



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC

No. Conduct/Practical/2019/Spl-I
Dated 19-04-2019

To

The Principals, Directors,
All the Colleges/Institutes affiliated to M.D.Uni., Rohtak.

Sub: Conduct of Practical Exams of MCA & MBA course (Regular & Re-appear) Exams, May-2019.

Sir/Madam,

I am directed to inform you that practical Examinations of following courses are commencing w.e.f **01-05-2019 to 10-05-2019** :

1. MCA 2nd & 4th Semester (Regular & Re-appear) & 5th Semester (Only Re).
2. MBA 2nd & 4th (Regular & Re) & 3rd Semester (only Re).

The appointment of Practical Examiners will be made by the Principal concerned from amongst the approved panel(s) of Practical Examiners, which is uploaded on the University website www.mdurohtak.ac.in. The Panel(s) of Practical Examinations will be downloaded from the University website by the College concerned. The External Practical Examiners for conduct of Practical Examinations, may be invited from the places having distance not more than 100 kms (each way).

The Practical Examinations shall be conducted with judiciously as per above Schedule and after conducting the Practical Examinations, the concerned colleges shall upload the marks, awarded by the Examiner, on the University portal latest by **17.05.2019**.

IMPORTANT NOTES:-

- (1) The practical of Reappear/Private students shall be conducted in their respective colleges of which they were regular students.
- (2). The college concerned shall also submit Examiners list (4 copies of each list) to the Dy. Registrar (Conduct), M.D. University, Rohtak, within three days after uploading the External Practical Award latest by 20.05.2019, failing which late fees will be charged from the College concerned as per University Rules. (copy of General Rules of Examinations is attached for information).
- (3). While submitting TA/DA Bills, the Practical Examiner must be required to clearly mention their full name, designation of parent college, Grade pay, Name of Practical Exam, Semester, Session and *submit the same direct to the Accounts Branch, M.D. University, Rohtak.*

Yours faithfully,

Dy. Registrar (Conduct)
for Controller of Examinations

Endst. No. : Conduct/Pract/2019/Spl-I

Dated:-19-04-2019

Copy of the above is forwarded to the following information and necessary action pl:

1. Director, Computer Centre, M.D. University, Rohtak, with the request to upload on the University website.
2. A.R./In-charge (R-I, II, R-IV), M. D. University, Rohtak.
3. PA to COE for kind information of Controller of Examinations, MD University, Rohtak.

Dy. Registrar (Conduct)