

For Admission to

# Certificate & Diploma Programs

( NAAC Accredited A<sup>+</sup> Grade )

## MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

University Teaching Departments at MDU, Rohtak  
& MDU - CPAS, Gurugram



# PROSPECTUS 2020-21

## विश्वविद्यालय कुल गीत

ॐ भूर्भुवः स्वः तत्सवितुर्वरेण्यम्,  
भर्गो देवस्य धीमहि धियो यो नः प्रचोदयात्॥

अनुसन्धान से, विज्ञान से हम ज्ञान को अर्जित करें  
निःस्वार्थ हो श्रम भाव को इस राष्ट्र को अर्पित करें।

ऋषि कुल का सम्मान ही, हम सबका स्वाभिमान हो  
जब कोई व्यवधान हो, अनुष्ठान हो, व्याख्यान हो।

संगम है कला संस्कृतियों का,  
संचय उत्तम मनोवृत्तियों का।

ज्ञान का गूँजे तराना है,  
वेदों को जग ने माना है।

विकृतियों का दमन करें,  
ऋषि कुल तुमको नमन करें।

राष्ट्र का नव निर्माण हो,  
ऋषि कुल तुमको प्रणाम हो,

ऋषि कुल तुमको प्रणाम हो,  
ऋषि कुल तुमको प्रणाम हो,

ऋषि कुल तुमको प्रणाम हो,

ॐ भूर्भुवः स्वः .....॥॥॥



*Maharshi Dayanand University, Rohtak, named after the great social reformer, Maharshi Dayanand Saraswati is committed to promote inter-disciplinary higher education and research. Maharshi Dayanand Saraswati, the founder of the Arya Samaj, was one of the great social reformers of India. He was born in 1825 in Tankara, Gujarat. With an Indigenous orientation, he wanted to bring a new social, religious, economic and political order in India. Taking inspiration from the Vedas, he criticized evil practices like idolatry, caste system, untouchability, child marriage and gender inequality. He founded the Arya Samaj with the aim to promote noble ideas, which are universally true to humanity. Swami Dayanand ji vigorously advocated that all men and women have right to education and study Vedas. He always advocated truth and knowledge as enshrined in the following principles of Arya Samaj:*

- One should always be prepared to accept truth and reject falsehood.*
- One should always promote knowledge and dispel ignorance.*

*True to the ideals of great social reformer, Maharshi Dayanand University, Rohtak has continuously and consistently strived to inculcate the character building, disseminate knowledge and dispel ignorance among its students through proactive teaching-learning and research.*

## Vision & Mission of the University

### VISION

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

### MISSION

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services. To achieve its Vision and Mission, the University will endeavour:

1. To provide intellectually inspiring, academically challenging and supportive environment conducive to positive personal growth.
2. To provide a comprehensive education, benchmarked against the highest global standards.
3. To engage in innovative, high-impact and leading-edge research within and across disciplines.
4. To produce graduates of distinction committed to academic/professional excellence and lifelong learning.
5. To provide a safe, healthy and sustainable workplace.
6. To act in partnership with the community over the generation, dissemination and application of knowledge.
7. To act as a gateway and forum for scholarship with rest of the world.

### CORE VALUES

**Academic Excellence:** University strives for the uncompromising quality and highest standard of excellence in teaching, learning, research and scholarship across various disciplines.

**Pursuit of Excellence in Research and Innovation:** University is driven by research and innovation and ensures continuous engagement in the scholarly activities in the pursuit of innovation, creativity and excellence.

**Morality and Ethics:** University upholds the highest ethical values, integrity and professionalism and an unwavering commitment to academic freedom, transparency and accountability.

**Social Commitment and Inclusiveness:** University commits to nurture and preserve an environment of safety, trust, mutual respect, equality and diversity in its all endeavors to ensure fairness and inclusiveness.

**Environmental Sustainability:** University is aware of its environmental responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized.

**Service:** University seeks to serve the diverse, personal and professional development need of its constituents and encourages habit of engagement, caring, and civic responsibility by emphasizing a connect between service, excellence and career growth.



# CHARTER OF GRADUATE ATTRIBUTES

Maharshi Dayanand University, Rohtak aspires to be a leading “transformative learning community” recognized worldwide for excellence in teaching, research and service. It aims to be a catalyst for intellectual, social, cultural and economic development. Vision of “transformative learning community” will be achieved by accumulating corresponding graduate attributes.

Graduate attributes engage knowledge, skills, competencies, and character traits of students which an institution aims to develop in its students. These attributes are fizzled to employability skills and program learning outcomes that will consequently enhance their contribution to their profession as well as to the society.

University has developed a **charter** of graduate attributes that guides its all academic and co-curricular activities for accomplishment of vision, mission and core values of the University.

Personal	Intellectual	Professional	Social & Cultural
Physical and Emotional Well Being	Domain Knowledge	Profession Specific Skills and Competence	Positive outlook towards diversity
Behavioral Skills	Problem Solving Capabilities	Commitment and Integrity	Societal Engagement
Communication Skills	Creativity and Innovativeness	Entrepreneurial Skills and Capabilities	Commitment towards Environment
Team Spirit and Leadership	Analytical Competence	Global Perspective	Global Citizenship

## MODEL FRAMEWORK FOR DEVELOPING GRADUATE ATTRIBUTES

Personal	Intellectual	Professional	Social & Cultural
Yoga and Meditation	Inculcation of Conceptual Skills	Add-on Skills and Value added Programmes	Diversity Amalgamation Initiatives
Soft Skills Training	Self-Learning Activities	Addressing Professional Ethics & Etiquette Issues	Outreach Programmes
Cultural Activities	Participation in Group Discussions/ Workshops/ Seminars	Entrepreneurship Development Programmes	Volunteering for Social and Community Services
Team Building Activities	Dissertations/ Case Studies/ Industrial Visits /Field Activities/ Live Projects	Innovative Initiatives through Incubation Centre	Initiatives for Environment Sustainability & Accountability
Sports and other Outdoor Activities	ICT Skills	Career Counselling and Placement Activities	Initiatives for Global Peace, Harmony and Understanding
Students participation in Academic, Co-Curricular and Student Centered Activities	Outcome Based Learning	Live and Simulated Projects for Global Understanding	Promoting Cultural Heritage



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## MESSAGE



**Prof. Rajbir Singh**  
Vice-Chancellor

### **A very warm welcome to all!**

Maharshi Dayanand University Rohtak is one of the oldest and premier Higher Education Institution in Haryana, recently awarded 76<sup>th</sup> rank in the University category in the NIRF Rankings, 2020 released by Ministry of Human Resource Development (MHRD), Govt. of India.

The NAAC accredited A<sup>+</sup> grade University has an impressive array of 38 University Teaching Departments (UTDs) under 12 Faculties, and one satellite centre MDU Centre for Professional & Allied Studies, Gurugram. Besides, the University has are search institute and several Honorary Chairs to conduct research on socially relevant themes.

With sprawling verdant campus and inspiring buildings, the University provides state-of-the-art infrastructure and student support services for a vibrant learning and symbiotic experience. Its landscape is dotted with an uber modern Tagore Auditorium, spacious and well stocked IT-enabled Vivekananda Library, Faculty Development Centre, Students' Activity Centre, *YajnaShala*, Faculty Club, etc. Central Instrumentation Laboratory (CIL) is the new facility established on campus. Modern hostel facilities ensure a comfortable stay for students of the University on the campus, including a separate hostel for international students. The University has community-service approach providing opportunities to students hailing from rural background, girl students, and students from marginalized sections of the society.

A substantive move towards digitalization of different academic and administrative spheres including e-linked delivery, revamped program/course designs, diploma and certificate courses as value additions, strengthening of mentor-mentee concept, capacity building of research scholars and young faculty, introduction of digital education etc. are some of the new initiatives being taken up on priority. This assumes significance especially in view of current challenges of our times including crippling pandemics and other world uncertainties.

The University also has a rich legacy of alumni across the globe bringing laurels to the University. These include a galaxy of sports persons representing India at Olympics, Commonwealth and Asian Games, and winning prestigious awards like Arjuna, Bhim and Dronacharya etc.

Maharshi Dayanand University provides a unique educational ecosystem that carefully nurtures the culture of innovation and ideas to bring about a qualitative change in our society. With a focus on holistic development, the University promotes curiosity, creativity, critique, and character in its students.

Maharshi Dayanand University is offering an academic platter of Certificate and Diploma Programs which will provide competitive edge to the students in terms of employability, livelihood earning, skill enhancement, capacity building, and knowledge expansion. These programs will be offered in a fusion of Offline, Online and Blended modes.

I invite you to be part of our prestigious University by joining these Certificate/Diploma programs, and walk on the path of academic empowerment.

Best Wishes!

(RAJBIR SINGH)



## OFFICERS OF THE UNIVERSITY

Hon'ble Chancellor  
Sh. Satyadeo Narain Arya  
Governor, Haryana

Designation and Name	Telephones (O)
<b>Vice-Chancellor</b> Prof. Rajbir Singh	274327 292431 274710 (C. Off.) Fax: 274133
<b>Dean, Academic Affairs</b> Prof. Nina Singh	262208
<b>Registrar</b> Prof. Gulshan Lal Taneja	274640 293052
<b>Finance Officer</b> Sh. Mukesh Bhatt	293070
<b>Controller of Examinations</b> Dr. B.S. Sindhu	274169
<b>Proctor</b> Prof. S.C. Malik	293174
<b>Dean, College Development Council</b> Prof. Yudhvir Singh	274532 293172
<b>Dean, Students' Welfare</b> Prof. Raj Kumar	293141
<b>University Librarian</b> Dr. Satish Kumar	293004
<b>Chief Warden (Boys)</b> Prof. Randeep Rana	293217
<b>Chief Warden (Girls)</b> Prof. Sanju Nanda	293221

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<b>Designation &amp; Name</b>	<b>Telephones (O)</b>
<b>Dean, Faculty of Commerce</b> ---	293164
<b>Dean, Faculty of Education</b> Prof. Nina Singh	293066
<b>Dean, Faculty of Engineering &amp; Technology</b> Prof. Vineet Singla	293180
<b>Dean, Faculty of Humanities</b> Prof. Harish Kumar	293192
<b>Dean, Faculty of Interdisciplinary Studies</b> Prof. Nina Singh	293192
<b>Dean, Faculty of Law</b> Prof. Raj Kumar	293147
<b>Dean, Faculty of Life Sciences</b> Prof. J. P. Yadav	293115
<b>Dean, Faculty of Management Sciences</b> Prof. Raj Kumar	293087
<b>Dean, Faculty of Performing &amp; Visual Arts</b> Prof. Sushma Singh	293116, 266662
<b>Dean, Faculty of Pharmaceutical Sciences</b> Prof. Munish Garg	293224
<b>Dean, Faculty of Physical Sciences</b> Prof. A.S. Maan	293215
<b>Dean, Faculty of Social Sciences</b> Prof. Nina Singh	293234

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Rohtak STD Code: 01262

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## HEADS/DIRECTORS OF THE UNIVERSITY TEACHING DEPARTMENTS/INSTITUTES/CENTRES

Sr. No.	Name of the Head/Director	Department/Institute	Telephone, Mobile No., E-mail ID
<b>Faculty of Commerce</b>			
1	Prof. Nina Singh	Commerce	01262-3214, 9991257224 hod.commerce@mdu.ac.in
<b>Faculty of Education</b>			
2	Prof. Jitender Kumar	Education	01262-293117, 9215617081 hod.edu@mdu.ac.in
3	Prof. R.P. Garg	Physical Education	01262-293120, 9896091442 hod.physical@mdu.ac.in
<b>Faculty of Engineering &amp; Technology</b>			
4	Prof. Rahul Rishi	University Institute of Engineering & Technology	01262-293181, 9812175085 dir.uiet@mdu.ac.in
<b>Faculty of Humanities</b>			
5	Prof. Loveleen Mohan	English	01262-293136, 8901570607 hod.english@mdu.ac.in
6	Prof. Maya Malik	Hindi	01262-293118, 9034444165 hod.hindi@mdu.ac.in
7	Prof. Harish Kumar	Journalism & Mass Communication	01262-293163, 9416051022 hod.journalism@mdu.ac.in
8	Prof. Surendra Kumar	Sanskrit, Pali & Prakrit	01262- 293169, 9215379708 hod.sanskrit@mdu.ac.in
<b>Faculty of Interdisciplinary Studies</b>			
9	Prof. Nina Singh	Inter-Disciplinary Studies	01262- 293190, 9991257224 dean.academic@mdu.ac.in
<b>Faculty of Law</b>			
10	Dr. Kavita Dhull	Law	01262-293150, 9729005133 hod.law@mdu.ac.in
<b>Faculty of Life Sciences</b>			
11	Prof. Rajesh Dabur	Biochemistry	01262-293070, 8607351927 hod.biochem@mdu.ac.in
12	Prof. Vinita Hooda	Botany	01262-293059, 9896795000 hod.botany@mdu.ac.in
13	Prof. Anil Kumar Chhillar	Centre for Biotechnology	01262-293110, 9466503909 dir.cbt@mdu.ac.in
14	Prof. Rajesh Dhankhar	Centre for Bioinformatics	01262-293188, 8168793039 dir.bioinfo@mdu.ac.in
15	Prof. Pushpa Dahiya	Centre for Medical Biotechnology	01262-293104, 9416863575 dir.cmbt@mdu.ac.in
16	Prof. J.S. Laura	Environmental Science	01262-293181, 9813167341 hod.env.sc@mdu.ac.in
17	Prof. Baljeet S. Yadav	Food Technology	01262-293112, 9896360766 hod.foodtech@mdu.ac.in
18	Prof. Meenakshi Vashisht	Genetics	01262-293054, 9813488185 hod.genetics@mdu.ac.in

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Sr. No.	Name of the Head/Director	Department/Institute	Telephone, Mobile No., E-mail ID
19	Prof. Pratyosh Shukla	Microbiology	01262-293148, 8813866019 hod.microbiology@mdu.ac.in
20	Prof. Minakshi Sharma	Zoology	01262-293065, 996211189hod.zoology@mdu.ac.in
<b>Faculty of Management Sciences</b>			
21	Dr. Sandeep Malik	Institute of Hotel & Tourism Management (IHTM)	01262-293090, 9416350585 dir.ihtm@mdu.ac.in
22	Prof. Raj Kumar	Institute of Management Studies And Research (IMSAR)	01262-293236, 9416210236 dir.imsar@mdu.ac.in
<b>Faculty of Performing &amp; Visual Arts</b>			
23	Prof. Vimal	Music	01262-293137, 9896587419 hod.music@mdu.ac.in
24	Prof. Meenakshi Hooda	Visual Arts	01262-293013, 9416731199 hod.visualarts@mdu.ac.in
<b>Faculty of Pharmaceutical Sciences</b>			
25	Prof. Sanju Nanda	Pharmaceutical Sciences	01262-293222, 9416265876 hod.pharma@mdu.ac.in
<b>Faculty of Physical Sciences</b>			
26	Prof. Vinod Bala Taxak	Chemistry	01262-293131, 9466722544 hod.chem@mdu.ac.in
27	Prof. Rajender Singh	Computer Sciences & Applications	01262-293202, 8199023624 hod.computerscience@mdu.ac.in
28	Prof. Rajeev Kumar	Mathematics	01262-293115, 9896009959 hod.maths@mdu.ac.in
29	Prof. Rajesh Parmar	Physics	01262-293165, 9416516507 hod.physics@mdu.ac.in
30	Prof. S.C. Malik	Statistics	01262-293162, 9813104648 hod.statistics@mdu.ac.in
<b>Faculty of Social Sciences</b>			
31	Prof. Nina Singh	Defence & Strategic Studies	01262-293113, 9991257224 hod.defence.studies@mdu.ac.in
32	Prof. Santosh Nandal	Economics	01262-293230, 9813379774 hod.economics@mdu.ac.in
33	Prof. Karanvir Chamar	Geography	01262-3128, 9466054519 hod.geography@mdu.ac.in
34	Prof. Jaiveer Dhankhar	History and Archaeology	01262-3119, 9416337944 hod.history@mdu.ac.in
35	Prof. Nirmal Kumar Swain	Library & Information Science	01262-293143, 9416516771 hod.libsc@mdu.ac.in
36	Prof. Rajender Sharma	Political Science	01262-293206, 8295943390 hod.pol.science@mdu.ac.in
37	Prof. Sonia Malik	Psychology	01262-293103, 9416241293 hod.psychology@mdu.ac.in
38	Prof. Sewa Singh Dahiya	Public Administration	01262-293061, 9466527002 hod.public.admin@mdu.ac.in
39	Prof. Desraj	Sociology	01262-293145, 9416357414 hod.sociology@mdu.ac.in

**SECTION - I****KEY DATES FOR ADMISSION PROCESS**

- a) **Certificate/Diploma/Advanced Diploma/PG Diploma Programs in the University Teaching Departments/Institutes/Centres of MDU, Rohtak and MDU-CPAS, Gurugram**

Schedule	Date
Opening date of registration	01.10.2020
Last date for submission of online application form	21.10.2020
Online display of 1 <sup>st</sup> merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 03.11.2020)	30.10.2020
Online display of 2 <sup>nd</sup> merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 09.11.2020)	06.11.2020
Online display of 3 <sup>rd</sup> merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 14.11.2020)	11.11.2020
Commencement of Classes*	16.11.2020

\*Online/On-campus classes schedule will be as per the instructions received from the State Government due to on-going COVID-19 pandemic.

**Note: The candidates must note the following points while seeking admission to various programs offered by MDU Rohtak and MDU-CPAS, Gurugram:**

1. All relevant documents i.e., marks sheet of qualifying examination and proof of age should be uploaded by the candidate along with application form. In absence of marks sheet of the qualifying examination, the application of the candidate shall not be considered while preparing the merit list.
2. Incomplete/incorrect application form shall be rejected, summarily.
3. Provisional admission status shall be available on the candidate's login.
4. The candidates must also upload the conversion formula for conversion of CGPA to percentage, wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the formula as before, wherever applicable.
5. The candidate must upload on the portal a scanned copy of each **original document in .jpeg format** along with the application form while applying for admission to different programs.

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**List of Documents to be uploaded for admission to Certificate/Diploma/Advanced Diploma/PG Diploma programs**

1. Matriculation Certificate (as proof of age)
2. Senior Secondary Examination Certificate
3. Detailed Marks Card (DMC) of the qualifying examination (B.A./B.Sc./B.Com./ B. Pharm. etc)
4. Character Certificate from the institute last attended
5. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus
6. Undertaking regarding Gap Year, if applicable, as per format in Appendix-U

The provisionally admitted candidate will be required to submit the above mentioned original documents along with two sets of photocopies, antiragging affidavit (candidates & parents) on or before 30.11.2020 or on the date notified by the University in the department for further processing by the University, failing which the admission shall stand cancelled automatically.

