



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

## GENERAL ADMINISTRATION BRANCH

No.Gen.Admn./G-II/2021/

Dated \_\_\_\_\_

To

1. All the Deans & Directors, MDU, Rohtak.
2. All the Heads of the University Teaching Deptts.
3. All A.R(s) / D.R(s) / Incharges of offices/Branches, M.D. University, Rohtak.

**Sub:- Willingness for allotment of Residential Accommodation at the University Campus for the year 2021 (2<sup>nd</sup> Cycle).**

Sir/Madam,

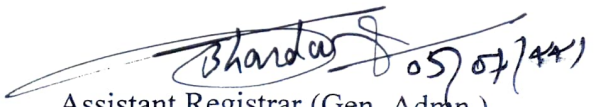

The willingness from the Teaching/Non-Teaching Employees, who are desirous of allotment of House on the Campus for their entitled category are invited (on the prescribed Proforma given overleaf) latest by **21.07.2021 (2<sup>nd</sup> cycle)**. **The Minimum grade pay required for entitled category of the houses for Teaching /Non-Teaching employees are as under:**

- 1) Type-I : GP-1300 old or Level-DL.
- 2) Type-IA : GP-1800 old or Level-1 to Level-5 or ACPL-1 to ACPL-5.
- 3) Type-II : GP-3200 old or Level-6 or ACPL-6 to ACPL-9.
- 4) Type-IIA : GP-4200 old or Level-7 to Level-8 or ACPL-10 to ACPL-11.
- 5) Type-III/ : GP-5400, GP-6000 old or Level-9 to Level-10/ AL-10  
Type-III Duplex/ or ACPL-12 to ACPL-14.  
Type-III- (Flats)
- 6) Type-9I/Flats : GP-7000 old or Level-11 or AL-11 (UGC) or ACPL-15.  
Faculty F/0/5
- 7) Type-IV : GP-7600, GP-8000 or Level-12 and above, AL-12 to AL-15  
(UGC) or ACPL16-to ACPL-19 and above.

**The General Administration branch shall prepare seniority list of the applicants and the meeting of House Allotment Committee shall be convened subsequently (subject to availability of vacant houses). The allotment will be made as per seniority of the concerned applicant(s) in the entitled category and as per availability of the vacant houses during the year 2021. Further, the employees who have already applied for 1<sup>st</sup> cycle 2021 well in time need not to apply again for 2<sup>nd</sup> cycle for the allotment of house. No application /willingness after the stipulated date shall be accepted.**

You are, therefore, requested kindly to circulate it and get it noted from all personnel (teaching/non teaching employees of your Depts./offices) for information and necessary action.

Yours faithfully

  
Assistant Registrar (Gen. Adm.)  
For Registrar 

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**

Dated : \_\_\_\_\_

To

The Superintendent,  
General Admn. Branch,  
M.D. University, Rohtak.

**Sub: Willingness for Allotment of Residential Accommodation at the University Campus during the year 2021 for 2<sup>nd</sup> cycle.**

Sir,

Reference to D.R.(General) letter No. Gen. Admn./G-II/2021/\_\_\_\_\_ dated \_\_\_\_\_ on the subject cited above, I hereby submit my application for Allotment of Residential Accommodation as per my entitlement in the category. My particulars are as under:-

1. Name : \_\_\_\_\_
2. Contact No. (Mobile No.) : \_\_\_\_\_
3. Employee No. : \_\_\_\_\_
4. Father's/Husband's Name : \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Post held : \_\_\_\_\_
7. Dept. : \_\_\_\_\_
8. Date of Joining in the Univ. Service : \_\_\_\_\_
9. Present Pay Scale and Grade Pay  
With date of entering into : \_\_\_\_\_
10. Date of entering into grade pay  
of entitled category of house : \_\_\_\_\_
11. If House already allotted by the University, give details : \_\_\_\_\_
  - A) House No. \_\_\_\_\_
  - B) Type \_\_\_\_\_
  - C) Date of Allotment \_\_\_\_\_
  - D) Date of Possession \_\_\_\_\_

12. Category Applied : Entitled category as per grade pay or below the entitled category. Write clearly in own handwriting in the box i.e. Type-I, IA(Old/New), II, IIA, Type-III/Type-III Duplex/**Type-III Flats, 9J/9J-Flats, Type-IV** **Please clearly mention the Type of Flat/House.**

13. Reason for preferential allotment on \_\_\_\_\_ : \_\_\_\_\_  
Ground Floor (**Attach Medical certificate** \_\_\_\_\_ : \_\_\_\_\_  
**issued from Competent authority CMO only**).

(Signature of the Applicant)

(Recommended by the HOD/Office Incharge)