



MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A' Grade

No.CB-V/2018/ 989

Dated: 12/11/18

To,

The Director,
University Computer Center,
M.D.U. Rohtak.

Sub:- Uploading of activities, Rules, Instructions, Schemes and Policies on the Web-Portal.

Sir,

In compliance of the orders, as Endorsed by the Academic Branch vide letter No.AC-SK/Misc./17/26994-27084 dated 27.11.2017, you are requested to get the Instructions/Norms/Letters (**copy enclosed**) uploaded on the University Web-Portal (www.mdurohtak.ac.in→Administration→College Development Council) as per detail given below:-

1. Letter No.CB-VIII/Misc./09/525-924 dated 06.01.2010 (Page No.1 to 3)
2. Letter No.CB-VIII/Misc./12/1082-1206 dated 12.01.2012 (Page No.1 to 8)
3. Endst. No.CB-VIII/NT/12/14839-15260 dated 05.11.2012 (Page No.1 to 4)
4. Letter No.CB-3/Misc/15/17543-18073 dated 17.06.2015 (One Page)
5. Endst. No.CB-8/Criteria-NT/15/17115-17363 dated 20.07.2016 (Page No.1 to 8)
6. Endst. No.CB-8/Qualification-COA/16/22834-22844 dated 06.10.2016 (Page No.1 to 4)
7. Endst. No.CB-8/Service & Leave Rules/17/3678-3824 dated 27.03.2017 (Page No.1 to 2)
8. Endst. No.CB-8/Colleges Branch/17/6465-6621 dated 25.05.2017 (One page)
9. Endst. No.CB-8/CAS/2017/13352-622 dated 15.09.2017 (One page)

DA as above

Yours faithfully,

Superintendent (Colleges)
For D.C.D.C.

C. Sanyal
19/11/18

MAHARSHI DAYANAND UNIVERSITY ROHTAK

No.CB-VIII/Misc./09/ 525-924

Dated: 6/1/2010

To

All the Directors/Principals of Self Financing
Colleges/Institutions affiliated with
M.D.University, Rohtak.

**Sub: Instructions for approval of appointment of Teaching Staff in Self
Financing Professional Colleges/Institutions.**

Sir/Madam,

Please find enclosed herewith, a copy of instructions for approval of
appointment of Teaching Staff in self financing colleges/Institutions. You are,
requested to follow these instructions strictly while appointing faculty members in
your college/institutions otherwise proceedings of selection committee as well
their appointments will not be approved by this University.

Encls.: As above.

Yours faithfully,

B. Sehla

04.12.09

Superintendent (Colleges)
For DCDC

Instructions for approval of appointment of Teaching Staff in Self Financing Professional Colleges/Institutions.

1. The post(s) must be advertised in two National dailies/News paper (one in Hindi & one in English) which must have wider circulation along with prescribed qualification of the post/s.
2. In the advertisement, it must also be specified that :-
 - i) The application form must be collected from the college office during office hours.
 - ii) Application must be in duplicate. One copy of the application should be submitted in the office of the Principal of the college and the other of the Dean, Colleges Development Council, M.D.University, Rohtak by Registered post or by hand against proper receipt. Application by ordinary post will in no case be considered.
 - iii) Last date for submission of application must be mentioned in the advertisement. All the applications must be entered in the diary Register of the college concerned. Application received after the expiry of the last date will in no case be considered.
 - iv) Candidates are required to fulfill the prescribed qualification as laid down by the Central Agency/State Govt./affiliating University.
 - v) Advertisement must be made by the President, Governing Body of the College for the post/s other than Class IV.
3. The selection of teachers would be done by the selection committee constituted by the self financing colleges as per qualifications laid down by the State Govt./affiliating University concerned (as per State Govt. Interim Policy/Guidelines issued by Director, Technical Education Department, Haryana) associating at least three outside experts (out of three at least one subject expert preferably may be from the affiliating University so that in case any discrepancy the factual position may be verified) in the concerned course of study, at the level of Professor. In exceptional cases, where Professor in the concerned course of study are not available, Sr. Asstt. Professor with more than five years experience may be taken as expert.

4. While making the appointment, the selection committee must check the following :-

- i) Photocopies of advertisement.
- ii) Availability of post.
- iii) To check the qualifications/experience as laid down by the affiliating University/State Govt.
- iv) Against one post there must be at least three candidates.
- v) The Proceedings of the selection committee may be sent to the University immediately after the interview along with synopsis of the applicants.
- vi) No appointment letter shall be issued till the approval of proceedings of the selection committee meeting is approved by the University; the selected teacher must join after granting approval.
- vii) The letter of appointment for the post other than peon and class IV categories must be issued by the Managing Committee, the appointing authority.
- viii) The case of approval of appointment while being sent to the University, the following must be attached :-
 - a) Complete teachers return filled in by the appointed person and duly stamped and countersigned by the Principal of the concerned college.
 - b) Copy of appointment letter.
 - c) Copy of joining report.
 - d) Copy of approval of proceedings of the selection committee.
 - e) One set of attested copies of Detailed Marks Cards of all the examinations, matric onwards, passed by the applicant and experience certificate.
 - f) Verification reports from Board/University concerned of all the examinations passed by the applicant as well as their experience.

-X-X-X-X-X-X-

- 1 -

MAHARSHI DAYANAND UNIVERSITY ROHTAK

CB-VIII/Misc/12/ 1082-1206

Dated: _____ 12-1-2012

To

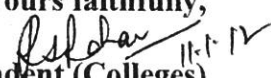
All the Principals/Directors
of the Institutes/Colleges of Engineering/
Management/MCA/Architecture
affiliated with M.D.University,
Rohtak.

**Sub: Qualifications for appointment of Teachers & other Academic Staff in
Technical Institutions.**

Sir,

I am desired to enclose herewith a copy of revised qualifications for appointment of teachers & other academic staff issued by the All India Council for Technical Education, New Delhi vide Notification No.F.No.37-3/Legal/2010 dated 5th March, 2010 and adopted by this University vide Executive Council's Reso. No. 8 in its meeting held on 30.11.2011. You are, therefore, requested to appoint your college faculty as per the revised qualifications by adopting proper procedure.

Encls.: As above.

Yours faithfully,

Superintendent (Colleges)
For DCDC

Revised AICTE Qualifications for various Faculties adopted by M.D.University, Rohtak in its meeting held on 30.11.2011 of Executive Council vide Reso. No.8.

