

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

Through E-Mail

No. CB-IX/ITEP/2019/ _____

Dated: _____

To

The Principal(s),
All the Colleges/Institute of Education and Degree,
Affiliated to M.D. University, Rohtak.

Subject:- Follow-up action on the Reso. No. 48 of Executive Council's Meeting held on 04-09-2019.

Sir/Madam,

The NCTE issued a public notice for teacher education program a copy of which was taken from the website of NCTE. Vide this notice, it has been decided to launch two new four year Integrated Teacher Education program (ITEP) for which entry qualification is 12th standard with 50% marks. It was also decided that only those institutions which are "composite institution, as defined in clause 2 (b) of regulation, 2014 reproduced below on the date of making the application shall be eligible for this program.

"(b) Composite institution means a duly recognized higher education institution offering undergraduate or postgraduate programmes of study in the field of liberal arts or humanities or social sciences or sciences or commerce or mathematics, as the case may be at the time of applying for recognition of teacher education programmes, or an institution offering multiple teacher education programmes."

Vide notification issued by the NCTE, the NCTE amended the regulations (recognition, norms and procedure) regulations, 2014 in which the NCTE in the list of already existing teacher training program has included two new integrated courses i.e. Pre-Primary to Primary and Upper Primary to Secondary and also inserted the appendix after appendix 15.

As per new regulations, 2014 of NCTE, the NOC of affiliating University has been considered as mandatory before granting the recognition by the Central Body and accordingly this University received requests from existing colleges of education and Degree Colleges regarding issuance of NOC of the University for introduction of such new integrated courses. The State Government again decided to

continue the ban for opening of B.Ed. Colleges/courses for the year 2018-19 and 2019-20 in the State of Haryana.

The Vice-Chancellor in the light of above notice of the Central Body and to frame the guidelines/terms and conditions and inspection proforma etc. for grant of NOC of the affiliating University for introduction of four year integrated teacher education program (ITEP) as per new regulations, 2014 and in view of public notice issued by the Central Body i.e. NCTE vide which the NCTE has invited application from the existing colleges/institute, constituted a committee under the convenorship of Prof. A.S. Maan, Deptt. of Physics alongwith four other members.

The First meeting of the said committee was held on 19-06-2019 in which it was resolved that the comparative guidelines be prepared as per guidelines notified in its gazette notification dated 29-03-2019 alongwith existing norms/ordinance regarding Degree Colleges and be presented by the College Branch before the committee in the next meeting which was fixed for 02-07-2019. The second, third and fourth meetings of the committee were held on 02-07-2019, 08-07-2019 and 10-07-2019. The committee after going through comparative guidelines prepared by the Colleges Branch finalized the draft of the guidelines for the four year integrated teacher education program (ITEP); both Pre-Primary to Primary and Upper Primary to Secondary and recommended that all the Degree Colleges which have applied to the University for issuance of NOC of the University may be dealt as per guidelines (after approval from the authorities). The committee also finalized the inspection proforma for grant of NOC to the applicant colleges for the four year integrated teacher education program (ITEP) and submitted its proceeding alongwith draft guidelines and inspection proforma.

The recommendations of the committee were placed before the Vice-Chancellor, who has approved the same in anticipation of the approval of Academic Council/Executive Council and accordingly all the colleges of Educations who applied for NOC have been denied for issuance of NOC and the cases of Degree Colleges to whom the State Government has recommended for the course have already been under consideration of the University authorities.

The above action of the Vice-Chancellor have been considered by the Academic Council/Executive Council. In view of above decision of the Executive Council vide Reso. No. 48 dt. 04-09-2019 a copy of guidelines and conditions and

Inspection proforma for grant of NOC of the affiliating University for introduction of four year integrated teacher education program (ITEP) as per new regulations, 2014 and in view of Public Notice issued by the Central Body i.e. NCTE is being enclosed/attached alongwith attachment of this letter.

Yours faithfully,

sdv

**Dy. Superintendent (Colleges)
for Dean, Colleges Dev. Council**

Dated: 19-9-19

Endst. No. CB-IX/ITEP/2019/21189-92

Copy of the above is forwarded to the following for information and further necessary action.

1. The Regional Director, Northern Regional Committee, National Council for Teacher Education, G-7, Sector 10 Dwarka, Dwarka, Delhi, 110075.
2. Director General, Higher Education, Haryana Shiksha Sadan, Sector-5, Panchkula, Haryana.
3. Asstt. Registrar, (Academic Branch), M.D. University, Rohtak (As a Follow Up Action).
4. Director, University Computer Center with the request to upload the letter alongwith guidelines and Inspection proforma prescribe for grant of NOC for four year integrated teacher education program (ITEP).

[Signature]

**Dy. Superintendent (Colleges)
for Dean, Colleges Dev. Council**

R10. No attachment received.
Pl. send with attachment.
[Signature]
2019

to
AK (Colleges)

[Handwritten notes and signatures]
GR 24-9-19
attached and per du
web site checked, found, go on to know
However, a copy of the attachment of the
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GR 25-9-19
Director, computer centre.
[Signature]
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INTEGRATED TEACHER EDUCATION PROGRAM (ITEP)

PRE-PRIMARY TO PRIMARY

Mandatory requirement as per Act/Statute and Ordinance of the University	Mandatory requirement as per Norms and Standards prescribed by the NCTE for the ITEP (Pre-Primary to Primary)
<p>3.0 Essential conditions for granting provisional affiliation to colleges/institutions.</p> <p>No College or Institutions shall be admitted to the privileges of affiliation of the University unless it satisfies the University that:-</p> <p>3.1 It is run by the Central Government, state government, competent local authority, a society registered under the Societies Registration Act, 1860 as amended from time to time or a public trust constituted under any law for the time being in force.</p> <p>3.2</p> <p>3.3 Land required as per norms of UGC/NCTE/AICTE/BCI, as the case may be;</p> <p>3.4 Administrative, academic and other buildings with sufficient accommodation to meet the immediate academic and other space requirements as specified by the University concerned for each of the higher education course/program with adequate scope for future expansion in conformity with those prescribed by the UGC/Statutory/ Regulatory body concerned, taking care that all buildings constructed in the college are disabled friendly;</p> <p>3.5 Academic building sufficient to accommodate the faculties, lecture/ seminar rooms, library and laboratories as per norms of UGC/NCTE/AICTE/BCI (As the case may be).</p> <p>3.6 Number of teaching and non-teaching staff as per University norms;</p>	<p>1. Preamble:</p> <p>1.1 The four years Integrated Teacher Education Program (ITEP) Arts Stream and Science Stream is offered after Senior Secondary (+2) and aims at preparing committed. Responsible and professional teachers. This program is intended to result in a paradigm shift in teacher preparation. The curriculum of this four-year integrated program is designed inculcating the world’s best practices in the field of teacher education sector. This is a specialized course with intrinsic integration of pedagogy and content, along with sustained engagement with liberal disciplines of knowledge and field of education. Opportunity for vertical mobility is visualized through this program.</p> <p>This program integrated general studies comprising Mathematics and Science. Social Science and Humanities and also professional studies comprising perspectives in education. Other core education courses, curriculum and pedagogy of school subjects and practicum related to the tasks and functions of a school teacher. It maintains a balance between theory and practice and ensures coherence and integration among the various components of the program. It is expected to equip the aspirant school teacher with the requisite attitude, skill and knowledge to address the challenges of becoming an effective school teacher.</p>

