

Serial No .....

Price Rs. 100/- (General)

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**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**APPLICATION FORM FOR ALL TEACHING POSTS AND CLASS 'A'**  
**NON TEACHING POSTS**

Application No. ....  
(To be filled in by the office)

A passport  
size recent  
photograph of  
the candidate duly  
attested by a  
gazetted officer  
must be pasted  
here

**NOTE :**

- i) The application form and the bio-data should be properly filled in completely.
- ii) Attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) This application should be accompanied by the University Receipt/Bank Draft of the value of Rs. 500/- (Rs. 125/- for SC/BC) made in favour of Finance Officer/Registrar, M.D. University, Rohtak payable at SBI, M.D. University Branch (CODE - 4734) Rohtak. Grant of 50% concession in fee to the women candidates.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v) Incomplete form and those received after the expiry of prescribed date will not be entertained and will stand rejected summarily.
- vi) Only eligible candidates should apply for the position /post.
- vii) Use separate form for each position/post.
- viii) Prescribed qualifications may be seen on the University website [www.mdurohtak.com](http://www.mdurohtak.com).

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1. a) Post applied for	_____ Dept. _____
(Give the full and correct name of the post)	
b) Advertisement No.	_____
c) Specialization applied for as per Advt.	_____
d) Date of attaining eligibility for the post and ground thereof.	_____
2. a) Name in Full (in block letters)	_____
b) Father's Name	_____
c) Mother's Name	_____
3. a) Present Postal Address	_____
	_____
b) Permanent Address	_____
	_____
c) Phone No. with STD Code	_____
Mobile No.	_____
d) E-mail Address	_____
4. a) Date of Birth	_____
b) Age as on last date of receipt of application	(..... Year..... Months)
c) Place of Birth	_____

5. a) Nationality of candidate \_\_\_\_\_
- b) Do you belong to SC/BC/Ex-Service-man/Physically Handicapped category? \_\_\_\_\_  
(If yes, attach a certificate from the competent authority)
- c) Male/Female \_\_\_\_\_
- d) Marital Status (Married/Unmarried) \_\_\_\_\_  
(If married, Whether you have more than one living wife/husband)  
(say Yes or No) \_\_\_\_\_
6. a) Present employment, if any, with pay & grade \_\_\_\_\_  
(State whether on adhoc/temporary/probation/permanent) \_\_\_\_\_
- b) Date of next increment \_\_\_\_\_
- c) Name of Employer \_\_\_\_\_
- d) Have you obtained prior permission of your present employer for submitting this application? \_\_\_\_\_
- e) Basic pay acceptable, if selected \_\_\_\_\_
- f) Period required for joining the posts if appointed. \_\_\_\_\_
7. a) What is your mother tongue? \_\_\_\_\_
- b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.

Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8. a) Have you ever been disqualified from appearing in any University Examination/undertaking University work (Say Yes or No) \_\_\_\_\_
- b) Are you a dismissed employee? (Say Yes or No) \_\_\_\_\_
9. i) Whether any criminal case has been registered against applicant( Yes/No) \_\_\_\_\_
- ii) Whether applicant has been charge-sheeted for any criminal offence? If yes, the details thereof. \_\_\_\_\_
- iii) Whether applicant has been convicted by any competent court for any criminal offence? If yes, the details thereof. \_\_\_\_\_

10. Bank Draft(s) Nos.....Date ..... Amount Rs. ....

OR

University Receipt No. .... Date ..... Amount Rs. ....



**Note:- Attested copies/self attested copies of certificates in support of qualifications be attached with this application.**

13. Topic of Research in Ph.D.  
.....  
.....

14. Field of Specialization .....

15. Employment : - Give particulars concerning all periods of employment, including professional nature

Name of Employer/ Institution	Designation of the Post held and its pay scale	Duration of appointment		Basic Pay & allowances separately	Reasons for leaving
		From	To		

16. Total experience : (for teaching position/post)

Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied.)



.....  
.....  
.....

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the M.D. University, Rohtak.

Place .....

.....

Date .....

(Signature of the candidate)

**CERTIFICATE FROM THE EMPLOYER, IF ANY**

The application of Miss/Mrs./Shri/Dr. .... , who is at present working as ..... in the ..... (Deptt./Organization) is recommended and forwarded for consideration for the post of ..... to the Registrar, M.D. University, Rohtak. In case, he/she is selected for employment in the M.D. University, Rohtak, he/she will be relieved of his/her present position.

Place .....

Signature of the Head  
of the office/organization  
(Seal of Office)

Date .....

