

MAHARSHI DAYANAND UNIVERSITY ROHTAK
(A NAAC accredited A+ Grade State University established under Haryana Act No. 25 of 1975)
GENERAL ADMINISTRATION BRANCH

NOTIFICATION

The following decisions have been taken in a meeting chaired by the Vice-Chancellor on 21st May 2020 and attended by the dignitaries including members of the Safety Monitoring Committee to review the overall safety scenario upon starting of restricted functioning in the university and for taking decisions concerning entry and parking issues etc.:

1. The Controller Security shall report about the officials coming from other districts to the Registrar and Medical Officer, who will arrange a medical examination of the person concerned and a test for COVID-19 from the CMO. Until the report of the official's being asymptomatic he/she won't be allowed to attend duties and all such persons shall be quarantined.
2. All the attendees shall invariably support facemasks while on duty and during movements inside the campus. They shall do so even outside the campus for their own safety and that of other members of the community.
3. The centralized air conditioning shall not be used till further orders and all those who cannot do away with the requirement of using single air conditioning units must keep the outlets of office premises open during such minimal and avoidable usage.
4. The Executive Engineer shall invite a minimum of three firms offering safety solutions during the times of pandemic and thereafter for taking precautions and arrange their presentations before the Safety Monitoring Committee (SMC) at the earliest possible.
5. All the meeting venues must be sanitized before and after the conduct of meeting. The General Administration office shall arrange to provide necessary sprayers and disinfectants to all the concerned officials of various offices/sanitary staff/supervisors of outsourcing agencies for carrying out this sanitization.
6. In view of 100% attendance of Superintendents and levels above that and 50% of the rest of the officials a massive footfall on the campus would require some changes in the present mechanism of allowing entry from Gate No. 3 that shall now be kept open from 7a.m. to 7p.m. All the valid identity card/duty pass holders of the University, Banks, NCC personnel and officials of the Employment Exchange; all having offices inside the campus shall be allowed to enter in the University without making entries in the register. Any such person not holding I card/duty pass shall have to make entries in the register.
7. Gate No. 2 shall be opened from 8:00 a.m. to 10:00 a.m. and 4:00 p.m. to 6:00 p.m. for entry and exit of the bona fide persons holding identity cards/duty pass as at point no. 6. Campus residents accompanied by identity card holder shall also be allowed movement from it during the designated timings.

8. No passenger vehicle (four wheeler) shall be allowed to carry more than 2 persons aside driver, one of whom must be a bona fide campus user proving identity.
9. The Executive Engineer shall explore the possibilities of creating parking space for the FDC and Library buildings presently under construction in such a manner that vehicles don't move inside the campus and could be parked close to gate no. 2 only so as to minimize the pollution levels in the university.
10. The restricted library facilities only pertaining to issue and return of books may be allowed to be used by the students on the recommendations of the head of the department concerned and the librarian. If any student wishes to take books or other belongings from his/her respective room in the hostel, entry in that case may be allowed on the recommendations of the concerned warden. For valid users the security staff shall issue gate passes by mentioning timings of entry with limitation of exit timings with one hour. The security staff shall not allow anyone to pass time by sitting idle inside the campus, especially in the parks and pavements including culverts etc. without any valid reason.
11. On the insistence of the representatives of the Associations, the committee conceded allowing entry of milkmen inside the campus after sanitizing their vehicles and vessels at the entry point that would be only from Gate No. 3.
12. The controlling officers shall issue gate passes to the officials deployed by the outsourcing agencies and such pass holders shall not be required to register their entries at the gates.

REGISTRAR

Endorsement number: DR/GA/CE/2020/special/1468 to 1567 dated: 22nd May 2020

Copy of the above is forwarded to the following for information and further necessary action:

1. All the Deans of Faculties, Directors of Directorates and Institutes, Heads of University Teaching Departments, Controlling Officers, Branch Heads, Officers of M.D. University, Rohtak.
2. The Director, CPAS, Sector 40, Gurugram.
3. The Professor I/c., University Campus School, M.D. University, Rohtak.
4. The Librarian, M.D. University, Rohtak for taking action over the relevant point.
5. Chief Wardens (Girls & Boys), M.D. University, Rohtak for action over relevant points.
6. The Director, University Computer Centre, M.D. University, Rohtak with the request to upload it on the university website and also take action on the point relevant to him.
7. The Executive Engineer, M.D. University, Rohtak to take action on the relevant point.
8. The Controller Security, M.D. University, Rohtak to take action on the relevant points.
9. The Director, Public Relations, M.D. University, Rohtak.
10. OSDs and PAs to Vice-Chancellor, Dean Academic Affairs, Registrar, Controller of Examinations, DCDC, DSW, M.D. University, Rohtak for information of the authorities.

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Deputy Registrar (GA)