- 3.7 Adequate civic facilities for essentials like water, electricity, ventilation, toilets, sewerage, etc. in conformity with the norms laid down by the Central/ State PWD;
- 3.8 A library with at least 1000 books, or 100 books in different titles on each subject, whichever is more, of the proposed programs to include both text books and reference books, besides two journals per subject, along with a book bank facility for students belonging to the Scheduled Castes, Scheduled Tribes and such other sections as may be specified by the UGC /Statutory bodies from time to time;
- 3.9 Necessary laboratory equipments as prescribed by the University/Statutory/Regulatory body concerned, for each of the higher education programs;
- 3.10 A multi-purpose complex/ an auditorium and facilities for sports, canteen, health care, separate common rooms and separate hostels for boys and girls as per the local requirements as decided by the University.
- 3.11 Appropriate furniture for lecture/seminar rooms, laboratories, library, faculty rooms, rooms for administrative staff including the Principal, multi-purpose complex/ auditorium, common rooms and hostel rooms, and for other facilities;
- 3.12 Except Govt. College, each College should have Governing body constituted as per norms of the University.
- 3.13 Each College (except Govt.) will give an undertaking to the University that it has adequate recurring income from its own resources for its continued and efficient functioning with Updated bank statement audited accounts of the previous financial year in which the institution proposed to be started.
- 3.14 Society/Trust of Govt. College or President of the Society/Trust should have obtained No-Objection Certificate from the concerned Department in the state government and approval of the concerned statutory/ regulatory bodies, wherever applicable, for the subjects and courses of study for which affiliation is being sought, without which no request for affiliation shall be entertained.;

1.2 The Integrated Teacher Education Program (ITEP) shall be located in multi and interdisciplinary academic environment which means a duly recognized higher education institution offering under graduate or post graduate programs of study in the field of liberal art or humanities or social science or science or commerce or mathematics as the case may be.

2. Duration and Working Days:

2.1 The Integrated Teacher Education Program (Arts and Science streams) shall be of four academic years comprising eight semesters including internship (field-based experience and practice teaching). Any Students-teacher who is unable to complete any semester or appear in any semester-end examination, shall be permitted to complete the program within a maximum period of six years from the date of admission to the program.

2.2 Working Days:

- (a) In a semester, there shall be at least 125 (One hundred and twenty-five working days. Excluding the period of admissions but including the period of examinations.
- (b) Total working hours shall be a minimum of 40 (Forty) hours to be spread over one week.
- (c) The minimum attendance of student- teachers shall have to be eighty percent in all courses and ninety percent for field-based experience or school internship or teaching practice separately.

3. Intake, Eligibility, Admission Procedure and Fees:

3.1 Intake

- (a) The basic unit shall comprise of fifty students each in the program.
- (b) The institution shall be permitted to opt for units of either Arts stream or Science stream, or both, in case the institution is eligible for

- 3.15 Appointment of regular teaching and non-teaching staff of the college/ institution be made on the recommendations of HPSC or through constituted selection committee of the University or through a departmental promotion committee.
- 3.16 The emoluments of the teaching and non-teaching staff of the college or the institution are in accordance with the State Government/University.
- 3.17 It has made arrangements for the residence, wherever needed, discipline and supervision of students and for promoting their health, general development and welfare to the satisfaction of the University and any other conditions laid down in the Statute.
- 3.18 (i) Each College (except Institutions run as per norms laid down by AICTE) shall have a Managing Committee known as Governing body/Board of Governors, shall be elected by the General Body or the Collegium other than the members nominated by competent/ex-officio i.e. Principal, as the case may be, consisting of not less than three and not exceeding 21 members. The office bearers shall comprise of the President, Vice-President, Treasurer, General Secretary and Secretary. The first four shall be elected by the General Body or the Collegium of the Society/Trust running the College/Institute. The Principal Shall be the ex-officio Member-Secretary of the Governing Body. Of the remaining sixteen members 11 shall be elected by the General Body or the Collegium of the Society/Trust, one shall be nominated by the University, one by the State Govt., and three shall represent the staff by election. In cases where the Governing Body consists of less than 21 members , the number falling in each of the above categories will be determined on a proportionate basis, the representation of the University and the Govt. remaining invariable. As soon as the Governing Body is constituted, the names of the members will be communicated to the university and the Director of Higher Education Haryana by the secretary. The life of the Governing Body shall be three years and fresh election shall be held after every three years. The election of office bearers and members of EC among the Collegium shall be held under the supervision of an observer to be appointed by the University who shall certify that the election has been held properly and according to rules. In case the elections are not held at the end of the period stipulated above, the University shall be competent to constitute a new Governing Body. The constitution, election and personnel of the Governing Body shall be subject to the approval of the University. The change in the constitution on the above lines shall be a pre-condition for the release of maintenance and other grants. Application for grants, accompanied with certificates

more than one unit.

3.2 Eligibility:

- (a) Candidates with formal education from a 'School' as defined in clause(n) of section 2 of the Right to Education Act, 2009 with at least fifty percent marks in Senior Secondary or plus two examination or its equivalent, are eligible for admission
- (b) The relaxation in percentage of marks in the Senior Secondary or plus two examination or its equivalent examination and in the reservation for Scheduled Caste or Scheduled Tribe or Other Backward Class or Persons with Disabilities and any other categories shall be as per the rules of the State Government.

3.3 Admission Procedure:

- (a) Admission shall be made on merit basis, considering marks obtained at Senior Secondary or plus two level or equivalent examination or in an entrance examination, or may other selection process as per the policy of the Maharshi Dayanand University, Rohtak or the State Government.
- (b) At the time of admission to the program, the candidate must indicate the subject in which he or she proposes to take the B.A or B.Sc. Degree. Admission shall be on the basis or order of merit and availability of seats. Any change in the choice of subjects shall be made within one month from the date of commencement of the program

3.4 Fees:

The institution shall charge only such fee as may be prescribed by the affiliating body i.e. Maharshi Dayanand University, Rohtak or the State Government in accordance with provisions of the National Council for Teacher Education (NCTE) (Guidelines) for regulation of tuitions fees and

that the salaries of the employees have been complied with shall be routed through the University. If in inquiry, it is found that a recognize non-govt. college is not being properly administered, the Executive Council , may authorizes the Vice-Chancellor to appoint additional representatives or representatives of the University are not invited to a meeting of the Managing Body and or/a meeting of the Governing Body is held without the presence of the University representative, the proceedings of that meeting shall be regarded as invalid. In case, the University representative does not attend a meeting even after having confirmed his presence in writing the proceedings of such meeting shall be valid.

3.17 A affidavit on stamp paper of Rs.100/- that in the event of non-compliance by Trust/Society or the proposed institution with regard to the provisions of University Act, Statutes, Ordinances, Rules and Regulations and instructions issued by the University or any other authority of the State Government or the Central approving authority. The University shall be free to take appropriate action including withdrawal of affiliation without consideration of any related issues and all liabilities arising out of such withdrawal shall be that of the Society/Trust/institutions.

4.0 Procedure for granting provisional affiliation.

4.1 The Govt./Society/Trust which proposes to start the college and to get it affiliated to the University shall submit an application to the Dean Colleges Development Council on the prescribed form along-with No Objection Certificate/ permission letter from the concerned department of the state Govt. and other relevant documents as provided in Clause-3 above and in the statute/ordinance prescribed for the same within the stipulated period with requisite fee as given in schedule-I and shall satisfy the University that it fulfills all the conditions prescribed for affiliation by the Act, the statutes, the ordinances., the regulations and the instructions issued by the University from time to time.

