

RESEARCH PROMOTION POLICY

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

PREAMBLE

The Maharshi Dayanand University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services. To accomplish its mission, University provides intellectually inspiring, academically challenging and supportive environment conducive to personal growth by engaging in innovative and leading-edge research within and across disciplines. This policy aims to promote quality research among the faculty members of the University.

OBJECTIVES

- To motivate the faculty members for cutting-edge research and innovations
- To evince interest among faculty members for undertaking research projects of various funding agencies
- To encourage the faculty members for collaborative and interdisciplinary research projects
- To inspire the faculty members for sponsored consultancy projects
- To encourage the faculty members for creating, protecting and leveraging Intellectual Property Rights
- To invigorate the faculty members for publication of quality research work

To achieve the aforementioned objectives, the University institutes the following research awards and incentives:

A) RESEARCH AWARDS

The research awards shall be presented to the achievers annually based on the credits earned by regular faculty members of the University through various research activities.

- I. MDU Researcher Excellence Award
- II. MDU Best Researcher Award (Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology)
- III. MDU Best Researcher Award (Faculties of Management, Law, Social Science, Education, Commerce, Humanities and Performing & Visual Arts)
- IV. MDU Best Researcher Department Award

I. MDU Researcher Excellence Award

The MDU Research Excellence Award shall be presented to a faculty member achieving the highest credits based on the criteria mentioned in the Table 1. The minimum total credit points shall be 100. There should be minimum 15 credits each from any four categories. The recipient/(s) will be felicitated with a citation and memento. This award will be given to same individual only two times.

Table 1: Criteria for MDU Researcher Excellence Award and MDU Best Researcher Award (Award II)

S. No.	Research Activities	Categories	Credit Points		Remarks
1	Extramural Research Funding/Project (for each project)	1-5 (lakhs) >5-10 >10-20 >20-30 >30-50 >50-100 >100	05 10 15 20 30 35 40		<ul style="list-style-type: none"> ➤ Full credits will be given to PI (single PI) for each project ➤ In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI ➤ In case of more than one Co-PI, then 40 % credits will be equally shared among them
2	Research Publications	Impact Factor (Thomson-Reuters) 0.5-1 >1-3 >3-5 >5-7.5 >7.5-10 >10	05 15 25 35 45 50		<ul style="list-style-type: none"> ➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors ➤ Only research papers and review articles will be considered for credit points for each publication
3	Books Publications (Reputed publishers with ISBN number)	Text Book Reference Book	National 10 15	International 20 30	<ul style="list-style-type: none"> ➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors. ➤ There will be capping of maximum 30 credits
4	Annual Citation Index as per Scopus (Excluding self citation)	Citations 25-50 >50-100 >100-200 >200-500 >500	05 10 20 30 40		<ul style="list-style-type: none"> ➤ Those papers will be counted which have been published as M. D. University faculty
5	h-index of faculty member as per Scopus	05-10 >10-15 >15-20 >20-25 >25-30 >30-40 >40	05 10 15 20 25 30 40		
6	Research & Academic Awards and Fellowships	State Award/ Fellowship National Award/ Fellowship International Award/ Fellowship	20 30 40		<ul style="list-style-type: none"> ➤ From Government organizations and apex national/international academic bodies with minimum 10 years of existence ➤ Fellowship must be for the duration of at least 3 months

II. MDU Best Researcher Award (Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology)

This award shall be given to a faculty member based on the criteria mentioned in Table 1. The faculty member with the highest credits shall be considered for this award (minimum credit points will be 75). There should be minimum 10 credits each from any three categories. The faculty member will be felicitated with a citation and memento. The faculty receiving the MDU research excellence award of that year will not be considered for this award. This award will be given to same individual only two times.

III. MDU Best Researcher Award (Faculty of Management, Law, Social Science, Education, Commerce, Humanities and Performing & Visual Arts)

This award shall be given to a faculty member based on the criteria mentioned in Table 1. The faculty member with the highest credits shall be considered for this award (minimum credit points will be 75). There should be minimum 10 credits each from any three categories. The faculty member will be felicitated with a citation and memento. The faculty receiving the MDU research excellence award of that year will not be considered for this award. This award will be given to same individual only two times.

Table 2: Criteria for Best Researcher Award (Award III only).