Faculty Norms

Programme	Cadre	Qualifications	Experience
Engineering/ Technology	Asstt. Professor	BE/B.Tech and ME/M.Tech in relevant branch with First Class or equivalent either in BE/B.Tech or ME/M.Tech	
MCA	Asstt. Professor	BE/B.Tech and ME/M.Tech in relevant branch with First Class or equivalent either in BE/B.Tech or ME/M.Tech OR BE/B.Tech and MCA with First class or equivalent in either BE/B.Tech or MCA OR MCA with first class or equivalent with two years relevant experience.	
Management	Asstt. Professor	First Class or equivalent in Masters Degree in Business Administration or equivalent and 2 years relevant Experience is desirable	
Pharmacy	Asstt. Professor	Bachelors and Masters Degree in Pharmacy with First Class or equivalent either in Bachelors or Masters Degree	
HMCT	Asstt. Professor	First Class at Bachelors (3 year degree or Diploma after 10+2 in HMCT) or equivalent and Masters Degree in Hotel Management and Catering Technology with First Class or equivalent either in Bachelors or Masters Degree or 8 years relevant experience Or First class at Bachelors 4	

		year degree or equivalent and Masters Degree in Hotel Management and Catering Technology with First Class or equivalent either in Bachelors or Masters Degree or 7 years relevant experience	
Architecture	Asstt. Professor	Bachelors and Masters Degree in Architecture with First Class or equivalent either in Bachelors or Masters Degree	
Town Planning	Asstt. Professor	Bachelors and Masters Degree in Town Planning with First Class or equivalent either in Bachelors or Masters Degree	
Fine Art	Asstt. Professor	Bachelors and Masters Degree in Appropriate branch of Fine Art (Applied Art, Painting and Sculpture) or equivalent with First Class or equivalent either in Bachelors or Masters Degree.	
	Associate Professor	Qualification as above that is for the post of Assistant Professor, as applicable and Ph.D. or equivalent, in appropriate discipline Post Ph.D. publications and guiding Ph.D. student is highly desirable.	Minimum of 5 years experience in teaching/research/industry of which 2 years post Ph.D. experience is desirable. In case of Architecture, Professional Practice of 5 years as certified by the Council of Architecture shall also be considered valid.
	Professor	Qualifications as above that is for the post of Associate Professor, applicable Post Ph.D publications and guiding Ph.D students is highly desirable	Minimum of 10 years teaching/research/industrial experience of which at least 5 years should be at the level of Associate Professor OR Minimum of 13 years

			<p>experience in teaching and/or Research and/or Industry.</p> <p>In case of research experience, good academic record and books/research paper publications/IPR/patents record shall be required as deemed fit by the expert members of the Selection committee.</p> <p>If the experience in industry is considered, the same shall be at managerial level equivalent to Associate Professor with active participation record in devising/designing, planning, executing, analyzing, quality control, innovating, training, technical books/research paper publications/ IPR/ patents, etc. as deemed fit by the expert members of the Selection Committee.</p> <p>In case of Architecture, Professional Practice of 10 years as certified by the Council of Architecture shall also be considered valid.</p>
	Principal/ Director	<p>Qualifications as above that is for the post of Professor, as applicable</p> <p>Post Ph.D. publications and guiding Ph.D. students is highly desirable</p>	<p>Minimum of 10 years experience in teaching/Research/Industry out of which at least 3 years shall be at the level of Professor.</p> <p>Or</p> <p>Minimum of 13 years experience in teaching and/or Research and/or Industry.</p> <p>In case of research experience, good academic record and books/research paper publications/IPR/patents record shall be required as</p>

			<p>deemed fit by the expert members of the Selection Committee.</p> <p>If the experience in industry is considered, the same shall be at managerial level equivalent to Professor level with active participation record in devising/designing, developing, planning, executing, analyzing, quality control, innovating, training, technical books/research paper publications/IPR/patents, etc. as deemed fit by the expert members of the Selection committee.</p> <p>Flair for Management and Leadership is essential.</p> <p>In case of Architecture, Professional Practice of 10 years as certified by the Council of Architecture shall also be considered valid.</p>
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1. Equivalence for Ph.D is based on publication of 5 International Journal papers, each Journal having a cumulative impact index of not less than 2.0, with incumbent as the main author and all 5 publications being in the authors' area of specialization.
2. Ph.D. shall be from a recognized University.
3. For an incumbent Assistant Professor, experience at the level of Assistant Professor will be considered equivalent to experience at the level of Associate Professor, provided the incumbent Assistant Professor has acquired or acquires Ph.D. Degree in the relevant discipline.
4. Experience at Diploma Institutions is also considered equivalent to experience in degree level Institutions at appropriate level and as applicable. However, qualifications as above shall be mandatory.
5. If a class/division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to first class/division. If a Grade Point System is adopted the CGPA will be converted into equivalent marks as below:

Grade Point	Equivalent Percentage
6.25	55%
6.75	60%
7.25	65%
7.75	70%
8.25	75%

M.D. University, Rohtak

Sub: **AICTE Qualifications for teachers in the subject of Humanities and Science.**

It is submitted that the University has adopted the revised qualifications of teachers and other academic staff in Technical Institutions vide Resolution No. 8 in the Executive Council's Meeting held on 30.11.2011 and the same has been forwarded by the Establishment Branch vide Endst.No.ET-2/2011/M-44/9295-97 dated 8.12.2011. However, vide the above Endst., faculty norms for Engineering/Technology/Management/MCA programme etc. have been supplied but the qualifications for the teachers in Humanities and Science for Technical Institutions are not mentioned.

In view of the above position, if agreed to, may request the Establishment Branch (Teaching) to supply the qualifications of Faculty in the subjects of Humanities and Science, adopted by the University for University/Technical Institutions, please.

[Signature]
CB-VIII 20/3/12

Superintendent (Colleges)

[Signature]
21/3/12

Supdt (Egt Teaching)

[Signature]
21/3/12

ET-2

A copy of minimum qualifications for appointment of Teachers and other academic staff in the Universities and Colleges and measures for the maintenance of the Standards of Higher Education, received from the Financial Commissioner & Principal Secretary to Govt. Haryana, Higher Education Dept. Panchkula, vide Memo. NO. KW-7/18-2009 C-IV (3) dated 21.7.2011 duly approved by the Executive Council vide Resno. 7 of its meeting held on 30.11.2011, has also been sent to the Dean College Dev. Council vide this office letter No. ET-2/2011/M-44/9312-9412 dated 12.12.2011.

