original piece of research work characterized either by discovery of new facts or enunciation of a new theory or by fresh interpretation of known facts or theories. In either case, it should evince the candidate's capacity for critical acumen and judgment.
- 18.2 The research scholar shall submit three printed/typed copies of his/her thesis, mentioning the name of the candidate, supervisor etc. along with two soft copies of thesis in pdf file on separate CDs.
- 18.3 The typing/printing of thesis should be done on both sides of the paper (instead of single side printing) on A-4 size paper in font size '12' in 'Times New Roman' format.
- 18.4 The thesis should be typed in 1 ½ space. But the bibliography/references should be typed in single space.
- 18.5 The copies of thesis meant for evaluation should be bound in paper-back form and one copy should be in hard binding, which will be sent to the library.
- 18.6 The title page of Ph.D thesis would be in Maroon Colour with Golden Printing on it.
- 18.7 The thesis will include declaration from the candidate countersigned by the Supervisor and Head of the Department in the following format:



- (b) The exclusion at the time of performing the check should be limited to the following:
  - i) Quotes
  - ii) Bibliography
  - iii) Phrases Small matches upto 12 words
  - iv) Small similarity less than 1%
  - v) Mathematical Formula
  - vi) Name of Institution, Departments etc.
- (c) Regarding self Plagiarism or cases where published work of the student is shown as similarity in the check, a certificate (Plagiarism Self Exclusion Certificate) has to be issued by the Supervisor specifying and attaching the articles that have been published by the student from thesis work. Only these articles should be excluded from the check. No other article of the Supervisor or the student should be excluded from the check. This will be for reference of the library which will perform the final check.
- d) The final Plagiarism check from the library is essential so that the correct report is submitted at the time of thesis submission
- e) The Central Library will issue the final Certificate of Plagiarism check called the Plagiarism Verification Certificate and Supervisor will certify that the similarity index is acceptable This similarity index should not be more than 25 %. This certificate has to be included in the thesis.

## 19. EVALUATION OF THESIS

- 19.1 The thesis shall be evaluated by the student's supervisor and two external examiners selected by the Vice-Chancellor out of the panel of external examiners already approved by him. At least one external examiner shall be from outside the State or Country. The examiners shall be requested to send their reports within two months.
- 19.2 Each examiner shall give detailed report on the thesis and make a clear-cut recommendation whether:

- a) The thesis be accepted.  
OR
- b) The thesis be rejected.  
OR
- c) The research scholar be asked to resubmit the thesis with improvements/revisions.

In case the examiner(s) recommend the revisions/improvements of the thesis then he/she may make suggestions for such improvements/ revisions as deemed fit and proper. The research scholar shall be required to submit the revised thesis within one year of communication to him/her. After revision, the thesis shall be sent to the same examiner(s) for evaluation, unless he/she expresses his/her inability.

- 19.3 If one external examiner recommends award of Ph.D. degree and the other recommends rejection, then the thesis shall be sent to the third external examiner for taking a final decision. In any case, there should be two positive recommendations from the external examiners for the award of Ph.D. degree.
- 19.4 The examiners must categorically state whether the thesis is suitable/fit for publication in its original form or in a modified form, to be spelt out by the examiners.
- 19.5 The examiners shall send a set of questions along with the report that they would like the research scholar to answer in the viva-voce examination.
- 19.6 A research scholar whose thesis is rejected shall not be registered again for Ph.D. with the same topic.

**20. VIVA-VOCE EXAMINATION AND AWARD OF DEGREE**

20.1 The viva-voce examination shall be held by a Board of Examiners consisting of Supervisor and one of the external examiners who evaluated the thesis, to be nominated by the Vice-Chancellor, within a period of one month of the receipt of reports of evaluation of the thesis.

In case, both the external examiners who evaluated the thesis are unable to conduct the viva-voce, the Vice-Chancellor shall appoint another external examiner out of the panel to conduct the viva-voce examination. The viva-voce examination shall, unless ordered otherwise by the Vice-Chancellor, be

held at Rohtak in the Department concerned. The date, time and the subject of the thesis shall be notified by the Head of the Department among the teachers and the research scholars of the concerned Faculty, who may be permitted to be present at the time of the viva-voce examination, but they shall have no right to put any question to the examinee.

- 20.2 The reports of the examiners on the thesis as well as on the viva-voce, shall be placed before Research Degree Committee (RDC) consisting of the Vice-Chancellor, the Dean of the Faculty, the Head of the Department concerned and Controller of Examinations within one month of the viva-voce examination. Three out of these four members will form the quorum of the meeting. The Controller of Examinations shall issue the notification of the award of Ph.D. Degree after clearance of the case by RDC. At least one week notice shall be issued for the meeting.
- 20.3 If the Dean of the Faculty or Head of the Department somehow is not able to participate in the meeting, the Vice-Chancellor will co-opt any other senior member of the Faculty, in his/their place.
- 20.4 Following the successful completion of the evaluation process and announcements of the award of Ph.D., the University shall submit a soft copy (pdf file) of Ph.D. thesis to UGC within a period of thirty days for hosting the same on INFLIBNET which shall be accessible to all Institutions/Universities.
- 20.5 Along with the Degree, the University shall issue a certificate certifying that the degree has been awarded in accordance with the provisions of the Ph.D. regulations of the UGC.

**21. FEE FOR Ph.D. WORK**

- 21.1 Ph.D. coursework fee (to be paid by those who are required to complete coursework):
  - Course work fee for Engineering & Technology Rs. 20000/-
  - Course work fee for others Rs. 5000/-
- 21.2 For Ph.D. Programme every research scholar shall pay fee as under:
  - (a) Registration Fee Rs.2000/-



(In case of foreign/NRI students except for students from less developed countries this fee will be US \$ 1000)

(b) (i) Annual Fee except for the candidates having Laboratory subjects as mentioned in (ii) & (iii) below: Rs. 2000/-

(ii) Annual Fee for subjects involving use of Laboratory such as Psychology, Geography and theoretical fields in science subjects such as Mathematics, Statistics, Computer Science, etc. Rs. 4000/-

(iii) Annual Laboratory fee for subjects in Science such as Physics, Chemistry, Pharmacy, Life Sciences, Engineering and Technology, Hotel & Tourism Management, etc. Rs. 8000/-

Annual fee will be payable within 15 days of registration and annually thereafter.

(c) Evaluation fee to be charged at the time of submission of Ph.D. thesis Rs. 7500/-

21.3 Late fee for delayed payment of annual fee:

(a) up to six months Rs. 500/-

(b) beyond six months Rs. 1000/-

The fees will be subject to changes as decided by the University from time to time.

## 22. REMUNERATION FOR THE EXAMINERS

Each examiner shall be paid the remuneration of Rs. 2500/- for evaluating the thesis and Rs. 2,000/- for conducting viva-voce. A foreign examiner shall be paid US\$ 200 or its equivalent in Indian currency. However, these rates will be subject to changes as decided by the University from time to time.