Research Activity	Categories	Credit Points		Remarks
Extramural Research Funding/Project (for each project)	1-3 (lakhs)	05		<ul style="list-style-type: none"> ➤ Full credits will be given to PI (single PI) for each project. ➤ In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI. ➤ In case of more than one Co-PI, then 40 % credits will be equally shared among them.
	>3-5	10		
	>5-10	20		
	>10-20	30		
	>20-50	35		
>50	40			
Research Publications	UGC listed Journals	05		<ul style="list-style-type: none"> ➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors. ➤ Only research papers and review articles will be considered for credit points for each publication.
	Indian Citation Indexed	10		
	Scopus indexed	15		
	Impact factor (Thomson Reuters)			
	0.1-1	20		
	1-2	25		
	2-3	30		
3-5	35			
5-10	40			
Books (Reputed publishers with ISBN number)		National	International	<ul style="list-style-type: none"> ➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors.
	Text Book Reference Book	10	20	
		15	30	

					➤There will be capping of maximum 30 credits
	Annual Citation Index as per Indian Citation Index (excluding self citation)	10-20 (Citation) >20-50 >50-100 >100-200 >500		05 10 20 30 40	➤Those papers will be counted which have been published as M. D. University faculty.
	National/International Recognition Research & Academic Awards and Fellowships	State Award/ Fellowship National Award/ Fellowship International Award/ Fellowship		20 30 40	➤From Government organizations and apex national/international academic bodies with minimum 10 years of existence ➤Fellowship must be for the duration of at least 3 months

IV. MDU Best Research Department Award

This award shall be given to the Department of University receiving the highest funding from external sources based on the utilization of the same in concern financial year. The grant received and utilized from DST-FIST/UGC-SAP/DBT-IPLS/ICSSR etc for research, conference, symposia etc and research grants received by the faculty members of that department will be considered for this award.

• PERIOD OF RECKONING

The calendar year is the period for calculating the points earned by the faculty members that is from 1st January to the 31st December of the respective year. The applications will be received up to 31st March except for MDU Best Research Department Award. The last date for the submission of application for MDU Best Research Department Award will be 30th April.

• AWARD SELECTION COMMITTEE

A five members committee shall be constituted by the Vice-Chancellor under the Chairmanship of Dean, Academic Affairs. The Director, Research will be the member of the committee. Three members will be nominated by the Vice-Chancellor. The decision of the committee shall be final and binding.

B) RESEARCH INCENTIVES

Research Publication Promotion Incentives

- Faculty member who would be able to publish research papers of excellent quality with a cumulative impact factor (Thomson Reuter) of more than five as first or corresponding may be awarded with a citation and memento.
- Any single publication by faculty member as first/corresponding author carrying impact factor (Thomson Reuter) of Five or more may be awarded with citation and memento.
- Faculty member earning any National or International recognition (Awards/Fellowship) may be awarded with citation and memento.

- Faculty member with highest h-index in the University may be awarded with a citation and memento.

R & D/Consultancy Project Promotion Incentives

There may be provision of incentives for the faculty members awarded with extra mural funding for research project (minimum 5 lakhs) as per the following scheme:

Extra mural R&D Projects (Amount in lakhs)*	Consultancy Projects (Amount in lakhs)*	Incentives (Rs)
5-10	1-2	5,100/-
>10-20	>2-5	11,000/-
> 20-50	>5-10	21,000/-
>50-75	>10-20	31,000/-
>75	>20	51,000/-

*DST-FIST/UGC-SAP/DBT-IPLS or any other institutional grant will not be entitled for such incentives.

The incentive and a citation will be given to PI only. If project involves more than one faculty from our university the incentive will be shared among the participating faculty members in the ratio of 60:40 (PI: Co-PI).

Collaborative Research project with foreign University/ Institute

Any collaborative research project undertaken by the faculty with a foreign university/institute may be awarded with a citation and memento.

**The year in which the collaborative project commenced is the criteria for including this into the scheme.*

C) GRANTS TO PROMOTE RESEARCH AT UNIVERSITY LEVEL

- Initial seed grant for three years (1 lac per year) for the newly recruited faculty members (up to five years from the date of their joining) for establishment of their research work. The proposal could be submitted throughout the year and will be reviewed either through an expert committee or through Research Promotion Board. The proposal will be awarded on their merits. Only ten projects will be awarded in a particular year and not more than one project will be given to same Department.
- Post seed grant for three years (1.5 lacs per year) may be given to the teachers who were appointed before 6-15 years. The proposal could be submitted throughout the year and will be reviewed through an expert committee through Research Promotion Board. The proposal will be awarded on their merits. Only five projects will be awarded in a particular year.
- Additional 10 duty leaves (for research purpose) may be sanctioned to the PI (having a major research project of more than 10 lakhs) for Project related work outside the University.