4.2 The application shall be submitted with certified copies of the following documents:-
 a) Registration of the Society/Trust along with details of Constitution and memorandum of Association;
 b) letter from the Competent Authority designated by the Government concerned for

other fees chargeable by unaided teacher education institutions) Regulations, 2002 and shall not charge donations, capitation fee, etc. from the students.

4. Curriculum and Program Implementations:

The curriculum and the implementation the program shall be based on the model curriculum developed by the NCTE with 30% flexibility for modifying the model curriculum as per local requirements.

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5.1 (Faculty)

For an intake of one basic unit of fifty students and two units of one hundred students, faculty shall be recruited for the curricular areas, with the specified essential and desirable qualifications and specialization. Additional faculty shall be appointed subject to provisions that the faculty requirements for the curricular areas mentioned below are fulfilled.

The distribution of minimum faculty across different curricular areas for one unit and two units of ITEP (Pre-Primary to Primary) for Science Stream shall be as under:

Designation	For one Unit	For Two Units
Head of the Department in the rank of Professor or Associate Professor in Education	One	One
Assistant Professor- in Liberal Discipline and Pedagogy or Educational Studies	(i) Maths - One (ii) Physics - One (iii) Chemistry – One (iv) Zoology or Life Sciences or Bio-Science - One (v) Botany or Life	(i) Maths - Two (ii) Physics - Two (iii) Chemistry – Two (iv) Zoology or Life Sciences or Bio-Science - Two (v) Botany or Life

<p>classification of land and its location as Metropolitan or other areas'</p> <p>c) Land Use Certificate from the Competent Authority designated by the Government concerned;</p> <p>d) Registered land/Govt. leased land documents in the name of the institution.</p> <p>e) NOC/Appropriate order from the Govt. permitting the Society/Trust to start the college with details of the courses/ programs intended to be offered;</p> <p>f) Building Plan of the proposed college prepared by a registered Architect and approved by the Competent Authority designated by the Govt. concerned;</p> <p>g) Registered documents by the registered Society/Trust earmarking land and buildings for the proposed college.</p> <p>h) Resolution of the Society for opening of new college.</p> <p>i) Other documents as per provisions given in the Statute.</p>		<p>Sciences or Bio-Science - One</p> <p>(vi) Communicative Skills in English -One</p> <p>(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One</p> <p>(viii) Educational Studies - Two</p>	<p>Sciences or Bio-Science - Two</p> <p>(vi) Communicative Skills in English - One</p> <p>(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One</p> <p>(viii) Educational Studies - Three</p>									
4.3	On receipt of such application, the D.C.D.C. shall conduct a scrutiny of the application and submit a report to the Vice-Chancellor.	Health and Physical Education	One (Part-time)									
4.4	An inspection shall be made through a committee constituted by the Vice-Chancellor to check the infrastructure facilities/ faculty and other support system available in the college with regard to the fulfillment of conditions of affiliation (except in the case of institutions approved by All India Council for Technical Education). In the later case, the applications submitted to that Apex body on the basis the approval was granted by that body along with an affidavit on stamp paper of Rs. 100/- as prescribed by the University shall be submitted. The same shall be considered after scrutiny of D.C.D.C. and if found in order the Vice Chancellor shall refer the same to the Academic Council and for grant of affiliation.	Arts Education	One (Part-time)									
4.5	The report of the Inspection Committee shall be submitted by the convener of the Committee to the D.C.D.C. duly signed by all the members.	Carrier Guidance, and Counseling	One Counselor (Part-time)									
4.6	On the recommendations of Academic Council, the Executive Council of the University shall take a final decision regarding grant of provisional affiliation. The Executive Council shall be ultimate authority to decide granting or not granting affiliation.	<p>The distribution of minimum faculty across different curricular areas for one unit and two units of the Integrated Teacher Education Program (Pre-Primary to Primary) for Arts Stream shall be as under:</p> <table border="1"> <thead> <tr> <th data-bbox="1521 1052 1903 1092">Designation</th> <th data-bbox="1903 1052 2279 1092">For one Unit</th> <th data-bbox="2279 1052 2626 1092">For Two Units</th> </tr> </thead> <tbody> <tr> <td data-bbox="1521 1092 1903 1247">Head of the Department in the rank of Professor or Associate Professor in Education</td> <td data-bbox="1903 1092 2279 1247">One</td> <td data-bbox="2279 1092 2626 1247">One</td> </tr> <tr> <td data-bbox="1521 1247 1903 1401">Assistant Professor- in Liberal Discipline Pedagogy or Educational Studies</td> <td data-bbox="1903 1247 2279 1401">(i) History - One (ii) Geography - One (iii) Political Sci. - One (iv) Economics - One</td> <td data-bbox="2279 1247 2626 1401">(i) History - Two (ii) Geography - Two (iii) Political Sci. - Two (iv) Economics - Two</td> </tr> </tbody> </table>		Designation	For one Unit	For Two Units	Head of the Department in the rank of Professor or Associate Professor in Education	One	One	Assistant Professor- in Liberal Discipline Pedagogy or Educational Studies	(i) History - One (ii) Geography - One (iii) Political Sci. - One (iv) Economics - One	(i) History - Two (ii) Geography - Two (iii) Political Sci. - Two (iv) Economics - Two
Designation	For one Unit	For Two Units										
Head of the Department in the rank of Professor or Associate Professor in Education	One	One										
Assistant Professor- in Liberal Discipline Pedagogy or Educational Studies	(i) History - One (ii) Geography - One (iii) Political Sci. - One (iv) Economics - One	(i) History - Two (ii) Geography - Two (iii) Political Sci. - Two (iv) Economics - Two										
4.7	An application for affiliation made under sub-clause (1) may be withdrawn at any time before any communication is made under sub-clause (4).											

4.8 Affiliation granted initially to a college or an institution shall be provisional in nature and shall be required to be renewed on a year to year basis.	(v) English or Hindi or Modern Indian Languages - One	(v) English or Hindi or Modern Indian Languages - Two
4.9 Where affiliation to a college or an institutions is refused, the society/trust, as the case may be, aggrieved by such refusal may, within thirty days from the date of communication of such refusal, request the D.C.D.C. for reconsideration of the decision already taken by the University. No request for reconsideration shall be entertained once such request has already been rejected.	(vi) Communicative Skills in English - One	(vi) Communicative Skills in English - One
4.10 On the basis of infrastructure and other support system available in the college, University shall decide the number of seats for each course in a college.	(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One	(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One
4.11 Where a college or an institution obtains affiliation by fraud, misrepresentation or suppression of material facts and particulars, the Executive Council after giving show cause notice for taking action against the college as per statute-38 may, withdraw the provisional affiliation already granted to the college/institution.	(viii) Educational Studies - Two	(i) Educational Studies - Three
Health and Physical Education	One (Part-time)	One (Part-time)
Arts Education	One (Part-time)	One (Part-time)
Carrier Guidance, and Counseling	One Counselor (Part-time)	One Counselor (Part-time)
<p>For additional units over and above two units, the faculty requirement shall be as under:-</p> <p>(i) (a) For three units, the requirement of faculty shall be increased by the exact number of faculty as is prescribed for one single unit (except Head of the Department)</p> <p>(b) For four units, the faculty requirement is exactly double of the faculty requirement for two units (except Head of the Department).</p> <p>(ii) The above is the minimum essential core faculty to be appointed for the program. However, the services of existing faculty in the institution could also be utilized for this teacher education program if he/she possesses the prescribed qualification. Furthermore, any extra number of faculty may be appointed, over and above the minimum number prescribed for this</p>		

programs.