## 23. PUBLICATION OF THESIS

The permission for publication of the thesis, if applied for, by the concerned research scholar may be given by the Vice-Chancellor if the examiners have recommended that the thesis is suitable/fit for publication. If there is difference of

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opinion between the examiners regarding the publication of the thesis, the case shall be referred to the committee consisting of the following for consideration and recommendations:

- (a) Dean of the Faculty - Chairperson
- (b) Head of the concerned department - Member
- (c) Supervisor of the Research Scholar - Member

In case the Dean of Faculty/Head of the Department is the Supervisor, the Vice-Chancellor would nominate some other expert on the committee. The recommendations of the committee shall be referred to the Vice-Chancellor for consideration and approval.



-45- Appendix C/T

# MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established under Haryana Act No. XXV of 1975)  
'A' Grade University Accredited by NAAC

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## PROCEEDINGS OF THE MEETING OF THE STANDING COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 19.12.2016 (10.00 AM) AND 21.12.2016 (3.00 PM) TO CONSIDER VARIOUS ISSUES WITH REGARD TO ADMISSIONS IN M.Phil./Ph.D. and Award of URS

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Following were present:

- |  |                  |
|--|------------------|
| 1. Prof. N.R. Garg, Dean Academic Affairs      | - Chairman       |
| 2. Prof. Renu Chugh, Director (Research)       | -Member          |
| 3. Prof. S.C. Malik                            | -Member          |
| 4. Prof. Rahul Rishi, Director (UIET)          | -Member          |
| 5. Prof. Gulshan Taneja, Director (ICAC)       | -Member          |
| 6. Dr. B.S. Sindhu, Controller of Examinations | -Member          |
| 7. Dr. G.P. Saroha, Director (UCC)             | -Special Invitee |

The Committee considered the matter in detail and recommended the following:


- The candidates applying for admission to Ph.D. Programme in UIET shall be awarded <sup>Ph.D</sup> degree in the concerned subject under the Faculty of Engineering and Technology on successful completion of their programme. However, Ph.D. degree <sup>pursued in UIET</sup> in the subjects of Chemistry, Mathematics <sup>Physics</sup> and Environment Sciences shall be awarded in Applied Sciences (concerned subject) under the Faculty of Engineering and Technology.  
Necessary amendment may be inserted under clause 8.5 (3) in the Ph.D. Ordinance and the Vice-Chancellor be requested to approve the said amendment in anticipation approval of the Academic Council/Executive Council as the admission process has already been started.
- The entrance test shall be of 100 marks containing 100 questions carrying one mark each and maximum duration shall be of 75 minutes except the Department of Mathematics and Statistics. For Mathematics and Statistics, the pattern of Entrance Exam has already been mentioned in the Prospectus at Page No. 21
- Criteria for preparing Merit List and Admission for M.Phil./Ph.D. , January-December, 2017 as mentioned at Page No. 28 will be followed in toto and it will be in supersession of that mentioned in the Prospectus 2016-17 as released by the University in May, 2016.

4. Foreign students may apply for Ph.D. programme by submitting manual (physical) admission form by due date in their own handwriting along with requisite fee as mentioned in Ph.D. Prospectus available on the University website. They are required to appear and qualify the Entrance Test for admission to M.Phil./Ph.D and URS as already mentioned at Page No. 18 of the Prospectus for the said courses.
5. Request received from the Director UILMS, Gurgaon vide letter No. 2922 dated 15.12.2016 regarding engaging UILMS teachers as Ph.D. supervisors be not acceded to at this stage as Prospectus has already been got published and admission process has also been started.
6. Request received from Dr. Umender Malik, Deptt. of Education vide letter No. 3302 dated 17.12.2016 for increase of one seat as the same be not acceded to at this stage as Prospectus has already been got published and admission process has also been started.
7. The fee structure for M.Phil. Programme shall be as under as already mentioned in the Prospectus of various PG courses for the session 2016-17 at Page No. 69 & 70:-

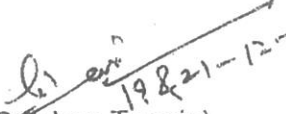
Name of course	Admn. fee (p.a.)	Tuition fee (p.a.)	A. Fund	Dev. fund	Security refundable	Curriculum charges	other charge (p.a)	Total fee (New Regn) Rs.
M.Phil. (Except Physical Edu.)	50	420	240	--	500	50	854	2114
M.Phil. (Physical Edu.)	50	10000	240	3000	500	50	854	14694

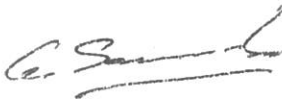
  
(N.R. Garg)

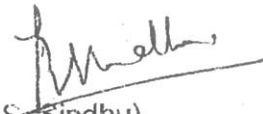
  
(Renu Chugh)

  
(S.C. Malik)

  
(Rahul Rishi)

  
(Gulshan Taneja)  
19/12/21-12-16

  
(G.P. Saroha)

  
(B.S. Sindhu)

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Appendix-C/8

## ORDINANCE

### THREE MONTHS CERTIFICATE COURSE IN PANCHAYATI RAJ AND RURAL DEVELOPMENT

#### 1. Duration:

The duration of the certificate course in Panchayati Raj and Rural Development shall be three months or twelve weeks. There shall be mid-term as well as final examination. The examination shall comprise of 100 marks in each course/paper. The question paper shall contain multiple choice questions (MCQs) each of one or two marks. However, the supplementary examination shall be held simultaneously after every three months <sup>and to be completed within one year.</sup> The grading system shall be adopted for this certificate course. The examination schedule containing the date of receipt of examination forms with and without late fee shall be notified by the Controller of Examinations from time to time.

#### 2. Eligibility:

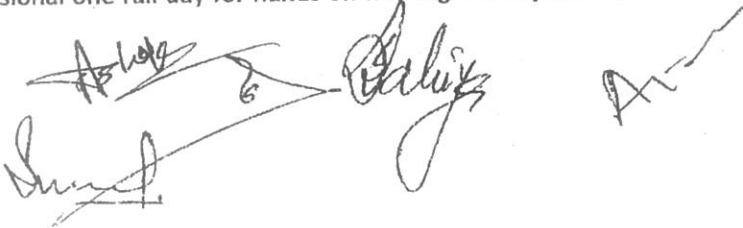
The course shall be offered to the elected representatives of all the three levels of Panchayati Raj Institutions (Gram Panchayat, Panchayat Samiti and Zila Parishad) in Haryana State, or prospective candidates or Gram Sachiv (s) or any other else possessing requisite educational qualification to be elected to FRIs is eligible for the course. Initially the number of participants shall be 50.

#### 3. Admission Procedure:

The list of 50 registered participants shall be provided by the respective Block Development and Panchayats Officers (BDPO) to the University. The participants are required to register themselves with the BDPO by paying a registration fee of Rs. 1000/-

#### 4. Methodology of Conducting the Course

The classes for this course shall be held for three days in a week in the afternoon session comprising of three lectures (One lecture of an hour for each paper) per day including occasional one full day for hands on training and exposure visit. As per this schedule, there



shall be total 36 days classes including field visits during the whole course comprising of 108 lectures. The hands on training and exposure visits to the best practices shall be arranged by the university itself and funded by the Department of Development and Panchayati Raj, Government of Haryana.

### 5. Attendance Requirements:

The candidate will be allowed to appear in the examination if he/she meets the following requirements:

- a) bears a good moral character;
- b) has attended not less than 75 percent lectures delivered.