MDU R&D Corpus fund shall be created by the university with sufficient amount to encourage research and innovations in the University.

Proforma for Research Awards

Category: MDU Best Researcher Award

(Faculties of Management, Law, Social Sciences, Education, Commerce, Humanities and Performing and Visual Arts)

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be calendar year i.e. January 1st to December 31st.
3. The researcher is required to attach sufficient proof of each claim.
4. Please use separate sheet wherever required.

Name of the Researcher :

Designation :

Department :

Faculty :

Contact number :

E mail ID :

Extramural research Funding/project (for each project) Nature of the project and year of award	Category Amount in INR Lakhs	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits for each project as amount in Lakhs 1-3= 5 Credits, >3-5= 10 Credits, >5-10= 20 Credits, >10-20= 30 Credits, >20-50= 35 Credits, >50= 40 Credits			
➤ Full credits will be given to PI (single PI) for each project ➤ In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI ➤ In case of more than one CoPI, then 40 % credits will be equally shared among them			
Research Publications	UGC Listed Journals/ ICI indexed/ Scopus indexed/ Impact factor (Latest Thomson Reuters Only)	Credit points claimed as per guidelines of the policy	Credit points verified by the committee

	Please mention separately		
<p>Note: Please calculate credits for each publication individually with UGC Listed journal=05 Credits, Indian Citation Indexed=10 Credits, SCOPUS Indexed=15 Credits, Impact Factor as 0.1-1= 20 Credits, >1-2=25 Credits, >2-3=30 Credits, >3-5= 35 Credits, 5-10= 40 Credits.</p> <p>➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors ➤ Only research papers and review articles will be considered for credit points for each publication.</p>			
Books Publications (reputed publishers with ISBN number)	Text Book/Reference Book	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate credits for each book publication as Text Book National =10, International 20, Reference Book National=15, International=30.</p> <p>➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors. ➤ There will be capping of maximum 30 credits.</p>			
Annual Citations as per Indian Citation Index (Excluding self citations)	Number of citations	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate as per total citations appeared in the countable year as 10-20= 05 Credits, >20-50= 10 Credits, >50-100 =20 Credits, >100-200=30 Credits, >500= 40 Credits.</p> <p>Only Those papers will be counted which have been published as M. D. University faculty.</p>			
Research and Academic awards and Fellowships (Name of the award)	Agency awarded and year of award	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate credits as State Award/Fellowship= 20 Credits, National Award/Fellowship= 30 Credits, International Award/Fellowship= 40 Credits.</p>			

➤ From Government organizations and apex national/international academic bodies with minimum 10 years of existence ➤ Fellowship must be for the duration of at least 3 months			
		TOTAL CREDIT POINTS CLAIMED	TOTAL CREDIT POINTS VERIFIED BY THE COMMITTEE

Date and Signature of the Researcher :

Forwarded by concerned Head of Department :

Signatures of the verifying committee members :

Proforma for Research Awards

Category: MDU Best Researcher Award

(Faculties of Life Sciences, Pharmaceutical Sciences,
Physical Sciences and Engineering and Technology)

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be calendar year i.e. January 1st to December 31st.
3. The researcher is required to attach sufficient proof of each claim.
4. Please use separate sheet wherever required.

Name of the Researcher :

Designation :

Department :

Faculty :

Contact number :

E mail ID :

Extramural research funding/project (for each project) Nature of the project (MRP/RPS etc.) , and year of award	Category Amount in Lakhs	Credit points claimed as per guidelines of the policy	Credit points verified by the committee

Note: Please calculate credits for each project as amount in Lakhs 1-5= 5 Credits, >5-10= 10 Credits, >10-20= 15 Credits, >20-30= 20 Credits, >30-50= 30 Credits, >50-100= 35 Credits, >100= 40 Credits

➤ Full credits will be given to PI (single PI) for each project ➤ In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI ➤ In case of more than one CoPI, then 40 % credits will be equally shared among them

Research Publications	Impact factor (Latest Thomson Reuters Only)	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate credits for each publication individually with Impact Factor as 0.5-1= 05 Credits, >1-3=15 Credits, >3-5=25 Credits, >5-7.5= 35 Credits, 7.5-10= 45 Credits, >10= 50 Credits.</p> <p>➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors ➤ Only research papers and review articles will be considered for credit points for each publication.</p>			
Books Publications (reputed publishers with ISBN number)	Text Book/Reference Book	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate credits for each book publication as Text Book National =10, International 20, Reference Book National=15, International=30.</p> <p>➤ Single author (full credits) ➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors. ➤ There will be capping of maximum 30 credits.</p>			
Annual Citations as per Scopus only	Number of citations	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate as per total citations appeared in the countable year as 25-50= 05 Credits, >50-100= 10 Credits, >100-200 =20 Credits, >200-500=30 Credits, >500= 40 Credits.</p> <p>Only Those papers will be counted which have been published as M. D. University faculty.</p>			
h-index of the faculty as per Scopus	h-index number	Credit points claimed as per guidelines of the policy	Credit points verified by the committee