May return the above note to the Supdt (Colleges) with the above remarks, for -

Supdt (Egt)

[Signature]
21/3/12

[Signature]
ET-2
21/3/12

Supdt Colleges

CB-VIII

CR 2017
21/3/12

1-1203
21-3-12

प्रति

उच्चतर शिक्षा आयुक्त, हरियाणा, पंचकूला।

सेवा में

डीन ऑफ कालेजिज डवैलपमेंट कार्यालय,
महर्षि दयानन्द विश्वविद्यालय,
रोहतक।

A copy of Revised
qualification be supplied
to all concerned including
Supdts of Colleges & U

CB-3898
7/6/10

यादी क्रमांक 7/66-2003 सी-IV(3)
दिनांक, पंचकूला 11/6/10

SC1 (busy)
CB-III
7/6/10

विषय:

Revised qualification for the post of lecturer for BCA course in
the affiliated colleges.

उपरोक्त विषय पर आपके पत्र क्रमांक CB-3/F.10/2467 दिनांक 10.2.10 के
सन्दर्भ में।

सूचित किया जाता है कि सरकार द्वारा टीचरज की योग्यताओं बारे हिदायतें
दिनांक 17.7.09 (प्रति सलगन) पहले ही जारी की जा चुकी हैं। BCA Lecturer के लिए
सरकार द्वारा अलग से कोई हिदायतें जारी नहीं की गई हैं।

कुमार
आयुक्त निदेशक महाविद्यालय-IV
उच्चतर शिक्षा आयुक्त, हरियाणा,
पंचकूला

Ref: above orders of the D.R (colleges)
on this connection, it is submitted
letter dt 17-7-09 has already been
considered by the EC vide Rev. No.
24 of 8-18-09 which got circulated
to all concerned. Therefore, if
assent to, office may supply a copy
of said EC Rev. dt 8.10.09 along with
annexure to Supdts of colleges &
only, pl.

SM
9/6/10
CB-III

Supdt (Colleges) - II / III / IV to
detach the set concerned copy, pl.
SM
9/6/10

Supdt (Colleges) ✓
D-R (Colleges) ✓
SC1 ✓
7/6/10

9/6/10

1

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Copy of extract of Reso. No. 10 of the Meeting of the Executive council held on 12-10-2012.

10. Qualification and constitution of Selection committee for non-teaching posts in self Financed Colleges.

Considered the recommendations of the Academic Council made vide Reso. No. 7 of its meeting held on 16.08.2012 that the qualifications and constitution of Selection committee for non-teaching posts in Self Financing Colleges of Education be adopted in all other Self Financing Colleges/Institution:

1. That the qualifications for non-teaching staff and technical support staff as had been in the Self Financing Colleges of Education vide Reso. No. 16 of Executive Council's meeting held on 27.09.2006 also be adopted with certain amendments (**Annexure A/4 pages 158-160, already circulated**) in all the Self Financing Colleges/Institutions.
2. That the following constitutions of Selection committee for non-teaching staff and technical support staff except for the post of College Librarian in all Self Financing Colleges affiliated with this University be adopted:
 - i) Representative of Managing Committee (Chairman or his/her nominee).
 - ii) Director/Principal of the College.
 - iii) One nominee of the University, who shall be of the rank of Superintendent/Assistant Registrar/ Deputy Registrar. In the case of selection of Steno-Typist and to other technical posts, the nominee shall be from the relevant field.

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED.

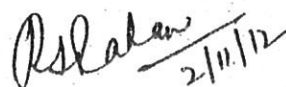
[ACTION BY DCDC]

MAHARSHI DAYANAND UNIVERSITY ROHTAK (COLLEGES BRANCH)

Prdsl. No. CB-VIII/NT/12/_14839-15260 Dated :5-11-2012

Copy of the above is forwarded to the Principals/Directors of all the Self Financing Education/ Degree/Engineering/Management/Architecture/Law colleges affiliated with M.D. University, Rohtak for information and necessary action.

2. The Incharge (Academic), M.D. University, Rohtak-as follow up action.
3. The Director/Incharge, University website, Computer Centre, M.D. University, Rohtak. He is requested kindly to display the same on the University website for information of all concerned.


2/11/12
Superintendent (Colleges)
For DCDC

Qualifications for Non-teaching Staff and Technical Support Staff in all Self Financing Colleges affiliated with M.D. University, Rohtak.

Sr.No.	Designation of Post	Qualifications for Direct Recruitment
1.	Superintendent	i. Graduate of a recognized University or equivalent. ii. Knowledge of Hindi upto Matric Standard; iii. At least 10 years' experience on a Clerical post.
2.	Head Clerk	i. Graduate of a recognized University or equivalent; ii. Knowledge of Hindi upto Matric Standard; iii. At least 6 years' experience on a Clerical post.
3.	Assistant	i. Graduate of a recognized University or equivalent. ii. Knowledge of Hindi upto Matric Standard. iii. Also possesses at least five years' service on a clerical post.
4.	Stenographer	i. Confirmed Internal Steno-Typist; ii. Bachelor's Degree with a speed of 100 words per minute in English Shorthand and ability to transcript the same at the speed of 20 words per minute. 4% mistakes are permissible.
5.	Steno-Typist	i. 2 nd class Matriculate/Hr. Secondary/Pre-University/Intermediate or B.A./B.Sc./B.Com with 80 words per minute speed in English Shorthand and ability to transcribe it at the speed of 15 w.p.m. 8% mistakes are permissible. ii. Knowledge of Computer. Candidates will also be required to qualify the test at the speed of 8000 depressions per hour in M.S. Word.
6.	Junior Librarian	i. B.A./B.Sc./B.Com of a recognized University with Certificate in Lib. Sc. or Degree/Diploma in Lib Sc. from a recognized Institution.
7.	Clerk-cum-Typist	i. At least graduate from a recognized University; ii. Candidate will be required to qualify in a written test and test in type-writing at the speed of 30 w.p.m. in English/Hindi; iii. Knowledge of Computer, Candidate will also be required to qualify the test at the speed of 8000 depressions per hour in M.S. Word.
8.	Laboratory Attendant	Diploma in ITI with 2 years experience. For Science Subjects. Matric with Science & 3 years experience on lower post.
9.	Library Attendant	i. 10+2 with at least 60% marks from any recognized University/State or National Board; ii. Neat handwriting in Hindi and English
10.	Hostel Superintendent (Women Branch)	i. B.A./B.Sc./B.Com: ii. Maturity of age, Commanding personality and experience or training in House hold Management including dietetics; Preferential i. B.A. with Home Science as one of the Elective subject.
11.	Laboratory Assistant	Matric with Science, three years experience in the lower post.