- (iii) Faculty for health and physical education may be shared, if available, in the institution or otherwise number prescribed for this programs.
- (iv) The Counsellor engaged for the purpose shall either be an Assistant Professor in Education having guidance and counseling as one of the papers in M.Ed. or a part time Counsellor with an appropriate qualification in guidance and counseling.

5.2 Qualifications:

The faculty shall possess the following qualifications:-

A. Professor in Education or Associate Professor in Education (as Head of the Department):

- (i) Postgraduate degree in Sciences or Mathematics or Social Sciences or Commerce or Languages.
- (ii) M.Ed.
- (iii) Ph.D. in Education
- (iv) Ten Years of teaching experience in a teacher education institution for Professor and eight years for Associate Professor.
- (v) Any other relevant qualification prescribed by the University Grants Commission for these categories of posts.

Desirable:

Diploma or Degree in Educational Administration or Leadership:

B. Assistant Professor – In Liberal Discipline and Pedagogy:

- (i) Post-Graduate degree in Sciences (Physics or Chemistry or Botany or Zoology or Life Sciences or Bio-science) or Mathematics or Social Sciences (History or Geography or Political Sciences or Economics) or Languages (English or Modern Indian Languages or Classical Languages) with minimum fifty-five per cent marks.

- (ii) B.Ed. degree with minimum fifty-five percent marks or equivalent grade.
- (iii) National Eligibility Test or State Level Eligibility Test or Doctor of Philosophy in Education or in the concerned subject as prescribed by the University Grants Commission for these categories of posts.

Desirable:

- (i) M.Ed. or M.Ed. with specialization in Elementary Education
- (ii) Ph.D. in Education.

C. Assistant Professor in Educational Studies:

- (i) Postgraduate degree in Education (M.Ed.) with minimum fifty-five percent marks or equivalent grade.
- (ii) With National Eligibility Test or State Level Eligibility Test or Doctor of Philosophy in Education or any other qualification prescribed by University Grants Commission for these categories of posts.

Desirable:

- (i) Master's degree in Psychology or Philosophy or Sociology or their allied subjects.

D. Specialized Courses:

Physical Education:

- (i) Master of Physical Education (M.P.Ed.) with minimum fifty-five percent marks or its equivalent grade

Art Education:

- (i) Postgraduate degree in Performing or Visual Arts with minimum fifty-five percent marks or its equivalent grade.

5.3 Administrative and Professional Staff:

- | | | |
|---|---|-----|
| (a) Assistant Librarian | - | One |
| (b) Computer Lab Assistant | - | One |
| (c) Data Entry Operator (DEO) | - | One |
| (d) Multi Tasking Staff (MTS) | - | One |
| (e) Other Administrative and professional staff working for existing Departments shall be shared. | | |

Note:-

1. All the above staff can be shared with existing courses.
2. The qualifications shall be as prescribed by the State Government or University or affiliating body for equivalent posts.

5.4 Terms and Conditions of Service of Staff: The terms and conditions of service of teaching and non-teaching staff including selection procedure, level in pay matrix, age of superannuation and other benefits shall be as per the policy of the Central Government or State Government or affiliating body or University.

6. Infrastructural Facilities:

The following facilities shall be for one unit. However, for every additional unit the facilities shall increase proportionately:-

6.1 Land and Building:

- (a)** The minimum essential space for an institution offering the Integrated Teacher Education Program includes an administrative wing, an academic wing and other amenities. All spaces should be inclusive and have barrier free access.
- (b)** The Institution shall earmark 3000 sq. mts (three thousand square meters) land for the initial intake of fifty students and 2000 sq m (two thousand square meters) of built up area and the remaining space for lawns, playfields etc.
- (c)** For every additional unit of fifty students, it shall earmark minimum built up area of 200 sq m (two hundred square meters).
- (d)** A minimum number of four toilet blocks shall be earmarked by the Institution, two for students (one each for women and men) and two for staff members, including persons with disabilities. One common handwashing station, with four taps, in an open area shall be provided.

6.2 Instructional Facilities:

- (a) Classrooms:** The Institution shall have six earmarked classrooms for one unit with an area of 50 sq. mt. (five hundred square meter) for each classroom and for two units or more the number of classrooms shall be increased proportionately.
- (b) Library:**

(i) The library shall cater to the requirements of the program and shall have a seating capacity for at least fifty persons equipped with minimum 1000 (one thousand) titles and 4000 (four thousand) books. These include text and reference books related to all courses of study, readings and literature related with the approaches delineated in the program; educational encyclopedias, electronic publications (CD ROMs) and digital or online resources and minimum five referral professional research journals. The institutions shall create digital library with relevant and adequate resource materials.

(ii) Library resources shall include books and journals published and recommended by National Council for Teacher Education, National Council of Education Research and Training and other statutory bodies, Education Commission Reports and Policy documents. At least one hundred titles of quality books shall be added to the library every year. The library shall have photocopying facility and computer with Internet facility for the use of faculty and students.

(c) Laboratories: Laboratories for Science stream subjects such as Physics, Chemistry, Mathematics, Zoology and Botany shall be earmarked with facilities and adequate equipments for conducting experiments. In humanities stream, a laboratory for Geography shall be made available.

(d) Activity cum Resource Centre:

(i) The space so designated shall be used for conducting various activities like craft, educational toys, teaching aids and production of teaching and learning materials, etc.

(ii) This resource centre will be equipped with facilities such as photocopying machine, audio video equipments, television,

projector etc.

(iii) A Computer and Language Lab shall be established in this Centre.

(e) Health and Physical Education Room: Adequate games and sports equipment for common indoor and outdoor games, as well as facilities for yoga education, shall be available.

(f) Multipurpose Hall: The Institution shall have one earmarked hall with seating capacity of minimum two hundred seats and minimum total area of 2000 sq ft. (two thousand square feet). This hall shall be equipped for conducting seminars and workshops with installation of an audio-visual system.

(g) Faculty Rooms: For faculty, individual work spaces, functional computers and storage spaces shall be provided.

(h) Administrative Office Space: The Institution shall provide adequate working space for the office staff, with furniture, storage and computer facilities.

(i) Common Room: The Institution shall provide at least one common room.

(j) Store: One room with adequate space for storage shall be provided.

(k) Functional and appropriate furniture for general and differently abled persons in required number for instructional and other purposes shall be provided.

(l) Access to safe drinking water be provided in the institution.

(m) Effective arrangement to be made for regular cleaning of campus, water and toilet facilities, repair and replacement of furniture and other equipment.

(n) Kitchen garden in the institution be developed and maintained by the student-teacher in order to learn concepts.

6.3 The existing physical resources in other Departments or Universities or

Colleges can be shared with this program, if it fulfills the requirement of the teacher education program except classrooms, laboratories, activity cum resource centre and multipurpose hall which shall be earmarked.

Desirable:

- (a) It would be desirable to have rain water harvesting system and infrastructure for renewable energy such as solar panels for electricity.
- (b) Facilities for extracurricular activities of choice.