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**SECTION - II****PROGRAMS OFFERED, DURATION, INTAKE, ELIGIBILITY AND FEE****Mode of Admission: Academic Merit**

Sr. No.	Name of the Program	Minimum Duration	Intake	Eligibility	Program Fee (Excluding Examination Fee) per semester
<b>1. FACULTY OF EDUCATION</b>					
<b>i. Department of Education</b>					
a.	Diploma in Career Counselling & Guidance	1 Year	50	A Bachelors degree in any discipline of the University or a degree of any other University which has been recognised by the University as equivalent thereto with not less than 50% marks in aggregate (47.50% marks for SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only).	Rs. 15,000/-
<b>2. FACULTY OF HUMANITIES</b>					
<b>i. Department of English &amp; Foreign Languages</b>					
a.	Certificate in Editing and Proof Reading in English Language	6 Months	40	Post Graduate degree with 60% marks (57% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in any discipline of the University with good knowledge of English language or any other University which has been recognised by the University as equivalent thereto.	Rs. 15,000/-
b.	Certificate in Communication Skills in English Language	6 Months	40	Students who have passed Senior Secondary Examination (10+2) with 50% marks (47.50% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) or its equivalent, having basic knowledge of English language (Grammar and Usage) from Board of School Education Haryana, Bhiwani or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
c.	Certificate in Spanish Language	6 Months	40	Students and others who have secured 50% marks (47.50% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in Senior Secondary Examination (10+2) from Board of School Education Haryana, Bhiwani or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
d.	Certificate in French Language	6 Months	40	Students and others who have secured 50% marks (47.50% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in Senior Secondary Examination (10+2) from Board of School Education Haryana, Bhiwani or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
e.	Certificate in German Language	6 Months	40	Students and others who have secured 50% marks (47.50% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in Senior Secondary Examination (10+2) from Board of School Education Haryana, Bhiwani or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-



Sr. No.	Name of the Program	Minimum Duration	Intake	Eligibility	Program Fees (Excluding Examination Fees) per semester
<b>ii. Department of Hindi</b>					
a.	Diploma in Translation (Hindi/English)	1 Year	40	Bachelors Degree with English and Hindi as main subject with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate. OR Bachelors Degree with English (Honours)/ Hindi (Honours) with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate.	Rs. 10,000/-
<b>3. FACULTY OF LAW</b>					
<b>i. Department of Law</b>					
a.	Diploma in Cyber Law	1 Year	30	Bachelors/Master degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
b.	Diploma in Labour Law & Social Welfare	1 Year	30	Bachelors/Master degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
c.	Diploma in Chronology & Forensic Law	1 Year	30	Bachelors/Master degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
<b>4. FACULTY OF MANAGEMENT SCIENCES</b>					
<b>i. Institute of Management Studies And Research</b>					
a.	Diploma in Digital Marketing	1 Year	40	Bachelors degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak.	Rs. 15,000/-
b.	Diploma in Business Analytics	1 Year	40	Bachelors degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak.	Rs. 15,000/-
<b>ii. Institute of Hotel &amp; Tourism Management</b>					
a.	Certificate in Bar Mixology	6 Months	30	Bachelors degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak.	Rs. 15,000/-
<b>5. FACULTY OF LIFE SCIENCES</b>					
<b>i. Centre for Bioinformatics</b>					
a.	Certificate in Bioinformatics	6 Months	30	Any of the following (Minimum 50% marks required in qualifying examinations): MBBS/BDS/BMS/BHMS/B. Pharma./B.Tech. (Bio Tech.)/BBSC/B.Sc. (Nursing)/M.Sc./M.Pharma./B.Sc. (with minimum one year relevant industry/academic research work experience). Note: Any candidate pursuing a regular course in MDU, Rohtak may also co-opt for this program alongwith their regular program as the program will be offered in weekend mode.	Rs. 10,000/-

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Sr. No.	Name of the Program	Minimum Duration	Intake	Eligibility	Program Fees (Excluding Examination Fees) per semester
b.	Certificate in Pharmacoinformatics	6 Months	30	Any of the following (Minimum 50% marks required in qualifying examinations): MBBS/BDS/BMS/BHMS/B. Pharma./B.Tech. (Bio Tech.)/BBSC/B.Sc. (Nursing)/M.Sc./M.Pharma./B.Sc. (with minimum one year relevant industry/academic research work experience). Note: Any candidate pursuing a regular course in MDU, Rohtak may also co-opt for this program alongwith their regular program as the program will be offered in weekend mode.	Rs. 10,000/-
<b>6. FACULTY OF PHYSICAL SCIENCES</b>					
<b>i. Department of Statistics</b>					
a.	Diploma in Data Analytics	1 Year	30	Bachelor/Post Graduate degree with atleast 50% marks (47.50% for SC/ST/Blind/Visually/Differently Abled etc. candidates of Haryana only) in aggregate or any other examination recognized as equivalent thereto by this University.	Rs. 15,000/-
<b>7. FACULTY OF SOCIAL SCIENCES</b>					
<b>i. Department of Economics</b>					
a.	Diploma in Economic Data Analysis	1 Year	40	Bachelors Degree (with Economics as one of the subject) with atleast 50% marks (47.50% for SC/ST/Blind/Visually/Differently Abled etc. candidates of Haryana only) in aggregate or any other examination recognized as equivalent thereto by this University.	Rs. 10,000/-
<b>ii. Department of Psychology</b>					
a.	Diploma in Guidance & Counselling	1 Year	30	Post Graduation in Psychology/Applied Psychology/Clinical Psychology/Counselling Psychology with atleast 50% marks in aggregate (47.50% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only).	Rs. 10,000/-
<b>iii. Department of Public Administration</b>					
a.	Diploma in Rural Development & Panchayati Raj	1 Year	50	Bachelors Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 10,000/-
<b>8. FACULTY OF PERFORMING &amp; VISUAL ART</b>					
<b>i. Department of Music</b>					
a.	Diploma in Tabla	1 Year	30	Bachelors Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 10,000/-
b.	Diploma in Harmonium	1 Year	30	Bachelors Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 10,000/-



Sr. No.	Name of the Program	Minimum Duration	Intake	Eligibility	Program Fees (Excluding Examination Fees) per semester
<b>MDU- Centre for Professional &amp; Allied Studies</b>					
a.	Diploma in Business Process Outsourcing	1 Year	30	Bachelors Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
b.	Diploma in Cyber Law	1 Year	30	Bachelors/Master degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
d.	Diploma in Labour Law & Social Welfare	1 Year	30	Bachelors/Master degree with atleast 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 15,000/-
<b>Chaudhary Ranbir Singh Institute of Social &amp; Economic Change</b>					
a.	Diploma in Gender Studies	1 Year	30	Bachelors Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 10,000/-
b.	Diploma in Heritage and Culture	1 Year	30	Bachelors Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 10,000/-
c.	Certificate in Academic Writing	6 Months	30	Masters Degree in any discipline with atleast 45% marks in aggregate (42.75% in case of SC/ST/Blind/Visually/ Differently abled etc. candidates of Haryana only) in aggregate or any other examination recognized by MDU, Rohtak as equivalent thereto.	Rs. 10,000/-

**Note:**

- **Fee is to be paid per semester**
- **Examination fee shall be charged each semester**
- **Certificate program – 6 months (1 Semester)**  
**Diploma program – One year (2 Semesters)**  
**Advanced Diploma program – One and a half years (3 Semesters)**  
**PG Diploma program – Two years (4 Semesters)**

**NOTE:**

1. The program/s will be offered only if there is a minimum admission of 10 candidates.
2. If the admission of a student is cancelled by the University for no fault of his/her, the fees and other dues paid by him will be refunded after deduction of Rs. 1,000/- provided the application to this effect duly recommended by the Head of the Department/Director concerned is received in the University Office within one month of the date of the letter conveying the cancellation of admission. The

application for the refund of dues submitted beyond the time limit prescribed above may be considered on merit with the permission of Vice-Chancellor.

3. If a candidate after having been admitted to the first year of a Program, leaves the program without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs.1000/-.

Provided that if a candidate after having been admitted to the first year of a program withdraws his/her candidature and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/her subject to a minimum of Rs.1000/-.

Provided that if the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.

Late fee paid by a student shall not be refunded under any circumstances.

4. There is no relaxation in fee of students of any category as the Certificate/Diploma/Advanced Diploma/PG Diploma programs are offered under Self Financing Scheme and these are not degree programs. However, the University employees/their wards/spouses including the wards of retired employees and wards of employees who die in harness shall be entitled to 50% concession on the total fee.

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## SECTION - III

### DISTRIBUTION & RESERVATION OF SEATS

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes (refer to Appendix-K1)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

**Note:** It is mandatory to maintain a Roster Register at Departmental level for distribution and reservation of seats.

In the event of quota reserved for Physically Handicapped remain unutilised due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix-K.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.

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**SECTION - IV****PROGRAM-WISE SEAT MATRIX**  
(Based on Reservation Policy of the State Government)

Sr. No.	Name of Program	Break up of seats as per State Govt. Reservation Policy								No. of sanctioned seats
		AIO	HOGC	SC #		BC (A)	BC (B)	DA/ PwD/ PH/ES/M/ DFF	EWS	
				SC	Deprived SC					
<b>1. FACULTY OF EDUCATION</b>										
<b>i. Department of Education</b>										
a.	Diploma in Career & Counselling & Guidance	8	19	4	4	7	5	1	2	50
<b>2. FACULTY OF HUMANITIES</b>										
<b>i. Department of English &amp; Foreign Languages</b>										
a.	Certificate in Editing and Proof Reading in English Language	6	15	4	3	5	4	1	2	40
b.	Certificate in Communication Skills in English Language	6	15	4	3	5	4	1	2	40
c.	Certificate in Spanish Language	6	15	4	3	5	4	1	2	40
d.	Certificate in French Language	6	15	4	3	5	4	1	2	40
e.	Certificate in German Language	6	15	4	3	5	4	1	2	40
<b>ii. Department of Hindi</b>										
a.	Diploma in Translation (Hindi/English)	6	15	4	3	5	4	1	2	40
<b>3. FACULTY OF LAW</b>										
<b>i. Department of Law</b>										
a.	Diploma in Cyber Law	4	12	3	2	4	3	1	1	30
b.	Diploma in Labour Law & Social Welfare	4	12	3	2	4	3	1	1	30
c.	Diploma in Chronology & Forensic Law	4	12	3	2	4	3	1	1	30
<b>4. FACULTY OF MANAGEMENT SCIENCES</b>										
<b>i. Institute of Management Studies And Research</b>										
a.	Diploma in Digital Marketing	6	15	4	3	5	4	1	2	40
b.	Diploma in Business Analytics	6	15	4	3	5	4	1	2	40





Sr. No.	Name of Program	Break up of seats as per State Govt. Reservation Policy								No. of sanctioned seats
		AIO	HOGC	SC #		BC (A)	BC (B)	DA/ PwD/ PH/ES/M/ DFF	EWS	
				SC	Deprived SC					
<b>ii. Institute of Hotel&amp; Tourism Management</b>										
a	Certificate in Bar Mixology	4	12	3	2	4	3	1	1	30
<b>5. FACULTY OF LIFE SCIENCES</b>										
<b>i. Centre for Bioinformatics</b>										
a.	Certificate in Bioinformatics	4	12	3	2	4	3	1	1	30
b.	Certificate in Pharmacoinformatics	4	12	3	2	4	3	1	1	30
<b>6. FACULTY OF PHYSICAL SCIENCES</b>										
<b>i. Department of Statistics</b>										
a.	Diploma in Data Analytics	4	12	3	2	4	3	1	1	30
<b>7. FACULTY OF SOCIAL SCIENCES</b>										
<b>i. Department of Economics</b>										
a	Diploma in Economic Data Analysis	6	16	4	3	5	4	1	1	40
<b>ii. Department of Psychology</b>										
a	Diploma in Guidance & Counselling	4	12	3	2	4	3	1	1	30
<b>iii. Department of Public Administration</b>										
a	Diploma in Rural Development & Panchayati Raj	8	19	4	4	7	5	1	2	50
<b>8. FACULTY OF VISUAL &amp; PERFORMING ARTS</b>										
<b>i. Department of Music</b>										
a.	Diploma in Tabla	4	12	3	2	4	3	1	1	30
b.	Diploma in Harmonium	4	12	3	2	4	3	1	1	30
<b>MDU- Centre for Professional &amp; Allied Studies</b>										
a.	Diploma in Business Process Outsourcing	4	12	3	2	4	3	1	1	30
b.	Diploma in Cyber Law	4	12	3	2	4	3	1	1	30
c.	Diploma in Labour Law & Social Welfare	4	12	3	2	4	3	1	1	30
<b>Chaudhary Ranbir Singh Institute of Social &amp; Economic Change</b>										
a.	Diploma in Gender Studies	4	12	3	2	4	3	1	1	30
b.	Diploma in Heritage and Culture	4	12	3	2	4	3	1	1	30
c.	Certificate in Academic Writing	4	12	3	2	4	3	1	1	30

# Wherever there is a fraction of seats, the fraction of 0.5 seat of Deprived SC category has been added to SC category for the purpose of rounding off the number of seats. The 0.5 fraction of SC category shall be recovered in the next academic year, i.e., 2021-22 and will be added to Deprived SC Category. Roster Register shall be maintained for this purpose at the departmental level.

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## SECTION - V

### INSTRUCTIONS FOR CANDIDATES

#### PART – A HOW TO APPLY FOR ADMISSION TO VARIOUS PROGRAMS

1. The candidates are advised to read the Prospectus carefully before filling the online Application Form.
2. The processing charges for the application form for admission are Rs.1000/- for General Category candidates and Rs. 250/- for SC/BC candidates (Haryana only). The SC/ST/BC candidates belonging to the States other than Haryana will be treated as General Category candidates for all purposes.
3. A Candidate may apply for admission to as many programs as he/she wants. Separate application form for admission to each additional program shall be required to be filled after paying Rs. 200/- (Rs. 50/- for SC/BC candidates of Haryana only) per program.
4. The candidates must also upload the conversion formula for conversion of CGPA to percentage wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the said formula.
5. The scanned copy of certificates/testimonials of all the examinations passed by the candidate from Matriculation onwards/other documents including certificates for claiming reservation and latest Character Certificate should be uploaded while filling online application form.
6. The candidates claiming the benefit of reservation shall submit a certificate to this effect from the competent authority. Refer to **Appendices “C to P”** for instructions and formats of various certificates.
7. The Candidates are advised to download the submitted form along with all uploaded documents and take a printout to rule out any discrepancy. He/She may request any amendments through email to [reg.admission@mdu.ac.in](mailto:reg.admission@mdu.ac.in) on or before the last date of submission of application. However, no change will be allowed in the following fields:

i) Candidate's Name

ii) Father's Name

iii) Mother's Name

iv) Date of Birth

v) Category

vi) Program

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## PART – B INSTRUCTIONS/GUIDELINES FOR FILLING ONLINE APPLICATION FORM FOR ADMISSION

1. Pre-requisites for applying online:
  - i. Prospectus 2020-21 (<http://mdu.ac.in> -> Admissions -> Prospectus)
  - ii. E-mail id of the candidate (e.g. xyz@gmail.com)
  - iii. Scanned copy of **Photograph, Signature and Left Thumb Impression (LTI)** ensuring that all required scanned images should be in **.jpeg** format with below specification:
    - a) File Size of the photo image must be less than 50 KB
    - b) File Size of the signature image must be less than 30 KB
    - c) File Size of Left Thumb Impression must be less than 50 KB.
  - iv. **Mobile Number of the candidate.**
  - v. **Pin Code** with the details of Permanent & Correspondence Address.
  - vi. Scanned Copy of Educational Qualifications (Matriculation, Senior Secondary Examination, and Qualifying Examination)

Note: The candidate must upload all required scanned images/scanned copies only in **.jpeg** format. The scanned copy should be of **original document** and not of the *Photocopy*.

2. Read the **General Instructions & Prospectus carefully** and then start the process of **“New Registration”**.

### NOTE:

- Please read the user manual available on the website/portal before filling the application form.
- The candidate must select carefully the **program applied** for which he/she is eligible. **No change of Program shall be allowed after fee payment.**

### 3. **Online Process:-**

- i. A Candidate must apply online through the website [www.mdu.ac.in](http://www.mdu.ac.in)-> **Admission-> Online Application form.**
- ii. Candidate must create login account for the registration process.
- iii. **Username & Password** assigned should be kept confidential and safe.
- iv. In the [Admission Registration](#) Form, details such as address, mobile no., landline no., and e-mail address etc. must be entered carefully. Filling of asterik (\*) marked fields is mandatory. **The application cannot be submitted unless the mandatory fields are filled.** The University will use information given by the applicant to contact the applicant for any further communication. If **Mobile no. or e-mail address is incorrect** or belongs to someone else, the candidate shall not be able to receive any communication from the University. The University in no way shall be responsible for any lapse occurring on account of incorrect information provided by the candidate.

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- v. A message containing login credentials of the candidate shall be sent on candidate's mobile and e-mail address confirming registration for admission.
- vi. The candidate should select the appropriate program from the drop down menu of "**Program Groups**". Subsequently within the "**Program Groups**" the candidate will select the **required Program** from the drop down menu of "**Program**".
- vii. The candidate can apply for additional Programs through the "**Add Program**" button from the applying page.
- viii. Before making payment, a print/view of unpaid fee application form may be taken to check & confirm all the details filled in.
- ix. The candidate is required to select the Program of his/her choice and pay fee by clicking on "**Make Payment**" for the opted Program. The Candidate should ensure that the payment has been made timely. Applications without fee shall not be entertained and would be summarily rejected.
- x. After fee confirmation, Login to account and click on "**Download Application Form**" option on the "**Home**" page to take a print of application form and retain it for record. If fee is not confirmed within 2-3 days, please contact University Helpdesk.
- xi. Information about fee confirmation, application form etc. will be available on the candidate's login page itself.

**Note:** The Candidate must ensure that all required documents in respect of academic qualifications and/or weightages/category, if applicable, are properly uploaded before the last date of application and that the candidate has downloaded/printed the complete application form along with the uploaded documents for personal record. Any supporting document shall not be accepted in any form after the last date of submission of application. University shall not be responsible for any lapse in this regard.

For general information about admission/Prospectus:

**Landline No. 01262-274354 or via E-mail: academic.br@mdu.ac.in**

(Academic Branch, University Secretariat)

**Note: Online Admission Enquiry No. 01262-293233 (From 9:30 am to 5:00 pm on all working days)**

**DETAILED STEPS/USER MANUAL FOR ONLINE APPLICATION FORM ARE AVAILABLE ON <http://student.mdu.ac.in/>**

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## FREQUENTLY ASKED QUESTIONS

**1. What are various Programs offered by MDU?**

Ans: The complete list of programs offered by MDU is given in the prospectus.

**2. Are the Programs offered by MDU recognized?**

Ans: Yes, MDU is a State University established under Haryana Act No. XXV of 1975 ('A+' Grade University Accredited by NAAC)

**3. What are the minimum requirements for applying to a particular Program in MDU?**

Ans: Eligibility conditions differ from program to program. For detailed information, please see prospectus.

**4. Can I apply for admission to a program in MDU before the declaration of result of the qualifying exam?**

Ans: No, as the admissions are being offered on the basis of academic merit, final result of qualifying exam is mandatory.

**5. What is the total approximate expenditure for a selected Program?**

Ans: For details of program fee, please check the prospectus.

**6. Do I need to come down to MDU campus/admission office to receive/submit the application form and counseling?**

Ans: No, there is no need for you to come down to MDU Campus/Admission Office to receive/submit the application form and attending counseling as the mode of submission of application form and counseling is an online process.

**7. Where can I get the prospectus and application forms?**

Ans: Soft copy of Prospectus is available on MDU website-  
<http://mdu.ac.in/-> Admissions-> Prospectus>  
<http://mdu.ac.in/-> Admissions-> Online Admissions 2020-21>

**8. Can I apply for more than one program?**

Ans: Yes, you can apply for as many program by paying add-on fee for each program applied for.

**9. Do I need to pay the admission/tuition fee at the time of counseling/admission?**

Ans: Yes, the fee is to be paid online as per the given schedule.