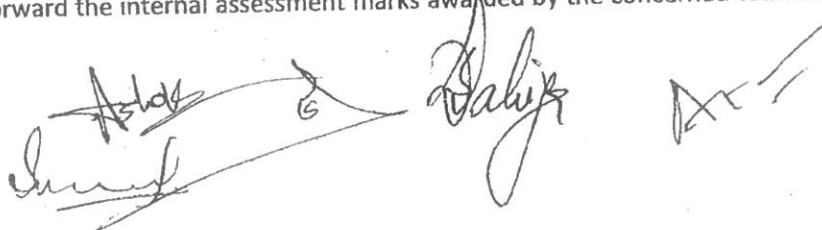
Relaxation in shortage of lectures upto 20 percent will be allowed by the course coordinator on the following grounds: self- illness, illness/ death of parents/ brother/ sister/ or any other close family member and any other reason beyond the control of the student to the satisfaction of the course coordinator.

### 6. Scheme, Syllabus and Examinations:

The scheme and syllabi of the course shall be prepared by the UG Board of Studies of the University and finalized by the Academic Council of the University.

The examination for the course shall be conducted twice during the course period i.e. mid-term examination of 40 marks and final examination of 60 marks. Out of 60 marks for final examination, 20 marks shall be allotted towards the practical examination/internal assessment. As soon as possible, after the examination, the Controller of Examination shall publish the result of candidates and issue Detailed Marks-Cards and Certificate of successful completion of the course.

Every candidate shall be examined in the subject(s) as laid down in the scheme and syllabi of examination prescribed by the Academic Council from time to time. The fail/reappear candidate(s) will also appear in the examination as per syllabus applicable to this course. 20% marks in each written paper shall be assigned for internal assessment. The Director, Deen Dayal Upadhyay Centre of Excellence for Rural Development (DDUCERD)/ Course Coordinator shall forward the internal assessment marks awarded by the concerned teacher on the basis of



class test, written assignment and its Presentation/Seminar and attendance in the classes etc. to the Controller of Examinations as per the following schedule:

- The Internal assessment marks should be supplied by the Director, Deen Dayal Upadhyay Centre of Excellence for Rural Development (DDUCERD)/ Course Coordinator invariably within 20 days after commencement of the examination.
- The Director, Deen Dayal Upadhyay Centre of Excellence for Rural Development (DDUCERD)/ Course Coordinator will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University, up to three months of the date of declaration of each semester examination results.

### 7 Medium:

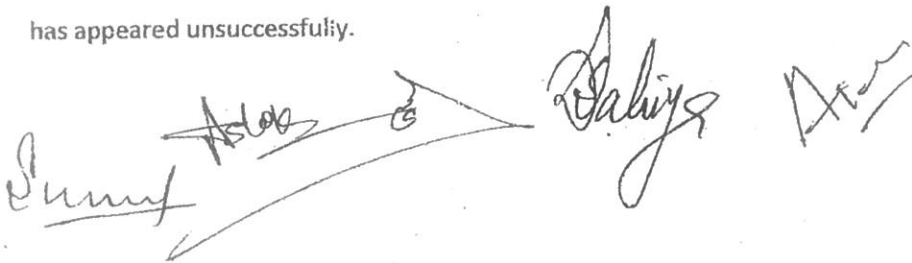
The medium of instruction and the examination shall be Hindi/English.

### 8. Pass Marks:

The list of successful candidates shall be arranged in five Grades as under on the basis of aggregate marks obtained by them which will be stated in their Certificate:-

a. Grade A:	More than 75 per cent
b. Grade B:	61-74 per cent
c. Grade C:	51- 60 per cent
d. Grade D:	40-50 per cent
e. Grade E:	less than 40 per cent

The minimum pass marks shall be 40% or up to grade 'D'. A candidate who has completed the prescribed course of instruction in the course but does not appear in the examination, or, having appeared but fails, may be allowed on the recommendation of the Course Coordinator to appear /re-appear in the examination, as the case may be, as an ex-student, without attending a fresh course of instruction in the next spell of examination of the course but the chance to do so will not be more than three in any case including the chance in which candidate has appeared unsuccessfully.

The bottom of the page contains several handwritten signatures and initials. On the left, there is a signature that appears to be 'Sunny'. In the center, there is a signature that looks like 'Balraj'. To the right of that, there are some initials that could be 'D.K.' or similar. There are also some scribbles and lines around these signatures.

### 9. Resource Persons:

The resource persons for this course shall be identified by the university itself and their procurement are left to the university.

### 10. Logistic Arrangements:

There is a separate Centre for conducting /coordinating this course known as Deen Dayal Upadhyay Centre of Excellence for Rural Development (DDUCERD). It shall comprise of one Director/Course Coordinator, one official and one supporting staff.

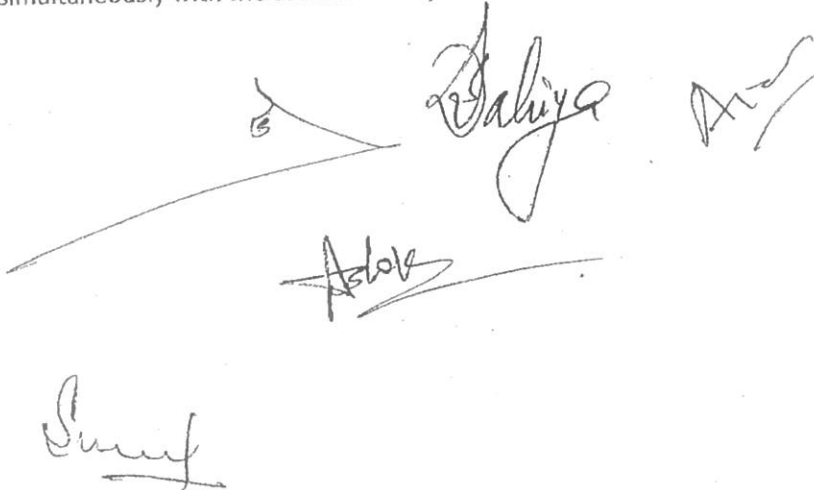
### 11. Stay Arrangement to Participants/Candidates

The university shall make the arrangement of boarding and lodging in the Faculty House/ Transit Hostel for the participants/candidates of this course.

### 12. Funding:

The expenses for running the course will be charged from the Department of Development and Panchayats, Government of Haryana Chandigarh and will be decided from time to time as per the budget agreed between the funding agency and the university.

Notwithstanding anything contained in other Ordinances, a person may pursue studies for Certificate Course in Panchayati raj and Rural Development and take the examination thereof simultaneously with the studies for any other course of the M. D. University, Rohtak.

The block contains several handwritten signatures and stamps. At the top center, there is a signature that appears to be 'Dalya' with a large flourish. To its right is another signature. Below these, there is a signature that looks like 'Astok' with a horizontal line underneath. On the left side, there is a signature that looks like 'Sury' with a horizontal line underneath. There are also some faint, illegible marks and lines scattered around the signatures.