12.	Peon	Matriculate
13.	Chowkidar	Middle Pass
14.	Peon-cum-Safai Karamchari	Illiterate
15.	Mali	Literate with adequate professional working knowledge
16.	Librarian	As prescribed by UGC
17.	Workshop Superintendent	<p>i. Ph.D. in Mechanical Engineering alongwith 1st class degree in Mechanical/Production Engineering at Master's/Bachelor's level.</p> <p>ii. Three years experience as Lecturer or equivalent. If Ph. D. candidates are not available, the candidate with 1st class Master's Degree as well as 1st class at Bachelor level in Mechanical/production Engineering will also be considered but such candidate shall have to complete his/her Ph.D. degree within 7 years.</p> <p>iii. 5 years experience as Lecturer or its equivalent in the UGC/AICTE approved scale of Lecturer in the recognized University/College affiliated with recognized University/National Level research Institute.</p>
18.	Lab. Technician/ Instructor	Diploma in relevant subject with 3 year Experience, OR ITI with 5 year Experience OR B.Tech. Degree.

Pay Scales for non-teaching staff and Technical Support Staff shall be as framed by the State Govt./University from time to time.

Qualifications for the following posts in S.F.S. Colleges affiliated to M.D. University, Rohtak

1. Data Entry Operator and Computer Operator

- **B.A./B.Sc./B.Com or equivalent with one year diploma in computer from a recognized University/Institute OR**
- **BCA/B.E./B.Tech. in Computer Science or equivalent.**

2. Technical Assistant

- **B.E/B. Tech. in CSE/IT/ECE or BCA or 3-year Diploma in CSE/IT/ECE from State Technical Board or equivalent with two years experience in relevant field from a recognized Institute/registered Company.**

Desirable: Should be able to handle/maintain and repair the Electronics equipments personally.

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A' Grade

No.CB-3/Misc/15/17543-18073

Dated: 17-6-15

The Director/Principal,
Of all the Colleges affiliated with M.D.U. Rohtak.

Subj: - Instructions regarding selection of Teaching and Non-Teaching Staff in all the colleges affiliated with M.D.U. Rohtak.

Sir/Madam,

I am directed to inform you that as per past practice, the interview for the selection of Principal, Professor, Associate Professor & Assistant Professor in Education Colleges were conducted even if a single eligible candidate applied against a post or appeared before the Selection Committee. However, the matter under reference has been considered by the University Administration and decided that in future there must be three eligible candidates against one post (Teaching and Non-Teaching). However, this condition may be relaxed purely on merit by furnishing proofs of efforts undertaken to elicit a good response, e.g. issuance of advertisements at least twice in well circulated newspapers, one of which must be of a National Daily, posting advertisement on website and intimation to the University.

You are, therefore, requested to adhere to the above instructions strictly.

Yours faithfully,

R.K. Sharma

Superintendent (Colleges)
For D.C.D.C.

Enclst. No. CB-8/Misc./2015/ _____ Dated _____

Copy of the above is forwarded to the Director, U.C.C., M.D.U. Rohtak with the request to upload the same on the University Website.

Superintendent (Colleges)
For D.C.D.C.

-1-

50-1

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 30 of the Executive Council's meeting
held on 29/1/16

35. Qualifications for the posts of Data Entry Operator/Computer Operator and Technical Assistant and Selection Criteria for selection of Non-Teaching posts in SFS Colleges

Considered the action taken by the Vice-Chancellor, under Section 9-A(5) of the M.D. University Act on 20.12.2015 and 15.03.2016, in approving the recommendations of the Committee constituted to frame the Qualifications for the posts of Data Entry Operator/Computer Operator and Technical Assistant for S.F.S. Colleges and Selection Criteria for selection of Non-Teaching posts in Colleges affiliated to this University (either Aided or S.F.S) and conveyed to the all Colleges affiliated to this University vide this office letter No.CB-8/Misc./2015/36688-37235 dated 24.12.2015 & CB-8/Misc./2016/6664-6707 dated 25.03.2016 (**Annexure A/25 pages 104-114, already circulated**). The letter of State Government dated 12.05.2016 has also been considered by the Vice-Chancellor and the Selection Criteria imposed on Non Govt. Aided Colleges has been withdrawn and conveyed to such Colleges vide this office letter No.CB-8/Misc./2016/11980-12026 dated 06.06.2016 (**Annexure A/25A pages 114A-114B, already circulated**). The Selection Criteria already conveyed to the Colleges will only be applicable on S.F.S. Colleges.

RESOLVED THAT THE ACTION TAKEN BY THE VICE-CHANCELLOR AS ABOVE BE APPROVED.

[ACTION BY DCDC]

COLLEGES BRANCH

No. CB-8/Criteria-NT/15/ 12118-12362 Dated: 20.7.16

Copy of the above is forwarded to the following for information and necessary action:-

1. Principal/Director of all the S.F.S. Colleges affiliated with M.D. University, Rohtak-with the request to make selections of Non Teaching Staff strictly as per selection criteria circulated vide this office letter No.CB-8/Misc./2015/36688-37235 dated 24.12.2015 and No CB-8/Misc./2015/6664-6707 dated 25.03.2016.
2. The Principal of all Non-Govt. Aided Colleges affiliated with this University.
3. Director, U.C.C., M.D. University, Rohtak- to upload the same at University website.
4. Superintendent I/C, Academic Branch, M.D. University, Rohtak- as follow up action.

9/8
19-7-16
Superintendent (Colleges)
For DCDC

B/L

15/7/16

Qualifications for the following posts in S.F.S. Colleges affiliated to M.D. University, Rohtak

1. Data Entry Operator and Computer Operator

- **B.A./B.Sc./B.Com or equivalent with one year diploma in computer from a recognized University/Institute OR**
- **BCA/B.E./B.Tech. in Computer Science or equivalent.**

2. Technical Assistant

- **B.E/B. Tech. in CSE/IT/ECE or BCA or 3-year Diploma in CSE/IT/ECE from State Technical Board or equivalent with two years experience in relevant field from a recognized Institute/registered Company.**

Desirable: Should be able to handle/maintain and repair the Electronics equipments personally.