6.4 The Institution must adhere to safety guidelines as prescribed by National Disaster Management Authority (NDMA).

Note: The above facilities are considered to be the minimum required and the institution are encouraged to have facilities over and above those specified in para 6.2 to 6.4.

7. Managing Committee:- The Institution shall have a Managing Committee constituted as per the rules of the affiliating University or concerned State Government, if any, In the absence of such rules, the institution shall constitute the Managing Committee on its own. The committee shall comprise of the representatives of the sponsoring society or trust, physical educationists, representatives of the affiliating University and of the staff.

7 A In the event of any conflict or inconsistency between English and Hindi version of the regulation, the regulation in English version shall prevail.

In addition, various mandatory requirements as per Act, Statute and Ordinance of Maharshi Dayanand University, Rohtak shall be applicable. However, in case of any conflicting situation, the NCTE guidelines shall be treated as final.

INTEGRATED TEACHER EDUCATION PROGRAM (ITEP)

UPPER-PRIMARY TO SECONDARY

Mandatory requirement as per Act/Statute and Ordinance of the University	Mandatory requirement as per Norms and Standards prescribed by the NCTE for the ITEP (Upper-Primary to Secondary)
<p>3.0 Essential conditions for granting provisional affiliation to colleges/institutions.</p> <p>No College or Institutions shall be admitted to the privileges of affiliation of the University unless it satisfies the University that:-</p> <p>3.1 It is run by the Central Government, state government, competent local authority, a society registered under the Societies Registration Act, 1860 as amended from time to time or a public trust constituted under any law for the time being in force.</p> <p>3.2</p> <p>3.3 Land required as per norms of UGC/NCTE/AICTE/BCI, as the case may be;</p> <p>3.4 Administrative, academic and other buildings with sufficient accommodation to meet the immediate academic and other space requirements as specified by the University concerned for each of the higher education course/program with adequate scope for future expansion in conformity with those prescribed by the UGC/Statutory/ Regulatory body concerned, taking care that all buildings constructed in the college are disabled friendly;</p> <p>3.5 Academic building sufficient to accommodate the faculties, lecture/ seminar rooms, library and laboratories as per norms of UGC/NCTE/AICTE/BCI (As the case may be).</p> <p>3.6 Number of teaching and non-teaching staff as per University norms;</p>	<p>1. Preamble:</p> <p>1.1 The four years Integrated Teacher Education Program (ITEP) Arts Stream and Science Stream is offered after Senior Secondary (+2) and aims at preparing committed. Responsible and professional teachers. This program is intended to result in a paradigm shift in teacher preparation. The curriculum of this four-year integrated program is designed inculcating the world's best practices in the field of teacher education sector. This is a specialized course with intrinsic integration of pedagogy and content, along with sustained engagement with liberal disciplines of knowledge and field of education. Opportunity for vertical mobility is visualized through this program.</p> <p>This program integrated general studies comprising Mathematics and Science. Social Science and Humanities and also professional studies comprising perspectives in education. Other core education courses, curriculum and pedagogy of school subjects and practicum related to the tasks and functions of a school teacher. It maintains a balance between theory and practice and ensures coherence and integration among the various components of the program. It is expected to equip the aspirant school teacher with the requisite attitude, skill and knowledge to address the challenges of becoming an effective school teacher.</p>

- 3.7 Adequate civic facilities for essentials like water, electricity, ventilation, toilets, sewerage, etc. in conformity with the norms laid down by the Central/ State PWD;
- 3.8 A library with at least 1000 books, or 100 books in different titles on each subject, whichever is more, of the proposed programs to include both text books and reference books, besides two journals per subject, along with a book bank facility for students belonging to the Scheduled Castes, Scheduled Tribes and such other sections as may be specified by the UGC /Statutory bodies from time to time;
- 3.9 Necessary laboratory equipments as prescribed by the University/Statutory/Regulatory body concerned, for each of the higher education programs;
- 3.10 A multi-purpose complex/ an auditorium and facilities for sports, canteen, health care, separate common rooms and separate hostels for boys and girls as per the local requirements as decided by the University.
- 3.11 Appropriate furniture for lecture/seminar rooms, laboratories, library, faculty rooms, rooms for administrative staff including the Principal, multi-purpose complex/ auditorium, common rooms and hostel rooms, and for other facilities;
- 3.12 Except Govt. College, each College should have Governing body constituted as per norms of the University.
- 3.13 Each College (except Govt.) will give an undertaking to the University that it has adequate recurring income from its own resources for its continued and efficient functioning with Updated bank statement audited accounts of the previous financial year in which the institution proposed to be started.
- 3.14 Society/Trust of Govt. College or President of the Society/Trust should have obtained No-Objection Certificate from the concerned Department in the state government and approval of the concerned statutory/ regulatory bodies, wherever applicable, for the subjects and courses of study for which affiliation is being sought, without which no request for affiliation shall be entertained.;

1.2 The Integrated Teacher Education Program (ITEP) shall be located in multi and interdisciplinary academic environment which means a duly recognized higher education institution offering under graduate or post graduate programs of study in the field of liberal art or humanities or social science or science or commerce or mathematics as the case may be.

2. Duration and Working Days:

2.1 The Integrated Teacher Education Program (Arts and Science streams) shall be of four academic years comprising eight semesters including internship (field-based experience and practice teaching). Any Students-teacher who is unable to complete any semester or appear in any semester-end examination, shall be permitted to complete the program within a maximum period of six years from the date of admission to the program.

2.2 Working Days:

- (a) In a semester, there shall be at least 125 (One hundred and twenty-five working days. Excluding the period of admissions but including the period of examinations.
- (b) Total working hours shall be a minimum of 40 (Forty) hours to be spread over one week.
- (c) The minimum attendance of student- teachers shall have to be eighty percent in all courses and ninety percent for field-based experience or school internship or teaching practice separately.

3. Intake, Eligibility, Admission Procedure and Fees:

3.1 Intake

- (a) The basic unit shall comprise of fifty students each in the program.
- (b) The institution shall be permitted to opt for units of either Arts stream or Science stream, or both, in case the institution is eligible for

- 3.15 Appointment of regular teaching and non-teaching staff of the college/ institution be made on the recommendations of HPSC or through constituted selection committee of the University or through a departmental promotion committee.
- 3.16 The emoluments of the teaching and non-teaching staff of the college or the institution are in accordance with the State Government/University.
- 3.17 It has made arrangements for the residence, wherever needed, discipline and supervision of students and for promoting their health, general development and welfare to the satisfaction of the University and any other conditions laid down in the Statute.
- 3.18 (i) Each College (except Institutions run as per norms laid down by AICTE) shall have a Managing Committee known as Governing body/Board of Governors, shall be elected by the General Body or the Collegium other than the members nominated by competent/ex-officio i.e. Principal, as the case may be, consisting of not less than three and not exceeding 21 members. The office bearers shall comprise of the President, Vice-President, Treasurer, General Secretary and Secretary. The first four shall be elected by the General Body or the Collegium of the Society/Trust running the College/Institute. The Principal Shall be the ex-officio Member-Secretary of the Governing Body. Of the remaining sixteen members 11 shall be elected by the General Body or the Collegium of the Society/Trust, one shall be nominated by the University, one by the State Govt., and three shall represent the staff by election. In cases where the Governing Body consists of less than 21 members , the number falling in each of the above categories will be determined on a proportionate basis, the representation of the University and the Govt. remaining invariable. As soon as the Governing Body is constituted, the names of the members will be communicated to the university and the Director of Higher Education Haryana by the secretary. The life of the Governing Body shall be three years and fresh election shall be held after every three years. The election of office bearers and members of EC among the Collegium shall be held under the supervision of an observer to be appointed by the University who shall certify that the election has been held properly and according to rules. In case the elections are not held at the end of the period stipulated above, the University shall be competent to constitute a new Governing Body. The constitution, election and personnel of the Governing Body shall be subject to the approval of the University. The change in the constitution on the above lines shall be a pre-condition for the release of maintenance and other grants. Application for grants, accompanied with certificates

more than one unit.