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Appendix C/9

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**  
(Established under Haryana Act No. XXV of 1975)  
'A' Grade University accredited by NAAC

**MINUTES OF AN EMERGENT MEETING OF THE FACULTY OF HUMANITIES HELD ON 18.01.2017 AT 11:00 AM IN THE COMMITTEE ROOM OF CHAUDHARY RANBIR SINGH INSTITUTE OF SOCIAL AND ECONOMIC CHANGE (SWARAJ SADAN), M.D. UNIVERSITY, ROHTAK.**

**MEMBERS PRESENT:-**

1. Dr. Surender Kumar
2. Dr.(Mrs.) Poonam Dutta,
3. Dr.(Mrs.) Ram Rati,
4. Dr.(Mrs.) Sushila Kumari,
5. Dr.(Mrs.) Maya Malik
6. Dr.(Mrs.) Krishna Joor,
7. Dr.(Mrs.) Pushpa Rani,
8. Dr.(Mrs.) Loveleen Mohan
9. Dr. J.S. Hooda,
10. Dr.(Mrs.) Manjeet Rathee,
11. Dr.(Mrs.) Rashmi Malik,
12. Dr. Gulab Singh,
13. Dr.(Mrs.) Asha.
14. Mrs. Sheela Gahlot,
15. Mrs. Jai Shree Shankar
16. Dr.(Mrs.) Krishna Devi
17. Dr. Neelam Mor, Asstt. Prof.
18. Dr.(Mrs.) Sunita Saini,
19. Sh. Sunit Mukherjee, Asstt. Prof.,
20. Superintendent (Academic)

Dean

Before taking up the agenda members of the Faculty welcomed the new Dean of the Faculty of Humanities.

1. Confirmed the minutes of the previous meeting of the Faculty of Humanities held on 31.08.2016 (already circulated).
- ✓ 2. Considered the recommendations of the U.G. Board of Studies in Sanskrit made vide Reso. No. b of its meeting held on 08.03.2016 that the Ordinance of the following courses may be prescribed as per Annexure-I Page 1-9.(already circulated):-

1. Prajna/Purva Madhyama and Visharad/Uttaramadhyama(Annual Scheme)
2. Shastri(MDU Scheme/Aarsh Scheme)(Annual Scheme)
3. Acharya, a PG degree in Various Oriental Studies(Annual Scheme)

**Resolved that** the matter be approved and recommended to the Academic Council for approval.

3. Considered the recommendations of the P.G. Board ~~Board~~ of Studies in Journalism and Mass Communication made vide Reso. No. 1 of its meeting held on 20.12.2016 that the Scheme of Examinations and Syllabus of one year M.Phil/Ph.D Course Work (Journalism and Mass Communication) from the Jan. 2017 to Dec.2017 may be prescribed as per Annexure-II Page 10(already circulated).

Contd....

S. Kumar  
23/1/17

**Resolved that** the Syllabus be approved and Scheme of Examinations be recommended to Academic Council for approval. However, the Scheme of Examinations of Course be supplied by concerned HODs after mentioning credits against each paper as per provision of ordinance.

4. Considered the recommendations of the P.G. Board ~~Board~~ of Studies in English made vide Reso. No. 1 of its meeting held on 17.12.2016 that the Scheme of Examinations and Syllabus of one year M.Phil/Ph.D Course Work (English) from the Jan. 2017 to Dec.2017 may be prescribed as per Annexure-III Page 11(already circulated)

**Resolved that** the Syllabus be approved and Scheme of Examinations be recommended to Academic Council for approval. However, the Scheme of Examinations of Course be supplied by concerned HODs after mentioning credits against each paper as per provision of ordinance.

5. Considered the recommendations of the P.G. Board ~~Board~~ of Studies in Hindi made vide Reso. No. 1 of its meeting held on 23.12.2016 that the Scheme of Examinations and Syllabus of one year M.Phil/Ph.D Course Work (Hindi) from the Jan. 2017 to Dec.2017 may be prescribed as per Annexure-IV Page12 (already circulated).

**Resolved that** the Syllabus be approved and Scheme of Examinations be recommended to Academic Council for approval. However, the Scheme of Examinations of Course be supplied by concerned HODs after mentioning credits against each paper as per provision of ordinance.

Further Resolved that the PG Board of Studies in Hindi may reconsider the Scheme of Examinations of M.Phil in Hindi to maintain uniformity in terms of papers of other M.Phil Course under the Faculty of Humanities.

6. Considered the recommendations of the P.G. Board ~~Board~~ of Studies in Sanskrit made vide Reso. No. 1 of its meeting held on 19.12.2016 that the Scheme of Examinations and Syllabus of one year M.Phil/Ph.D Course Work (Sanskrit) from the Jan. 2017 to Dec.2017 may be prescribed as per Annexure-V Page 13 (already circulated).

**Resolved that** the Syllabus be approved and Scheme of Examinations be recommended to Academic Council for approval. However, the Scheme of Examinations of Course be supplied by concerned HODs after mentioning credits against each paper as per provision of ordinance.

7. Considered the recommendations of the U.G. Board of Studies in English of its meeting held on 13.01.2017 that the Syllabus and Scheme of Examination of BA-III(English) 6<sup>th</sup> Semester for the session 2016-17 may be prescribed as per Annexure placed on table.

**Resolved that** the syllabus of BA-III(English) 6<sup>th</sup> Semester for the session 2016-17 be approved and Scheme of Examination be recommended to the Academic Council for approval.

DEAN *S. Dey*  
23/1/17  
FACULTY OF HUMANITIES  
M.D. UNIVERSITY ROHTAK

**Ordinance for Prajna/Purva Madhyama and Visharad/Uttaramadhyama  
(Annual Scheme)**

1. The duration of the course of Prajna/Purva Madhyama and Visharad/Uttaramadhyama shall be two years.
2. i) For admission to Prajna/Purva Madhyama part-I candidates should have passed 8<sup>th</sup>/Prathma/Middle standard examinations.  
ii) For admission to Visharad/Uttara Madhyama Part-I, A candidate should have passed Prajna/Purva Madhyama from MDU Rohtak/Matriculation from Board of School Education Haryana, Bhiwani or any other examination recognized by M.D.university Rohtak as equivalent thereto.  
iii) Candidates placed under compartment in the qualifying examination shall not be eligible for admission.
3. The examination shall ordinarily be held in the month of April/May on such dates as may be notified by the Controller of Examinations.

Supplementary Examinations shall be held ordinarily in the month of September/October for the reappear candidates of part II of the courses on such dates as may be notified by the Controller of Examinations. The failed/reappear candidates in part-I, will reappear in the exam with regular examinees.

4. The examination schedule containing the dates of receipt of examination forms with and without late fee shall be notified by the Controller of examinations from time to time.
5. Every candidate shall be examined in the subjects as laid down in the syllabus and scheme of examinations prescribed by the Academic Council from time to time.
6. The fail/reappear candidates will also appear in the exam as per syllabus applicable to regular students.
7. The candidate will be allowed to appear in the examination if he/she meets the following requirements
  - a) Bears a good moral character
  - b) Has been on the rolls of the institution during the year

c) Has attended not less than 65% of the lectures delivered.

