

**Minutes of the online meeting of the Quality Advisory Council held on 25<sup>th</sup> June 2020 at 12:00 Noon under the Chairmanship of the Vice-Chancellor Maharshi Dayanand University, Rohtak**

The following were present:

1	Prof. Rajbir Singh, Vice Chancellor, MDU, Rohtak	Chairman
2	Prof. Nina Singh, Dean Academic Affairs	Member
3	Prof. Gulshan Taneja, Registrar, MDU, Rohtak	Member
4	Dr. Satish Malik, University Librarian, MDU, Rohtak	Member
5	Dr. B.S. Sindhu, Controller of Examination, MDU, Rohtak	Member
6	Dr. G.P. Saroha, Director, UCC, MDU, Rohtak	Member
7	Prof. Renu Chugh, Department of Mathematics, MDU, Rohtak	Member
8	Prof. A. S. Mann, Dean, Physical Sciences, MDU, Rohtak	Member
9	Prof. Surender Kumar, Department of Sanskrit, Pali & Prakrit, MDU, Rohtak	Member
10	Prof. J. P. Yadav, Nodal Officer, NIRF, MDU, Rohtak	Member
11	Prof. Naseeb Singh Gill, DCSA, MDU, Rohtak	Member
12	Prof. Arun Nanda, Director, CIL, MDU, Rohtak	Member
13	Prof. Harish Dureja, Director, IPR Cell, MDU, Rohtak	Member
14	Prof. Anil K. Chhillar, Director, Research, MDU, Rohtak	Member
15	Dr. R. S. Dabas, HRD Expert and International Trainer, MDU, Rohtak	Member
16	Mr. Mukesh Singh, GM (Quality)], LPS Bossard Pvt Ltd, Rohtak(Nominee)	Member
17	Prof. M.P. Poonia, Vice Chairman, AICTE, New Delhi	Member
18	Prof. Narasimhan B, Director, IQAC, MDU, Rohtak	Member

The Vice Chancellor, Prof. Rajbir Singh welcomed the members to the meeting of Quality Advisory Council and placed on record the services and valuable contributions made by the outgoing members and also introduced and welcomed the new QAC members. The Vice-Chancellor congratulated all stakeholders for their contribution to achieve the NIRF rank 76. Thereafter, the QAC deliberated on the agenda at length and resolved the following:

**1. Confirmation of the Minutes of the Meeting of QAC held on 29-06-2019.**

The QAC confirmed the minutes of the meeting held on 26-09-2019.

**2. Follow-up Action Taken Report on the decisions taken by the QAC on 29-06-2019.**

The QAC noted the action taken report submitted by IQAC (**Annexure-A**).

**3. Analysis of AQAR submitted for the year 2018-19.**

The house analysed the AQAR submitted for the year 2018-19. Based on the AQAR report and the realisation that the path to the next normal is leading with *resolve* to keep pace with the changing global order and new challenges arising out of pandemics and uncertainties. In that direction, the first step was to determine the scale, pace, and depth of action required to effect grounded change in quality of research, capacity building of research scholars and faculty, introduce programs and courses to provide a competitive edge to the students with regard to the livelihood scope, employability, skill-enhancing, capacity-building or hobby-related, and teaching-learning practices and

*Dr. R. S. Dabas*

revisit the syllabi at all scales/levels of higher education. The administrative service provision too needs to be strengthened. In all, the effort would be to create effective strategies, both to get through the present and to safeguard the futures, in the new environment that will follow.

As a natural corollary, all these measures if adapted would also improve the University's score under various criteria of NAAC.

The QAC resolved to undertake the following:

i. **Revision of syllabus of PG/MPhil/PhD programs run by the University**

A common concern was the revision of syllabus for regular updation as well in light of recent communication received from Haryana State Higher Education Council, Panchkula. Accordingly, the House authorized the Vice-Chancellor to constitute a committee for suggesting various points to be considered in revision of syllabi including incorporation of components/ courses of entrepreneurial and start-up skills, field trips/Internship/research project/ dissertations, value added courses and other essential components in the revised curriculum to reflect the inculcation of graduate attributes among the students. The committee also recommended for addition of new courses to the syllabi wherever necessary. Revision/ Updating of syllabi may be done by involving various stake holders of the University through offline or online mode. Efforts may be made to benchmark our syllabi with three to five best institutions of the country and across world.

ii. **Introduction of Choice Based Credit System at UG level.**

To bring about systemic change in the teaching content, the QAC recommended that ordinance for CBCS based undergraduate programs be framed and the process of introducing CBCS at UG level be expedited.

iii. **Establishment of effective mentor-mentee system**

The QAC observed that mentor-mentee concept needs to be strengthened to serve its true purpose for which the guidelines framed for effective mentor-mentee system be got implemented by IQAC in letter and spirit.

iv. **Revisit Research Promotion Policy**

All the members of the QAC felt that in order to improve the quality of research eco system in the University, there is an urgent need for the development of effective research promotion policy by constituting a committee to revisit the existing Research Promotion Policy of the University.

v. **Industrial Mentor for research project guidance**

The house felt that the University Teaching Departments need to explore the possibilities of pursuing the industry based dissertation/project work by students under the guidance of Industrial Mentor(s), which may help the students to get their placement in industries. In order to achieve this QAC recommended that the provision of Industrial Mentor may be included in the scheme / syllabi of programs wherever possible.

