

**Minutes of the Meeting of the Quality Advisory Council held on 29-08-2018 under the Chairmanship of the Vice-Chancellor in the Committee Room adjacent to the VC Office, Maharshi Dayanand University, Rohtak**

**Members Present:**

1. Prof. Bijender K. Punia, Vice-Chancellor Chairman
2. Prof. Ajay K. rajan
3. Prof. Rajive Kumar, Advisor-I, AICTE, New Delhi
4. Mr Mukesh Singh, GM (Quality), LPS Bossard
5. Prof. A.S. Maan
6. Prof. Renu Chugh
7. Dr Sunit Mukherji
8. Prof. Surender Kumar
9. Mr Manish Kumar
10. Ms Anshu Tyagi
11. Dr Satish Kumar Malik
12. Dr Rakesh Kumar Sharma
13. Prof. Mehtab Singh
14. Dr B.S. Sindhu
15. Dr G.P. Saroha
16. Dr Jitender Kumar Bhardwaj
17. Prof. Gulshan Lal Taneja
18. Prof. Pradeep Ahlawat
19. Mr R.K. Sehgal, President, Hindu Education Society
20. Prof. J.P. Yadav
21. Prof. B. Narsimhan

The members of Quality Advisory Council (QAC) deliberated on the agenda at length and resolved the following:

1. **Confirmation of the Minutes of the Meeting of the QAC held on 18-06-2018**  
Confirmed the minutes of the QAC held on 18-06-2018.
2. **Follow-up Action taken Report on the decisions taken by the QAC on 18-06-2018**  
Noted the follow up action on the decisions taken by the QAC in its meeting held on 18-06-2018 (Annexure I).
3. **Revision/Updation of the Format for Annual Report of the University**  
The Council noted that the NAAC has revised the format for the submission of Annual Quality Assurance Report (AQAR) from 2018-2019 and suggested that the format of Annual Report of the University needs to be revised from the academic session 2018-19 in such a way so that the latter should contain all the information that is covered in AQAR. However, the Annual Report of the University may contain important additional information also. The Council also suggested to make best efforts to cover the maximum possible information as per the new format of AQAR in the Annual Report of the University for the session 2017-18.



#### **4. Finalization of SSR to be submitted to NAAC**

The Chairman of NAAC Steering Committee of the University informed that IIQA has already been accepted on 3<sup>rd</sup> August, 2018 and the Self Study Report has been prepared. The QAC, considering the issue of submitting the SSR to NAAC, appreciated the efforts made by the Steering Committee of the University and agreed that the same may be submitted before the due date.

#### **5. To Explore the Mechanism for Strengthening the Incorporation/Implementation of the Observations/Suggestions given by the Academic/Administrative Audit Committees**

For incorporation/implementation of the observations/suggestions given by the Academic/Administrative Audit, the QAC resolved that after the Departmental Academic Audit reports submitted to the IQAC Office, the Faculty-wise analysis of the Departmental Academic Audit reports be done by the Committees comprising Dean, Academic Affairs; Dean of the concerned faculty and the Director, IQAC. The specific observations made by such committees be sent to the concerned authorities for implementation of the same. It should be the responsibility of the concerned Heads of the Departments to implement or get the same implemented with the support of the IQAC.

#### **6. To Consider Expeditious Adoption of Digital Learning as Essential Component of Teaching-Learning Process in the University**

It was brought to the notice of the QAC that Digital Learning is being adopted by the University. A portal for Learning Management System Resources has been created by the Digital Learning and Initiatives & Monitoring Cell. Some of the MOOCs have been identified for the students of the University. The QAC appreciated the steps being taken by the University regarding Digital Learning. The QAC suggested the following for expeditious adoption of digital learning:

- Students need to get counselled for opting online courses.
- Some courses, which may be used as MOOCs, be introduced by the University also.
- To motivate the students and to create interest among the students as well as the faculty, workshops should be organised that will be helpful for the expeditious adoption of digital learning.