**10. Is there any facility for payment of fees in installments?**

Ans: There is no provision for payment of fee in installments/parts. Check the prospectus for fee details.

**11. Is there a capitation fee?**

Ans: No, the candidates need to pay only the fees mentioned in the prospectus.

**12. Is there any agent/franchise that can help me in getting admission to MDU?**

Ans: No, we do not have any agents/ franchise for admissions. You can ask questions from the helpdesk - Admission/Online Admission Enquiry No. 01262-293233 (*From 9:00 am to 5:00 pm on all working days*)

**13. Is Sexual Harassment Committee available in the University?**

Ans: Yes, the committee is available at Department and Central level. List of members is available on the university website.

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## SECTION - 1

### KNOW YOUR UNIVERSITY

#### Introduction

Maharshi Dayanand University, Rohtak is a State University established under Haryana Act No. 25 of 1975 with the objective to promote inter-disciplinary higher education and research with special emphasis on studies of environmental, ecology and life sciences. The University offers 159 Programs through 12 faculties comprising 38 University Teaching Departments/Centers/Institutes and a satellite campus at MDU-CPAS, Gurugram. Blooming flowers in the Rose Garden, well-paved sidewalks, carefully pruned plants along both sides of the campus roads, abundant greenery, and the resulting eco-friendly ambience give a majestic look to our clean, green and eco-friendly campus.

The University has been:

- Awarded Grade A<sup>+</sup> by NAAC with CGPA of 3.44 valid upto March, 2024.
- Ranked 76<sup>th</sup> among top 100 Indian Universities and 1<sup>st</sup> among State Universities of Haryana in NIRF 2020 by MHRD, Government of India.
- Granted Green Institutional Mentor Award by MHRD in 2020.

The University is fast marching ahead with determined efforts to achieve academic excellence of reckoning. Qualified, experienced and hardworking faculty, congenial academic and administrative environment, transparent, dynamic, responsive, and responsible administrative set-up, strategic academic and research linkages at national and international level, Wi-Fi Campus, state-of-the-art library services, a time-tested tradition of timely holding examinations and time bound result declaration, pulsating campus life, ample career growth opportunities for students, and harmonious relationship among all stakeholders are its essential hallmarks. It is truly growing to be a Centre of Academic Excellence, cherishing a will to deliver quality education, with decisive focus on upliftment of women and rural students, and a sense of commitment to contribute its mite to social, community, and national cause.

The congenial academic environment in the University efficiently inculcates graduate attributes among its students. Quality initiatives of the University have attracted quality students in various programs which in turn has significantly improved student demand ratio, pass percentage of students and a minimal dropout rate.

MDU Centre for Professional and Allied Studies (MDU-CPAS), Gurugram is a satellite Campus of Maharshi Dayanand University, Rohtak. The Centre has emerged as a fast growing hub of wide range of programs in the professional, and job-oriented streams. For further details, please refer to the separate prospectus of MDU-CPAS.

The Directorate of Distance Education (DDE), originally established as a correspondence cell in 1988, contributes significantly towards achieving the national

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objective of providing quality education to one and all by fulfilling its motto to reach the unreached by offering useful distance education programs to learners belonging to different parts of the State/Country. Various programs offered by the Directorate range from conventional to professional as per demographic needs and employment opportunities available in the country.

### **Infrastructure and Learning Resources**

The University has enormous physical facilities to support the teaching- learning activities. The campus spread over 622 acres with a built up area of 3,75,000 sq. meters, with 18 teaching blocks and other independent buildings accommodates 38 University Teaching Departments. The 279 classrooms including 245 with LAN and Wi-Fi facilities, 177 departmental laboratories, Central Animal House and Aryabhata Central Instrumentation Laboratory. The University has created excellent infrastructure for sports activities of students which includes a fully air-conditioned Multipurpose Gymnasium, Cricket Stadium and Swimming Pool, synthetic athletics track, lawn tennis courts, boxing hall, wrestling hall, kabaddi hall, squash hall, separate sports hostel, and a sprawling sports complex having playfields.

The University library, named after the revered social reformer Swami Vivekananda, offers highly conducive and enabling academic environment. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and latest infrastructure is housed in a magnificent 3 storied building with 84000 sq. ft. carpet area and a seating capacity of 963 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 315 reading seats in its five off-shoots. The library has a rich collection of 3,85,906 books, 57,360 bound volumes of journals, 17,090 theses and dissertations, and 352 Indian journals, 71 foreign journals, 31 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 57,024 e-Books published by renowned publishers of international repute; 8000+ e-journals including Science Direct e-journals, Emerald e-journals and IndianJournals.com, and e-Shodh Sindhu subscribed e-journals; 3400+ theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, Sage Research Methods, four CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook and States of India), MLA International Bibliography, Manupatra, AIR Combo, DELNET (Pharma Collection) are some of the emphasized available e-resources.

The University has best in class ICT infrastructure for education, research and e-Governance. The University Computer Centre houses a data centre having 16 Blade Servers (Dual CPU – 16 to 24 core, with upto 256 GB RAM on each server) hosting more than 50 Virtual servers with more than 600 TB of SAN/unified storage. The SAP Student Life Cycle Management System has 25 TB of SAN storage with servers running on Windows Server datacenter edition in high availability mode. A Unified Threat Management Solution has been implemented to secure the network from hackers, for filtering unnecessary traffic, streamlining traffic by specifying priorities, and blocking unwanted sites on the 1G Internet connectivity provided by NKN using Forti Gate 1500D, supported by Forti Analyser 1000D.

The Internal LAN having backbone speed of 10G is governed by the best in class (for a university) core switch. Cisco unified communication infrastructure has been implemented in the university. Online meeting facilities are being extensively used for online classes.

The need for digital initiatives has become imperative especially in context of the challenges thrown up in present time due to covid-19 pandemic. The University has a full-fledged **Digital Learning Centre** which reviews and monitors the use of digital learning resources and suggests ways and initiatives to improve proper utilization of these resources for effective teaching and learning. The university has created its own Learning Management System (LMS) that facilitates university students with free and open access to all LMS resources (Presentations/Documents/PDF files/Videos, etc.) developed and uploaded by the faculty members of the University.

### **Teaching-learning and Evaluation**

Maharshi Dayanand University, a fast growing hub of wide range of programs in the traditional, professional and job-oriented streams, consistently endeavors to improve and strengthen the system and procedures related to Teaching-learning and Evaluation. The University has application oriented programs through internship, projects, field work etc. The academic programs are designed and developed to fulfill the vision and mission of the University and at the same time taking into account the feedback obtained from various stakeholders (Students, Parents, Alumni, Teachers and Employer) as well adhering to Regulatory requirements (as per guidelines of regulatory bodies like AICTE, PCI, BCI and NCTE wherever applicable).

Effective curriculum delivery is attained through well planned and documented process. Academic Council, Board of Studies and other academic committees work in coordination to strengthen curricular, co-and extracurricular activities. Activities are planned in advance to accomplish vision and mission of the University. University offers as many as 159 academic programs through the departments. **Choice Based Credit System (CBCS)** in academic programs of the University offer greater academic flexibility to enhance employability skills of the students by integrating discipline specific, interdisciplinary/multidisciplinary electives in curricula to meet students' interests and aspirations. Courses relevant to Gender Sensitivity, Professional Ethics, Human Values and Community Outreach are also integrated in relevant programs. Environmental issues and its sustainability is an integral part of most of the UG/PG programs. Value-added certificate programs inculcate research aptitude, soft skills, personality development, transferable and life skills to keep students conversant with current global scenario, while value-addition courses like communication skills, foreign languages and training in music facilitate holistic development of students. Timely conduct of examinations and declaration of results in accordance with the pre-determined schedule is an important part of evaluation process.

## **Research and Innovation**

The University has state of the art academic and research facilities and financial support system to promote advanced research. During last five years, 62 research projects/Schemes/programs worth Rs. 23.09 Crore were funded by government and non-government agencies. Twelve University Teaching Departments have received financial grant under the UGC-SAP, CAS, DST-FIST, DBT, ICSSR etc in the last five year. The University faculty constantly publish ongoing research papers in quality journals, (CARE list) duly notified on UGC website. The University has H-index 70 (SCOPUS including self-citation). 2009 papers have been published in last five years in Scopus indexed journals. A total number of 657 scholars under JRFs, SRFs and Post Doctoral Fellows etc. have been enrolled in the University in last five years.

With a view to promote research, the University provides approximately 152 **University Research Scholarships** to 38 departments every year. In addition, fifteen more University Research Scholarships are exclusively meant for SC category students. The University has well defined “**Research Promotion Policy**” to promote research culture among the faculty and research scholars. The University has “**Code of Ethics for Academic Integrity and Plagiarism**” to promote quality research and to check malpractices and Plagiarism.

The University has National and International level strategic tie-ups with academic and research organizations for joint academic and research programs and 26 MoUs have already been signed. Recently University has also signed MoU with National Skill Development Corporation (NSDC) to provide skill development avenues to the University students and with Global Village Foundation (GVF) for collaborative work in higher education, policy planning and social issues.

Central Animal House facilitates the research on small animals (Mice, Rat, Rabbit etc) as per the guidelines of Institutional Animal Ethics Committee (IAEC) in air conditioned and calm environment. The University also has Institutional Human Ethics Committee (IHEC) to meet standards of research where human participations is involved. To facilitate the research environment of Science Departments, the University has set up Aryabhata Central Instrumentation Laboratory with a large number of sophisticated scientific and analytical instruments.

### **Research Institutes/Centres and Chairs**

Ch. Ranbir Singh Institute of Social and Economic Change promotes and conducts interdisciplinary research to achieve sustainable development goals; organizes and hold seminars and symposia, conferences, workshops, and extension lectures in areas of larger social, cultural and economic concerns; carry out documentation of research studies in order to disseminate knowledge; and engages in capacity building of research scholars and young faculty.

Faculty Development Centre (FDC) of the University developed under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT) contributes significantly towards the accomplishment of the University Vision and Mission.

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Women's Studies Centre seeks to strengthen individual and institutional efforts to enable women's empowerment in the society by engaging in micro-level field studies and generation of awareness programs. For this, it actively collaborates with academia, government establishments and civil society to have broader perspective on wider issues concerning women in contemporary India in general and Haryana in particular. Women's Studies Centre also strives to disseminate knowledge among different strata of society by promoting dialogue between academia and activists, social work and policy making.

The Centre for Haryana Studies, focuses on cultural, social, economic and political aspects of Haryana State. It seeks to strengthen the governance through action research, capacity building and to work in close cooperation with the State Government. By taking up relevant research agenda it provides all important inputs to the policy makers at different levels of the government.

Pt. Deen Dayal Upadhyaya Centre of Excellence for Rural Development works towards issues to raise the quality of life of people.

The University has established 10 Chairs commemorating the names of thinkers and eminent personalities with the aim to promote and conduct quality research on the life, work and philosophy of social thinkers, reformers, and educationists, in whose names research chairs have been instituted.

### **Student Support Services**

The University has a very **conducive, student centric, ragging free and supportive** environment where students of diverse sections of the society come to pursue higher education. The University has a well established financial and non financial student support system and financially supported approximately 10000 students in last five year under various government and non government fellowships schemes. Additionally, the University has offered various capability enhancement schemes for personal, interpersonal and professional development of the students and for better job opportunities. These efforts have provided job opportunities in various sectors to more than 4000 students. As an initiative towards safety-security of girl students, the University has a proactive cell for Prevention of Violence and Sexual Harassment against Women, 24x7 CCTV surveillance check and security checks.

The **Directorate of Sports** of the University has the distinction of producing a large number of sportspersons of national and international repute including several Arjuna and Bheem Awardees who brought laurels not only to the University and the State, but to the Nation as well. For harnessing the potential of the youth and promoting sports. It also holds coaching camps for selected student players and sends teams for inter-University and world University games/tournaments.

The **Department of Students' Welfare** housed in Students' Activity Centre with a book shop, cyber café, canteen, common rooms for boys & girls, mini gym, indoor games facilities. The department also offers merit scholarship to the previous year toppers of the class, overall topper of the program and Need-cum-Merit scholarship to the undergraduate and post graduate students. The DSW office also offers financial support to the students through various schemes such as 'Sahyog Scheme', 'Earn While Learn' and 'Smarth Scheme' for Divyang, Group Insurance for each enrolled students of UTD by charging nominal amount.

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For internal transport, the department also operates eco-friendly battery operated vehicles. The department also organizes various co-curricular activities related to fine arts, literary & cultural activities, theatre and adventure sports, trekking, youth leadership and training, rock climbing, snow skiing, value based spiritual and personality development camps etc.

The **Youth Centre for Skill Development** organizes special batches for enhancing communication and soft skills and also providing guidance for SSB interview for selection in the Armed Forces. Since its establishment, the centre has facilitated placement of 275 students in Officer Rank in the Armed Forces. The Centre is also running Samarth scheme, from interest earned on special corpus, for physically challenged students. ‘*Earn While Learn*’ scheme is also there for the benefit of the students.

The **SC/ST Cell** has been established by the University to ensure the effective implementation of the Reservation Policy in admission and allotment of Hostels etc. and to address the grievances of the members of SC/ST communities, Functioning under the overall supervision of the Liaison Officer, the cell works for the welfare of SC/ST candidates. The Cell endeavors to ensure the benefit of Central Government/ State Government policies reaches the SC/ST students.

### **Scholarships**

The University provides financial assistance to the meritorious and needy students in the form of:

- a) **Scholarships** like University Merit Scholarship, University Research Scholarship, Haryana State Merit Scholarship, LPS Scholarship & LPS Bossard Scholarship, Lion Joseph McLoughlin Scholarship, Sh. Bimal Prashad Jain Memorial Scholarship, Dr. Rajesh Malhotra Memorial Scholarship and Medals, Dr.Sarojini Devi Memorial Scholarship, Dr. P.P. Singh Memorial Scholarship, Ch.Badlu Ram Scholarship, Sh. K.C. Shastri Charitable Trust Scholarship, Mr. Devesh Mehra Memorial Scholarship, Sh. Prem Avtar Sharma Memorial Scholarship, Sh. R.K. Deswal Memorial Scholarship
- b) **Medals** like Sh. Lachmandas Garg Gold Medals, Sita Ram Jindal Foundation Gold Medal and Acharya Ram Dev Prize for First Position holder in M.A. (History)
- c) **Stipends** like Post Matric Scholarship/ Stipends for the students of SC/BC categories, Stipends awarded by the District Soldiers, Sailors and Airmen’s Boards Prizes, Post Graduate Stipends and General Stipends.

The University has a full-fledged **Centre for International Academic Affairs** which acts as a Nodal Agency and assists the foreign student community for admission to various programs, visa requirements and their overall welfare through a unique ‘single window system’. M.D. University, Rohtak is also recognized as an authorized partner Institute of “Study in India” (Institute ID : SII-I-0252) – Initiative by Ministry of HRD, Government of India for the admission cycle 2020-21. There is a provision of 15% supernumerary seats for foreign students in each University Teaching Department subject to the fulfillment of eligibility conditions as per University rules. Separate prospectus for foreign students is published every year for admission to various programs.



The **Career Counseling and Placement Cell** of the University organizes seminars and guidance program workshops for students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks. Training is also imparted through workshops related to communication skills, personality development, resume writing, confidence building, preparing for interview etc. Eminent industrialists, HR personnel and eminent persons of different fields are invited for delivering lectures and helping the students regarding latest market requirements and trends in the job market. Efforts are also made to help the students develop healthy outlook and positive attitude.

The University has established a **Guidance and Counseling Cell**. A Centre for Positive Health provides Guidance and Counseling, Morale Boosting and Promotional Services. The Cell also provides Educational and Vocational guidance, in addition to catering to the psychological needs of the students, the Centre provides personal and career counseling.

The conducive academic environment, excellent support of **University Centre for Competitive Examination** has enabled a large number of students to qualify various national level examinations, as well as to pursue higher studies.

The Anti-Ragging Committee, Grievances Redressal Cell and Anti Sexual Harassment Cell of the University ensure that the grievances and complaints regarding sexual harassment etc. are properly addressed. The University Haat and the University Health Centre caters the daily needs and medical care of students respectively.

The University provides **Residential accommodation** on the campus to over 5000 students in 20 hostels (Ten each for girls and boys). Maintenance of salubrious and caring environment in the hostel complexes and provision of hygienic food at reasonable charges always remains the endeavour of the University authorities. Each hostel has facilities for indoor games, recreation mess and common room. All hostels have been provided with Wi-Fi internet connectivity.

### **Governance**

Competent leadership at different levels of the University with a well-defined system support and organizational structure enhances the academic and administrative effectiveness by ensuring that the action plans are specifically aligned to the vision and mission of the University. The University follows decentralized and participative management approach in all kinds of academic and administrative activities. Every activity of the University is governed by the Act, Statutes and Ordinances. Recruitments/promotions are made as per the established and transparent process. The grievances are attended promptly. E-governance has been implemented in almost all areas of operation. The University's bodies/cells/ committees function effectively.

**Internal Quality Assurance Cell (IQAC)**, established as per guidelines of NAAC, acts as a beacon of quality assurance and maintenance of academic standards with respect to various important functional requirements. Academic and Administrative Audit of the teaching departments as per required norms is a yearly practice to ensure improved performance on all internal quality parameters. Measures such as feedback from students and other stakeholders, are routinely incorporated as healthy decision-making inputs for enhancing academic quality.

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The University has embraced the use of latest technological advancement in **e-Governance system** and has already established itself as a front runner in taking e-governance initiatives. Admission process to various programs of University Teaching Departments and Directorate of Distance Education are made online. The major e-governance initiatives taken by the University in last two years include online file tracking system, computerization of examination work and establishment of separate college portal.

### **Moral Values and Societal Contribution**

Maharshi Dayanand University named after iconic social reformer Maharshi Dayanand, functions to promote humanitarian, moral, nationalistic, gender-equity, socially-inclusive alongwith scientific and modern temperament related values. The University actively organizes numerous extensions cum outreach programs in collaboration with industry, community and Non-Government Organizations. The University fervently celebrates all important days of national importance and birth/death anniversaries of great Indian personalities. Various activities/events are organized to promote universal values, national values, human values, communal and social cohesion, and national integration.

Fulfilling its commitment towards the society, the University has launched several **Outreach initiatives** and programs in order to inculcate awareness about important social issues. To connect the Higher Educational Institutes to village residents for awareness generation towards various social issues, government schemes, self-reliance & self-development and to train and enable local people to assume community responsibilities etc, Maharshi Dayanand University Rohtak has adopted five villages of Rohtak District namely Ballab, Baniyani, Bhali Anandpur, Maroudi Jattan and Maroudi Rangran. These villages are also adopted under Unnat Bharat Abhiyan Program of Government of India. Various activities including environment awareness, health camps and skill development and entrepreneurship etc. were held in 2019-2020 under the aegis of Unnat Bharat Abhiyan Program.

The University has successfully established an **Environmental Sustainability Management Cell** to take care of waste management issues. The cell organizes various competitive activities as well by promoting awareness and ensuring participation of young people particularly students. In order to generate awareness about waste management, the cell organizes various activities in the form of seminars, conferences, poster presentations, etc. highlighting the issues of environmental pollutants and their remedies, environmental sustainability, climate changes, green renewal energy systems, etc.

