

MAHARSHI DAYANAND UNIVERSITY ROHTAK

(Established under Haryana Act No. XXV of 1975) 'A' Grade University accredited by NAAC

ADMINISTRATIVE STAFF COLLEGE

NOTICE

It is notified for information of all Branch/Controlling Officers and Superintendents working in the University that Prof. Gulshan Lal Taneja, Registrar will address them about the office functioning on 04.02.2019 at 3.30 PM.

As per orders of the University Authorities, all the Branch Officers and Superintendents working in the University are advised to attend the programme on 04.02.2019 at 3.30 PM onwards in the Committee Room of the Institute of Hotel & Tourism Management.

> Course Coordinator Administrative Staff College

Endst.No.ASC/RO/2019/ 17-50

Dated: 29/1/2019

A copy of the above is forwarded to the following with the request to get the above contents of the notice noted from all the Superintendents and Accommo working under their control and relieve them to attend the programme:

1. All the Branch/Controlling Officers, M.D. University, Rohtak.

2. The Director, Institute of Hotel & Tourism Management, M.D. University, Rohtak with a request to reserve Committee Room for the purpose.

3. The Assistant Registrar (Gen. Admn.) M.D. University, Rohtak with a request

to arrange refreshment for the participants.

4. OSD to Vice-Chancellor/Registrar for kind information of the Vice-Chancellor/ Registrar, M.D. University, Rohtak.

5. P.A. to Controller of Examinations for kind information of the Controller of

Examinations, M.D. University, Rohtak.

Course Coordinator Administrative Staff College

a. Samuela.