*Dr. P. K. Singh*

vi. **Device a mechanism for collection of information regarding conference**

The house felt that there should be a mechanism for gathering exact information regarding the various conferences/ seminars/ workshops etc. organized by the UTDs. The house recommended that the IQAC should develop a proforma for the same through a committee to be constituted by the Vice-Chancellor. The conferences/ seminars/ workshops organised by cells/ centres/ institutes through RadhaKrishnan Fund should be in collaboration with IQAC.

vii. **Introduction of advanced diploma diploma/certificate courses through offline/online or blended mode**

The Council felt the need for introducing skill/knowledge enhancement/value addition courses for the students in addition to the degree courses which would be more scalable, more flexible, and importantly, more engaging.

viii. **Improvement of Quality of Research Publications**

The matter was discussed at length and the QAC felt that there is an urgent need to improve the quality of research publications by publication of research/ review articles in Scopus/ Web of Science indexed journals. The QAC recommended the measures may be adopted by the University to improve the quality of research publications. For realising the outcome, publication in Scopus/ Web of Science indexed journals be made mandatory for the following:

- a. The continuation of Resource Persons on extension lecture for the next session.
- b. As a precondition for Ph.D. Scholars submitting their thesis.
- c. Recruitment of new faculty members for University Teaching Departments.
- d. Faculty members who avail financial assistance from RK Fund for minor research project.
- e. For faculty seeking travel grant for attending international conferences. The grant should be admissible if the faculty has published at least two research articles in Scopus/ Web of Science in the year prior to travel date or give her/his consent to publish one research article on return, failing which s/he be asked to refund the amount.
- f. Faculty member who avails Sabbatical Leave and Study Leave should publish at least one such research article.

The University should regularly conduct programs on research methods, databases, scientific writing, and online pedagogical methods for capacity building of researchers and faculty members.

ix. **Improvement of placement of students**

To improve upon the placement of good students these need to be identified and their data uploaded on the University website along with their profile and quality attributes in order to make convenient for the employers (industry/ academia) to select the students for placement purpose.

*Antarika*

x. **Strengthening of IPR generation and research innovation**

The QAC recommended that the University should take adequate measures to escalate the rate of IPR generation, strengthening of research innovation and incubation centres as well as consultancy activities by constituting a committee.

4. **Analysis of student satisfaction survey**

The analysis of Student Satisfaction Survey (SSS) done regarding Teaching Learning Process adopted during lockdown period received from University Teaching Departments by IQAC was presented before the Quality Advisory Council. The SSS and the analysis for the session 2019-20 was thoroughly deliberated upon by the Council and it was resolved that the interpretation of survey results be diagrammatically represented and uploaded on the website of the University. Additionally, a bilingual questionnaire should be adopted to extend subject clarity to the respondents in future.

5. **Develop/Devise the mechanism for online classes**

The matter was discussed at length and the council felt that the digital education and online learning be promoted by development of appropriate infrastructure and access devices. A committee may be constituted to assess/ propose the available/ required infrastructure and access devices in UTDs.

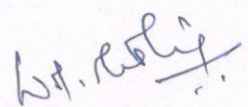
6. **Development of online portal for submission of data to IQAC by UTDs**

The Quality Advisory Council recommended that an online portal needs to be developed for submission of data by UTDs/ Centres/ Institutes as and when required by IQAC from time to time which will strengthen the data collection repository of IQAC. All the faculty members may be asked to submit the exact information whenever and whatever is sought by IQAC and the same may be linked for the purpose of career advancement scheme. Information other than whatever submitted earlier to IQAC may not be acceptable for that period

The meeting ended with vote of thanks to the Chair.

  
VICE CHANCELLOR

20/07/2020

  
Director IQAC

## MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Report of the follow-up action on the decisions taken by Quality Advisory Council in its meeting held on 29 June 2019:

Reso. No.	Particulars	Follow-up Action taken
1.	Confirmation of the Minutes of the Meeting of the QAC held on 29-06-2019.	The minutes were confirmed.
2.	Follow-up Action taken Report on the decisions taken by the QAC on 29-06-2019.	The council noted the follow up action report.
3.	Preparation of proforma for academic audit report	The committee constituted by the Honorable Vice Chancellor prepared Academic and Administrative Audit report and the same was circulated to University Teaching Departments for implementation w.e.f. 2018-19 session. However, a proforma for Administrative Audit exclusively for the different branches of University Administration yet to be developed.
4.	To develop/devise mechanism for employment and student progression record	Action has been initiated by constituting a committee.
5.	Preparation of department wise/ College wise Gazette	Provision of department wise/College wise gazette has been made w.e.f. 2019-20 session by UCC.
6.	Maintenance of student record regarding Email ID, Mobile Number etc. at department level.	The IQAC office has devised and circulated the format for collecting the student record to the University Teaching Departments and same has been implemented by the departments.
7.	Creation of expertise database of the faculty members regarding their co-curricular and Extra-curricular abilities.	The IQAC office has devised and circulated the format for creation of faculty database to the University Teaching Departments. The IQAC office has been receiving the requisite information in the same format.

*H.A. Pathy*