Relaxation in shortage of lectures upto 20% will be allowed by the Principal of the institutions on the following grounds

- i) Self illness
- ii) Illness/death of parents, brother, sister or any close family member
- iii) Any other reasons beyond the control of the students to the satisfaction of the Head of the Institution.

8. i) The medium of examination shall be Sanskrit/Hindi/Language concerned in case of Prajna/Purva Madhyama.

ii) The medium of examination shall be Sanskrit in case of Visharad/Uttara Madhyama related to Sanskrit subjects and Hindi/Sanskrit/English/Language concerned related to other than Sanskrit subjects.

9. The minimum percentage of marks to pass the examination shall be 40% in each theory paper and practical, and 40% in aggregate including internal assessment.

10. The examination fee to be paid by the candidate for each part of the course shall be prescribed by the University from time to time.

11. i) A candidate who fails to pass or having been eligible fails to appear in any examination (Part-I/II) will be allowed to clear the re-appear(s) within a period of five years. While reappearing to pass an examination (Part-I/II), the candidate will be exempted from reappearing in the papers/practicals in which he/she has secured 40% pass marks.

ii) The candidate shall be promoted to the part II if he/she clears 50% papers of part I, subject to fulfillment of conditions as prescribed in clause-7 above.

iii) No Candidate will be allowed to appear for improvement of result of any paper in Prajna/Purva Madhyama and Visharad/ Uttar Madhyama.

12. The grace marks will be allowed as per University rules.

13. The internal assessment awards/practical awards of a candidate who fails in any part of the examination shall be carried forward to the next examinations.

14. The Principal will preserve the records on the basis of which internal assessment awards have been prepared for inspection if needed by the University up to three months from the date of declaration of the results.

15. The list of successful candidates after the 2<sup>nd</sup> part of the examination shall be arranged as under in three divisions on the basis of the aggregate marks obtained in both years of the examination of the course and the division obtained by the candidate will be mentioned in his/her certificate.

a) Those who obtain 60% or more marks

First division

b) Those who obtain 50% or more but less than 60% marks

Second division

c) Those who obtain less than 50% marks

Third division.

If a candidate secures 75% or more marks in a course in first attempt he/she will be awarded 1<sup>st</sup> class certificate with distinction.

16. Soon after the termination of the examination, the Controller of Examinations shall declare the result as early as possible.

2020/2021

**Ordinance for Shastri (MDU Scheme/Aarsh Scheme)**

(Annual Scheme)

1. The duration of the course of Shastri (MDU Scheme/Aarsh Scheme) shall be three academic years, divided in to three parts.
2. (i) A person who has passed the Visharad/Uttaranadhyama Examination from MDU Rohtak / Senior Secondary Examination from Haryana Board Education Bhiwani or any other examination recognized by M.D.university Rohtak as equivalent thereto shall be eligible for admission to Shastri (MDU Scheme/Arsh Scheme) part-I.  
(ii) Candidates placed under compartment in the qualifying examination shall not be eligible for admission.
3. (i) The examination for the first, second and third part shall ordinarily be held in the month of May/June or on such dates as may be notified by the Controller of Examinations.  
(ii) A supplementary Examination for part (II) shall be held ordinarily in the month of September/October for the reappear/improvement. The failed/reappear candidates in part-I and II, will reappear in the exam with regular examinees.
4. The examination schedule containing the dates of receipt of examination forms with and without late fee shall be notified by the Controller of Examinations from time to time.
5. Every candidate shall be examined in the subjects (s) as laid down in the syllabus and scheme of examinations prescribed by the Academic Council from time to time. The fail/reappear candidates will also appear in the exam as per syllabus applicable to regular students of that part.
6. The Principal will preserve the records on the basis of which internal assessment awards have been prepared for inspection if needed by the University up to three months from the date of declaration of the results.
7. The candidate will be allowed to appear in the examination if he/she meets the following requirements
  - a) Bears a good moral character

*[Handwritten signature]*

- b) Has been on the rolls of the institution during the year
- c) Has attended not less than 65% of the lectures delivered

Relaxation in shortage of lectures upto 20% will be allowed by the Principal of the institutions on the following grounds

- i) Self illness
  - ii) Illness/death of parents, brother, sister or any close family member
  - iii) Any other reasons beyond the control of the student to the satisfaction of the Head of the institution.
8. The medium of examination shall be Sanskrit related to Sanskrit subjects and Hindi/Sanskrit/English/Language concerned related to other than Sanskrit subject(s).
9. The minimum percentage of marks to pass the examination shall be 40% in each theory paper and practical, and 40% in aggregate including internal assessment.
10. The examination fee to be paid by the candidate for each part of the course shall be prescribed by the University from time to time.
11. A candidate who fails to pass or having been eligible, fails to appear in any part of of Shastri examination (MDU Scheme /Aarsh Scheme) will be allowed to clear the re-appear(s) and also for improvement of result after passing the concerned part of the examination in which he/she wants to improve, within a period of six years. While reappearing to pass a part, the candidate will be exempted from reappearing in the papers in which he/she has secured 40% pass marks. Only improved marks (higher score) will be taken into account. The candidate will have to appear according to the current syllabus.
12. The candidate shall be promoted to the part II if he/she clears 50% papers of part I, and for promotion to part III, he/she must clear 50% papers of part I and II taken together, subject to fulfillment of conditions as prescribed in clause 7 above.
13. The internal assessment awards/practical awards of a candidate who fails in any part of the examination shall be carried forward to the next examinations

14. The list of successful candidates after the 3<sup>rd</sup> part of the examination shall be arranged as under in three divisions on the basis of the aggregate marks obtained in three years of the examination of the course and the division obtained by the candidate will be mentioned in his/her certificate.

- |   |                 |
|---|-----------------|
| a) Those who obtain 60% or more marks                   | First division  |
| b) Those who obtain 50% or more but less than 60% marks | Second division |
| c) Those who obtain less than 50% Marks                 | Third division. |

If a candidate secures 75% or more marks in a course in first attempt he/she will be awarded 1<sup>st</sup> class certificate with distinction.

15. Degree of Shastri shall be considered as Honours in Sanskrit.

16. The grace marks will be allowed as per university rules.

17. Soon after the termination of the examination, the Controller of Examinations shall declare the result as early as possible.



**Ordinance for Acharya, a PG degree in Various Oriental Studies**  
**(Annual Scheme)**

1. The degree of Acharya shall be <sup>awarded</sup> given in four different disciplines i.e. Vedic literature/Indian Philosophy/ Sanskrit Grammar/Classical Sanskrit literature and shall be called Vedacharya, Darshanacharya, Vyakranacharya and Sahityacharya respectively.
2. The duration of the course of Acharya shall be two years.
3. For admission to part I of Acharya (Vedacharya, Darshanacharya, Vyakarnacharya and Sahityacharya) a candidate should have passed Shastri examination of this University or an examination of another university recognized as equivalent thereto.
4. Candidates placed under compartment in the qualifying examination shall not be eligible for admission.
5. The examination shall ordinarily be held in the month of April/May and on such dates as may be notified by the Controller of Examinations.
6. Supplementary Examinations shall be held ordinarily in the month of September/October for the reappear candidates of part-II examination of the course on such dates as may be notified by the Controller of Examinations. The failed/reappear candidates in part-I, will reappear in the exam with regular examinees.
7. The examination schedule containing the dates of receipt of examination forms with and without late fee shall be notified by the Controller of examinations from time to time.
8. Every candidate shall be examined in the subjects as laid down in the syllabus and scheme of examinations prescribed by the Academic Council from time to time. The fail/reappear candidates will also appear in the examination as per syllabus applicable to regular students.
9. The medium of examination shall be Sanskrit.