Note: Please calculate credits as per h-index of the faculty in the countable year as 05-10=05 Credits, >10-15=10 Credits, >15-20=15 Credits, >20-25=20 Credits, 25-30=25 Credits, 30-40= 30 Credits, >40= 40 Credits.

Research and Academic awards and Fellowships (Name of the award)	Agency awarded and year of award	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
<p>Note: Please calculate credits as State Award/Fellowship= 20 Credits, National Award/Fellowship= 30 Credits, International Award/Fellowship= 40 Credits.</p> <p>➤ From Government organizations and apex national/international academic bodies with minimum 10 years of existence ➤ Fellowship must be for the duration of at least 3 months</p>			
		TOTAL CREDIT POINTS CLAIMED	TOTAL CREDIT POINTS VERIFIED BY THE COMMITTEE

Date and Signature of the Researcher :

Forwarded by Concerned Head of Department:

Signatures of the verifying committee members :

Proforma for Research Incentives

Category: Collaborative Project

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be Financial Year i.e. April 1st to March 31st.
3. The researcher is required to attach sufficient proof of each claim.
4. Please use separate sheet wherever required.
5. The year in which the collaborative project commenced is the criteria for including this into the scheme.

Name of the Researcher :

Designation :

Department :

Faculty :

Contact number :

E mail ID :

Title of the Collaborative project :

Funding agency :

Collaborative Institute/Org./Univ. :

PI/CO PI :

Year of award :

Duration of the project :

Total amount sanctioned :

Individual/University share :

Please write in brief (about 200 words) how the University will be benefitted with the collaborative project.

Date and Signature of the Researcher :

Forwarded by concerned Head of Department:

Signatures of the verifying committee members :

Proforma for Research Incentives

Category: Research Publication Promotion Incentives

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be calendar year i.e. January 1st to December 31st.
3. The researcher is required to attach sufficient proof of each claim.
4. Publication as First or Corresponding author only will be considered.
5. Please use separate sheet wherever required.

Name of the Researcher :

Designation :

Department :

Faculty :

Contact number :

E mail ID :

Details of Publications:

S. No.	Authors (In serial as appeared in publication)	Role as First author/Corresponding author	Title of the paper and Name of Journal	Year, Volume and Page number	Latest Impact factor as per Thomson Reuters Only

Proforma for Research Incentives

Category: R & D/ Consultancy Project Promotion Incentives

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be Financial Year i.e. April 1st to March 31st.
3. The researcher is required to attach sufficient proof of each claim.
4. Please use separate sheet wherever required.

Name of the Researcher :

Designation :

Department :

Faculty :

Contact number :

E mail ID :

Extramural research Funding/project (for each project) Nature of the project (MRP, RPS etc.) and year of award	Category Amount in INR Lakhs			Incentive claimed as per guidelines of the policy	Incentive verified by the committee
	Sanctioned	Released/Received	Utilised		

Nature of Consultancy undertaken	Total amount in INR Lakhs		Incentive claimed	Incentive verified by the committee	
	Promised as per agreement	Received so far			
TOTAL INCENTIVES CLAIMED				---	
TOTAL INCENTIVES VERIFIED BY THE COMMITTEE			---		

Note: Incentives for extra mural funding for research project (minimum 5 lakhs) as per the following scheme:

Extra mural R&D Projects (Amount in lakhs)*	Consultancy Projects (Amount in lakhs)*	Incentives (Rs)
5-10	1-2	5,100/-
>10-20	>2-5	11,000/-
> 20-50	>5-10	21,000/-
>50-75	>10-20	31,000/-
>75	>20	51,000/-

*DST-FIST/UGC-SAP/DBT-IPLS or any other institutional grant will not be entitled for such incentives. The incentive and a citation will be given to PI only. If project involves more than one faculty from our university the incentive will be shared among the participating faculty members in the ratio of 60:40 (PI: Co-PI).

Date and Signature of the Researcher :

Forwarded by concerned Head of Department :

Signatures of the verifying committee members :