



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
(A State University established under Haryana Act No. XXV of 1975)  
'A' Grade University Accredited by NAAC

No.FO/Loan/21/ 762-862  
Dated: 9/6/2021

Through e.mail

To

1. All the Head of the University  
Teaching Department/ Branch Officer,  
M.D.University, Rohtak.
2. The Director,  
Centre for Professional & Allied studies, Gurgaon
3. The Director,  
University Campus School, Rohtak

**Sub: Wheat loan for the Year 2021-22**

Sir/ Madam,

The Vice-Chancellor has been pleased to extend the last date upto 14.06.2021 for drawing interest free Wheat loan of Rs. 20,000/- (Rs. Twenty thousand only) to all employees of the University, upto the level of class C & D, for those who could not avail this opportunity and wish to utilized this loan for buy wheat for their own consumption during the year 2021-22 on the term and conditions already circulated vide this office letter No. 289-388 dated 7.05.2021.

You are, therefore, requested kindly to send duly recommended application of the entitled employees working under your kind control to the Loan Section of Accounts Branch latest by 14.06.2021.

It may, however, be ensured that the application complete in all respect only are forwarded. Performa of loan application is enclosed herewith.

  
FINANCE OFFICER 9/6/21

Encl's: As above



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**APPLICATION FOR WHEAT ADVANCE DURING THE YEAR 2021-22**

1. Name of the employees (in capital letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Designation with class C/D \_\_\_\_\_
4. Branch/ Department \_\_\_\_\_
5. Employees No. \_\_\_\_\_
6. Nature of appointment Confirmed/ regular
7. Date of retirement \_\_\_\_\_
8. Amount of advance required Rs. 20,000/- (Rs. Twenty thousand only)
9. Last date of submission of application 14.06.2021

I promise to produce a certificate that the amount of loan utilized for the purchases of wheat within one month from the date of drawl of the loan.

Certified that my husband/ wife is a University/ Govt. employees and he/ she is not drawing/ applying for such loan.

Recommendation of the Branch Officer/ H.O.D

(Signature of applicant)  
With revenue stamp

**NOTE: PLEASE ATTACH THE COPY OF SALARY SLIP WITH THE APPLICATION  
THE ADVANCE SHOULD NOT BE GRANTED TO THOSE EMPLOYEES WHO ARE ON  
DEPUTATION.**