3.2 Eligibility:

- (a) Candidates with formal education from a 'School' as defined in clause(n) of section 2 of the Right to Education Act, 2009 with at least fifty percent marks in Senior Secondary or plus two examination or its equivalent, are eligible for admission
- (b) The relaxation in percentage of marks in the Senior Secondary or plus two examination or its equivalent examination and in the reservation for Scheduled Caste or Scheduled Tribe or Other Backward Class or Persons with Disabilities and any other categories shall be as per the rules of the State Government.

3.3 Admission Procedure:

- (a) Admission shall be made on merit basis, considering marks obtained at Senior Secondary or plus two level or equivalent examination or in an entrance examination, or may other selection process as per the policy of the Maharshi Dayanand University, Rohtak or the State Government.
- (b) At the time of admission to the program, the candidate must indicate the subject in which he or she proposes to take the B.A or B.Sc. Degree. Admission shall be on the basis or order of merit and availability of seats. Any change in the choice of subjects shall be made within one month from the date of commencement of the program

3.4 Fees:

The institution shall charge only such fee as may be prescribed by the affiliating body i.e. Maharshi Dayanand University, Rohtak or the State Government in accordance with provisions of the National Council for Teacher Education (NCTE) (Guidelines) for regulation of tuitions fees and

that the salaries of the employees have been complied with shall be routed through the University. If in inquiry, it is found that a recognize non-govt. college is not being properly administered, the Executive Council , may authorizes the Vice-Chancellor to appoint additional representatives or representatives of the University are not invited to a meeting of the Managing Body and or/a meeting of the Governing Body is held without the presence of the University representative, the proceedings of that meeting shall be regarded as invalid. In case, the University representative does not attend a meeting even after having confirmed his presence in writing the proceedings of such meeting shall be valid.

3.17 A affidavit on stamp paper of Rs.100/- that in the event of non-compliance by Trust/Society or the proposed institution with regard to the provisions of University Act, Statutes, Ordinances, Rules and Regulations and instructions issued by the University or any other authority of the State Government or the Central approving authority. The University shall be free to take appropriate action including withdrawal of affiliation without consideration of any related issues and all liabilities arising out of such withdrawal shall be that of the Society/Trust/institutions.

4.0 Procedure for granting provisional affiliation.

4.1 The Govt./Society/Trust which proposes to start the college and to get it affiliated to the University shall submit an application to the Dean Colleges Development Council on the prescribed form along-with No Objection Certificate/ permission letter from the concerned department of the state Govt. and other relevant documents as provided in Clause-3 above and in the statute/ordinance prescribed for the same within the stipulated period with requisite fee as given in schedule-I and shall satisfy the University that it fulfills all the conditions prescribed for affiliation by the Act, the statutes, the ordinances., the regulations and the instructions issued by the University from time to time.

4.2 The application shall be submitted with certified copies of the following documents:-
 a) Registration of the Society/Trust along with details of Constitution and memorandum of Association;
 b) letter from the Competent Authority designated by the Government concerned for

other fees chargeable by unaided teacher education institutions) Regulations, 2002 and shall not charge donations, capitation fee, etc. from the students.

4. Curriculum and Program Implementations:

The curriculum and the implementation the program shall be based on the model curriculum developed by the NCTE with 30% flexibility for modifying the model curriculum as per local requirements.

5

5.1 (Faculty)

For an intake of one basic unit of fifty students and two units of one hundred students, faculty shall be recruited for the curricular areas, with the specified essential and desirable qualifications and specialization. Additional faculty shall be appointed subject to provisions that the faculty requirements for the curricular areas mentioned below are fulfilled.

The distribution of minimum faculty across different curricular areas for one unit and two units of ITEP (Upper Primary to Secondary) for Science Stream shall be as under:

Designation	For one Unit	For Two Units
Head of the Department in the rank of Professor or Associate Professor in Education	One	One
Assistant Professor- in Liberal Discipline and Pedagogy or Educational Studies	(i) Maths - One (ii) Physics - One (iii) Chemistry – One (iv) Zoology or Life Sciences or Bio-Science - One (v) Botany or Life	(i) Maths - Two (ii) Physics - Two (iii) Chemistry – Two (iv) Zoology or Life Sciences or Bio-Science - Two (v) Botany or Life

<p>classification of land and its location as Metropolitan or other areas'</p> <p>c) Land Use Certificate from the Competent Authority designated by the Government concerned;</p> <p>d) Registered land/Govt. leased land documents in the name of the institution.</p> <p>e) NOC/Appropriate order from the Govt. permitting the Society/Trust to start the college with details of the courses/ programs intended to be offered;</p> <p>f) Building Plan of the proposed college prepared by a registered Architect and approved by the Competent Authority designated by the Govt. concerned;</p> <p>g) Registered documents by the registered Society/Trust earmarking land and buildings for the proposed college.</p> <p>h) Resolution of the Society for opening of new college.</p> <p>i) Other documents as per provisions given in the Statute.</p>		<p>Sciences or Bio-Science - One</p> <p>(vi) Communicative Skills in English -One</p> <p>(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One</p> <p>(viii) Educational Studies - Two</p>	<p>Sciences or Bio-Science - Two</p> <p>(vi) Communicative Skills in English - One</p> <p>(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One</p> <p>(viii) Educational Studies - Three</p>									
4.3	On receipt of such application, the D.C.D.C. shall conduct a scrutiny of the application and submit a report to the Vice-Chancellor.	Health and Physical Education	One (Part-time)									
4.4	An inspection shall be made through a committee constituted by the Vice-Chancellor to check the infrastructure facilities/ faculty and other support system available in the college with regard to the fulfillment of conditions of affiliation (except in the case of institutions approved by All India Council for Technical Education). In the later case, the applications submitted to that Apex body on the basis the approval was granted by that body along with an affidavit on stamp paper of Rs. 100/- as prescribed by the University shall be submitted. The same shall be considered after scrutiny of D.C.D.C. and if found in order the Vice Chancellor shall refer the same to the Academic Council and for grant of affiliation.	Arts Education	One (Part-time)									
4.5	The report of the Inspection Committee shall be submitted by the convener of the Committee to the D.C.D.C. duly signed by all the members.	Carrier Guidance, and Counseling	One Counselor (Part-time)									
4.6	On the recommendations of Academic Council, the Executive Council of the University shall take a final decision regarding grant of provisional affiliation. The Executive Council shall be ultimate authority to decide granting or not granting affiliation.	<p>The distribution of minimum faculty across different curricular areas for one unit and two units of the Integrated Teacher Education Program (Upper Primary to Secondary) for Arts Stream shall be as under:</p> <table border="1"> <thead> <tr> <th data-bbox="1518 1047 1903 1096">Designation</th> <th data-bbox="1903 1047 2279 1096">For one Unit</th> <th data-bbox="2279 1047 2626 1096">For Two Units</th> </tr> </thead> <tbody> <tr> <td data-bbox="1518 1096 1903 1242">Head of the Department in the rank of Professor or Associate Professor in Education</td> <td data-bbox="1903 1096 2279 1242">One</td> <td data-bbox="2279 1096 2626 1242">One</td> </tr> <tr> <td data-bbox="1518 1242 1903 1401">Assistant Professor- in Liberal Discipline Pedagogy or Educational Studies</td> <td data-bbox="1903 1242 2279 1401">(i) History - One (ii) Geography - One (iii) Political Sci. - One (iv) Economics - One</td> <td data-bbox="2279 1242 2626 1401">(i) History - Two (ii) Geography - Two (iii) Political Sci. - Two (iv) Economics - Two</td> </tr> </tbody> </table>		Designation	For one Unit	For Two Units	Head of the Department in the rank of Professor or Associate Professor in Education	One	One	Assistant Professor- in Liberal Discipline Pedagogy or Educational Studies	(i) History - One (ii) Geography - One (iii) Political Sci. - One (iv) Economics - One	(i) History - Two (ii) Geography - Two (iii) Political Sci. - Two (iv) Economics - Two
Designation	For one Unit	For Two Units										
Head of the Department in the rank of Professor or Associate Professor in Education	One	One										
Assistant Professor- in Liberal Discipline Pedagogy or Educational Studies	(i) History - One (ii) Geography - One (iii) Political Sci. - One (iv) Economics - One	(i) History - Two (ii) Geography - Two (iii) Political Sci. - Two (iv) Economics - Two										
4.7	An application for affiliation made under sub-clause (1) may be withdrawn at any time before any communication is made under sub-clause (4).											