The **University Youth Red Cross** provides an opportunity to the students to devote part of their time to the service of humanity. It trains the volunteers by organizing First Aid and Home Nursing training, workshops relating to disaster management, rescue operations and how to save themselves and others in calamities (natural or man-made). Volunteers are trained through health and hygiene workshop, how to keep themselves healthy and also expect them to convey this to the masses. It also motivates them for blood and organ donation. YRC of MDU is continuously securing First position amongst the State Universities of Haryana for rendering yeoman services to the humanity exemplifying the motto of the Red Cross "With humanity, towards peace".

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## SECTION - 2

### ABOUT THE DEPARTMENTS

In order to impart holistic learning, there is a bouquet of options available to the student seeking admission to MDU, Rohtak. The range covers a panorama of choices from various faculties namely: Faculty of Commerce, Faculty of Education, Faculty of Engineering and Technology, Faculty of Humanities, Faculty of Law, Faculty of Life Sciences, Faculty of Management Sciences, Faculty of Performing & Visual Arts, Faculty of Pharmaceutical Sciences, Faculty of Physical Sciences, Faculty of Social Sciences and Faculty of Interdisciplinary Studies. The University holds the conviction that aptitude of a student is immense, as such disciplines of all kinds should be made available to nourish the potential. A team of highly qualified and experienced teaching staff ensures that curated pedagogical practices benefit all stakeholders. There are 12 Faculties under which a rich range of departments function. A cursory look at the profile of the faculties, job opportunities and USPs is given below.

#### I. FACULTY OF EDUCATION

##### Department of Education

Program(s) offered:

- M.Ed. - 2 year
- M.A. (Education) - 2 year

The Department trains students to be effective teachers imparting professional training with equal emphasis on values and contemporary concerns. Depending on the program, one may work as Assistant Professor in colleges, Nursery teacher, school teacher, Primary level teacher, Secondary and Higher Secondary level teacher, Special education teacher and so on. USPs include trained teachers to provide quality education at different levels of teaching.

#### II. FACULTY OF HUMANITIES

##### 1. Department of English and Foreign Languages

Program(s) offered:

- M.A. (English)- 2 year
- M.A. English (Hons.) – 5 Year Integrated

The Department is one of the oldest and most sought after departments of the University. Students get equipped in English literature, language, criticism, research methodology, creative writing, translated works and spoken English. Foreign languages provide an edge and add value to the degree of a post graduate. Highly qualified teachers groom students at Hons level, blending conventional classroom teaching with learning through movies, media, discussions and class tests as pedagogical tools. Students are trained for teaching in government and private sectors, as translators, moderators, content writers and researchers. USPs include proficient and trained manpower in English language and literature, with ability to use language both as soft and hard skill.

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## **2. Department of Hindi**

Program(s) offered:

- M.A. Hindi - 2 year

The Department is one of the earlier established ones. It imparts learning to students through comparative study of Indian and Western thought and values. It equips them for job opportunities in the fields of teaching, research, creative writing, critical evaluation of works and translation. Formal grounding is given in literature, thought, criticism and research methodology equipping students to think and write creatively in view of earlier and contemporary concerns. USPs include proficient and trained manpower in Hindi with proficiency in Mother tongue for official platforms.

## **III. FACULTY OF LAW**

### **Department of Law**

Program(s) offered:

- B.A. LL.B (Hons.) - 5 Year Integrated
- LL.B (Hons.) -3 year
- LL.M - 2 year

The Department offers a variety of programs opening up various career opportunities. After completing Graduation, students can practice in court at sub-division and district level, in High Courts of different states and the Apex Court. Classroom teaching, mock drills and discussions prepare them for competitive exams to join Judicial Services of different states and also to compete for Higher Judiciary exams, Civil Services and Defence Services. Students also have the career option to join the Prosecution Department of different state government. Students can also opt for Career in teaching in various Government and Private Law Colleges and Universities. There are innumerable job opportunities for Law Graduates in Private Sectors these days. Various subjects like Corporate Law, IPR, Environmental Law, Competition Law and Foreign Trade Law are offered in our programs so that students can opt for the job of Law Officer in Private Banks, Law Firms and various other jobs in the Private and Commercial Sector. The Department has well placed and renowned alumni. Many of our students are Judges in various District and Session Courts, High Courts and one of our Alumni is Judge in the Hon'ble Supreme Court, also rising to the position of Vice-Chancellors of various Universities. USPs include animated classroom discussions and constant motivation by illustrious alumni.

## **IV. FACULTY OF LIFE SCIENCES**

### **1. Centre of Bioinformatics**

Program(s) offered:

- M.Sc (Bioinformatics) - 2 year

The Department is in league with the best Depts. in the country with research potential and academic excellence. Range of the career options available to students after completion of the M.Sc. Bioinformatics/Ph.D. Bioinformatics program are many such as Gene Analyst, Protein Analyst, Phylogenitist ,Bioinformatics software developer, Bioinformatics software developer, Computational biologist, Pharmacogenetician, Cheminformatician, Pharmacogenetician,

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Research Scientist / Associate Professor, Bioinformatics Scientist and so on. USPs include trained manpower with a scientific temper and academic proficiency for employment in various sectors.

## **V. FACULTY OF MANAGEMENT SCIENCES**

### **1. Institute of Hotel & Tourism Management (IHTM)**

Program(s) offered:

- Bachelors of Hotel Management (BHMCT) - 4 year
- Bachelors of Tourism & Travel Management (BTTM) – 4 year
- MHMCT- 5 Year Integrated
- Masters of Hotel Management (MHMCT) - 2 year
- Master of Tourism & Travel Management (MTTM) – 2 year

The Institute trains students in fields of Hotel and restaurant management, Cruise ship management, Hospital administration and catering, Travel agencies, MICE industry and teaching and research. It is a professional program offering avenues of self-employment and placement in public or private sector. Some areas of specialization include hotel & restaurant management, cruise management and so on. There is a wide range and diversity in courses offered. Reputed restaurants these days prefer to have hospitality graduates who possess the right skills and techniques. Restaurant, training by reputed chefs, hoteliers and experts and theoretical foregrounding by qualified and experienced faculty are some of the high points. USPs include trained manpower for self-employment or in public and private sector, especially as hospitality industry is potentially lucrative.

### **2. Institute of Management Studies And Research (IMSAR)**

Program(s) offered:

- MBA (General) – 2 year
- MBA (Hons.) - 2 year
- MBA (Business Economics) – 2 year
- MBA – 5 Year Integrated

Students pursuing MBA, get a chance to acquire the skills necessary to start a business/start-up/with into an entrepreneur. Experienced professionals take up MBA program to make a shift in career. MBA program gives scope for innovative outlook. MBA degree offers a brand value to the student, enhancing professional and personal growth. Job opportunities are available in professions such as portfolio management security and investment analysis , investment banking management consulting ,data analytics, private equity, corporate treasury, business operations and credit analysis commercial banking, information system management, marketing managers, administrative managers ,event management, supply chain & logistic management, research partner investigator agencies, in human resources management ,product management ,IT management health care , hospital administration insurance ,financial analyst, NGOs and last but not the least ,the preferred one, being an entrepreneur. Some of the top

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paying jobs for MBA graduates include being chief technology officer, information technology directors, senior database administrators, senior management consultants, sales director, investment banker, investment managers, human resources director etc. USPs include well equipped students with a global vision, market ready skills and work readiness.

## **VI. FACULTY OF PERFORMING AND VISUAL ARTS**

### **1. Department of Music**

Program(s) offered:

- M.A. (Music) – 2 year

The Department trains students in the field of vocal and instrumental music, equipping them in diverse fields such as north Indian classical Music, South Indian classical Music, Rabindra Sangeet, Film Music, Folk Music, Western Music, Digital Sound Techniques, Research Methodology in Music, Repairing of Musical Instruments etc. Career opportunities include teaching in schools, colleges and Universities. Students can pursue self-employment and start their own music coaching centres, stage performances, compose songs for T V serials, films, documentary, advertisement and animation, instrument players etc. professional. USPs include training artists to enrich entertainment industry and also create a niche for themselves.

## **VII. FACULTY OF PHYSICAL SCIENCES**

### **1. Department of Statistics**

Program(s) offered:

- M.Sc. (Statistics) - 2 year

The curriculum of courses in this program has been designed in a way for greater job prospects in academic institutions (Private and Govt. Sectors), Civil Services (Allied and Main) and Industries. Job opportunities are available in govt and corporate sectors including Indian Statistical Services (ISS), Statistical Investigator, District Statistical Officer, Assistant Scientific Officer (FSL), Senior Scientific Officer (SSO), Bank Services, Research Officers in Industries and Education Services. Data Analytics provides job roles as a Data Scientist, Data Architect, Data Engineer and Database Administrator. Data Analysts are the most sought after skilled professionals in the current world, not only in Information Technology industry but also in Finance, Insurance, Banking, Marketing & Sales, Consumer Goods, Electronics, Heavy Industries and all other sectors. USPs include trained manpower to be employed in different sectors.

## **VIII. FACULTY OF SOCIAL SCIENCES**

### **1. Department of Economics**

Program(s) offered:

- M.A. (Economics) - 2 year
- M.A. (Economics) (Hons.) – 5 Year Integrated

The Department offers students the avenues to be global players in a world run by financial concerns. The avenues in private as well as in public sectors as Economists, Research Associates, Research Analysts, Risk Managers, Debt Managers, Budget Managers, Analysts, Economic Advisory, Econometrician as well as through UPSC based exams, specifically, the Indian Economic Service. Besides teaching jobs, options such as placements in Planning Commission, RBI, National Council for Applied Economic Research and National Institute of Public Finance and Policy are other career options for economics post graduates. International institutions like World Bank, Asian Development Bank, World Trade Organization and

International Monetary Fund also offer opportunities. USPs include providing students latest knowledge in the vibrant field of Economics.

## **2. Department of Psychology**

Program(s) offered:

- M.A. (Psychology) - 2 year
- M.A. (Applied Psychology) - 2 year

The Department trains students as professionals in fields such as clinical psychology, mental health and counseling. Besides jobs in teaching, the Department equips students with marketing skills in the areas of Research and innovation, HR Dept, counselors in hospitals, schools, in forensic labs. In the area of de- addiction, reformatories and juvenile homes, Nari Niketans and Bal Grih, a post graduate in Psychology can make special contribution. USPs of the Department include well-trained students enabled professionally in areas of quantification and tabulation of data and mental health issues.

## **3. Department of Public Administration**

Program(s) offered:

- M.A. (Public Administration) - 5 Year Integrated
- M.A. (Public Administration) - 2 year

The Department imparts knowledge about the nature of public administration regarding growing role of civil society groups, human resources, e-governance and public systems management in India. Intensive classroom study equips them with the ability to crack Central or State Civil Services. Various National and International Research and Training institutions and organizations offer career opportunities for a student of Public Administration. Other avenues include as a consultant in budget analysis, shaping public policy, program development and implementation, administrative conflict management, critical thinking etc. USPs include knowledgeable students who serve the nation at various administrative positions through competitive exams.

## **IX. FACULTY OF INTERDISCIPLINARY STUDIES**

It is a platform for inter-disciplinary interface, assimilating areas of knowledge from various disciplines to formulate an incisive and multi-dimensional perspective. The faculty bestows an advantageous edge to the student, endowing the capability to negotiate and comprehend different disciplines. Programs with inter-disciplinary thrust are likely to be introduced shortly under this Faculty. Presently Centre for Disability Studies has been approved under this faculty by the Executive Council.

Program(s) offered:

- M.A. (Yoga Science) 2 year

The Department trains students in Physical Education, Yoga and Sports Science with emphasis on teaching, research and community health awareness for athletes and general public. The Department offers various Certificate and Degree programs which equip students for jobs as Coach, Sports Physiotherapist, Personal Trainer, Sports Administrator, Sports Lawyer, Expert Advisor and so on. They are also eligible for defence services on the basis of physical fitness and training. USPs include inculcating spirit of competition, sportsmanship, physical fitness, community service and expertise in various games.

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## SECTION - 3

### ADMISSION PROCEDURE

The following procedure for selection of the candidates for admission to various programs shall be followed:

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to the program. Candidates would be required to fulfill all the conditions as spelt out in the Prospectus.
2. Merit list of all the eligible candidates shall be prepared based on academic merit and shall be displayed on the University website on the dates given in the Prospectus.
3. If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.
4. Counseling for admission to the programs will be held through online mode as per Counseling Schedule given in the Prospectus. No separate communication shall be sent in this regard.
5. The scanned copies of certificates/testimonials of all the examinations passed by the candidate from 10<sup>th</sup> standard onwards/other documents including latest Character Certificate should be uploaded on the website while filling online application form. The Admission Committee will check the eligibility of the candidate. This Committee shall have the power to reject any certificate not considered valid. In case, the candidate is not found eligible, his/her candidature will be cancelled.
6. All eligible candidates shall be required to pay the fee online through Debit Card/ Net banking on the dates mentioned in the prospectus failing which his/her candidature shall be cancelled.
7. Counseling will be closed as soon as all the seats in each category are filled.
8. Seats, remaining vacant after every round of counseling, shall be displayed on the website of University.
9. There shall be three rounds of counselling followed by an open round of counselling depending upon the number of available/vacant seats. Those candidates, who get offer for admission in first round of counselling and do not avail the offer, will not get a chance to appear in the second and third round of counselling. Similarly, those candidates, who get offer for admission in second round of counselling and do not avail the offer, will not get a chance to appear in the third round of counselling. However, they can appear in open round of counselling, if seats remain vacant.
10. Seats, remaining vacant in first round of counseling, will be filled up in the subsequent rounds of counseling.



11. Admission Committee will consist of Head of the Department/Director and two Professors, two Associate Professors, and two Assistant Professors by rotation. In case a Department does not have Professors/Associate Professors, the Admission Committee shall include additional Assistant Professors. In case a Department does not have requisite number of Professors/Associate Professor/Assistant Professor, the Admission Committee shall comprise minimum of four faculty members. Otherwise, the Committee shall be constituted by the Vice-Chancellor on the request of the concerned Head of the Department/Director from amongst the teachers of the concerned Faculty.  
One faculty member belonging to SC Category shall be included by all the Departments in the Admission Committee. In case, where there is no faculty member from SC Category in the department, then one faculty member belonging to SC Category from other department preferably from the same faculty will be co-opted as member of the Admission Committee.
12. The decision of the Admission Committee in all matters relating to the admissions shall be final.

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## IMPORTANT NOTES

1. Reduction/relaxation of 5% marks in the eligibility conditions in all the programs shall be granted to the Scheduled Caste candidates. This percentage shall be calculated as per the example given below:-

Out of 100 marks needs to less =  $5/100 \times 100 = 5$

Out of 50 marks needs to less =  $5/100 \times 50 = 2.50$

This way minimum marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a SC category candidate will be  $50 - 2.50 = 47.50$  and not 45

2. To ensure the safety of students due to situation arising out of the Covid-19 pandemic, the admission to the hostels shall not be made till the improvement in situation and subject to the orders from the State Government.
3. There is no age limit for applying to Certificate/Diploma/Advanced Diploma/PG Diploma programs.
4. No hostel facilities shall be provided to the candidates who have already passed post graduate exam from this University or any other University and seeking admission to Diploma/Certificate/Advanced Diploma/PG Diploma in the UTD, MDU-CPAS, Gurugram.
5. No applicant shall be permitted to pursue two regular Programs simultaneously.
6. Rounding off the decimal digits to a whole number for calculating the percentage of marks shall not be permissible in any case, whatsoever.
7. Candidates with re-appear(s) in the qualifying examination shall not be allowed admission to Certificate/Diploma/Advanced Diploma/PG Diploma programs.

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**SECTION - 4****DISTRIBUTION & RESERVATION OF SEATS**

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes (refer to Appendix-K1)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

**Note: It is mandatory to maintain a Roster Register at Departmental level for distribution and reservation of seats.**

In the event of quota reserved for Physically Handicapped remain unutilised due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix-K.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.



## GUIDELINES FOR RESERVATION

1. **The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.**
2. Candidates belonging to SC/ST are required to submit a certificate from the competent authority as per **Appendix- C**. The list of Scheduled Castes and Deprived Scheduled Castes are notified by the Haryana Government, is available at **Appendix-J & K**.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix- D**. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix- H**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to at **Appendix- I**.
4. The children or grand children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix- E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the program) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix- G**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex- Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix- F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008:
  - i) Pension holders for continuous embodied service
  - ii) Persons with disability attributable to military service
  - iii) Gallantry Award Winners and
  - iv) Such recruits boarded out/released on medical grounds and granted medical/  
disability pension.

- 7 A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserved category. The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes Department, Chandigarh).
- 8 If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
- 9 If any seat remains vacant in sub-categories of BC (A) and BC (B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC (B) category remains vacant, the same will be filled up from BC (A) category and vice-versa.
- 10 If any seat remains vacant in sub-categories of SC, the same will be filled up through the candidates belonging to other category. For example, if any seat in SC category remains vacant, the same will be filled up from Deprived SC category and vice-versa.
10. Benefit of reservation will be given to all the reserved categories upto 3<sup>rd</sup> counseling according to the reservation policy given in the Prospectus. In case at the time of 3<sup>rd</sup> counseling the reserved seats of various categories remain vacant and no eligible candidates of the reserved categories are available then these vacant seats may be thrown open to Haryana General Category by the concerned Head of the Department/Director at his/her own level. In case, the seats in Haryana General Category remain vacant at the end the same will be thrown open to All India Open Category by the concerned Head of the Department/Director at his/her own level.
11. Proforma for Economically Weaker Section of income & asset certificate issued by Government of Haryana dated 13.03.2019 as per **Appendix- O**.
12. Proforma of affidavit by the parents of the Backward Class category candidates as per **Appendix- P**.





## SECTION – 5

### ENROLMENT OF STUDENTS AND SUBMISSION OF **REGISTRATION/ CONTINUATION RETURN**

- i) The Heads of the Departments/Directors will complete the process of online submission of Registration Return-cum-Examination Form and Continuation Return (particulars in the RR/CR should be as per documents of the students) within 10 days from the last date of normal admissions/counselling of a program and a hard copy of the same will be submitted along with all types of required certificates/documents/migration(photocopies duly attested) determining their eligibility in the Registration & Scholarship Branch within 7 days after completing all formalities i.e., depositing of required fee mentioned in the Fund Transfer Report (FTR) relating to different types of fees applicable for a session latest by November 30<sup>th</sup> or any other date notified by the University from time to time. If a college/institute fails to submit the documents/certificates along with the hard copy of RR, the late fee as under will be charged as per prescribed schedule:
- (a) For 1 to 30 days after the expiry of normal due date: 500/- per student.
  - (b) For 31 to 45 days after the expiry of normal due date: 1000/- per student.
  - (c) For 46 to 60 days after the expiry of normal due date: 2000/- per student.
  - (d) For one week before commencement of examinations and after that no request will be considered in any circumstances: Rs.3000/- per student and permission of the Vice-Chancellor. Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the migration of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below along with late fees mentioned against each:

#### **All Certificate/Diploma/Advanced Diploma/PG Diploma Programs**

1. Upto December 31<sup>st</sup> - With late fees of Rs.500/-
2. Upto January 31<sup>st</sup> - With late fees of Rs.1000/-
3. Upto March 31<sup>st</sup> - With late fees of Rs.2000/-



- ii) Migration Certificate received after the above mentioned schedule will not be accepted in any case and the candidature of the student concerned will stand automatically cancelled.
- iii) In case of late admission, the registration return-cum-examination form and continuation return will be accepted within 15 days from the date of admission/counselling.