**SELECTION CRITERIA-CUM-MERIT LIST ONLY FOR THE POST OF CLERK-CUM-TYPIST IN S.F.S. COLLEGES AFFILIATED WITH
M.D. UNIVERSITY, ROHTAK
INTERVIEW HELD AT _____ ON _____**

Sr. No.	Candidate's Name	F/H Name S/Sh.	D.O.B	Post applied for	Actual Basic Qualification for the post	Exp. if any (yrs.)	Academic Qualification (out of 24 marks)	Additional weightage (out of 6 marks)	Exp. Marks (out of 8)	N.S.S./ N.C.C./ Cultural Activities (Out of 3)	Written Test & Typing/ Computer test (out of 25)	Inter-view (out of 9)	Total Marks	Reco mmendation
1.	Kjdlksj						10 th 12 th U.G P.G PGDCA M. Sc. (4) MCA (6)	5	8	3	15+10=25			
2.	Dkjrlksj													

According to above criteria, 75 marks shall be awarded as under:-

1. Matriculation (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
2. 10+2 (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
3. U.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
4. P.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
5. *Additional Weightage on account of Computer Knowledge subject to maximum 6 marks
PGDCA – (2 Marks) M.Sc. (Computer) – (4 Marks) M.C.A. (6 Marks)
6. 1/2 mark for each year of experience subject to maximum 8 marks (8 marks)
7. N.S.S. (1 mark) – University Level/Merit certificate (1 Mark)
7. N.C.C. (1 mark) – 'C' Certificate (1 Mark)
8. There shall be a written test and Typing/ Computer test for the post of Clerk-cum-Typist
Position at Inter-University/National Level (1 Mark)
9. Interview (25 Marks)
9. * PGDCA/M.Sc. (Computer Sci.)/M.C.A. shall also be given weightage in P.G. Category (cumulative degree holders shall get weightage of the highest level). (9 Marks)

SELECTION CRITERIA-CUM-MERIT LIST ONLY FOR THE POST OF ASSISTANT LIBRARIAN/ JUNIOR LIBRARIAN/ LIBRARY ATTENDANT/ RESTORER/ LAB. ATTENDANT/ LAB. ASSISTANT/ LAB. TECHNICIAN/LAB. INSTRUCTOR/ LECTURE ASSISTANT IN S.F.S. COLLEGES AFFILIATED WITH M.D. UNIVERSITY, ROHTAK

Sr. No.	Candidate's Name	F/H Name S/Sh.	D.O.B	Post applied for	Actual Basic Qualification for the post	Exp. if any in (yrs)	Academic Qualification (out of 24 marks)	Additional weightage (out of 6 marks)	Adl. weightage for concerned stream (3)	Exp. Marks (out of 8)	N.S.S./ Cultural Activities (Out of 3)	Inter-view (out of 6)	Total Marks	Recomm- endation
							10 th 12 th U.G P.G	PGD CA (2) M. Sc (4) MC A (6)						

According to above criteria, 50 marks shall be awarded as under:-

1. Matriculation (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
 2. 10+2 (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
 3. U.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
 4. P.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks)
 5. *Additional Weightage on account of Computer Knowledge subject to maximum 6 marks
PGDCA - (2 Marks) M.Sc. (Computer) - (4 Marks) M.C.A. (6 Marks)
 6. **Additional Weightage for concerned stream subject to maximum 3 marks (3 Marks)
 7. 1/2 mark for each year of experience subject to maximum 8 marks. (8 marks)
 8. N.S.S. (1 mark) - (1 Mark)
N.C.C. (1 mark) - (1 Mark)
Cultural Activities (1 mark)- (1 Mark)
Position at Inter-University/National Level (1 Mark)
 9. Interview (6 Marks)
- * PGDCA/M.Sc. (Computer Sci.)/M.C.A. shall also be given weightage in P.G. Category (cumulative degree holders shall get weightage of the highest level).
- ** The additional weightage of 3 marks shall be given to those candidates who have acquired degree in science stream/technology at graduation level in case of Laboratory related positions, whereas similarly to B.Lib./M.Lib. in case of library related positions.

**SELECTION CRITERIA-CUM-MERIT LIST ONLY FOR THE POST OF SUPERINTENDENT/ HEAD CLERK/ ASSISTANT/STORE KEEPER
IN S.F.S. COLLEGES AFFILIATED WITH M.D. UNIVERSITY, ROHTAK**

Sr. No.	Candidate's Name	F/H Name S/Sh.	D.O.B	Post applied for	Actual Basic Quali- fication for the post	Exp .if any in (ytr)	Academic Qualification (out of 24 marks)	Additional weightage (out of 6 marks)	Exp. Marks (out of 11)	N.S.S./ N.C.C./ Cultural Activities (Out of 3)	Inter- view (out of 6)	Total Marks	Recomm- endation
							10 th 12 th U.G P.G	PGDCA (2) M.Sc (4) MCA (6)					

According to above criteria, **50** marks shall be awarded as under:-

- 1) Matriculation (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
- 2) 10+2 (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
- 3) U.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
- 4) P.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
- 5) *Additional Weightage on account of Computer Knowledge subject to maximum 6 marks
PGDCA – (2 Marks) M.Sc. (Computer) – (4 Marks) M.C.A. (6 Marks) (11 marks)
- 6) 1/2 mark for each year of experience subject to maximum 11 marks. (1 Mark)
- 7) N.S.S. (1 mark) – University Level/Merit certificate (1 Mark)
- 8) N.C.C. (1 mark) – 'C' Certificate (1 Mark)
- 9) Cultural Activities (1 mark)- Position at Inter-University/National Level (1 Mark)
- 10) Interview (6 Marks) (6 Marks)

* PGDCA/M.Sc. (Computer Sci.)/M.C.A. shall also be given weightage in P.G. Category (cumulative degree holders shall get weightage of the highest level).