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10. The minimum percentage of marks to pass the examination shall be 40% in each theory paper and practical, and 40% in aggregate including internal assessment.
11. The examination fee to be paid by the candidate for each part of the class shall be prescribed by the University from time to time.
12. The candidate will be allowed to appear in the examination if he/she meets the following requirements
  - a) Bears a good moral character.
  - b) Has been on the rolls of the institution during the year.
  - c) Has attended not less than 65% of the lectures delivered.

Relaxation in shortage of lectures upto 20% will be allowed by the Principal of the institutions on the following grounds

- I. Self illness
  - II. Illness/death of parents, brother, sister or any close family member
  - III. Any other reasons beyond the control of the student to the satisfaction of the Head of the institution.
13. i) A candidate who fails to pass or having been eligible, fails to appear in any part of the examination of the course will be allowed to clear the re-appear(s) within a period of five years.
  - ii) After passing each part of examination, a candidate will be allowed to appear for improvement of result in one or more theory papers only once within the period prescribed i.e. five years. Only improved marks (higher score) will be taken into account. The candidate will have to appear according to the current syllabus.

iii) The candidate shall be promoted to the part II if he/she clears 50% papers of part I, subject to fulfillment of conditions as prescribed in clause-12 above.

14. The internal assessment awards of a candidate who fails in any part of examination shall be carried forward to the next examinations.

15. The Principal will preserve the records on the basis of which internal assessment awards have been prepared for inspection if needed by the University up to three months from the date of declaration of the results.

16. The list of successful candidates after the 2<sup>nd</sup> part of the examination shall be arranged as under in three divisions on the basis of the aggregate marks obtained in both years of the examination of the course and the division obtained by the candidate will be mentioned in his/her certificate.

- |   |                 |
|---|-----------------|
| a) Those who obtain 60% or more marks                   | First division  |
| b) Those who obtain 50% or more but less than 60% marks | Second division |
| c) Those who obtain less than 50%                       | Third division. |

If a candidate secures 75% or more marks in a course in first attempt he/she will be awarded 1<sup>st</sup> class certificate with distinction.

17. Grace marks will be allowed as per University rules.

18. Soon after the termination of the examination, the Controller of Examinations shall declare the result as early as possible.

*[Signature]*

**MAHARSHI DAYANAND UNIVEERSITY ROHTAK**

**MINUTES OF THE MEETING OF FEE STRUCTURE COMMITTEE HELD ON TUESDAY, THE 9<sup>TH</sup> MAY, 2017 AT 12.00 NOON IN THE OFFICE OF DEAN ACADEMIC AFFAIRS, MAHARASHI DAAYANAND UNIVERSITY, ROHTAK**

**1. Fee for Non Polluting vehicle in the University Campus**

Considered the recommendations of the Committee (**Annexure – A/1 pages 1-2**) constituted by the Vice-Chancellor that a nominal fee of Rs.10/- per student per month be charged at the time of admission only from the UTD students on the Campus.

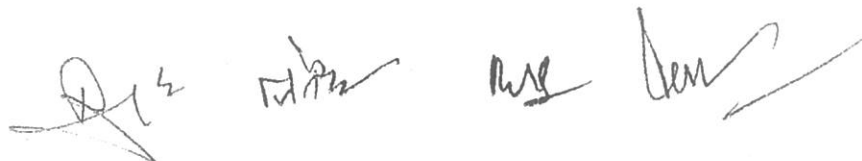
Resolved that the above recommendations of the committee be referred to the Executive Council for approval.

**2. Increase of fee for the courses being run in University Institute of Engineering & Technology (SFS)**

Considered the proposal submitted by the Director, UIET, M.D.University, Rohtak that the Tuition Fee and Development Fee of B.Tech. and M.Tech. Programmes being run in the University Institute of Engineering & Technology, M. D. University be enhanced at least 10% from the academic session 2017-18.

Resolved that the above recommendations of the committee be referred to the Executive Council for approval as under:-

Sr. No.	Name of the Course	Name of the Department	Existing		Proposed	
			Tuition fee	Development fee	Tuition fee	Development fee
1.	B.Tech.	University Institute Engg. And Tech. M.D.U. Rohtak	50000/-	10000/-	55000/-	11000/-
2.	M.Tech.	University Institute Engg. And Tech. M.D.U. Rohtak	56000/-	14000/-	61600/-	15400/-



**3. Prescription of fee for additional Unit in the Courses already being run and newly started courses in the department of commerce under SFS**

Considered the Fee Structure for additional Unit in the Courses already being run and new Courses started w.e.f. the session 2017-18 under S.F.S. received from the Head, Department of the Commerce and Visual Arts dully recommended by the concerned faculties shall be as under :-

Sr. No.	Name of the course	Fee recommended by the faculties
1.	M.Com(H)- 5-Year Integrated Programme (Course already being run in the department, seats increased as extra unit under SFS)	24000/- p.a.
2.	M.Com(Pass) 2-Year Programme (Course already being run in the department, seats increased as extra unit under SFS)	30000/-p.a.
3.	M.Com. 2-Year (Financial Analysis) New course SFS	40000/-p.a.
4.	M.Com 2-Year (Human Res. Development)New course underSFS	40000/-p.a.
5.	M.Phil.(Visual Arts) New course under SFS	40000/-p.a.

**Resolved that the above recommendations be referred to the Executive Council as under:**

Name of the course	Admn.Fee	Tuition fee	A.Fund	Dev. Fund	Security Refun.	Curri. Charge.	Other Charge	Total Fee
M.Com 2 Years(Financial Analysis) & M.Com 2 Years(Human Res. Development) under SFS	50	32000	240	8000	500	50	854	41454
M.Phil.(Visual Arts SFS)	50	32000	240	8000	500	50	854	41454

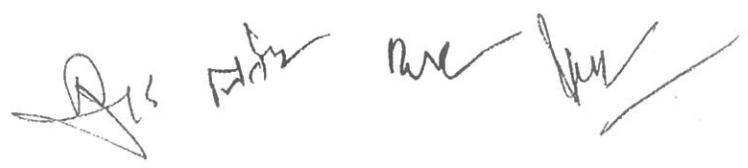
M.Com Years(under SFS)	2	50	24000	240	6000	500	50	854	31454
M.Com.5 Years(under SFS)		50	20000	240	4000	500	50	854	25454

**4. Increase of fee for the courses being run in University Institute of Law & Management and Department of Law (SFS)**

Considered the proposal submitted by the Director, UILMS, Gurgaon and Head Department of Law M. D. University, Rohtak that the Tuition Fee and Development Fee of LLB,MBA and LLM Programmes being run under SFS only in the University Institute of Law & Management Studies, Gurgaon and Department of Law, M.D. University be enhanced at least Rs.5000/Per course(Rs.2000/- as Tuition fee and Rs.3000/-as Development Fee) from the academic session 2017-18.