In case a College/Institute fails to submit the Registration Return-cum-Examination Form and Continuation Return within prescribed time limit (without late fees), the same will be accepted with late fees @ Rs. 2/- per day per student in respect of each kind of fee including examination fee (total @ Rs. 20/- per day per student) for first 7 days and after this @ Rs. 65/- per student per day i.e., (Rs. 5X9=45+Rs. 20 examination fee) shall be charged in respect of each kind of fee separately as already provided in ordinance before one month of the commencement of examination of a program.

Thereafter, the Registration Return-cum-Examination Form with late fee as referred above will be accepted before ten days of the commencement of examination with the approval of the Vice Chancellor.

In case of students who are already registered with the University, the registration number shall be indicated in Registration Return, but such a student shall pay the prescribed continuation fee.

Note: The last date of online submission of RR/CR should not be on Monday or next date after a Gazetted Holiday.

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## SECTION - 6

### GENERAL RULES

1. The candidates seeking admission on Haryana Open General seats are required to submit certificate of bonafide residents of Haryana as defined by the Haryana Govt. **(Appendix- A)**. The Certificate of Haryana Resident shall be in the formats prescribed by the Govt. and issued by the competent authority  
**(Appendices A1-4)**.
2. A candidate who has passed his/her qualifying examination from a University/College situated within the State of Haryana will be deemed to be Haryana resident and will be required to submit certificate of bonafide resident of Haryana issued by the Principal/Headmaster of the Institution last attended **(Appendix- A3)**.
3. Reservation of seats for various categories shall be determined by the criteria given in the Section 4 Distribution & Reservation of Seats in Various Programs.
4. A complete merit list of all eligible candidates will be prepared for each category.
5. The candidates having passed qualifying examination from the self-styled Universities/ Institutes/Boards, declared bogus/fake by the UGC and other Govt. Bodies, shall not be eligible for admission to any program in MDU. The list of such Universities/ Institutes/ Boards is available at **Appendix- L**. This list may vary from time to time as per notification of UGC/other Govt. bodies.
6. The list of examinations of various Indian/Foreign Universities/Boards recognized by this University and Board of School Education, Bhiwani, Haryana is available with the Departments / Institutes/ Academic Branch of this University and also on University Website. This list shall be referred to for verification of the documents of the candidates seeking admission to this University. No candidate who has passed his/her qualifying/other examination(s) from the Universities / Boards /Institutes other than mentioned in the list referred above shall be admitted without verification from the Academic Branch or Registration & Scholarship Branch.
7. Any attempt on the part of a candidate, his/her friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will lead to disqualification for admission.
8. If a candidate is admitted on the basis of information submitted by him/her but at any subsequent time, it is discovered that any portion of this information is incorrect or false, the student shall be removed from the University and all fees and other dues paid till the date of such removal shall be forfeited. The University may take any further action it may deem fit against the said student and his/her guardian.



9. In case of any ambiguity in the rules, interpretation of the same by the Vice-Chancellor shall be final.
10. All the admitted candidates should apply for the Identity-cum- Library Membership Card through the respective HOD/Director of the Institute.
11. No student shall be deemed to have pursued a regular program of study unless he/she has attended not less than 65% or 75% of the lectures delivered in theory as well as practical as per concerned Ordinance. Relaxation in shortage of lectures upto 20% will be allowed by the Head of the Department/Director on the grounds detailed in the concerned Ordinances. The name of a student remaining absent for 15 consecutive days (excluding Sunday/Holiday) after the start or during the academic session without any notice shall be struck off from the rolls of the Department/ Institute. A fine of Rs.5/- per lecture/day shall be charged on account of remaining absent from the classes. However, re-admission may be allowed on payment of Rs.1000/- along with required fine within 15 days with the permission of the Dean Academic Affairs. If a student fails to report within this time limit, the seat will be declared vacant to be filled according to University rules. Re-admission may be allowed by the Dean Academic Affairs only once on the recommendations of the concerned Head of the Department/Director on payment of prescribed re- admission fee. However, while giving his/her specific recommendations, the concerned Head of the Department/Director must ensure that the student will fulfill the minimum requirement of attendance for appearing in the examinations as per concerned Ordinance.
12. A student, who had been detained on account of shortage of attendance, his/her name is struck off from the department, may be re-admitted provided:
  - (a) he/she seeks re-admission within the prescribed date in the relevant semester
  - (b) his/her conduct has been satisfactory; and he/she shows sufficient cause to the satisfaction of the University for not having put in the requisite percentage of attendance in lectures.
  - (c) Such a student will not be promoted to the next semester till he/she completes the requirements as mentioned in (a) and (b) above in the preceding semester. Supernumerary seat (s) be created for readmitting such students in the corresponding semester. However, such students will have to pay fee being charged from the students of that semester. If such a student had been detained in 1<sup>st</sup> semester of a program, he/she may be re-admitted next year without competing with the other students seeking admission to the 1<sup>st</sup> semester.
13. An applicant who fails in the examination, or fails to appear in the examination, and who is otherwise eligible to appear in the examination as an ex-student, shall not be admitted as regular student. In exceptional cases, however, where such an applicant is a foreigner studying under the Cultural Scholarship Scheme of the Govt. of India etc., re-admission may be allowed.

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14. In respect of an applicant seeking re-admission, his/her previous record shall be carefully scrutinized and the decision of the Dean Academic Affairs in this regard shall be final.
15. Casual admission will not be allowed under any circumstances.
16. The medium of instruction shall be Hindi in case of Hindi subject and English in case of other subjects except where Hindi is specifically prescribed as medium of instruction.
17. Applicants should satisfy themselves about their eligibility before applying for any program.
18. No plea about the ignorance of the rules and regulations and other provisions of admission will be entertained.
19. As regards the rules of promotion etc., students will be governed by the provisions of the University ordinances.
20. All the rules and regulations for submission of migration certificate by the candidates, who have passed the lower examinations from other Universities/Boards, will be applicable as per the University Rules.
21. Always quote your Application Form No. & Fee Receipt No. for reference while making correspondence regarding admission to the programs offered by this University.
22. Ordinarily the odd and even semester examinations shall be held in December/January and May/June, respectively every year. However, the schedule may change due to some compelling circumstances.
23. Use of mobile phones is strictly prohibited in the Depts./Administrative Block/Library.
24. Entire University campus is a No Smoking Zone. Smoking is a punishable offence and strictly prohibited.
25. Parents are advised to visit the University from time to time to keep themselves abreast of the progress of their wards.
26. While pursuing professional program, the students may have to go for Industry exposure/field-trips as per program requirements.
27. Optional paper (s) can be offered with the permission of the Vice-Chancellor, if the student strength is less than five.
28. If gap in studies, students may give reasons with documentary proof/self undertaking.
29. Nothing contained in this Prospectus shall be construed to convey sanction or cited as an authority for which University regulations alone are applicable.

30. Grant of Maternity Leave to the women students as approved by the Executive Council in its meeting held on 24.09.2016 for various Programs.
- (a) The women students will be entitled to avail the Maternity Leave for a period not exceeding 45 days continuously in a single stretch with the prior permission of the Head/Director of the concerned Department/Institute and the Principal of the College on production of valid Medical Certificate. The leave period may be excluded from the total lectures delivered during the semester. But the concerned student has to appear in all the Minor/Major Examinations etc. as per Schedule notified by the department of the University,
  - (b) However, if so desired, the student may drop the full semester but she has to complete the attendance of that drop out semester after appearing in the final semester examination and shall have to appear in the drop out semester examinations according to the Even & Odd Semester policy. In such cases, she will not be required to pay the re-admission fee and the entire semester fee (if she has already paid the drop out semester fee) to complete the attendance of the drop out semester.

The above decision shall be applicable to all the Programs being run in the affiliated colleges, University Teaching Departments and MDU-CPAS, Gurugram.

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## SECTION - 7

### STUDENTS CONDUCT AND DISCIPLINE RULES

#### 1. Application of Rules

These rules shall apply to all the students of Maharshi Dayanand University, Rohtak.

#### 2. Acts of Indiscipline and Misconduct

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the University. Without prejudice to the generality of the foregoing provision, violation of the discipline shall include:

- i) Disruption of teaching, study, examination, research or administrative work, curricular or extra curricular activity or residential life of the members of the University, including any attempt to prevent any member of the University or its staff from carrying on his or her work and doing any act reasonably likely to cause such disruption
- ii) Damaging or defacing University property or the property of the members of the University or any other property inside or outside the University Campus
- iii) Engaging in any attempt as wrongful confinement of teachers, officers, employees and students of the University or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the University
- iv) Use of abusive and derogatory slogans or intimidating language or incitement of hatred and violence or any act calculated to further the same
- v) Smoking in the University Campus
- vi) Eve-teasing and/or disrespectful behaviour towards girl students and women
- vii) Any assault upon or intimidation of or insulting behaviour towards a teacher, officer, employee or student or any other person
- viii) Causing or colluding in the unauthorized entry of any person in the campus or in the unauthorized occupation of any portion of University premises, including Hostels or Halls of Residence, by any person
- ix) Getting enrolled in more than one program of study simultaneously in violation of University rules
- x) Committing forgery, tampering with or misuse of University documents or records, identification cards etc.
- xi) Furnishing false certificate or false information to any office under the control and jurisdiction of the University
- xii) Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the University premises
- xiii) Indulging in acts of gambling in the University premises



- xiv) Possessing or using weapons such as knives, lathis, iron chains, iron rods, sticks, explosives and fire arms in the University premises
- xv) Arousing communal, caste or regional feelings or creating disharmony among students
- xvi) Not disclosing one's identity when asked to do so by an employee or officer of the University who is authorized to ask for identity
- xvii) Tearing of pages, defacing, burning or destroying books etc. of library
- xviii) Unauthorized occupation of Hostel Rooms or unauthorized use of University furniture in one's Hostel Room or else where
- xix) Accommodating guests or other persons in Hostel without permission of the competent authority
- xx) Improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the University
- xxi) Coercing the medical staff to render medical assistance to persons not entitled for the same or any other disorderly behaviour
- xxii) Any act of moral turpitude
  - a) Any offence under law
  - b) Committing any of the offences specified in the examination rules of the University (Control of unfair means and disorderly conduct)
  - c) Violation of Traffic Rules in the University premises
  - d) Pasting of posters, distributing of pamphlets, handbills etc. of objectionable nature or writing on walls and disfiguring buildings
  - e) Any other act considered by the Vice-Chancellor or the Discipline Committee to be an act of violation of discipline.

### 3. **Disciplinary Action**

Without any prejudice to the powers of the Vice-Chancellor as specified under Statute 39, the following Officers are authorized to take disciplinary action by way of imposing penalties as specified in Clause 4 of these regulations other than those specified in Sub-Clause (ix), (x), (xi), (xii), (xiii) & (xiv):

- i) Proctor
- ii) Deans of the Faculties/Dean, Students Welfare
- iii) Chief Warden(Boys/Girls)
- iv) Heads of the Departments
- v) Principals / Directors of the Colleges/Institutions
- vi) Any other person employed by the University and authorized by the Vice-Chancellor for the purpose provided that the penalties on the offences relating to Examinations will be dealt with by the relevant bodies.

4. **Nature of Penalties**

The following penalties may, for acts of indiscipline or misconduct or for good and sufficient reasons, be imposed on a student, namely:

- i) Written warning and information to the guardian.
- ii) Fine as may be warranted by the nature of case.
- iii) Suspension from the Class/ Department/ College/ Hostel/ Mess/ Library or withdrawal of any other facility of this nature.
- iv) Suspension or cancellation of scholarships, fellowships or any financial assistance from any source, or recommendation to that effect to the sanctioning agency.
- v) Recovery of pecuniary loss caused to University property.
- vi) Debarring from participation in Sports/NCC/NSS and other such activities.
- vii) Disqualifying from holding any representative position in the Class/College/ Hostel/ Mess/Sports/Clubs and in similar other bodies.
- viii) Hostel shift and Hall shift.
- ix) Expulsion from the Department/ Faculty/ Hostel/ Mess/ Library/ Clubs for a specified period.
- x) Debarring from an examination.
- xi) Non-issue of Migration Certificate.
- xii) Expulsion from the University for a specified period.
- xiii) Disqualifying from further studies, or prohibition for future admission or re-admission.
- xiv) Any student against whom an allegation of misconduct has been made may be suspended from the rolls of the University by the Vice-Chancellor, pending enquiry or pending trial on a cognizable offence by a court of Law.

5. **Opportunity to be given before Award of Penalty**

No penalty, provided in sub-clauses (ix), (x), (xi), (xii), (xiii) and (xiv) of Clause 4 shall be imposed without giving to the student a reasonable opportunity of being heard.

6. **Review of Appeal against the Penalty**

A review would lie to the Officer issuing the orders within seven days, and an appeal would lie against the orders of the authorities mentioned in these rules (except the Vice- Chancellor) to the Proctorial Board of the University. The Board may also review its decision on its own.

## 7. Prohibition of Ragging

“The instructions for curbing ragging as conveyed by the UGC vide letter No. 1- 15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: [www.ugc.ac.in](http://www.ugc.ac.in) & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012) :

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any reasonable, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in fresher or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging. Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

**The applicants at the time of admission are required to give an undertaking (Appendix- O&P) against ragging.**

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8. **Check on the menace of sexual harassment and violence against women**

The University has a zero tolerance policy towards the act of sexual harassment. Sexual harassment is taken as a serious act of indiscipline. A Committee, constituted by the Vice-Chancellor under the Chairpersonship of a senior female professor, will check the menace of sexual harassment and violence against girl students and women. The Sexual Harassment includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The Committee shall take all precautionary measures to prevent sexual harassment and violence against girl students and women in the University. It shall also ensure that there is no hostile environment towards girl students and women. No girl student should have reasonable ground to believe that she is at a disadvantage or is being discriminated against. If any complaint of sexual harassment comes to the notice of the Committee, immediate disciplinary action along with appropriate action in accordance with the law would be taken.

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## SECTION - 8

### TEACHING FACULTY

The University offers undergraduate, postgraduate, M.Phil, and doctoral programs through its 38 Departments/Institutes/Centres which are grouped into 12 faculties. The faculty positions along with their qualifications and areas of specialization are spelt out in the following tables:

Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>1. FACULTY OF COMMERCE</b>				
<b>Department of Commerce</b>				
1	Dr. Nina Singh	Ph.D.	Professor & Head	
2	Dr. Narender Kumar	Ph.D	Professor	Marketing & Financial Management
3	Dr. Ram Rattan Saini	Ph.D	Professor	Business Env. & Financial Management
4	Dr. Raj Pal Singh	Ph.D	Professor	Gen. Management & Accounting
5	Dr. Sanjeev Kumar	Ph.D	Professor	Finance, Accounting & Statistics
6	Dr. Kuldeep Singh	Ph.D	Professor	Accounting & Finance, Gen. Mgt.
7	Dr. Tilak Raj	Ph.D	Professor	Financial Accounting, Direct Taxation
8	Mrs. Raman Malhotra	M.Com.	Assoc. Professor	HRM & Business Law
9	Dr. Seema Rathee	Ph.D	Asstt. Professor	Accounting & Finance
10	Dr. Manoj Kumar	Ph.D	Asstt. Professor	Accounting & Finance
11	Dr. Priti Sharma	Ph.D	Asstt. Professor	Finance & Quantitative Techniques
12	Dr. Shakti Singh	Ph.D	Asstt. Professor	Accounting & Finance, Taxation and Management
13	Dr. Kapil Malhotra	Ph.D	Asstt. Professor	Computer Application & Marketing
14	Dr. Sangeeta	Ph.D	Asstt. Professor	Marketing & Finance
15	Dr. Rekha Rani	Ph.D	Asstt. Professor	Finance & HR
16	Dr. Mahender	Ph.D	Asstt. Professor	Financial Management and Statistical Analysis
<b>2. FACULTY OF EDUCATION</b>				
<b>Department of Education</b>				
1.	Dr. Jitender Kumar	Ph.D	Professor & Head	Sociological Foundations of Education, Educational Technology, EVG.
2.	Dr. Neeru Rathee	Ph.D	Asstt. Professor	Educational Technology, Teacher Education
3.	Dr. Madhuri Hooda	Ph.D	Asstt. Professor	EVG, Special Education, Comparative Education & Curriculum Development
4.	Dr. Umender Malik	Ph.D	Asstt. Professor	Educational Technology EVG
5.	Dr. Sarita	M.Phil, Ph.D.	Asstt. Professor	EVG, Special Education, Educational Technology
6.	Dr. Mrs. Menka	M.Phil., Ph.D.	Asstt. Professor	Information Computer Technology
<b>ii. Department of Physical Education</b>				
1.	Dr. B.S.Rathee	Ph.D.	Professor	Exercise Physiology, Sports Medicine & Basketball
2.	Dr. Kultaj Singh	Ph.D	Professor	History & Principle, Health Education, Wrestling
3.	Dr. R.P.Garg	Ph.D	Professor & Head	Wrestling, Training Method & Anatomy, Physiology





Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>3. FACULTY OF ENGINEERING AND TECHNOLOGY</b>				
1	Dr. Rahul Rishi	Ph.D	Professor & Director	CSE
2	Dr. Vineet Kumar	Ph.D	Professor	ME
3	Dr. Manvender Singh	Ph.D	Professor	Bio-technology
4	Dr. Yudhvir Singh	Ph.D	Professor	CSE
5	Dr. Chhavi Rana	M.Tech, Ph.D	Asstt. Professor	CSE
6	Dr. (Ms.) Kamna	Ph.D	Asstt. Professor	CSE
7	Dr. Rainu Nandal	Ph.D	Asstt. Professor	CSE
8	Dr. Vikas Siwach	Ph.D	Asstt. Professor	CSE
9	Dr. Sunita Dhingra	Ph.D.	Asstt. Professor	CSE
10	Mrs. Amita Dhankar	M.Tech	Asstt. Professor	CSE
11	Dr. Harkesh Sehrawat	Ph.D	Asstt. Professor	CSE
12	Sh. Dhiraj Khurana	M.Tech	Asstt. Professor	CSE
13	Dr. Yogesh Kumar	M.Tech, Ph.D.	Asstt. Professor	CSE
14	Dr. Kamaldeep	Ph.D	Asstt. Professor	CSE
15	Dr. Rajesh	Ph.D	Asstt. Professor	ME
16	Sh. Sandeep Kumar	M.Tech	Asstt. Professor	ME
17	Dr. Deepak Chhabra	M.Tech, Ph.D	Asstt. Professor	ME
18	Dr. Raj Kumar	Ph.D	Asstt. Professor	ME
19	Dr. Pardeep Gahlot	Ph.D	Asstt. Professor	ME
20	Dr. Ravinder Kumar Sahdev	Ph.D	Asstt. Professor	ME
21	Sh. Rakesh	M.Tech	Asstt. Professor	ME
22	Dr. Naveen Hooda	Ph.D	Asstt. Professor	ME
23	Sh. Naveen Khatak	M.Tech	Asstt. Professor	ME
24	Dr. Vikas Nandal	Ph.D	Asstt. Professor	ECE
25	Dr. Anil Sangwan	Ph.D	Asstt. Professor	ECE
26	Dr. Shamsher Singh	Ph.D	Asstt. Professor	ECE
27	Dr. Vikas Sindhu	Ph.D	Asstt. Professor	ECE
28	Lt. Col. (Retd) Dr. Suresh Kumar	Ph.D	Asstt. Professor	ECE
29	Dr. Manoj Kumar	Ph.D	Asstt. Professor	ECE
30	Dr. Sunil Kumar Chhikara	Ph.D	Asstt. Professor	Environmental Science
31	Dr. Vipin Kumar	Ph.D	Asstt. Professor	EE
32	Dr. Neha Khurana	Ph.D	Asstt. Professor	EE
33	Sh. Surender Singh	M.Tech	Asstt. Professor	EE
34	Dr. Meena Kumari	M.Tech, Ph.D.	Asstt. Professor	EE
35	Sh. Gurdiyal	M.Tech	Asstt. Professor	EE
36	Dr. Manjeet Kaur	Ph.D	Asstt. Professor	Biotechnology
37	Dr. Vijay Kumari	Ph.D	Asstt. Professor	Biotechnology
38	Dr. Veer Bhan	Ph.D	Asstt. Professor	Biotechnology
39	Dr. Kavita	Ph.D	Asstt. Professor	Marketing and HR
40	Ms. Savita	M.Sc., B.Ed	Asstt. Professor	Chemistry
41	Dr. Seema	Ph.D	Asstt. Professor	Chemistry
42	Dr. Rajesh	Ph.D	Asstt. Professor	Chemistry
43	Ms. Manju Hooda	M.Sc. Gate, NET	Asstt. Professor	Physics
44	Sh. Sukhbir Singh	M.Sc. Gate, NET	Asstt. Professor	Physics
45	Dr. Surendera Kumar	Ph.D	Asstt. Professor	Applied Mathematics
46	Dr. Garima Chopra	Ph.D	Asstt. Professor	Mathematics
47	Dr. Vikas Kumar	M.Sc, M.Phil, Ph.D	Asstt. Professor	Applied Mathematics
48	Ms. Suman	M.Sc, NET	Asstt. Professor	Mathematics