## BRIEF SYNOPSES OF QUALIFICATIONS & EXPERIENCE

(Must be filled up neatly and accurately for consideration by the Screening Committee for determining eligibility)

Sr. No./Appl. No. .... Advt. No. .... Name of the Candidate ..... Name of the Post.....  
 Department ..... Specialization applied for ..... Date of Birth .....

### Educational Qualifications from Matric onwards

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### EXPERIENCE

(to be given w.e.f. the date of eligibility as Lecture/Assistant Professor)

Post Held	Institution	Period					Present designation basic pay and pay scale	If Selected Basic pay acceptable	Remarks if any
		From	To	Total					
				Year	Month	Days			
1	2	3	4	5	6	7	8	9	10

**(Signature of the applicant**

**SELF ASSESSEMENT PROFORMA TO BE FILLED AND SUBMITTED BY EACH APPLICANT FOR APPOINTMENT TO THE POST OF ASSISTANT PROFESSOR #**

<b>Name &amp; Father's Name of the Applicant</b>				
<b>Date of Birth</b>				
<b>Post applied for and the Subject/Department</b>				
<b>Sr. No.</b>		<b>Max. Marks</b>	<b>Self Assessment Score *</b>	<b>Verified Score **</b>
<b>A.</b>	<b>ACADEMIC RECORD AND EXPERIENCE</b>	<b>43(Max.)</b>		
<b>1.</b>	<b>ACADEMIC RECORD</b> (M.A/M.Sc./M.Com/MBA/MCA/M.Tech)	--		
	• Upto 75% marks (0.5 mark per addl. completed % beyond eligibility )	<b>07(Max.)</b>		
	• Above 75%marks(01mark for each additional completed %)	<b>05(Max.)</b>		
<b>2.</b>	<b>GOOD ACADEMIC RECORD</b>	<b>09(Max.)</b>		
	• Throughout 1 <sup>st</sup> Division in all Exams. (i.e. Matric/10+2, Graduation, Post Graduation) (3 marks for each First Division)	09		
	• 1 <sup>st</sup> Division in 2 Examinations	06		
	• 1 <sup>st</sup> Division in 1 Examination	03		
<b>3.</b>	<b>GOLD MEDAL OBTAINED</b>	<b>04(Max.)</b>		
	• At UG Level	04		
	• At PG Level (Only for qualifying subject)	04		
<b>4.</b>	<b>WEIGHTAGE FOR ADDITIONAL/HIGHER QUALIFICATIONS</b>	<b>08(Max.)</b>		
	• JRF	02		
	• M.Phil(completed)	04		
	• Ph. D. (Thesis submitted)	04		
	• Ph.D. (Awarded)	07		
<b>5.</b>	<b>TEACHING/POST DOCTORAL RESEARCH EXPERIENCE</b>	<b>10(Max.)</b>		
	• PG level/UG level teaching experience (for each academic session subject to a minimum of 150 days) without availing any scholarship/fellowship from any funding agency.	01 Mark		
	• Post Doctoral Experience(minimum of one year)	02(for each year)		
<b>B.</b>	<b>RESEARCH PERFORMANCE</b>	<b>32(Max.)</b>		
<b>1.</b>	<b>RESEARCH PAPER(S)/BOOKS PUBLISHED</b>	<b>14 (Max.)</b>		
(i)	Research paper(s) in refereed/peer reviewed Journal(s) indexed in International Databases	02 marks per publication		
(ii)	Research paper(s) in refereed/peer reviewed Journal(s) with ISSN number	1 mark per publication		
(iii)	Book(s) on the subject(text or reference) published with ISBN number	3 marks per book subject to max. 5 marks		
(iv)	Chapter(s) in books with ISBN number	1 mark per chapter		
<b>2.</b>	<b>RESEARCH PAPER(S) PRESENTED</b>	<b>05(Max.)</b>		
(i)	International Seminar/Conference/Symposium	01 mark each		
(ii)	National Seminar/Conference/Symposium	0.5 mark each		
<b>3</b>	<b>PATENT(S)</b>	<b>03 (Max.)</b>		
(i)	International	02 per patent		
(ii)	National	01 per patent		
<b>4.</b>	<b>QUALITY OF PUBLICATIONS</b>	<b>10</b>		
(i)	Impact Factor(IF) of Publications (Thomson Reuter only)	50% of Total I. F.		
(ii)	H-Index (Google Scholar /Scopus/Research Gate)	50% of Total H-Index		
	<b>Total</b>	<b>75</b>		

# Supporting documents/ evidence for claiming the score, wherever required are to be attached.

\* To be filled by the applicant.

\*\* To be filled by the Screening/Scrutiny Committee.

**(Name & Signature of the Applicant)**

(Screening/Scrutiny Committee)

(.....)

**Name & Signature**

(.....)

**Name & Signature**

(.....)

**Name & Signature**