University Computer Centre

Maharshi Dayanand University, Rohtak

Email (@mdurohtak.ac.in) REGISTRATION / UPDATION FORM

Read the Instructions before filling the form

- *Fill up the form in Capital letters only.*
- *Fields marked with (*) on this form must be filled and photograph must be duly attested by HOD/Gazette officer.*
- *The completed application forms are to be submitted through proper channel at University Computer Centre.*
- *Your login credentials will be communicated to you over your alternate email address..*
- *The account creation may take up to 3 working days from date of receipt of application. (Create MDU email user policies)*
- *In case of misuse/share, the account may be closed without any notice. The university may initiate disciplinary actions against you as deemed appropriate.*
- Temporary Faculty/Staff/Research Scholars/*others are required to renew their email account every year.*

*Name

Father's Name

*Paste your recent passport size photograph

*Applicant's Category ☐ Employee ☐ Student ☐ Guest (Attach ID Proof)

*Emp. ID /Student Reg.No.

*Date of Retirement (For Emp.) / Course completion year (For Students)/Guest Check out Date.

*Course/Designation

*Faculty/Department/Centre

*Alternate email.

*Mobile No. Suggested Login Name: _____

*Hostel Name/Local Address

Any others Updation in existing email account:_____

Existing email Account (IN BLOCK LETTERS): _____

Declaration: I hereby declare that, the above information furnished by me is correct to the best of my knowledge. I further undertake that I will use the email account for Official/Academic purpose only. I understand that any misuse of Account may lead to actions against me as determined suitable by the university.

Date (DD-MM-YYYY) Signature of the Applicant

Duly Forwarded by

(Head of the Dept. /Director)   (Director University Computer Centre)

For UCC USE ONLY

Name:_____ Emp. ID/ Reg. No._____

New Email Address_____Password_____

Remark :_____

Official Name /Signature