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Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
49	Dr. Manjit Kaur	Ph.D	Asstt. Professor	English
50	Mrs. Chanchal Hooda	M.A (E), NET	Asstt. Professor	English
51	Sh. Deepak Kumar	M.Tech, Ph.D.	Asstt. Professor	Civil Engineering
52	Ms. Anu Bala	M.Tech	Asstt. Professor	Civil Engineering
53	Mrs. Isha	M.Tech	Asstt. Professor	Civil Engineering
54	Sh. Vineet Kumar	M.Tech	Asstt. Professor	Civil Engineering
55	Dr. Prabhakar Kaushik	Ph.D	Assoc. Professor	ME
56	Dr. Ashwani Dhingra	Ph.D	Assoc. Professor	ME
57	Dr. Sonia	Ph.D	Professor	Bio-technology
58	Sh. Arun Kumar Hooda	B.E., M.B.A. (IT)	T.P.O	-
<b>4. FACULTY OF HUMANITIES</b>				
<b>i. Department of English and Foreign Languages</b>				
1.	Dr. Loveleen Mohan	Ph.D	Professor & Head	Post-colonial writings/British Novel Queer Studies
2.	Dr. Jaibir S. Hooda	Ph.D	Professor	American Literature/Indian Literature/Cultural Studies
3.	Dr. Randeep Rana	Ph.D	Professor	Post-colonial writing/ Indian Writing in English/ Indian Literature
4.	Dr. Manjeet Rathee	Ph.D	Professor	Modern American Literature/Media Studies/ Gender Studies
5.	Dr. Rashmi Malik	Ph.D	Professor	British Novel
6.	Dr. Gulab Singh	Ph.D	Professor	American Ethics Literature Afro-American Studies
7.	Mrs. Jai Shree Shanker	M.Phil	Assoc. Professor	American Drama
8.	Mrs. Sheelu Chaudhary	M.Phil	Assoc. Professor	American Literature
9.	Dr. Neelam Mor	Ph.D	Asstt. Professor	Indian Drama in English
10.	Dr. Anju Mehra	Ph.D	Asstt. Professor	American Literature, Literary Criticism Phonetics
11.	Dr. Sudhir	Ph.D	Assoc. Professor (On Deputation)	Post Colonial, Theory and Linguistics
12.	Mrs. Kavita	NET	Asstt. Professor	English Post Colonial Theory and Literature
<b>ii Department of Hindi</b>				
1.	Dr. Sanjeev Kumar	Ph.D	Professor	Adhunik Hindi Kavita & Lok Sahitya
2.	Dr. Maya Malik	Ph.D	Professor & Head	Modern Poetry, Lok Sahitya
3.	Dr. Krishna Joon	Ph.D	Professor	Katha Sahitya
4.	Dr. Pushpa Rani	Ph.D	Professor	Adhunik Hindi Kavita
5.	Dr. Krishna Devi	Ph.D	Asstt. Professor	Linguistics (Bhasa Vigyan)
6.	Dr. Anil Kumar	Ph.D	Asstt. Professor	Samkalin Hindi Marathi, Dalit (Dalit Vimarsh) Kahan:Tulnatmak Adhyayan
<b>iii. Department of Journalism and Mass Communication</b>				
1.	Dr. Harish Kumar	Ph.D	Professor & Head	Cinema studies, Print Media
2.	Ms. Sumedha Dhani	MJMC, NET	Asstt. Professor	Women & Media, Comm. Theory
3.	Mr. Sunit Mukherjee	MCJ, NET	Asstt. Professor	Public Relations & Corporate Comm., Media writing, Online Journalism.
4.	Sh. Naveen Kumar	NET	Asstt. Professor	Television Production, T.V. Journalism, Video Editing.

Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>iv. Department of Sanskrit, Pali &amp; Prakrit</b>				
1.	Dr. Surendra Kumar	Ph.D	Professor & Head	Indian Philosophy & Vedic Literature
2.	Dr. Sunita Saini	Ph.D	Asstt. Professor	Indian Philosophy & Classical Sanskrit Literature
3.	Dr. Shri Bhagwan	M.Phil, Ph.D	Asstt. Professor	Indian Philosophy
4.	Dr. Ravi Prabhat	Ph.D. NET	Asstt. Professor	Sanskrit Vyakaran
5.	Dr. Sushma Nara	M.Phil. Ph.D	Asstt. Professor	Indian Philosophy
<b>5. FACULTY OF LAW</b>				
<b>Department of Law</b>				
1.	Dr. A.S. Dalal	Ph.D.	Professor	Business Law
2.	Dr. Asha Sharma	Ph.D.	Professor	American Literature & Afro-American Fiction
3.	Dr. Anju Khanna	Ph.D.	Professor	Modern History
4.	Dr. Kavita Dhull	Ph.D.	Associate Professor & Head	Constitutional Law
5.	Dr. Neelam Kadyan	LL.M., Ph.D	Asstt. Professor	Environmental Law & Law of Contract
6.	Dr. Jitender Singh Dhull	Ph.D.	Asstt. Professor	Constitutional Law, Criminal Law
7.	Dr. Satya Pal Singh	Ph.D.	Asstt. Professor	Constitutional Law, Administrative Law, Family Law
8.	Dr. Yogender Singh	Ph.D.	Asstt. Professor	Criminal Law
9.	Dr. Pratima Devi	LL.M. Ph.D.	Asstt. Professor	Criminal Law
10.	Dr. Sonu	LL.M. Ph.D.	Asstt. Professor	ADR
11.	Dr. Jaswant Saini	Ph.D.	Asstt. Professor	Corporate Management
12.	Dr. Anusuya Yadav	LL.M. Ph.D	Asstt. Professor	Commercial Law
13.	Dr. Ved Pal Singh	Ph.D.	Asstt. Professor	Criminal Group
14.	Dr. Surender Singh	Ph.D.	Asstt. Professor	Corporate Law
<b>6. FACULTY OF MANAGEMENT SCIENCES</b>				
<b>i Institute of Management Studies And Research</b>				
1.	Dr. Ajay K. Rajan	Ph.D	Professor	HR, Strategic Management, Entrepreneurship
2.	Dr. Neelam Jain	Ph.D	Professor	Finance, Accounting
3.	Dr. Virender Singh	Ph.D	Professor (In-service against supernumerary post)	Marketing, Intl. Marketing
4.	Dr. Raj Kumar	Ph.D	Professor & Director	Bus. Research Methods, Finance, Accounting
5.	Dr. Rishi Chaudhary	Ph.D	Professor	Finance, Accounting
6.	Dr. Satyawan Baroda	Ph.D	Professor	HRM
7.	Dr. Pardeep Ahlawat	Ph.D	Professor	IT, e-Com, Marketing
8.	Dr. Aparna Bhardwaj	Ph.D	Assoc. Professor	Management
9.	Dr. Divya Malhan	Ph.D	Assoc. Professor	HRM, Soft Skills
10.	Dr. Jagdeep Singla	Ph.D	Asstt. Professor	Marketing, Production, SCM
11.	Dr. Kuldeep Chaudhary	Ph.D	Asstt. Professor	General Mgt., Marketing
12.	Dr. Naresh Kumar	Ph.D.	Asstt. Professor	Economics, QM, IT
13.	Dr. Seema Singh	Ph.D	Asstt. Professor	Marketing, Economics
14.	Dr. Sonia	Ph.D	Asstt. Professor	Marketing, Economics
15.	Dr. Garima Dalal	Ph.D	Asstt. Professor	Finance, Accounting
	Dr. Karamvir Shekand	Ph.D	Asstt. Professor	HRM, Marketing
16.	Dr. Ashok Kumar	Ph.D	Asstt. Professor	Accounting & Finance
17.	Dr. Saurabh Kant	Ph.D	Asstt. Professor	HRM

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Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
18.	Dr. Ramphul	Ph.D	Asstt. Professor	Economic, Intl. Business
19.	Dr. Sanjay Nandal	Ph.D	Asstt. Professor	Intl. Business
20.	Dr. Priyanka Yadav	Ph.D	Asstt. Professor	HR/General Management
21.	Dr. Nitu	Ph.D	Asstt. Professor	HR/MKT
22.	Dr. Neetu Rani	Ph.D	Asstt. Professor	HR/Finance
23.	Dr. Sapna	Ph.D	Asstt. Professor	Marketing/HR
24.	Sh. Jitender Kumar	M.Phil	Asstt. Professor	Marketing/HR
25.	Dr. Ekta Rani	Ph.D	Asstt. Professor	Finance
26.	Dr. Aarti	Ph.D	Asstt. Professor	Marketing/HR
27.	Dr. Ishwar Mittal	Ph.D	Asstt. Professor	Marketing/HR/Finance
<b>ii Institute of Hotel &amp; Tourism Management</b>				
1	Dr. Ashish Dahiya	Ph.D	Professor	Hospitality Operations & Management
2	Dr. Sandeep Malik	Ph.D	Assoc. Professor & Director	F&B Controls, F&B Services & Production
3	Dr. Ranbir Singh	Ph.D	Asstt. Professor	Tourism Impacts & Business
4.	Dr. Amit Kumar Singh	Ph.D.	Asstt. Professor	Heritage Tourism
5.	Dr. Sanjeev Kumar	Ph.D	Asstt. Professor	Front Office
6.	Dr. Goldi Puri	Ph.D	Asstt. Professor	Marketing, International Business, IT
7.	Dr. Manoj Kumar	Ph.D	Asstt. Professor	F&B Service
8.	Dr. Gunjan	Ph.D	Asstt. Professor	Marketing & HR
9.	Dr. Jyoti	Ph.D	Asstt. Professor	Housekeeping & Front Office
10	Dr. Anoop K. Huria	Ph.D	Asstt. Professor	Ticketing & Tourism Business
11	Dr. Shilpi	Ph.D	Asstt. Professor	Travel & Tourism
12	Dr. Sumegh	Ph.D	Asstt. Professor	Hotel Operations
<b>7. FACULTY OF LIFE SCIENCES</b>				
<b>i. Department of Biochemistry</b>				
1.	Dr. Rajesh Dabur	Ph.D	Professor & Head	Clinical Biochemistry
2.	Dr. Nar Singh Chauhan	Ph.D	Asstt. Professor	Molecular Biology
3.	Dr. Ritu Pasrija	Ph.D	Asstt. Professor	Biotechnology Fungal Biology
4.	Dr. Sandeep Singh	Ph.D	Asstt. Professor	Plant Biochemistry
5.	Dr. Vijay Kumar	Ph.D	Asstt. Professor	Animal Neurotoxicology
<b>ii Centre for Biotechnology</b>				
1.	Dr. A.K.Chhillar	Ph.D	Professor & Director	Proteomics, Antimicrobials, Molecular
2.	Dr. Ritu	Ph.D	Asstt. Professor	Biotechnology
3.	Dr. Vikas Hooda	Ph.D	Asstt. Professor	Biosensor & Nano-Technology
4.	Dr. Samander Singh	Ph.D	Asstt. Professor	Virology
5.	Dr. Sarvajeet Singh	Ph.D	Asstt. Professor	Agricultural Biotechnology
6.	Dr. Darshana	Ph.D	Asstt. Professor	Plant Mol. Biology Plant Biotechnology
7.	Dr. Nater Pal Singh	Ph.D	Asstt. Professor	Agricultural Biotechnology
<b>iii Department of Botany</b>				
1.	Dr. Pushpa Dahiya	Ph.D	Professor	Aeroallergens
2.	Dr. Anita Rani Sehrawat	Ph.D	Professor	Biotechnology and Molecular Biotechnology
3.	Dr. Vinita Hooda	Ph.D	Professor & Head	Enzyme Technology and Nano Biotechnology
4.	Dr. Surender Singh Yadav	Ph.D	Asstt. Professor	Ecology
5.	Dr. Asha Sharma	Ph.D	Asstt. Professor	Stress Physiology
6.	Dr. Sunder Singh	Ph.D	Asstt. Professor	Stress Physiology & Reproductive Biology

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Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>iv Department of Environment Sciences</b>				
1.	Dr. Rajesh Dhankhar	Ph.D	Professor	Environmental Toxicology
2.	Dr. J.S. Laura	Ph.D	Professor & Head	Environmental Monitoring
3.	Dr. Meenakshi	Ph.D	Asstt. Professor	Pollution
4.	Dr. Sunil Kumar	Ph.D	Asstt. Professor	Environmental Pollution
5.	Dr. Rachna Bhatia	Ph.D	Asstt. Professor	Bioremediation
6.	Dr. Babita Khosla	Ph.D	Asstt. Professor	Environmental Biotechnology
7.	Dr. Geeta	Ph.D	Asstt. Professor	Plant Biotechnology
<b>v Department of Food Technology</b>				
1.	Dr. Baljeet Singh Yadav	Ph.D	Professor & Head	Cereals Technology, Starch Characterization
2.	Dr. Ritika	Ph.D	Asstt. Professor	Food Engineering, Cereals Technology
3.	Dr. Jyotika Dhankhar	Ph.D	Asstt. Professor	Dairy Chemistry, Dairy Science
<b>vi Department of Genetics</b>				
1.	Dr. J.P. Yadav	Ph.D	Professor	Medicinal Plants Genetics
2.	Dr. Minakshi Vashisht	Ph.D	Professor & Head	Human Genetics
3.	Dr. S.K.Tiwari	Ph.D	Asstt. Professor	Microbial Genetics
4.	Dr. Ritu Yadav	Ph.D	Asstt. Professor	Human Genetics, Zoology
5.	Dr. Neelam Sehrawat	Ph.D	Asstt. Professor	Biotechnology (Mosquito Genetics)
6.	Dr. Rajvinder Singh	Ph.D	Asstt. Professor	Forensic Science
7.	Dr. Sapna Sharma	Ph.D	Asstt. Professor	Forensic Science
8.	Dr. Neel Kamal	Ph.D	Asstt. Professor	Forensic Science
9.	Dr. Mukesh Tanwar	Ph.D.	Asstt. Professor	Genetics
<b>vii Department of Microbiology</b>				
1.	Dr. Pratyoosh Shukla	Ph.D	Professor & Head	Enzyme Technology and Protein Bioinformatics
2.	Dr. Krishna Kant Sharma	Ph.D	Asstt. Professor	Enzymology and Recombinant
3.	Dr. Bijender Singh	Ph.D	Asstt. Professor	Enzymology and Recombinant Vaccines
4.	Dr. Pooja Suneja	Ph.D	Asstt. Professor	Microbial Biotechnology
5.	Dr. Sanjay Kumar	Ph.D	Asstt. Professor	Bioprocess Engineering
6.	Dr. Pooja Gulati	Ph.D	Asstt. Professor	Medical Microbiology
7.	Dr. Rajeev Kumar Kapoor	Ph.D	Asstt. Professor	Industrial Microbiology, Biotechnology & IPR
8.	Dr. Anita Rani	Ph.D	Asstt. Professor	Bioremediation
<b>viii Department of Zoology</b>				
1.	Dr. Vineeta Shukla	Ph.D	Professor	Animal Physiology & Toxicology
2.	Dr. Minakshi	Ph.D	Professor & Head	Enzyme Technology & Biosensor
3.	Dr. Vinay Malik	Ph.D	Assoc. Professor	Cytogenetic and Genotoxicity
4.	Dr. Sudhir Kumar Kataria	Ph.D	Asstt. Professor	Cytogenetics
5.	Dr. Sudesh Rani	Ph.D	Asstt. Professor	Fisheries
6.	Dr. Ranjana Jaiwal	Ph.D	Asstt. Professor	Molecular Endocrinology
<b>ix Centre for Bio-informatics</b>				
1.	Dr. Rajesh Dhankhar	Ph.D	Director (Addl. Charge)	Environmental Toxicology
2.	Dr. Ajit Kumar	Ph.D	Asstt. Prof.	Bioinformatics
3.	Dr. Mehak Dangi	Ph.D	Asstt. Prof.	Machine Bioinformatics
<b>x Centre for Medical Biotechnology</b>				
1.	Dr. Pushpa Dahiya	Ph.D	Director (Addl. Charge)	Aeroallergens
2.	Dr. Amita Suneja Dang	Ph.D	Asstt. Professor	Immunotech
3.	Dr. Hari Mohan	Ph.D	Asstt. Prof.	Virology, Animal Cell Culture
4.	Dr. Rashmi Bhardwaj	Ph.D	Asstt. Prof.	Stem Cells Biology
5.	Dr. Anil Kumar	Ph.D	Asstt. Prof.	Human Genomics

Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>8. FACULTY OF PHARMACEUTICAL SCIENCES</b>				
<b>Department of Pharmaceutical Sciences</b>				
1.	Dr. Arun Nanda	Ph.D	Professor	Pharmaceutics
2.	Dr. Narasimhan B.	Ph.D	Professor	Pharm.Chemistry
3.	Dr.Munish Garg	Ph.D	Professor	Pharmacognosy
4.	Dr. Sanju Nanda	Ph.D	Professor& Head	Pharmaceutics
5.	Dr. Harish Dureja	Ph.D	Professor	Pharmaceutics
6.	Dr. Deepak Kaushik	Ph.D	Asstt. Prof	Pharmaceutics
7.	Dr. Vikas Budhwaar	Ph.D	Asstt. Prof	Pharmaceutic
8.	Dr. Govind Singh	Ph.D	Asstt. Prof	Pharmacology
9	Dr. Anju Dhiman	Ph.D	Asstt. Prof	Pharmacognosy
10	Dr. Rakesh Kumar Marwaha	Ph.D	Asstt. Prof	Pharm.Chemistry
11	Dr. Prabhakar Kr. Verma	Ph.D	Asstt. Prof	Pharm.Chemistry
12	Dr. Mahesh Kumar	Ph.D	Asstt. Prof	Pharm.Chemistry
13	Dr. Anurag Khatkar	Ph.D	Asstt. Prof	Pharm.Chemistry
14	Dr. Vandana Garg	Ph.D	Asstt. Prof	Pharmacognosy
15	Dr. Vineet Mittal	Ph.D	Asstt. Prof	Pharmacognosy
16	Ms. Saloni Kakkar	Ph.D.	Asstt. Prof	Pharm.Chemistry
17	Dr. Meenu	Ph.D.	Asstt. Prof.	Pharmacognosy
<b>9. FACULTY OF PHYSICAL SCIENCES</b>				
<b>i. Department of Chemistry</b>				
1.	Dr. Vinod Bala Taxak	Ph.D	Professor & Head	Inorganic Chemistry
2.	Dr. Sapna Garg	Ph.D	Professor	Inorganic Chemistry
3.	Dr. Devender Singh	Ph.D	Assoc. Professor	Inorganic Chemistry
4.	Dr. Priti Boora Doon	Ph.D	Asstt. Professor	Organic Chemistry
5.	Dr. Rajesh K.Malik	Ph.D	Asstt. Professor	Inorganic Chemistry
6.	Dr. Naveen Kumar	Ph.D	Asstt. Professor	Physical Chemistry
7.	Dr. Hari Om	Ph.D	Asstt. Professor	Physical Chemistry
8.	Dr. Komal Jakhar	Ph.D	Asstt. Professor	Organic Chemistry
<b>ii Department of Computer Science &amp; Applications</b>				
1.	Dr. Nasib Singh Gill	Post-Doctrate, Ph.D, MBA	Professor	CBS Testing, Metrics,AOSD, DM & DWH, IP Security,NLP
2.	Dr. Rajender Singh	Ph.D, MBA	Professor & Head	Software Engg. & Testing, DM, DHW
3.	Dr. Pooja Mittal	Ph.D	Asstt. Professor	Computer Science, Data Mining
4.	Dr. Preeti Rani	Ph.D	Asstt. Professor	Analysis & Design of Objects oriented complexity matrix and test cases.
5.	Dr. Sandeep	Ph.D	Asstt. Professor	Computer Science
6.	Mr. Gopal Singh	M.Phil	Asstt. Professor	-do-
7.	Dr. Balkishan	Ph.D	Asstt. Professor	CBSD, CB Metrics
8.	Dr. Priti	Ph.D	Asstt. Professor	Software Re-engg. DBMS
9.	Ms. Amrinder Kaur	M.Tech NET	Asstt. Professor	
10	Dr. Sukhvinder Singh Deore	Ph.D	Asstt. Professor	Cryptography/Security



Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>iii Department of Mathematics</b>				
1.	Dr. Renu Chugh	Ph.D	Professor	Non-Linear Functional Analysis, Fuzzy Mathematics, Pure Maths
2.	Dr. J.S. Nandal	Ph.D	Professor	Solid Mechanics, Theoretical Seismology, Fluid dynamics
3.	Dr. J.S. Sikka	Ph.D	Professor	Theoretical Seismology, Solid Mechanics.
4.	Dr. Gulshan Lal Taneja	Ph.D	Professor	Statistics, Operations Research, (Reliability Modeling and Analysis, Queueing Theory)
5.	Dr. Rajeev Kumar	Ph.D	Professor & Head	-do-
6.	Dr. Dalip Singh	Ph.D	Professor	Applied Mathematics, Theoretical Seismology, Solid Mechanics
7.	Dr. Archana Malik	Ph.D	Assoc. Prof.	-do-
8.	Dr. Seema Mehra	Ph.D	Assoc. Professor	Analysis, Fuzzy Mathematics, Discrete Mathematics
9.	Dr. Sumeet Gill	Ph.D	Professor	(System Security), Computer Science Artificial Intelligence
10	Dr. Savita Rathee	Ph.D	Asstt. Professor	Analysis, Fuzzy Mathematics, Discrete Mathematics
11	Dr. Anju Panwar	Ph.D	Asstt. Professor	Pure Mathematics (Analysis)
12	Dr. Jagbir Singh (Under SFS)	Ph.D	Asstt. Professor	Algebra, Number Theory
13	Ms. Ekta Narwal (Under SFS)	MCS, NET	Asstt. Professor	Computer Science
14	Mrs. Meenakshi (Under SFS)	MCA, M.Phil	Asstt. Professor	Computer Science
15	Dr. Poonam Redhu (under SFS)	Ph.D	Asstt. Professor	Analyses of Lattice Hydrodynamic, Applied Mathematics
16	Dr. Monika (Under SFS)	NET, Ph.D	Asstt. Professor	Model in Traffic Flow
<b>iv Department of Physics</b>				
1.	Dr. A.S. Mann	Ph.D	Professor	Solid State Physics (Amorphous Materials)/ Electronics Material Science
2.	Dr. Sanjay Dahiya	Ph.D	Professor	Theoretical Solid State Physics
3.	Dr. Rajesh Parmar	Ph.D	Professor& Head	Exp.Solid State Physics
4	Dr. Rajesh Punia	Ph.D	Associate Prof. (On Deputation)	Materials Science, Nuclear Physics Experimental
5.	Dr. Anirudh Yadav	Ph.D	Asstt. Professor	Exp.Solid State Physics
6.	Dr. Sajjan	Ph.D	Asstt. Professor	Material Science, Organic Electronics
7.	Dr. Garima Dhingra	Ph.D	Asstt. Professor	Theoretical Solid State Physics
8.	Dr. Anil Ohlan	Ph.D	Asstt. Professor	Material Science, Conjugated Polymers, Electromagnetic Shielding
9.	Dr. Rajni Bala	Ph.D	Asstt. Professor	Material Science
<b>v. Department of Statistics</b>				
1.	Dr. Madhulika Dube	Ph.D	Professor (EOL)	Econometrics and Statistical Inference
2.	Dr. Priti Gupta	Ph.D	Professor	Information Theory
3.	Dr. S.C. Malik	Ph.D	Professor& Head	Reliability Theory & Modeling, Sampling Theory, Applied Statistics and Mathematics
4.	Dr. (Mrs.) R.R. Laxmi	Ph.D	Professor	Genetical Statistics and Design of Experiments

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Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>10. FACULTY OF SOCIAL SCIENCES</b>				
<b>i Department of Defence &amp; Strategic Studies</b>				
1.	Dr. Nina Singh	Ph.D	Professor & Head	
2.	Dr. Partap Singh	Ph.D	Asstt. Professor	China's Influences in South Asian Region and National Security of India
<b>ii Department of Economics</b>				
1.	Dr. Santosh Nandal	Ph.D	Professor & Head	Development Economics, Gender Economics & Indian Economy
2.	Dr. Himmat S. Ratnoo	Ph.D	Assoc. Professor	Urban Economics Migration
3.	Dr. Rajesh	Ph.D	Asstt. Professor	Quantitative Techniques & Public Economics
4.	Dr. Bimla	Ph.D	Asstt. Professor	Micro Economics, Macro Economics
5.	Dr. Jagdeep Kumar	Ph.D	Asstt. Professor	Public Economics
6.	Dr. Kiran Bala	Ph.D.	Asstt. Professor	International Trade
<b>iii Department of Geography</b>				
1.	Dr. Nina Singh	Ph.D	Professor	Philosophy and Methodology of Geography, Development Studies
2.	Dr. S.K. Bansal	M.Tech., Ph.D	Professor	Geomorphology, Environmental Geography Remote Sensing & GIS
3.	Dr. Binu Sangwan	Ph.D	Professor	Agricultural Geography, Regional Development & Planning, Climatology, Gender & Environment Issues
4.	Dr. K.V. Chamar	M.Phil, Ph.D	Professor & Head	Rural Geography, Social Geography, Transport Geography
5.	Dr. Sachinder Singh	Ph.D	Professor	Political Geography, Economic Geography
6.	Dr. Inderjeet Singh	M.Phil, Ph.D	Professor	Water Resources, Climate, RS & GIS
7.	Dr. Mehtab Singh	M.Phil, Ph.D	Professor	Environmental & Resources Planning with RS and GIS
8.	Dr. Parmod Bhardwaj	Ph.D, LLB	Professor	Population & Urban Studies, Applications of RS & GIS
9.	Dr. Renu Arya	Ph.D, MA (Hindi)	Professor	Social Geography, Cultural Geography, Environmental Geography
10.	Dr. Pardeep Kumar	M.Phil, Ph.D	Asstt. Professor	Geomorphology, Water Resource and RS & GIS
<b>iv Department of History</b>				
1.	Dr. Jaiveer S. Dhankhar	Ph.D	Professor & Head	Modern Indian History
2.	Dr. Vijay Kumar	Ph.D	Professor (away on deputation)	Ancient Indian History
<b>v Department of Library &amp; Information Science</b>				
1.	Dr. Satish Kumar Malik	Ph.D	University Librarian	Computer Application in Library, Web Resources, Information NT Retrieval
2.	Dr. Nirmal Kumar Swain	Ph.D	Professor & Head	Edu. For Librarianship, Copyright, Comm. skill Knowledge Org.
3.	Dr. Pinki Sharma	Ph.D	Asstt. Professor	IT, Library & Society
4.	Dr. Anil Kumar Siwach	Ph.D.	Asstt. Professor	Cataloguing, Academic Libraries
5.	Dr. Sanjiv Kadyan	Ph.D.	Asstt. Professor	Knowledge Information/ Classification and Management

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Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
<b>vi Department of Political Science</b>				
1.	Dr. Rajendra Sharma	Ph.D	Professor & Head	Indian Govt. & Politics
2.	Dr. Ranbir Singh Gulia	Ph.D	Professor	Inter-national Politics
3.	Dr. Jyoti	Ph.D	Asstt. Professor	International Relations
4.	Dr. Mamta Devi	Ph.D	Asstt. Professor	Indian Govt. & Politics
5.	Dr. Pardeep Kumar	Ph.D	Asstt. Professor	International Politics
<b>vii Department of Psychology</b>				
1.	Dr. Nov Rattan Sharma	Ph.D	Professor	Personality & Health
2.	Dr. Sonia Malik	Ph.D	Professor & Head	Positive Psychology O.B., Health Psychology
3.	Dr. Shalini Singh	Ph.D	Professor	Organizational and Health Psychology
4.	Dr. Sarvdeep Kohli	Ph.D	Professor	Clinical and Health Psychology
5.	Dr. Punam Midha	Ph.D	Professor	Positive Psychology O.B., Health Psychology
6.	Dr. Arunima Gupta	Ph.D	Professor	Clinical & Health Psychology, Psychometry
7.	Dr. Anjali Malik	Ph.D	Professor	Organizational Behaviour, Health Psychology & Cognitive
8.	Dr. Bijender Singh	Ph.D	Assoc. Professor	Health and Wellness.
9.	Dr. Deepti Hooda	Ph.D	Assoc. Professor	Personality & Health Psychology
10.	Dr. Shashi Rashmi	Ph.D	Asstt. Professor	Social Psychology, Health Psychology
<b>viii Department of Public Administration</b>				
1.	Dr. S.S. Dahiya	Ph.D	Professor & Head	Police Admn., Local Govt. Consumer Protection
2.	Dr. Rajesh Kumar	Ph.D	Asstt. Professor	Judicial Admn., Consumer Protection, Admn, Local Finance
3.	Dr. J.S. Narwal	Ph.D	Asstt. Professor (DDE) SFS	Labour Welfare Admn., Theory of Pub. Admn, Development Admn.
<b>ix Department of Sociology</b>				
1.	Dr. Kanwar Sain Chauhan	Ph.D	Professor	Sociology of Mass Media, Education National Integration
2.	Dr. Des Raj	Ph.D	Professor& Head	Sociology of Peasant Studies, Sociology of Dalits Studies
3.	Dr. Supriti	Ph.D	Professor	Sociology of Weaker Sections, Studies of Dalits, Rural Sociology
<b>11. FACULTY OF PERFORMING &amp; VISUAL ARTS</b>				
<b>i Department of Music</b>				
1.	Dr. Vimal	Ph.D	Professor& Head	Music (Vocal)
2.	Dr. Hukam Chand	Ph.D	Professor (on Leave)	Music (Vocal)
<b>ii Department of Visual Arts</b>				
1.	Dr. Sushma Singh	Ph.D	Professor	Sculpture & Painting
2.	Dr. Meenakshi Hooda	Ph.D	Professor& Head	Drawing & Painting
3.	Dr. Anjali Duhan	Ph.D	Asstt. Professor	History of Arts
4.	Mr. Sanjay Kumar	M.F.A.	Asstt. Professor	Painting
5.	Mr. Rajesh Kumar	Ph.D	Asstt. Professor	Drawing & Painting

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<b>12. RESEARCH INSTITUTE / CENTRE / CHAIRS</b>			
<b>Research Institute</b>			
<b>i.</b>	<b>Chaudhary Ranbir Singh Institute of Social &amp; Economic Change</b>		
	Dr. Nina Singh	Ph.D.	Professor
<b>Centres</b>			
<b>i.</b>	<b>Faculty Development Centre</b>		
	Dr. Surendra Kumar	Ph.D.	Professor
<b>ii.</b>	<b>Women's Studies Centre</b>		
	Dr. Pushpa Dahiya	Ph.D.	Professor
<b>iii.</b>	<b>Centre for Haryana Studies</b>		
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<b>iv.</b>	<b>Pt. Deen Dayal Upadhyaya Centre of Excellence for Rural Development</b>		
	Dr. Sewa Singh Dahiya	Ph.D.	Professor
<b>Chairs</b>			
<b>i.</b>	<b>Sir Chhotu Ram Chair</b>		
	Dr. Jaiveer Dhankhar	Ph.D.	Professor
<b>ii.</b>	<b>Dr. Ambedkar Chair</b>		
	Dr. K.V. Chamar	Ph.D.	Professor
<b>iii.</b>	<b>Pt. Jawaharlal Nehru Chair</b>		
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<b>iv.</b>	<b>Maharshi Balmiki Chair</b>		
	Dr. Pushpa Rani	Ph.D.	Professor
<b>v.</b>	<b>Maharshi Dayanand Chair</b>		
	Dr. Surendra Kumar	Ph.D.	Professor
<b>vi.</b>	<b>Surya Kavi Pt. Lakhmi Chand Chair</b>		
	Dr. Jaiveer Singh Hooda	Ph.D.	Professor
<b>vii.</b>	<b>Sant Kabir Sahitya Shodh Peeth</b>		
	Dr. Sanjeev Kumar	Ph.D.	Professor
<b>viii.</b>	<b>Chaudhry Ranbir Singh Chair</b>		
	Dr. Maya Malik	Ph.D.	Professor
<b>ix.</b>	<b>Dr. Mangal Sein Chair</b>		
	Dr. Loveleen Mohan	Ph.D.	Professor
<b>x.</b>	<b>Pt. Deen Dayal Upadhyaya Chair</b>		
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<b>13. MDU- Centre for Professional &amp; Allied Studies</b>				
<b>Sr. No.</b>	<b>Name of the Faculty</b>	<b>Qualifications</b>	<b>Designation</b>	<b>Area of Specialization</b>
	Prof. Santosh Nandal (Director)	Ph.D	Director	Development Economics, Gender Economics & Indian Economy
<b>Department of Law</b>				
1	Dr. Gajinder Singh Chauhan	Ph.D..	Academic In-charge, Law (Assistant Professor)	History, Legal History
2	Dr. Somlata Sharma	Ph.D..	Assistant Professor	Family Law, Environmental Law, Administrative Law
3	Dr. Sanjeev Kumar	Ph.D..	Assistant Professor	Judo, Sports Training, Sports Psychology
4	Dr. Kailash Kumar	Ph.D..	Assistant Professor	Drafting, Pleading, Moot Court, Indian Penal Code
5	Dr. Virender Sindhu (On Lien)	Ph.D..	Assistant Professor	Constitutional Law, Environmental Law, Administrative Law
6	Dr. Omprabha	Ph.D..	Assistant Professor	Family Law, Constitutional Law, Civil Procedure Code, Evidence
7	Dr. Surender Kumar	Ph.D..	Assistant Professor	Criminal Law, Evidence, Criminal Procedure Code
8	Dr. Anupam Kurlwal	Ph.D..	Assistant Professor	Alternate Dispute Resolution, Contract Law, Research Methods
9	Dr. Seema Baswana	Ph.D.	Assistant Professor	English
10	Dr. Sunil Devi kharb	Ph.D.	Assistant Professor	Political Science
11	Dr. Preeti Dahiya	Ph.D.	Assistant Professor	Sociology
12	Dr. Kavita Dahiya	Ph.D.	Assistant Professor	Economics
13	Dr. Suchitra	Ph.D.	Assistant Professor	English
14	Ms. Anisha	M.Phil.	Assistant Professor	Hindi
15	Dr. Ravinder Kumar	PhD	Assistant Professor	Lib. & Inf. Sc.
<b>Department of Management</b>				
1	Dr. Pratibha Bhardwaj	PhD	Academic In-Charge, MBA (Assistant Professor)	Marketing and Economics
2	Dr. Vijay Rathee	PhD	Assistant Professor	OB, HR, IB, Marketing
3	Dr. Pooja Yadav	PhD	Assistant Professor	Finance and Marketing
4	Dr. Sandeep Aggarwal	PhD	Assistant Professor	Finance, IT and Analytics
5	Dr. Nidhi	PhD	Assistant Professor	HR, Communication Skills and Entrepreneurship
6	Mr. Yogender	MBA	Assistant Professor	Finance and Marketing

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## APPENDICES

### APPENDIX- A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurugram and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

**Subject: Bonafide Residents of Haryana - Guidelines regarding**

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR1984-SC-1421, where in it has been held that instead of word Domicile, the word Resident be used in the instructions issued by the State Government, and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants:
  - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
  - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
  - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6 GSI dated 29/7/2003)
- viii) Persons who were born in Haryana and produce a certificate to that effect; Provided that the parents/guardians (if parents are not living) of persons belonging to any one



of the above mentioned categories are:

- a) citizens of India;
  - b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments.
  3. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient.
  4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case.
  5. These instructions may kindly be noted carefully for compliance.

- 
- Note :** 1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC). In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B & C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.
2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.

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**APPENDIX- A 1**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/SUB- DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O./EM/TEHSILDAR**

Certified that Sh. .... S/o Sh. ....  
father/guardian of Miss/Mr.....holds(name of the child/ward  
with full address) immovable property at .....  
..... (place and District) in the State of Haryana for the past years.

OR

Certified that Miss/Mr..... S/o Sh. ....  
Resident of ..... was born in Haryana as per birth certificate.

Dated:.....

**Signature of the Authority  
(mentioned above)  
(with seal)**

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**APPENDIX- A 2**

**RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT**

Certified that Sh. ....S/o Sh ..... father  
of Miss/Mr. .... is an employee of the .....(Name of  
office) of Haryana Government. He is working as ....., and is posted at  
..... He has more than three years service at his credit.

**Place:  
Dated:**

**Head of the Department  
(with seal)**

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**APPENDIX- A 3**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE**

It is certified that Miss/Mr. .... S/o/ D/o Sh. ....  
has been a student of this School/College for a period of ..... Year (s),from  
..... to ..... He/she left the school/college on .....

**Dated :  
Place :**

**Sign. of Principal/Head Master  
(with seal)**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE GOVERNMENT EMPLOYEES**

Certified that Sh. ....S/o Sh..... father of Miss/Mr. .... is an employee of Government of India working as ..... He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

**Dated**

**Head of Department  
(with seal)**

**APPENDIX- B**

**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I \_\_\_\_\_ father/mother/guardian of \_\_\_\_\_ Miss/Mr. \_\_\_\_\_ resident of \_\_\_\_\_. do here by solemnly state and affirm as under:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of Residence' in any other State.

