

The issue regarding adopting various precautionary measures to minimize the spread of COVID-19 was discussed in a meeting held under the Chairmanship of the Vice-Chancellor on 13.03.2020 at 12.00 noon wherein the letter received from the Director General Higher Education, Haryana, Panchkula (Memo No.18/79-2020 UNP (4) dated 13th March 2020) was also placed before the House. The matter was deliberated at length and the following decisions were taken:

1. In view of the prevailing situation arising out of COVID-19, all class work and examinations are suspended with immediate effect until March 31, 2020.
2. Events involving gathering like seminars, conferences, workshops, sports/cultural related events etc. will not be organized on the Campus during this period. If any such event is already scheduled during the period, that stands postponed/cancelled.
3. Ph.D. Viva Voce be avoided during the period. However, if necessary, it may be conducted through video conferencing or Skype for which Mr. Vikas Nagil, University Computer Centre will act as Nodal Officer to provide technical support.
4. The meetings of PG/UG Boards/Departmental Research Committees be avoided during the period.
5. All Hostels will remain closed during the period and need to be vacated immediately. However, foreign students will stay as usual. If some foreign students are presently out of station and come back during the period, they may be allowed to occupy already allotted accommodation, but only after thorough medical check-up for which they may contact Dr Sarvajit Gill, Deputy Advisor, International Academic Affairs.
6. All permissions granted to the employees for travelling outside India during the period stand withdrawn.
7. Visits of Faculty Members to inspect various colleges be deferred. Conducting of interviews for selections may be avoided/postponed during the period, if not essentially required.

8. The Library will remain closed during the period. However, issue/return of books will be done as usual.
9. To maintain continuity in teaching-learning process and to make good the loss, the Departments may adopt the following alternative measures of teaching to convert the crisis into opportunity:
- (i) WhatsApp groups may be formed to help/guide the students.
 - (ii) The textual/video material be provided to the students on DLMS Portal of MDU website or MDU Youtube:mdulive.
 - (iii) Teachers may interact with the students through Skype/video conferencing or they may use their mobile phones also for the purpose of interaction.
 - (iv) Assignments may be given to the students during this period

Digital contents as mentioned at (i) to (iii) above may be developed at the following places:

Place	Person to be contacted	Contact No./email ID
University Computer Centre	Mr. Vikas Nagil, UCC	9813113210 vikas@mdu.ac.in
TV & Radio Studio (Department of Journalism & Mass Communication)	Sh. Naveen Kumar, Assistant Professor, Dept. of Journalism & Mass Communication	8607862007 kumarnaveen.dav@gmail.com
Committee Room of Swaraj Sadan	Mr. Vikas Nagil, UCC	9813113210 vikas@mdu.ac.in

10. Apart from other official assignments, teachers will remain available in their respective departments from 10.00 AM to 2.00 PM for academic interaction online.

11. All offices will function as usual.

These measures will be revisited after 31st March 2020.

Faculty Members are expected to advise and educate the students to adopt preventing measures regarding COVID-19.

REGISTRAR