Resolved that the above recommendations of the committee be referred to the Executive Council for approval as under:-

Sr. No.	Name of the Course	Name of the Department	Existing		Proposed	
			Tuition fee	Development fee	Tuition fee	Development fee
1.	B.A. LL.B-5 Yr. Course 1 <sup>st</sup> Year	University Institute of Law and Mgt. Gurgaon	14000/-	18000/-	16000/-	21000/-
2.	LL.B -3 Year	University Institute of Law and Mgt. Gurgaon	Total-45445/-	-----	Total-50445/-	-----
3.	LL.M	University Institute of Law and Mgt. Gurgaon	40000/-	10000/-	42000/-	13000/-
4.	MBA	University Institute of Law and Mgt. Gurgaon	32000/-	10000/-	34000/-	13000/-
5.	LL.M	University Law Department M.D.U. Rohtak	40000/-	10000/-	42000/-	13000/-

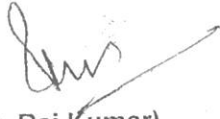


5. Any other item

The issue regarding prescription of fee for foreign students for the courses being run in the affiliated colleges be referred to the Executive Council with the recommendations that the fee from the foreign students be charged at par with the fee charged from the Indian Students for SFS programme of these courses.



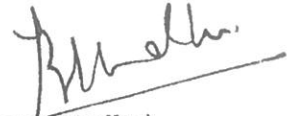
(Dr. Ajay K. Rajan)



(Dr. Raj Kumar)



(Jitender K. Bhardwaj)



(B.S. Sindhu)



Res. No. 1/26-11-16

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Appendix-C/11

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
(A State University established under Haryana Act No. XXV of 1975)  
'A' Grade University Accredited by NAAC

## NOTIFICATION

The Executive Council in its meeting held on 26<sup>th</sup> Nov. 2016 has approved the proposal to add the Holy Heart Advanced Cardiac Care & Research Centre, Rohtak in the empanelled list for the treatment of M.D. University employees w.e.f. 05.12.2016, as per the list of packages alongwith Room Tariff as approved by the Haryana Govt.

**FINANCE OFFICER**

Endst.No. F O/Med Rem/16/ 4532-4631 dated: 16-12-2016

Copy of the above is forwarded to the following for information:

1. All the Deans of Faculty/Directors/ Heads of the University Teaching Deptts./Institutes/Centres, M.D. University, Rohtak.
2. Director, UILMS, Gurgaon.
3. All Branch Officers, M.D. University, Rohtak.
4. Joint Director (Audit), M.D. University, Rohtak
5. President, MDUTA, M.D. University, Rohtak
6. President, NTEA, M.D. University, Rohtak
7. Director, University Computer Centre, M.D. University, Rohtak with the request to upload the notice on the University website.
8. P.A to Vice Chancellor/ Registrar/ COE (for kind information of the Vice Chancellor/ Registrar/ COE), M.D. University, Rohtak.
9. Principal, University Campus School, M.D. University, Rohtak.

*unaf Dosth*  
**SENIOR ACCOUNTS OFFICER**

*Q. Q.*



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Appendix-C/12

No.12/10/1987-4GSII

From

The Chief Secretary to Government Haryana.

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of the Departments, Commissioners, Rohtak, Ambala, Hisar and Gurgaon Divisions, all the Deputy Commissioners and Sub-Divisional Officers (Civil) in Haryana.
3. The Registrar, Punjab & Haryana High Court, Chandigarh and all Distt. & Session Judges in Haryana.
4. All the Registrars of Universities in the State of Haryana.
5. All the MDs/CAs of Boards/Corporations in the State of Haryana.

Dated Chandigarh, the: 5-10-16.

Subject: - Counting of Military Service towards earned leave to Ex-Servicemen. \*\*\*\*\*

Sir/Madam,

I am directed to refer to the subject noted above and to say that State Government has observed that the Ex-Servicemen join the Government Service at a mature age after putting in long service in the army and their social and family liabilities are rather pressing and thus, has decided that the period of Military Service may be counted for the purpose of computing earned leave and casual leave shall also be admissible on subsequent appointment of an Ex-Serviceman in any department of Haryana Government.

2. The concurrence of the Finance Department has been obtained vide their U.O.No. 11/02/2015-1FR/1532, dated 23.02.2016 (Copy enclosed).

3. These instructions may please be brought to the notice of all concerned for their information and immediate compliance.

Yours faithfully,

Mohinder Datta  
Under Secretary to Govt., Haryana,  
Protocol Department.

dated, Chandigarh the

No. 12/10/1987-4GSII

A copy is forwarded to the State Information Officer (NIC) Haryana Civil Secretariat, Chandigarh for hosting on the website of the State Government.

Mohinder Datta  
Under Secretary to Govt., Haryana,  
Protocol Department.

LD 7763  
18/10/16

8-6516  
19/10/16

Rep. Punjab 18/10/16  
AG (ENT)

EN-4/162  
29/10/16

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Subject :- Regarding counting of military service towards earned leave to ex-servicemen.

Finance Department intimated that in Haryana Civil Services (Leave) Rules, It has been proposed by the Committee that the past military service shall be included in the length of service for the purpose of computing earned leave/casual leave:-

10	<p><b>Chapter-III</b></p> <p><b>Carry forward of leave or benefit of Past Service</b></p> <p><b>Carry forward of leave on subsequent appointment-</b></p> <p style="text-align: center;">XXX    XXX    XXX</p> <p><b>(4) On subsequent appointment from any other Government to Haryana Government-</b></p> <p>On subsequent appointment from any Department or an <b>organization</b> under any other state Government or Central Government to any Department under Haryana Government, the benefit of carry forward of leave will not be admissible. However, the benefit of counting of past service for the purpose of length of service to compute earned leave will be taken into account, provided the application was submitted through proper channel for the post of <b>subsequent appointment</b>.</p> <p><b>Note 1.-</b> Where the benefit of past service has been allowed to be counted for the purpose of computing earned leave shall also be counted for eligibility of casual leave during a calendar year.</p> <p><b>Note 1.-</b> The benefit of counting of past military service for the purpose of computing earned leave and casual leave shall also be admissible on <b>subsequent appointment</b> of an ex-serviceman in any department of Haryana Government.</p>
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19570  
23/2/16

Superintendent FR  
for Additional Chief Secretary to Government, Haryana  
Finance Department

23/2/16

To

The Chief Secretary to Government, Haryana  
( in General Services- II Branch)

U.O. No. File No. 11/102/2015-1FR/1532

Dated:- 23-02-2016

MEENUTES OF MEETING OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 17.03.2016 AT 2:15 P.M. IN THE OFFICE OF DEAN STUDENTS' WELFARE, M.D.U. ROHTAK TO DECIDE AND FRAME MODEL SERVICE RULES AND LEAVE RULES FOR THE EMPLOYEES SERVING IN THE S.F.S. INSTITUTES AFFILIATED TO THIS UNIVERSITY.