Dated.....

**DEPONENT**

**VERIFICATION**

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

**DEPONENT**

**HARYANA GOVERNMENT**

Certificate Sr.No...../Year...../Teh.....

\_\_\_\_\_  
**Photo of applicant  
To be attested by  
the Issuing Authority**  
\_\_\_\_\_

**SCHEDULED CASTE-CERTIFICATE**

This is to certify that Shri/Smt./Kumari.....  
Son/Daughter of Sh. .... resident of Village/Town.....  
Tehsil ..... District ....., of the State/Union Territory \_\_\_\_\_  
belongs to the ..... Caste/Tribe, which is recognized as a Scheduled  
Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order1950.

2. Shri/Smt./Kumari .....and/or his/her family ordinarily Reside(s)  
in Village/Town ..... of Tehsil.....  
District ....., of the State/Union Territory \_\_\_\_\_.

Dated:.....  
Place:.....

Signature with seal of Issuing Authority  
Full Name.....  
Designation.....  
Address with  
Telephone No. with STD Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate,  
Naib Tehsildar-cum-Executive Magistrate  
Head of Department in case of Government employee.**

**HARYANA GOVERNMENT**

Certificate Sr. No...../Year...../Teh.....

---

**Photo of applicant  
To be attested by  
the Issuing Authority**

---

**BACKWARD CLASS CERTIFICATE  
Block `A` OR `B`**

This is to certify that Shri/Smt./Kumari.....  
Son/Daughter of Sh.....resident of Village/Town.....  
Tehsil ..... District ....., the State/Union Territory \_\_\_\_\_  
belongs to the ..... Caste. This caste is mentioned in the State list of  
BC Block\_\_\_\_\_.

2. Shri/Smt./Kumari ..... and/or his/her family ordinarily Reside  
(s) in Village/Town .....of Tehsil .....District  
....., of the State/Union Territory\_\_\_\_\_

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per  
State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 9.8.2000 &  
No.213-SW(1)-2010 dated31.8.2010.

Dated:.....

Place:.....

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with

Telephone No. with STD Code .....

**Issuing Authority: Tehsildar-cum-Executive Magistrate,  
Naib Tehsildar-cum-Executive Magistrate  
Head of Department in case of Government employee.**

**(The applicant shall submit an affidavit that he/She falls/does not fall in creamy layer)**

**CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

No.....

Dated:.....

Certified that Shri ..... Son/Daughter of Shri.....  
resident of Village ....., Police Station .....,  
Tehsil....., District..... was a bonafide Freedom Fighter.

Signature of Officer authorized  
by Chief Secretary, Haryana  
to issue such certificate  
(with office seal & stamp)

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**APPENDIX- F**

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/  
SERVING MILITARY PERSONNEL/EX-SERVICEMEN**

Certified that Sh.....Father of.....(name of the Candidate) is  
serving military personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of  
reservation of seats for admission in program in MD University, Rohtak. His detailed particulars are  
as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement.....
5. Whether deceased/disabled during military service.....  
if so, give details .....
6. Category.....
7. If serving, Rank and place of Posting.....

Place:.....  
Date:.....

Signature of the Secretary  
Zila Sainik Board or  
Commanding Officer  
(Seal of the above authority)



**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED  
PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES,  
ROHTAK  
OR**

**OFFICE OF THE CHIEF MEDICAL OFFICER**

No.....

Dated.....

Certified that Shri/Km./Smt. .... Son/Daughter of Shri  
..... resident of.....District..... appeared  
before the undersigned for medical check up. On medical examination, he/she is found suffering  
from .....and thus he/she is Physically Handicapped. His/Her  
percentage of Handicap is .....%(in figure) .....(in words).

Professor & Head,  
Department of .....  
Pt. B.D. Sharma Univ. of Health Sciences, Rohtak

OR

Chief Medical Officer

..... (Haryana)

(Signature of Applicant)

(Seal of the above authority)

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## LIST OF BACKWARD CLASSES IN HARYANA STATE

### BLOCK..A<sup>#</sup>

- |  |  |
|--|--|
| <ol style="list-style-type: none"> <li>1. Aheria, Aheri,Heri, Naik,Thori or Turi, Hari</li> <li>2. Barra</li> <li>3. Beta, Hensi orHesi</li> <li>4. Bagria</li> <li>5. Barwar</li> <li>6. Barai,Tamboli</li> <li>7. Baragi, Bairagi, SwamiSadh</li> <li>8. Battera</li> <li>9. Bharbhuja, Bharbhunja</li> <li>10. Bhat, Bhatra, Darpi,Ramiya</li> <li>11. Bhuhalia Lohar</li> <li>12. Changar</li> <li>13. Chirimar</li> <li>14. Chang</li> <li>15. Chimba, Chhipi, Chimpa, Darzi,Rohilla</li> <li>16. Daiya</li> <li>17. Dhobis</li> <li>18. Dakaut</li> <li>19. Dhimar, Mallah, Kashyap, Rajpoot,Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi</li> <li>20. Dhosali, Dosali</li> <li>21. Faquir</li> <li>22. Gwaria, Gauria or Gwar</li> <li>23. Ghirath</li> <li>24. Ghasi, Ghasiara or Ghosi</li> <li>25. Gorkhas</li> <li>26. Gawala, Gowala</li> <li>27. Gadaria, Pal, Baghel</li> <li>28. Garhi-Lohar</li> <li>29. Hajjam, Nai, Nais, Sain</li> <li>30. Jhangra Brahman, Khati, Suthar, Dhiman- Brahmin, Tarkhan, Barhai, Baddi.</li> <li>31. Joginath, Jogi, Nath, Yogi</li> <li>32. Kanjar or Kanchan</li> <li>33. Kurmi</li> <li>34. Kumhars, Prajapati</li> <li>35. Kamboj</li> </ol> | <ol style="list-style-type: none"> <li>36. Khanjhera</li> <li>37. Kuchband</li> <li>38. Labana</li> <li>39. Lakhera, Manihar, Kachera</li> <li>40. Lohar, Panchal-Brahmin</li> <li>41. Madari</li> <li>42. Mochi</li> <li>43. Mirasi</li> <li>44. Nar</li> <li>45. Noongar</li> <li>46. Nalband</li> <li>47. Pinja, Penja</li> <li>48. Rehar, Rehara or Re</li> <li>49. Raigar</li> <li>50. Rai Sikhs</li> <li>51. Rechband</li> <li>52. Shorgir, Shergir</li> <li>53. Soi</li> <li>54. Singhikant, Singiwala</li> <li>55. Sunar, Zargar, Soni</li> <li>56. Thathera, Tamera</li> <li>57. Teli</li> <li>58. Banjara, Banjara</li> <li>59. Weaver (Jullaha)</li> <li>60. Badi/Baddon</li> <li>61. Bhattu/Chattu</li> <li>62. Mina</li> <li>63. Rahbari</li> <li>64. Charan</li> <li>65. Chaaraj (Mahabrahman)</li> <li>66. Udasin</li> <li>67. Ramgarhia</li> <li>68. Rangrez, Lilgar, Nilgar, Lallari</li> <li>69. Dawala, Soni- Dawala, Nyaaria</li> <li>70. Bhar, Rajbhar</li> <li>71. Nat (Muslim)</li> <li>72. Jangam</li> </ol> |
|--|--|

### BLOCK..B<sup>#</sup>

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Ahir/Yadav</li> <li>2. Gujjar</li> <li>3. Lodh/Lodha/Lodhi</li> </ol> | <ol style="list-style-type: none"> <li>4. Saini, Shakya, Kushwaha, Koeri, Maurya</li> <li>5. Meo</li> <li>6. Gosai/Gosain/Goswami</li> </ol> |
|---|--|

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## APPENDIX- I

Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

**Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.**

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under- inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio- economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure „A“**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

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## ANNEXURE-A

<u>Description of Category</u>	<u>To whom rule of exclusion will apply</u>
<b>I. Constitutional Posts</b>	Son(s) and daughter(s) of <ol style="list-style-type: none"><li>President of India;</li><li>Vice President of India;</li><li>Judges of the Supreme Court and of the High Courts;</li><li>Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;</li><li>Persons holding Constitutional positions of like nature.</li></ol>
<b>II.</b>	Son(s) and daughter(s) of <ol style="list-style-type: none"><li>parents, both of whom are Class-I Officers;</li><li>parents, either of whom is a Class-I Officer;</li><li>parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.</li><li>parents, either of whom is a Class-I Officer and such parent</li></ol>

dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5years.

- e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5years.

A.

Provided that the rule of exclusion shall not apply in the following cases:

- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
- b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.

B.

Son(s) and daughter(s)of

- a) parents both of whom are Class-II Officers.
- b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
- e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.

Provided that the rule of exclusion shall not apply in the following cases:

Sons and daughters of

- a) parents, both of whom are Class II officers and one of them dies or suffers permanent in capacitating.
- b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.

C.

The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the

criteria specified in Category V below will apply to the officers in these Institutions.

III

Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:

Provided that -

- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
- ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
- iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.

IV

Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.

V Income/Wealth Tax

Son(s) and daughter(s) of:

- a) Persons having gross annual income of Rs. 6.00 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years. (Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.00 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 06.01.2014/14.06.2016).
- b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

**Explanation:**

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

**Explanation:** Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers(Civil) in Haryana State

Subject : Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a, b, c, d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd/-

Joint Secretary General Administration  
for Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

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## LIST OF SCHEDULED CASTES IN HARYANA STATE

S. No.	NAME OF THE CASTE	S. No.	NAME OF THE CASTE
1.	Ad Dharmi,	27.	Pasi
1A.	Aheria, Aheri, Hari, Heri Thori, Turi.	28.	Perna
2.	Balmiki	29.	Pherera
3.	Bangali	29A	Rai Sikh
4.	Barar, Burar, Berar	30.	Sanhai
5.	Batwal, Barwala	31.	Sanhal
6.	Bauria, Bawaria	32.	Sansi, Bhedkut Manesh
7.	Bazigar	33.	Sansoi
8.	Bhanjra	34.	Sapela, Sapera
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar Rohidas, Jatava, Bhatoi, Ramdasia, Jatav	35.	Sarera
10.	Chanal	36.	Sikligar, Bariya
11.	Dagi	37.	Sirikiband
12.	Darain		
13.	Deha,Dhea,Dhaya		
14.	Dhanak		
15.	Dhogri, Dhangri, Siggri		
16.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila, Gandil, Gondola		
19.	Kabirpanthi, Julaha		
20.	Khatik		
21.	Kori, Koli		
22.	Marija, Marecha		
23.	Mazhabi, Mazhabi Sikh		
24.	Megh, Meghwal		
25.	Nat, Badi		
26.	Od		

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**LIST OF DEPRIVED SCHEDULED CASTES**

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sopera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

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## APPENDIX- L

### LIST OF SELF-STYLED INSTITUTES/ UNIVERSITIES WHICH HAVE BEEN DECLARED BOGUS BY THE UNIVERSITY GRANTS COMMISSION

1. Commercial University Ltd., Daryaganj, Delhi.
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewa sadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085
8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
9. St. John's University, Kishanattam, Kerala.
10. Raja Arabic University, Nagpur, Maharashtra.
11. Indian Institute of Alternative Medicine, Kolkatta.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Bultech inn, 2nd Floor, Thakurpurkur, Kolkatta -700063
13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, Uttar Pradesh.
21. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
22. North Orissa University of Agriculture & Technology, Odisha.
23. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

\* **Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow**

**For more details please login to: [www.ugc.ac.in](http://www.ugc.ac.in)**

**Note:- Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/Other Boards/Universities is /are also required to be consulted.**

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**Self Declaration by the Student**

1. I, (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. \_\_\_\_\_ having been admitted to \_\_\_\_\_ (name of the institution) \_\_\_\_\_ have carefully read-THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name:

**Self Declaration by the Parent/ Guardian**

1. I, Mr./Mrs./Ms (Full name of parent/ guardian) father/mother/guardian of, (Full name of student with University Roll No.), having been admitted to \_\_\_\_\_(name of the institution)\_\_\_\_\_have carefully read -THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Parent/ Guardian

Name:

Address:

Telephone/ Mobile No.

E-mail id

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Government of Haryana  
(Name & Address of the authority issuing the certificate)  
(ECONOMICALLY WEAKER SECTION)  
EWS INCOME AND ASSET CERTIFICATE

Certificate No.....

Date:.....

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari ..... Son/Daughter/Wife of .....is permanent resident of.....,Village/Street ..... , Post Office ..... , District ..... , Pin Code ..... whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year ..... .

It is further certified that His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 100sq. ft. And above;
- III. Residential plot of 100sq. yards and above in notified municipalities;
- IV. Residential plot of 200sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari ..... belongs to the ..... caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office  
Name.....  
Designation.....

Recent  
Passport size  
attested  
photograph of  
the applicant

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\*Note1: Income means income from all sources i.e., salary, agriculture, business, profession etc.  
 \*\*Note2: The term Family for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.  
 \*\*\*Note3: The property held by a Family in different location different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



**AFFIDAVIT**

**(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATE)**

\_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of  
\_\_\_\_\_ Tehsil \_\_\_\_\_ District  
\_\_\_\_\_ Seeking admission to \_\_\_\_\_

programs in Haryana do here by Solemnly affirm and declare that I belong to

\_\_\_\_\_ Caste, which is included in the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I further declare and affirm that I and my wife / husband are not covered under the criteria fixed by Haryana Govt. vice letter No. 1170/SW (1)-95 dated 7-6-95 & No. 22/22/2..4- 3 GS III dated 06.01.2014 for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para id found false at any stage, the Competent Authority will be entitled to cancel the admission.

Dated: \_\_\_\_\_

DEPONENT

Place: \_\_\_\_\_

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing been concealed therein.

Dated: \_\_\_\_\_

DEPONENT

Place: \_\_\_\_\_

**SUBMISSION OF DOCUMENTS FOR REGISTRATION**

I \_\_\_\_\_ S/o \_\_\_\_\_ and a student of  
(Class/Program) under  
Roll No. \_\_\_\_\_ took admission in  
\_\_\_\_\_ semester on \_\_\_\_\_(date). I am submitting the  
following documents for verification on this date (DD/MM/YY);

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Signature of the  
student

Date:

The above mentioned copies of certificates ( \_\_\_\_\_No. of certificates) have been  
received by me.

AND/OR\*

The following deficiencies in submission of documents have been informed to the student by me:

\_\_\_\_\_  
\_\_\_\_\_

Deficiencies noted. These will be removed latest by \_\_\_\_\_

Signature of Student

Sign & Designation of official

Name of the Dept/College/Institute

\*Strike out whichever is inapplicable

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**UNDERTAKING FOR GAP YEAR**

I \_\_\_\_\_ S/o., \_\_\_\_\_  
resident of \_\_\_\_\_ do hereby  
solemnly state & affirm as under:

- (1) That I am a resident of above said address.
- (2) That I have passed \_\_\_\_\_ class in the year \_\_\_\_\_  
from \_\_\_\_\_ School/College/Institute/University.
- (3) That I have not joined/admitted in any School/College/Institution due to  
\_\_\_\_\_ (Reason).
- (4) That there is a GAP in my studies from \_\_\_\_\_ to \_\_\_\_\_.
- (5) That during this period I was not involved in an illegal activity and that no  
Criminal case is pending against me in any court of Law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same programme name or  
program from any College/University/Institute during the gap year.

Deponent (Student)

**Verification: -**

Verified that the contents of my above said undertaking are true correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found incorrect any state then my admission can be cancelled by the University.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Deponent (Student)

## ACADEMIC CALENDAR FOR ODD SEMESTER 2020-21

Admission Process	From 01.10.2020 onwards
Commencement of Classes	From 16.11.2020 onwards *
Conduct of Examinations	As notified by the University
Commencement of Classes for Even Semester	From 15.07.2021 onwards

\*Online/On-campus classes schedule will be as per the instructions received from the State Government due to on-going COVID-19 pandemic.

### Note:

1. If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2020-21 due to some unforeseen reasons, it would be the responsibility of each Department/ Institute/College to make, good the loss by arranging extra classes.
2. The State Universities are authorized to make minor changes/adjustment according to their local condition at their own level, keeping in view the condition of minimum 90 teaching days in each semester.

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## LIST OF HOLIDAYS

Holidays will be observed on the following dates in the University:

Sr. No.	Name of Holidays	Date & Month	Day of Week
1	All Sundays		
2	All Saturdays ( In the University offices where 5 days week has been implemented)		
3	Second Saturday ( In the University offices where 5 days weeks has not been implemented)		
4.	Guru Govnd Singh Jayanti	2 <sup>nd</sup> January	Thursday
5.	Basant Panchmi/Sir Chotu Ram Jayanti	30 <sup>th</sup> January	Thursday
6.	Maha Shivratri	21 <sup>st</sup> February	Friday
7.	Holi	10 <sup>th</sup> March	Tuesday
8.	Shaheedi Diwas/Martyrdom day of Bhagat Singh, Rajgurue & Sukhdev	23 <sup>rd</sup> March	Monday
9.	Ram Navmi	2 <sup>nd</sup> April	Thursday
10.	Mahavir Jayanti	6 <sup>th</sup> April	Monday
11.	Dr. B.R. Ambedkar Jayanti	14 <sup>th</sup> April	Tuesday
12.	Id-ul-Fitr/Maharana Pratap Jayanti	25 <sup>th</sup> May	Monday
13.	Sant Kabir Jayanti	5 <sup>th</sup> June	Friday
14.	Shaheed Udham Singh's Martyrdom Day	31 <sup>st</sup> July	Friday
15.	Raksha Bandhan	3 <sup>rd</sup> August	Monday
16.	Janamashtmi	12 <sup>th</sup> August	Wednesday
17.	Shaheedi Divas/ Haryana War Heroes' Martyrdom Day	23 <sup>rd</sup> September	Wednesday
18.	Mahatma Gandhi Jayanti	2 <sup>nd</sup> October	Friday
19	Guru Nanak Jayanti	30 <sup>th</sup> November	Monday
20.	Christmas	25 December	Friday

**Note:** Holidays for the period from Jan. 2021 to July 2021 will be notified later on.

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## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Maharshi Dayanand University  
Delhi Road, Rohtak, Haryana as  
Accredited  
with CGPA of 3.44 on seven point scale  
at A<sup>+</sup> grade  
valid up to March 27, 2024*



*Date : March 28, 2019*

*S. C. Desai*

*Director*



( NAAC Accredited A<sup>+</sup> Grade )

**IMPORTANT  
INFORMATION**

1. Processing charges for online application form for admission  
- Rs.1000/- for General Category  
- Rs.250/- for SC candidates of Haryana only
2. The admission fee is to be paid online through Debit Card/Net Banking only.
3. The Prospectus can be downloaded from the University website: [www.mdu.ac.in](http://www.mdu.ac.in)
4. The candidates are required to go through the Students Handbook available online before filling the Online Application Form for admission to various programs.

Programs	Opening Date of Online Application	Closing Date of Online Application
Certificate/Diploma/Advanced Diploma/PG Diploma	01.10.2020	21.10.2020

**For Online Registration/Technical Help:**

☎ 01262-293233      ✉ [reg.admission@mdu.ac.in](mailto:reg.admission@mdu.ac.in)

DDE Building, Near Gate No. 1, MDU, Rohtak  
(For technical assistance)

☎ 01262-293245      ✉ [academic.br@mdu.ac.in](mailto:academic.br@mdu.ac.in)

(Academic Branch, University Secretariat, MDU, Rohtak)