4.8 Affiliation granted initially to a college or an institution shall be provisional in nature and shall be required to be renewed on a year to year basis.	(v) English or Hindi or Modern Indian Languages - One	(v) English or Hindi or Modern Indian Languages - Two
4.9 Where affiliation to a college or an institutions is refused, the society/trust, as the case may be, aggrieved by such refusal may, within thirty days from the date of communication of such refusal, request the D.C.D.C. for reconsideration of the decision already taken by the University. No request for reconsideration shall be entertained once such request has already been rejected.	(vi) Communicative Skills in English - One	(vi) Communicative Skills in English - One
4.10 On the basis of infrastructure and other support system available in the college, University shall decide the number of seats for each course in a college.	(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One	(vii) Communicative Skills in Modern Indian Languages or Classical Languages – One
4.11 Where a college or an institution obtains affiliation by fraud, misrepresentation or suppression of material facts and particulars, the Executive Council after giving show cause notice for taking action against the college as per statute-38 may, withdraw the provisional affiliation already granted to the college/institution.	(viii) Educational Studies - Two	(i) Educational Studies - Three
Health and Physical Education	One (Part-time)	One (Part-time)
Arts Education	One (Part-time)	One (Part-time)
Carrier Guidance, and Counseling	One Counselor (Part-time)	One Counselor (Part-time)
<p>For additional units over and above two units, the faculty requirement shall be as under:-</p> <p>(i) (a) For three units, the requirement of faculty shall be increased by the exact number of faculty as is prescribed for one single unit (except Head of the Department)</p> <p>(b) For four units, the faculty requirement is exactly double of the faculty requirement for two units (except Head of the Department).</p> <p>(ii) The above is the minimum essential core faculty to be appointed for the program. However, the services of existing faculty in the institution could also be utilized for this teacher education program if he/she possesses the prescribed qualification. Furthermore, any extra number of faculty may be appointed, over and above the minimum number prescribed for this</p>		

programs.

- (iii) Faculty for health and physical education may be shared, if available, in the institution or otherwise number prescribed for this programs.
- (iv) The Counsellor engaged for the purpose shall either be an Assistant Professor in Education having guidance and counseling as one of the papers in M.Ed. or a part time Counsellor with an appropriate qualification in guidance and counseling.

5.2 Qualifications:

The faculty shall possess the following qualifications:-

A. Professor in Education or Associate Professor in Education (as Head of the Department):

- (i) Postgraduate degree in Sciences or Mathematics or Social Sciences or Commerce or Languages.
- (ii) M.Ed.
- (iii) Ph.D. in Education
- (iv) Ten Years of teaching experience in a teacher education institution for Professor and eight years for Associate Professor.
- (v) Any other relevant qualification prescribed by the University Grants Commission for these categories of posts.

Desirable:

Diploma or Degree in Educational Administration or Leadership:

B. Assistant Professor – In Liberal Discipline and Pedagogy:

- (i) Post-Graduate degree in Sciences (Physics or Chemistry or Botany or Zoology or Life Sciences or Bio-science) or Mathematics or Social Sciences (History or Geography or Political Sciences or Economics) or Languages (English or Modern Indian Languages or Classical Languages) with minimum fifty-five per cent marks.

- (ii) B.Ed. degree with minimum fifty-five percent marks or equivalent grade.
- (iii) National Eligibility Test or State Level Eligibility Test or Doctor of Philosophy in Education or in the concerned subject as prescribed by the University Grants Commission for these categories of posts.

Desirable:

- (i) M.Ed. or M.Ed. with specialization in Elementary Education
- (ii) Ph.D. in Education.

C. Assistant Professor in Educational Studies:

- (i) Postgraduate degree in Education (M.Ed.) with minimum fifty-five percent marks or equivalent grade.
- (ii) With National Eligibility Test or State Level Eligibility Test or Doctor of Philosophy in Education or any other qualification prescribed by University Grants Commission for these categories of posts.

Desirable:

- (i) Master's degree in Psychology or Philosophy or Sociology or their allied subjects.

D. Specialized Courses:

Physical Education:

- (i) Master of Physical Education (M.P.Ed.) with minimum fifty-five percent marks or its equivalent grade

Art Education:

- (i) Postgraduate degree in Performing or Visual Arts with minimum fifty-five percent marks or its equivalent grade.

5.3 Administrative and Professional Staff:

- (a) Assistant Librarian - One
- (b) Computer Lab Assistant - One
- (c) Data Entry Operator (DEO) - One
- (d) Multi Tasking Staff (MTS) - One
- (e) Other Administrative and professional staff working for existing Departments shall be shared.

Note:-

1. All the above staff can be shared with existing courses.
2. The qualifications shall be as prescribed by the State Government or University or affiliating body for equivalent posts.

5.4 Terms and Conditions of Service of Staff: The terms and conditions of service of teaching and non-teaching staff including selection procedure, level in pay matrix, age of superannuation and other benefits shall be as per the policy of the Central Government or State Government or affiliating body or University.

6. Infrastructural Facilities:

The following facilities shall be for one unit. However, for every additional unit the facilities shall increase proportionately:-

6.1 Land and Building:

- (a)** The minimum essential space for an institution offering the Integrated Teacher Education Program includes an administrative wing, an academic wing and other amenities. All spaces should be inclusive and have barrier free access.
- (b)** The Institution shall earmark 3000 sq. mts (three thousand square meters) land for the initial intake of fifty students and 2000 sq m (two thousand square meters) of built up area and the remaining space for lawns, playfields etc.
- (c)** For every additional unit of fifty students, it shall earmark minimum built up area of 200 sq m (two hundred square meters).
- (d)** A minimum number of four toilet blocks shall be earmarked by the Institution, two for students (one each for women and men) and two for staff members, including persons with disabilities. One common handwashing station, with four taps, in an open area shall be provided.