SELECTION CRITERIA-CUM-MERIT LIST ONLY FOR THE POST OF STENO-TYPIST/ STENOGRAPHER IN S.F.S. COLLEGES AFFILIATED WITH M.D. UNIVERSITY, ROHTAK

Sl. No.	Candidate's Name	F/H Name S/Sh.	D.O.B	Post applied for	Actual Basic Qualification for the post	Exp. if any in (yrs.)	Academic Qualification (out of 24 marks)	Additional weightage (out of 6 marks)	Exp. Marks (out of 8)	N.S.S./ N.C.C./ Cultural Activities (Out of 3)	Short Hand/ Computer test (out of 15+10= 25)	Interview (out of 9)	Total Marks	Reco mmendation
							10 th 12 th U.G P.G	PGDCA (2)	M. Sc. (4)	MCA (6)				

According to above criteria, **75** marks shall be awarded as under:-

1. Matriculation (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
 2. 10+2 (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
 3. U.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
 4. P.G. (Max. 6 marks)- 50% - upto 60% (2 marks) Above 60% - upto 70% (4 marks) Above 70% (6 marks) (6 marks)
 5. *Additional Weightage on account of Computer Knowledge subject to maximum 6 marks
PGDCA – (2 Marks) M.Sc. (Computer) – (4 Marks) M.C.A. (6 Marks)
 6. 1/2 mark for each year of experience subject to maximum 8 marks. (8 marks)
 7. N.S.S. (1 mark) – (1 Mark)
N.C.C. (1 mark) – (1 Mark)
Cultural Activities (1 mark)- Position at Inter-University/National Level (1 Mark)
 8. There shall be a shorthand test and Computer test for the post of Steno-Typist/Stenographer (25 Marks)
 9. Interview (9 Marks)
- * PGDCA/M.Sc. (Computer Sci.)/M.C.A. shall also be given weightage in P.G. Category (cumulative degree holders shall get weightage of the highest level).

**SELECTION CRITERIA-CUM-MERIT LIST ONLY FOR THE POST OF PEON/ SWEEPER/ CHOWKIDAR/ MALI IN S.F.S. COLLEGES
AFFILIATED WITH M.D. UNIVERSITY, ROHTAK**

Sr. No.	Candidate's Name	F/H Name S/Sh.	D.O.B	Post applied for	Actual Basic Qualification for the post	Exp. if any in (yrs.)	Academic Qualification (out of 15 marks)			Exp. Marks (out of 7)	Interview (out of 3)	Total Marks	Recommendation
							10 th	12 th	U.G.				

According to above criteria, **25** marks shall be awarded as under:-

1. Matriculation (Max. 5 marks)- upto 60% **(2 marks)** Above 60% - upto 70% **(4 marks)** Above 70% **(5 marks)**
2. 10+2 (Max. 5 marks)- 50% - upto 60% **(2 marks)** Above 60% - upto 70% **(4 marks)** Above 70% **(5 marks)**
3. U.G. (Max. 5 marks)- 50% - upto 60% **(2 marks)** Above 60% - upto 70% **(4 marks)** Above 70% **(5 marks)**
4. 1/2 mark for each year of experience subject to maximum 7 marks. **(7 marks)**
5. Interview **(3 Marks)**

SELECTION CRITERIA-CUM-MERIT LIST ONLY FOR THE POST OF DATA ENTRY OPERATOR & COMPUTER OPERATOR, AND TECHNICAL ASSISTANT IN S.F.S. COLLEGES AFFILIATED WITH M.D. UNIVERSITY, ROHTAK
INTERVIEW HELD AT _____ ON _____

Sr. No.	Candidate's Name	F/H Name S/Sh.	D.O.B	Post applied for	Actual Basic Qualification for the post	Exp. if any in (yrs.)	Academic Qualification (out of 16 marks)			Exp. Marks (out of 5)	N.S.S./ N.C.C./ Cultural Activities (Out of 3)	Objective type Written Test and Practical (Out of 20 marks)	Inter-view (out of 6)	Total Marks	Recommendation
							10 th	12 th	U.G. P.G						

According to above criteria, **50** marks shall be awarded as under:-

1. Matriculation (Max. 4 marks)- Below 60% (2 marks) Above 60% (4 marks) (4 marks)
2. 10+2 (Max. 4 marks)- Below 60% (2 marks) Above 60% (4 marks) (4 marks)
3. U.G./3 years diploma in case of Technical Assistant Only(Max. 4 marks)- Below 60% (2 marks) Above 60% (4 marks) (4 marks)
4. P.G. (Max. 4 marks)- Below 60% (2 marks) Above 60% (4 marks) (4 marks)
5. 1/2 mark for each year of experience from a recognized Institute/registered Company subject to maximum 5 marks. (5 marks)
6. N.S.S. (1 mark) – University Level/Merit certificate (1 Mark)
 N.C.C. (1 mark) – 'C' Certificate (1 Mark)
 Cultural Activities (1 mark)- Position at Inter-University/National Level (1 Mark)
7. Objective type written test and Practical (20 Marks)
8. Interview (6 Marks)

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 16 of the Executive Council's meeting

held on 24-9-16

16. Adoption of the qualifications of Council of Architecture for appointment to the post of Assistant Professor/Associate Professor/Professor/ Principal/Director/ Professor (Design Chair) in Architectural Colleges/ Institute.

Considered the recommendations of the Committee constituted by the Vice-Chancellor to adopt the qualifications of Council of Architecture for appointment to the post of Assistant Professor/ Associate Professor/Professor/Principal/Director/Professor (Design Chair) in Architectural Colleges/Institute affiliated to this University (Annexure A/12 pages 108-111, already circulated) on the recommendations made by the Academic Council vide Reso. No. 20 of its meeting held on 30.08.2016.

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED.

[ACTION BY DCDC]

COLLEGES BRANCH

Encls.No.CB-8/Qualification-COA/16/22834-22844 Dated : 6-10-16

Copy of the above is forwarded to the following for information and necessary action:-

1. Principal/Director of all the Architecture Colleges affiliated with M.D. University, Rohtak-with the request to make selections of teaching staff strictly as per enclosed qualifications.
2. Director, U.C.C., M.D. University, Rohtak- to upload the same at University website.
3. Deputy Registrar, Academic Branch, M.D. University, Rohtak- as follow up action.

Cys
6-X-16
Superintendent (Colleges)
For DCDC

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06/10/16

MINIMUM QUALIFICATIONS, EXPERIENCE AND STRUCTURE FOR TEACHING POSTS IN DEGREE LEVEL ARCHITECTURAL INSTITUTIONS

Sr.	Cadre	Educational Qualifications	Experience* (Excluding time period for acquisition of PG/Ph.D. qualifications)
1	Assistant Professor	First class Bachelor's Degree in Architecture OR Bachelor's Degree in Architecture AND First class M.Arch. or equivalent	One year experience. (Relaxation in experience may be given to candidates having M.Arch. degree (or equivalent) from University recognised by UGC or other competent authority)
2	Associate Professor	First class Bachelor's Degree in Architecture AND M.Arch. or equivalent OR Bachelor's Degree in Architecture AND First class M.Arch. or Equivalent OR First class Bachelor's Degree in Architecture AND Ph.D. in Architecture.	Eight years experience out of which - Minimum Three years Teaching experience as full time Faculty / Five years Teaching experience as Visiting Faculty. OR Ten years Practice experience. (Relaxation up to three years in teaching experience may be given to candidates having M.Arch. degree (or equivalent) and Ph.D. in Architecture from University recognised by UGC or other competent authority)
3	Professor	First class Bachelor's Degree in Architecture AND M.Arch. or equivalent OR Bachelor's Degree in Architecture AND First class M.Arch. or equivalent OR First class Bachelor's Degree in Architecture AND Ph.D. in Architecture	Thirteen years experience out of which - Minimum Five years Teaching experience as Associate Professor. OR Fifteen years Practice experience out of which - Five years Teaching experience as Visiting Faculty. (Relaxation up to three years in teaching experience may be given to candidates having M.Arch. degree (or equivalent) and Ph.D. in Architecture from University recognised by UGC or other competent authority)