The following members were present:


- |   |          |
|---|----------|
| 1. Prof. Rajbir Singh, Dean Students' Welfare, M.D.U. Rohtak      | Convenor |
| 2. Prof. Gulshan Taneja, Dept. of Mathematics, M.D.U. Rohtak      | Member   |
| 3. Dr. B.C. Sharma, Director, B.R.C.M. C.O.E, Behal, Bhiwani      | Member   |
| 4. Dr. S.S. Aggarwal, Director, K.I.I.T. C.O.E., Bhondsi, Gurgaon | Member   |
| 5. Sh. Ashwani Kumar, A.R., Colleges Branch, M.D.U. Rohtak        | Member   |
| 6. Sh. Mahender Singh, A.R., Estt.-T, M.D.U. Rohtak               | Member   |
| 7. Dr. Mehtab Singh, Supdt. , Estt.-NT, M.D.U. Rohtak             | Member   |

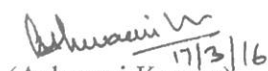
The Committee examined the proposed Model Service rules and Leave rules as well as the existing rules. The members are of the view that as per Statute-38 and different sets of rules contained in the University Calendar Volume-III are already available and approved by the competent authority. The same should be applicable to all Institutes affiliated to this University with particular reference to the approved Teaching and Non-Teaching employees working in various affiliated Institutes/Colleges.

  
(Rajbir Singh)

  
(Gulshan Taneja)

  
(B.C. Sharma)

  
(S.S. Aggarwal)

  
(Ashwani Kumar)  
17/3/16

  
(Mahender Singh)

  
(Mehtab Singh)

PROCEEDINGS OF THE MEETING OF COMMITTEE APPOINTED BY THE VICE CHANCELLOR HELD AT THE O/o PROFESSOR NET RAM GARG, DEAN, ACADEMIC AFFAIRS ON 16-11-2016 AT 11:00 A.M. FOR DRAFTING THE REVISED NORMS FOR ISSUANCE OF FURNITURE AND OTHER FURNISHING AMENITIES ITEMS TO VARIOUS CATEGORIES OF TEACHING AND NON TEACHING EMPLOYEES OF THE M.D. UNIVERSITY.

The following members were present in the meeting:-

- |  |                  |
|--|------------------|
| 1) Dean, Academic Affairs, Chairman        | Convener         |
| 2) Nominee of President, MDUTA             | Member           |
| 3) Finance Officer/Senior Accounts Officer | Member           |
| 4) Executive Engineer C-I                  | Member           |
| 5) Executive Engineer C-II                 | Member           |
| 6) A.R. (P&S)                              | Member Secretary |
| 7) President, MDUNTEA                      | Special Invitee  |

The Committee examined carefully the norms approved by the Committee in 1986 and resolved that these norms may be revised as under:-

Category-I	Dean Academic Affair/Dean College Development Council/Dean Welfare/Deans/Registrar/Librarian/Professors/COE/Finance Officer/Chief Heads of Teaching Departments.	Students Warden/
Sr. No.	Name of Item	Qty.
1.	Officer chair for offices (Non Revolving for Professors and Revolving for Others)	01
2.	Office Table for Professors (5'x3'x2½') and others 6'x3'x2½'	01
3.	Office Chair	04
4.	Sofa Set(7 Seater for HODs and 5 Seater for Professors)	01
5.	Centre Table	01
6.	Computer Table and Computer Chair	01
7.	Air Conditioner (Split/Window)	01
8.	Computer with UPS & Multifunctional Printer (3 in1)	01
9.	Cloth Curtains for the office with Rods	01
10.	Steel Almira (Big)	01
11.	Book Rack (Steel with front glass)	01
12.	Side Rack for main office table	01
13.	Foot Mat	01
14.	Waste Paper Basket	01
15.	Paper Trays	02

Category II	Director, Sports/Medical Officer/Deputy Registrar/XEN/Deputy Librarian/Estate Officer/Asstt. Registrar/ PRO/PS to VC/CSO/I/c Supdt./Principal of Campus School.	SAO
Sr. No.	Name of Item	Qty.
1.	Office Table(5'x3'x2½')	01
2.	Officer Chair	01
3.	Office Chair	04
4.	Cloth Curtains for the office with rods	01
5.	Air Conditioner (Split/Window)	01
6.	Sofa Set (2 seater) with centre table	01
7.	Computer Table and Computer Chair	01
8.	Computer, UPS with Multifunctional Printer(3 in 1)	01
9.	Steel Almira	01
10.	Side Rack	01
11.	Foot Mat	01
12.	Waste Paper Basket	01
13.	Paper Trays	01

18/11

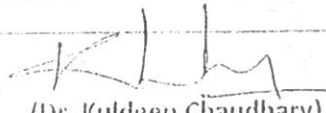
Category-III Associate and Assistant Professors	
Sr. No.	Name of Item
1.	Office Table (5'x3'x2 1/2')
2.	2 seater Sofa with Centre Table (only for Associate Professors in order of seniority)
3.	Air Conditioner (Split/Window)
4.	Officer Chair
5.	Office Chair
6.	Cloth Curtains for the office with rods
7.	Steel Almirah (Small)/Bookcase
8.	Foot Mat
9.	Waste Paper Basket
10.	Paper Tray
11.	Computer Table and Computer Chair
12.	Computer with UPS and Multifunctional Printer (3 in 1)

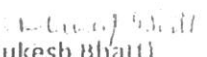
Category-IV SDO/Manager Incharge Faculty House/Manager University Press./P.A Registrar/Transport Officer/Dy. Supdt./Warden/JE		
Sr. No.	Name of Item	Qty.
1.	Table (4'x2 1/2'x2 1/2')	01
2.	Office Chairs	01
3.	Steel Almirah	01
4.	Side Rack	01
5.	Waste Paper Basket	01
6.	Paper Tray	01
7.	Computer Table	01
8.	Computer with UPS and Printer	01

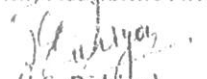
Category-V Asstt./Stenographers/Steno Typists/Store Keepers/JDEO-cum-Clerks		
Sr. No.	Name of Item	Qty.
1.	Table (4'x2 1/2'x2 1/2')/Computer Table	01
2.	Office Chair	01
3.	Steel Almirah	01
4.	Side Rack	01
5.	Waste Paper Basket	01
6.	Computer with UPS and Printer	01

Category-VI Research Asstt./Research Fellows/Research Scholar		
Sr. No.	Name of Item	Qty.
1.	Table (4'x2 1/2'x2 1/2')/Computer Table	01
2.	Office Chair	01
3.	Steel Almirah (Small)/Book Case	01
5.	Waste Paper Basket	01

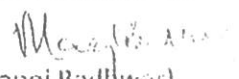
  
 (N.R. Garg, Chairman)  
 Dean Academic Affairs

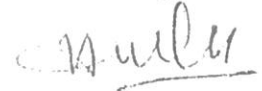
  
 (Dr. Kuldeep Chaudhary)  
 Secretary, MDUTA

  
 (Mukesh Bhatt)  
 Senior Accounts Officer

  
 (J.S. Dahiya)  
 Executive Engineer C-I

  
 (Satyawati Malik)  
 Executive Engineer C-II

  
 (Manoj Badhwar)  
 A.R., P&S

  
 (Kulwant Malik)  
 President, MDUNTEA

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