#### **7. Introduction of Industry Oriented/Value Added Courses in Various Programmes running in the University**

On this issue, the need was felt to come closer to the industries. Mr Mukesh Singh, General Manager (Quality), LPS Bossard Co. Pvt. Ltd., a representative of the member (Industrialist) of the Quality Advisory Council informed that 450 fastener manufacturing process/job work industries are associated with LPS Bossard and offered that their company can do customized programmes/courses as per the local needs. Considering the offer by LPS Bossard Co. Pvt. Ltd, the QAC resolved that the University should enter into an MoU with the LPS Bossard for running collaborative



value added programmes for grilling the students as per the need of the company so that they may get placement in the company.

It was also resolved that the efforts may be made by the University to have collaboration with the Association of Industries so that the University may come closer to many industries by way of entering into MoU with them.

It was also emphasised that there is need to strengthen the value added courses in the University. The Council suggested that a separate Brochure may be published and be reviewed on annual basis to add some more courses and to discontinue the non-popular courses.

**8. To consider the Resolution regarding mentor-mentee Meetings (Resolution No. 3) Passed in the Meeting of the IQAC Officers of the Departments of the University on 8<sup>th</sup> August, 2018**

The QAC considered the resolution passed on the issue of mentor-mentee in the meeting of the IQAC Officers held on 8<sup>th</sup> August, 2018 and approved the same with a suggestion that a Committee be constituted by the Vice-Chancellor to provide a suggestive list for defining the job of the mentors.

**9. Any Other Item with the Permission of the Chair**

**i) To consider the letter received from DGHE, Haryana regarding UGC Quality Mandate (Annexure II)**

The QAC considered the UGC Quality Mandate and deliberated on the initiatives to be taken by the University in pursuit of achieving the objectives of the Quality Mandate. The QAC point-wise noted/resolved the following:

- The practice of organising induction programmes for the students is already there at Departmental as well as University level.
- The University has recently defined/revised the program outcomes, program specific outcomes and course outcomes for all programmes offered by various faculties. The outcomes as stated have been incorporated in the prescribed curriculum and displayed on the university website to facilitate accessibility to various stakeholders including the teachers and students. Revision/updation of the curriculum as per the needs of industry/society is a regular phenomenon in each and every teaching department.
- ICT based learning tools are being used by the University for making the teaching-learning process effective. A portal for Learning Management System Resources has been created by the Digital Learning and Initiatives & Monitoring Cell. Some of the MOOCs have been identified for the students of the University. However, the QAC suggested that workshops on ICT based learning tools should be organised to motivate the students and to create interest among the students as well as the faculty.



- Courses on soft skills are the components of various programmes in the University. Foundation courses on Soft Skills are also being offered by the University to the students under CBCS. Organising workshops/lectures on Soft Skills by various departments of the University is a regular phenomenon.
- With an intent to uplift the rural community and establish better social and industry connect, the University already follow these knowledge exchange practices under outreach programmes. As on date, the list of villages adopted includes five by the University itself and about 80 by its affiliated colleges through the University. In addition, Youth Red Cross, National Service Scheme (NSS), Centre for Haryana Studies, Women Study Centre etc. are the other constituents of the University working in this direction. Besides, the University has a number of MoUs with various organisations for strengthening the industry-University partnership, especially in research, training and placement.
- By constituting the Examination Reforms Committees from time to time, the University takes number of initiatives like digitization of the admission process in all streams, use of OMR sheets for conduction entrance tests and for all the UG/PG programmes, timely declaration of results, etc.
- The University has taken initiative to keep track of the student progress by various means such as keeping in touch with the students through mentors, Department of Alumni Relations, Alumni Associations at the Departmental as well as University level, and the individual teachers.
- University has recently established Faculty Development Centre and the same has been approved by the MHRD for induction training for the new teachers of the University to sharpen their teaching/leadership/management qualities.
- The Quality Advisory Council (QAC) noted that the procedure of undergoing plagiarism check before submitting Ph.D. thesis / M. Phil. dissertation by a candidate with certain limit for acceptability of the similarity index is already in vogue in the University and also noted that on its advice, the University has already framed Code of Ethics for Academic Integrity and Plagiarism; Intellectual Property Rights Policy. The QAC also appreciated that the rules for Professional Consultancy and Research Promotion Policy have also been framed by the University. There is provision to provide seed money to newly appointed teachers and research grant to researchers under Radha Krishnan Fund in the University. The QAC suggested the following also:
  - Enhancement in the encouragement/motivation for the faculty members to have more research projects and to get involved in the consultancy.
  - Strengthening of Central Instrumentation Laboratory