17-06-2016

17.6.16

17 June 2016

Grade	Educational Qualifications	Experience*
Principal / Director	First class Bachelor's Degree in Architecture AND M Arch, or Equivalent OR Bachelor's Degree in Architecture AND First class M Arch, or Equivalent OR First class Bachelor's Degree in Architecture AND Ph.D. in Architecture.	(Excluding time period for acquisition of PG/Ph.D. qualifications) Eighteen years experience out of which Minimum Eight years as Associate Professor OR Twenty years Practice experience out of which Ten years teaching experience as Visiting Faculty (Relaxation up to three years in teaching experience may be given to candidates having M Arch degree (or equivalent) and Ph.D. in Architecture from University recognised by UGC or other competent authority) Desirable 1. Five years experience as Professor 2. Experience in Administration of responsible position.
Professor (Foreign Chair) <i>Each institution may have one position per block of 10 or this Chair</i>	Bachelor's Degree in Architecture or Equivalent	Twenty years of experience with considerable and acknowledged work experience in Practice/Teaching

2. Explanations:
1. Experience shall mean experience in Practice and/or Teaching and/or Research in the field of Architecture. Experience in Practice may be substantiated by Experience certificates from employers, Work orders, Completion certificates & Sample Drawings of the projects undertaken as the case may be.
 2. Full time faculty means a registered architect, who has put up full time service as a faculty member in the institutions approved by COA, either on regular (Permanent) or tenure basis.
 3. The equivalent PG programmes to that of M Arch degree shall be notified by Council of Architecture from time to time. The existing List of Post graduate programmes considered equivalent to M Arch degree for the purpose of employment in the institutions imparting Architectural education shall be as per Table No. 1.4.
 4. Undergraduate qualifications acquired through self study / non formal mode though acceptable for purpose of Registration shall not be considered as equivalent Qualification for recruitment as teacher. However, such candidates with Post Graduate qualification in Architecture through formal mode are acceptable for Teaching.
 5. Ph.D. in Architecture shall be Ph.D. degrees conferred by recognised Indian Universities on any topic related to various subjects taught in Architecture. Ph.D. in Architecture awarded by Universities outside India shall be considered equivalent only after such certification from Association of Indian Universities and/or any other competent authority of the Central/State Government.
 6. Only candidates registered with Council of Architecture (COA) under the provisions of the Architects Act, 1972 shall be eligible for the above posts.

[Handwritten Signature]
19.6.16

[Handwritten Signature]

if the qualifications appearing in the schedule of qualifications under section 14 or notified under 15 of the Architects Act 1972 shall be considered at par with Bachelor's Degree in Architecture for the purpose of recruitment as faculty member

- Each institution shall have minimum staff structure of 12 full time faculty members for an intake of 30 in addition to the Principal / Director / Head of Department in the cadre ratio of Professors - 1 Associate Professors - 2 Assistant Professors - 4
- To make more than 40, proportionate increase in the above posts shall be made.

Of these full time faculty members, minimum 50% must be on permanent posts and rest may be on part time basis. However, Principal / Head of Institution has to be a regular (permanent) Employee.

- Approximately 25% of the teaching load should be allotted to the Visiting faculty drawn from the Profession.
- In addition to above full time faculty members institutions may recruit qualified persons in the field of Engineering / Quantity Surveying / Fine Arts / Humanities, etc. depending on actual requirements, on full time / part time / clock hour basis. For such full-time faculty members the qualifications and service conditions shall be as prescribed by UGC/ University / Central or State Government as the case may be
- If class / division are not awarded, a minimum of 60% marks in aggregate shall be considered equivalent to first class / division. If a grade point system is adopted the CGPA will be converted into equivalent marks as given in the table E-6 of the notification no. 1-65/HR-09/09, March 15, 2000 (Degree level - Government institutions) and May 3, 2000 (Degree level - Self financing institutions)

Grade point	Percentage of Marks
6.25	55
6.75	60
7.25	65
7.75	70
8.25	75

- All full time, regular faculty members must be paid the remuneration/ salary prescribed by University Grants Commission or such other Government body, in force at the time of appointment and duly revised from time to time till further notification from Council of Architecture
- To recognize the services rendered by senior faculty members who do not fit into above requirements, and are already in full time employment at the same institution for 15 years, the requirement of qualifications may be relaxed only once in the career for promotion to higher post except for the post of Principal / Head of Institution.
- The norm of first class at B Arch level may be relaxed for recruitment at Assistant Professor level by choosing candidates having minimum 11-14 years of experience. Such appointments shall be tenure basis only.
- All faculty members must be encouraged to actively pursue practice / research without neglecting their duties towards institution / students and institutes may support faculty members in such activities
- The post of Professor (Design Chair) will be considered under the posts of professors on tenure basis
- The procedure to decide on the equivalence of Ph.D. awarded by faculties other than Architecture, research works in related journals or significant professional work with Ph.D. in Architecture will be determined by the Council of Architecture only. In case the institution or University wishes to decide such equivalence, it will be mandatory to have one nominee from the Council of Architecture on the committee deciding such equivalence
- Service conditions of affiliating university and respective government for faculty members shall be applicable to all full time permanent faculty members

17.6.16

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MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 40 of the Executive Council's meeting
held on 11/03/2017

40. To Frame Model Service Rules and Leave Rules for the Employees serving in the S.F.S. Institutes affiliated to this University

Considered the recommendations of the Committee constituted by the Vice-Chancellor to decide and frame Model Service Rules and Leave Rules for the Employees serving in the S.F.S. Institutes affiliated to this University (Annexure A/60 page 258, already circulated).

