



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A' Grade

MOST URGENT
TIME BOUND

Ucc-2645
01/10/19

No.CB-8/Annual Report/2019/

Dated: _____

To,

The Director/Principal,
All the S.F.S. Colleges
(Engineering, Management, Architecture,
Law, Colleges) affiliated to this University.

Sub:- Regarding Annual Report with regard to change in Management, Teaching and Non-Teaching staff.

Sir/Madam,

According to Statute-38, Clause-15(b) of M.D.U. Act (Calendar Volume-I), every College has to submit a report indicating change in the Management, Teaching & Non-Teaching staff alongwith their qualification before 31st August each year. The requisite information for the year 2017-18 and 2018-19 is still awaited from you.

You are, therefore, requested to submit the report for the year 2017-18 and 2018-19 within a week positively in the prescribed performa given as under, failing which the matter shall be reported to the university authorities for initiating action against your institute in accordance with the Statute-38 of M.D.U. Act.

A. Change in Management, if any give details of the same.

B. List of approved Teaching and Non-Teaching staff.

Sr. No.	Name	Father Name	D.O.B	Post Held	Date of Joining	Date of approval of appointment	Date of Superannuation	Remarks (Date of leaving services and reason etc.)
1	2	3	4	5	6	7	8	9

C. List of unapproved Teaching and Non-Teaching staff.

Sr. No.	Name	Father Name	D.O.B.	Post Held	Date of Joining	Date of Superannuation	Remarks (Date of leaving services and reason etc.)
1	2	3	4	5	6	7	8

This may be treated as **MOST URGENT**

Yours Faithfully

Superintendent (Colleges)
For D.C.D.C.

Endst. No. CB-8/Annual Report/2019/ 22049

Dated 27-9-19

✓ Copy of the above is forwarded to the Director, U.C.C., M.D.U. Rohtak with the request to upload the same on the University Website without any delay.

Superintendent (Colleges)
For D.C.D.C.