



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**(A State University established under Haryana Act. No.25/1975)**

**NAAC Accredited 'A' Grade**

No.P&S/18/

Dt.

**Regd & Email: - digitalcommrkt@gmail.com**

**To**

*M/s Digital Communication,  
1146/19, Hari Nagar,  
Rohtak*

**Sub:- Renewal of AMC for maintenance of Photocopier (RICOH) installed in the various department of University.**

In continuation to this office letter No.P&S/AMC/17/2302-06 dt.15-11-2017 and negotiation held with the Representative of your firm on dt.15-01-2018 & 08-03-2018 in the O/o Director UIET on the subject cited above, it is intimated that the University has now decided that the AMC (Annual Maintenance Contract) for Photocopier Machines (RICOH make) be renewed for a period of 02 years (i.e.02-05-2017 to 01-05-2019) on same terms & conditions with 3% discount and GST extra as applicable.

You are, therefore, requested to submit an undertaking/acceptance of the offer on the previous terms & conditions of the contract alongwith GST as applicable on your firm Letter Pad and also submit fresh Authorization Certificate from the Company. The area of jurisdiction shall be Rohtak (in case of dispute, if any). The GST No. of the firm alongwith contact No. and E-Mail ID of your engineer may also be intimated for attending the complaints from time to time.

**This may be treated as MOST URGENT.**

Endst. No. P&S/AMC/18/2608-2688

**Asstt. Registrar P&S)**  
dated: 05-06-2018

1. *All the Concerned Heads of the Departments/Directors/Branch Officers (users of the Machines- as per list attached) M.D.University, Rohtak.*
2. *Director, UCC, M.D.University, Rohtak (for uploading this on the University website).*
3. *Finance Officer, M.D.University, Rohtak.*
4. *Joint Director (Audit), M.D.University, Rohtak.*

**Sd/-**  
**Asstt. Registrar P&S)**

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**

S No.	Department Name	Model No.	Machine Sr. No.	Amt. per Annum. Rs.	Remarks
1	Deptt. Of Pub. Admn.	MP-2018	K8357222024	9892	<b>AMC renewed w.e.f. 02/05/2017</b>
2	<b>Chemistry Deptt.</b>	<b>MP-1600Le</b>	<b>L6977150041</b>	<b>5267</b>	
3	Sanskrit Deptt.	MP-1600Le	L6976250268	5267	
4	Transport Office	MP-1600Le	L6976150131	5267	
5	First Appl. MDU	MP-1600Le	L6996550133	5267	
6	Carrier council cell	MP-1600Le	L690750352	5267	
7	University Press	AF-2000le	L7196750309	9892	
8	UCCE Deptt.	AF-2000le	L7196750468	9892	
9	Ch. Ranbir Singh Chair	MP-1600Le	L6996650043	5267	
10	Account Branch	MP-2000L2	L7117250264	9892	
11	UIET MDU	MP-2000Le	L7117250308	9892	
12	UIET MDU	MP-2000Le	L7117250483	9892	
13	General Branch	MP-1600Le	L6907150196	5267	
14	Physics Deptt.	Af-2020D	K8357222068	9892	
15	V.C. Office	MP-1600Le	L6916150648	5267	
16	Deptt. Of Statistics	MP-1600Le	L6907050327	5267	
17	Zoology Deptt,	MP-2001L	E343M650244	6800	
18	Establishment Br.	MP-2001L	E343M950071	9892	
19	College Branch	MP-2501L	E353M150394	15990	
20	Psychology (UGC DRS)	MP-2000L2	L7127051095	9892	
21	Director Sports	MPC-2030	V2126940111	25000	
22	Ch. Ranbir Singh Inst.	MP-2001L	E343M851271	6300	
23	Youth Red cross	MP-2001L	E343M851729	6300	
24	R-IV Branch	MP-2001L	E344M150165	6300	
25	R-III Branch	MP-2001L	E344M151925	6300	
26	JNM	MP-2001L	E344M150277	6300	
27	Education Deptt.	MP-1813L	E344M140650	5267	
28	DSW, M.D. University	MP-2501L	E353MB50415	15990	
29	Sociology	MP-2001L	E343M751064	9892	
30	Environment Deptt.	MP-2001L	E343M150178	7500	
31	ACBT	MP-1600Le	L6987251176	5267	
			<b>Total Rs.</b>	<b>Rs. 259637</b>	

## MAHARSHI DAYANAND UNIVERSITY, ROHTAK

07\* Photocopier Machines for which the warranty period has been expired on different dates.

The AMC may commence w.e.f. August-01, 2017.

S.N.	Department Name	Model no.	Machine sr. No.	Amt. per annum	
1	Legal cell	MP2501L	E3534M250101	15990	<b>Tot. Rs.79048/-</b>
2	Secrecy deptt.	MP2501L	E354M550071	15990	
3	Provost Girl	MP2001L	E344M850883	7500	
4	Purchase &Store	MP2001L	E345M550155	9892	
5	Psychology Deptt.	MP2001L	E345M550206	9892	
6	UIET MDU	MP2001L	E344M650754	9892	
7	MDU Academic Branch	MP2001L	E345M550164	9892	
8.	MDU, Cafeteria Canteen	MP-1600Le	L6977150513	5267	
			<b>Total</b>	<b>84315</b>	

**Asstt. Registrar (P&S)**