RESOLVED THAT THE RECOMMENDATIONS OF THE COMMITTEE AS ABOVE BE APPROVED.

[ACTION BY DCDC]

COLLEGES BRANCH

Indst.No.CB-8/Service & Leave Rules/17/ 3678-3824 Dated: 27.3.17

Copy of the above is forwarded to the following for information and necessary action:-

1. Principal/Director of all the S.F.S. Colleges affiliated with M.D. University, Rohtak-with the request to make applicable Model Service Rules and Leave Rules as exists in the University Calendar Volume-III for the employees serving in your Colleges/Institutes (copy of recommendations of the Committee enclosed).
2. Director, U.C.C., M.D. University, Rohtak- to upload the same at University website.
3. Incharge (Academic Branch), M.D. University, Rohtak- as follow up action.


**Superintendent (Colleges)
For DCDC**

812


22/3/17

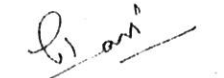
MINUTES OF MEETING OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 17.03.2016 AT 2:15 P.M. IN THE OFFICE OF DEAN STUDENTS' WELFARE, M.D.U. ROHTAK TO DECIDE AND FRAME MODEL SERVICE RULES AND LEAVE RULES FOR THE EMPLOYEES SERVING IN THE S.P.S. INSTITUTES AFFILIATED TO THIS UNIVERSITY.

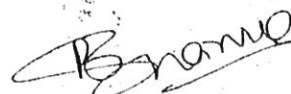
The following members were present:

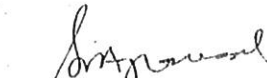
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|---|----------|
| 1. Prof. Rajbir Singh, Dean Students' Welfare, M.D.U. Rohtak | Convenor |
| 2. Prof. Gulshan Taneja, Dept. of Mathematics, M.D.U. Rohtak | Member |
| 3. Dr. B.C. Sharma, Director, B.R.C.M. C.O.E, Behal, Bhiwani | Member |
| 4. Dr. S.S. Aggarwal, Director, K.I.I.T. C.O.E., Bhondsi, Gurgaon | Member |
| 5. Sh. Ashwani Kumar, A.R., Colleges Branch, M.D.U. Rohtak | Member |
| 6. Sh. Mahender Singh, A.R., Estt.-T, M.D.U. Rohtak | Member |
| 7. Dr. Mehtab Singh, Supdt. , Estt.-NT, M.D.U. Rohtak | Member |

The Committee examined the proposed Model Service rules and Leave rules as well as the existing rules. The members are of the view that as per Statute-38 and different sets of rules contained in the University Calendar Volume-III are already available and approved by the competent authority. The same should be applicable to all Institutes affiliated to this University with particular reference to the approved Teaching and Non-Teaching employees working in various affiliated Institutes/Colleges.


(Rajbir Singh)


(Gulshan Taneja)


(B.C. Sharma)


(S.S. Aggarwal)


(Ashwani Kumar)
11/3/16


(Mahender Singh)


(Mehtab Singh)

CB-1101
20/3/17

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MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 49 of the Executive Council's meeting
held on 11/03/2017

**Extension in validity period of application forms received for appointment
to various Teaching and Non-Teaching posts**

Considered the proposal for extending the validity period of application forms
received for appointment to various Teaching and Non-Teaching posts from 6
months to 12 months from the last date of submission of applications.

RESOLVED THAT THE PROPOSAL AS ABOVE BE APPROVED FOR THE
UNIVERSITY AND SFS COLLEGES. HOWEVER FOR THE POSTS
ALREADY ADVERTISED BY THE UNIVERSITY, THE VALIDITY PERIOD
WILL REMAIN 6 MONTHS TO AVOID ANY LITIGATION.

[ACTION BY D.R.(ESTT.-T)]

B
M.A.

MAHARSHI DAYANAND UNIVERSITY ROHTAK
ESTABLISHMENT BRANCH (TEACHING)

Estt.No.ET-2/2017/M-131/1903-05 Dated: 20/3/17

Copy of above is forwarded to the following for information and necessary action:-

1. The Assistant Registrar (Estt. N.T), M.D. University, Rohtak
2. The Assistant Registrar (Colleges), M.D. University, Rohtak
3. All the Set Incharges of Estt. Teaching, M.D. University, Rohtak

M. B. Sharma
Superintendent (Estt-T)

COLLEGES BRANCH

Estt.No. CB-8/Colleges Branch/17/ 6485-6621 Dated: 25.5.17

Copy of the above is forwarded to the following for information and necessary action:-

1. Principal/Director of all the S.F.S. Colleges affiliated with M.D. University, Rohtak-with the request to make appointments of teaching and non-teaching staff according to above.
2. Director, U.C.C., M.D. University, Rohtak- to upload the same at University website.

P. S. Singh
25.5.17
Superintendent (Colleges)
For DCDC

DL

SL
23/5/17

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 52 of the Executive Council's meeting
held on 13/9/2017

35

52. Adoption of guideline issued by AICTE regarding Career Advancement Scheme for the Teachers and other Academic Staff in Technical Institutes/Colleges

Considered the recommendations of the Committee constituted by the Vice-Chancellor to adopt the guidelines issued by AICTE vide Notification dated 08.11.2012 in toto by incorporating the nature of activity as mentioned in Category 1 to 3 given in Table-1 of Chapter-7 (University Calendar Volume-III) regarding Career Advancement Scheme for the Teachers and other Academic Staff in Technical Institutes/Colleges. Further, the Career Advancement Scheme as is being adopted by the University for Non-Govt. Aided College may also be made applicable for the Teachers and other Academic Staff of Degree, Education and Law Colleges affiliated to this University running under S.F.S. (Annexure A/80 pages 396-435, already circulated).

RESOLVED THAT THE RECOMMENDATIONS OF THE COMMITTEE AS ABOVE BE APPROVED.

[ACTION BY DCDC]


COLLEGES BRANCH


Reso. No. CB-8/CAS/2017/1352-622

Dated: 15.09.2017

Copy of the above E.C. resolution is forwarded to the following for information and necessary action:-

1. Principal/Director of all the S.F.S. Colleges (Engineering, Management, Arch., Degree, Education and Law) affiliated with M.D. University, Rohtak.
2. Director, U.C.C., M.D. University, Rohtak- to upload the same at University website.
3. The Assistant Registrar (Academic), M.D.U. Rohtak – as follow up action.
4. Dealing Assistant CB-III and CB-VII Sets Colleges Branch.


15/9/17
**Superintendent (Colleges)
For DCDC**


15/9/17