6.2 Instructional Facilities:

- (a) Classrooms:** The Institution shall have six earmarked classrooms for one unit with an area of 50 sq. mt. (five hundred square meter) for each classroom and for two units or more the number of classrooms shall be increased proportionately.
- (b) Library:**

(i) The library shall cater to the requirements of the program and shall have a seating capacity for at least fifty persons equipped with minimum 1000 (one thousand) titles and 4000 (four thousand) books. These include text and reference books related to all courses of study, readings and literature related with the approaches delineated in the program; educational encyclopedias, electronic publications (CD ROMs) and digital or online resources and minimum five referral professional research journals. The institutions shall create digital library with relevant and adequate resource materials.

(ii) Library resources shall include books and journals published and recommended by National Council for Teacher Education, National Council of Education Research and Training and other statutory bodies, Education Commission Reports and Policy documents. At least one hundred titles of quality books shall be added to the library every year. The library shall have photocopying facility and computer with Internet facility for the use of faculty and students.

(c) Laboratories: Laboratories for Science stream subjects such as Physics, Chemistry, Mathematics, Zoology and Botany shall be earmarked with facilities and adequate equipments for conducting experiments. In humanities stream, a laboratory for Geography shall be made available.

(d) Activity cum Resource Centre:

(i) The space so designated shall be used for conducting various activities like craft, educational toys, teaching aids and production of teaching and learning materials, etc.

(ii) This resource centre will be equipped with facilities such as photocopying machine, audio video equipments, television,

projector etc.

(iii) A Computer and Language Lab shall be established in this Centre.

(e) Health and Physical Education Room: Adequate games and sports equipment for common indoor and outdoor games, as well as facilities for yoga education, shall be available.

(f) Multipurpose Hall: The Institution shall have one earmarked hall with seating capacity of minimum two hundred seats and minimum total area of 2000 sq ft. (two thousand square feet). This hall shall be equipped for conducting seminars and workshops with installation of an audio-visual system.

(g) Faculty Rooms: For faculty, individual work spaces, functional computers and storage spaces shall be provided.

(h) Administrative Office Space: The Institution shall provide adequate working space for the office staff, with furniture, storage and computer facilities.

(i) Common Room: The Institution shall provide at least one common room.

(j) Store: One room with adequate space for storage shall be provided.

(k) Functional and appropriate furniture for general and differently abled persons in required number for instructional and other purposes shall be provided.

(l) Access to safe drinking water be provided in the institution.

(m) Effective arrangement to be made for regular cleaning of campus, water and toilet facilities, repair and replacement of furniture and other equipment.

(n) Kitchen garden in the institution be developed and maintained by the student-teacher in order to learn concepts.

6.3 The existing physical resources in other Departments or Universities or

Colleges can be shared with this program, if it fulfills the requirement of the teacher education program except classrooms, laboratories, activity cum resource centre and multipurpose hall which shall be earmarked.

Desirable:

- (a) It would be desirable to have rain water harvesting system and infrastructure for renewable energy such as solar panels for electricity.
- (b) Facilities for extracurricular activities of choice.

6.4 The Institution must adhere to safety guidelines as prescribed by National Disaster Management Authority (NDMA).

Note: The above facilities are considered to be the minimum required and the institution are encouraged to have facilities over and above those specified in para 6.2 to 6.4.

7. Managing Committee:- The Institution shall have a Managing Committee constituted as per the rules of the affiliating University or concerned State Government, if any, In the absence of such rules, the institution shall constitute the Managing Committee on its own. The committee shall comprise of the representatives of the sponsoring society or trust, physical educationists, representatives of the affiliating University and of the staff.

7 A In the event of any conflict or inconsistency between English and Hindi version of the regulation, the regulation in English version shall prevail.

In addition, various mandatory requirements as per Act, Statute and Ordinance of Maharshi Dayanand University, Rohtak shall be applicable. However, in case of any conflicting situation, the NCTE guidelines shall be treated as final.

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

NOC PROFORMA FOR INSPECTION OF PROPOSED 4 YEAR INTEGRATED TEACHER EDUCATION PROGRAM (ITEP) PRIMARY/SECONDARY

Year/Session _____

Date of Inspection _____

(SECTION-A)

1.	Name of the Proposed College					
2.	Address Contact No. Website Email Address	<table border="1"><tr><td>Landline</td><td>Mobile</td></tr><tr><td></td><td></td></tr></table>	Landline	Mobile		
Landline	Mobile					
3.	Year of Establishment					
4.	Type of College, Whether Govt./Aided/S.F.S/Minority					
5.	Name of Society/Company*/Trust, under which College is running/being established					
6.	Ownership of the land- Trust/Society/Company*/College					
7.	PAN of the Society					
8.	TAN/GST No. of the College					
9.	The term of the present Governing Body	From _____ to _____				
	Information/Documents Required					
10.	Year of Degree College Establishment					
11.	NOC for Proposed Program from the State Govt.					
12.	Degree College Affiliation letter No.(Latest)					
13.	Applied for course/intake					
14.	Any other Information					

(Note:- Attach Proof in support of above points.)

***Subject to the approval of the Hon'ble Chancellor/Governor**

(SECTION- B)

INFRASTRUCTURE & AMENITIES (50 Arts+ 50 Science Both Streams)

			Required	Available	Remarks
15.	i	Land	5 acre*		
	ii	Built up area			
	iii	Principal's Room (15 x 20 Sq. ft.) with attached wash room	1 with adequate furniture		
	iv	Staff Room (15 x 30 Sq. ft.) with attached wash room	1 with adequate furniture		
	v	Administrative Office (15x20 Sq. ft.) with attached wash room	1 with adequate furniture		
	vi	a) Class Rooms of adequate space mini (500 sq. ft. each with concrete flooring/concrete slab/ceiling etc.) b) Multiple Classrooms for each Subject/Course of one year in addition as well for additional seats	One for each Program/Section with Furniture		
	vii	Multipurpose hall for 600 persons (4000 sq. ft.) well furnished with Audio-visual aids	1 with furniture		
	viii	Separate Common Rooms for Boys & Girls size mini 500 Sq.ft.	1+1		
	ix	Toilets-separate for Male & Female Students- one toilet for 100 students	3+3		
	x	Safe Drinking Water	As required		
	xi	Canteen	As required		
	xii	Play Ground	As required		
	xiii	Hostel Facility (optional)	As required		
	xiv	Fire Safety	As required		
	xv	CCTV (Coverage of full college)	As required		
16	xvi	Academic Requirements			
	i	Library (1500 Sqft.)	Only infrastructure with furniture		
	ii	Reading space minimum 600 sq. ft with cozy environment	1		

	iii	Photocopy facility	As required	
	v	Air- conditioned Common computer lab with internet facility	Min. 25 computers	
	vi	Subject concerned Laboratories for B.A/B.Com/B.Sc.**	Infrastructure with furniture	

- * A. a minimum of 5 acres of land outside the municipal limit; or
- B. a minimum of 4 acres of land within municipal committee; or
- C. a minimum of 3 acres of land within municipal council or
- D. a minimum of 2 acres of land within municipal corporation

** Size of lab - 20 sq. feet per student

17. DETAILED REPORT

Name of the College _____

Date of Inspection _____

18. DESCRIPTIVE OBSERVATION :-

19. RECOMMENDATIONS:

Convener

Member

Member