- Enhancement in the Collaborative Research.
- Restructuring of "M.D.U. Research Development and Patent Council" in the light of formulation of IPR Policy, Research Promotion Policy, etc.
- Research publications in the SCI/Scopus Indexed/UGC Listed Journals.
- The QAC suggested that workshops be organised to sensitize the non-accredited affiliated colleges of the University and to acquaint them with the latest NAAC accreditation guidelines.

ii) To consider the Administrative Audit Report

The QAC considered the Administrative Audit Report (2013-18) presented by the IQAC Office and accepted the same.

iii) Remedial Classes

The QAC suggested that the efforts be made to make provision of remedial classes for foreign students and slow learners.

Meeting ended with vote of thanks to the chair.

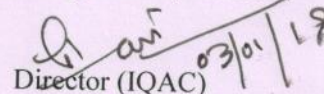
Sd/-  
Director, IQAC

Endst.No.IQAC/2019/01-75

Dated: 03 Jan 2019

A copy of the above minutes, duly approved by the Vice-Chancellor, is forwarded to the following for further necessary action on the points pertaining to their respective Department/Branch/Offices:

1. The Dean, Academic Affairs, Maharshi Dayanand University, Rohtak.
2. All Deans of Faculties, Maharshi Dayanand University, Rohtak.
3. The Director Research, Maharshi Dayanand University, Rohtak.
4. All Heads/Directors of University Teaching Departments, M.D. University, Rohtak
5. The Advisor, Foreign Students Cell, Maharshi Dayanand University, Rohtak
6. The Registrar, Maharshi Dayanand University, Rohtak
7. The Controller of Examinations, Maharshi Dayanand University, Rohtak.
8. The Dean, Students' Welfare, Maharshi Dayanand University, Rohtak
9. The Director, Career Counselling and Placement Cell, Maharshi Dayanand University, Rohtak
10. The Director, CIL, Maharshi Dayanand University, Rohtak.
11. The Director, DLIM Cell, Maharshi Dayanand University, Rohtak.
12. The Director Public Relations, Maharshi Dayanand University, Rohtak.
13. The Dean, College Development Council, Maharshi Dayanand University, Rohtak.
14. The Director, University Computer Centre, Maharshi Dayanand University, Rohtak.
15. The Deputy Registrar (Academic), Maharshi Dayanand University, Rohtak.
16. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), M.D.U, Rohtak.

  
Director (IQAC)



**Annexure I**

**Action Taken Report on the Resolutions Passed by the Quality Advisory Council of Maharshi Dayanand University, Rohtak in Its meeting Held on 18-06-2018**

- 1. Confirmation of the Minutes of the Meeting of the QAC held on 5th February, 2018.**

The minutes were confirmed.

- 2. Follow-up Action Taken Report on the Decisions taken by the QAC on 5<sup>th</sup> February, 2018.**

The Council noted it.

- 3. Feedback Analysis for the Session 2017-18**

The interpretation part has been revised as per the suggestions given by the Council and the same has been uploaded on the website of the University.

*S. L. Singh*  
Director (IQAC) 22/9/18