



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(Established under Haryana Act No. XXV of 1975)
'A+' Grade University accredited by NAAC

No.AC-I/2021/12340-389

Dated: 17.09.2021

To

1. All Deans of the Faculties, M. D. University, Rohtak
2. All Heads/Directors of the Departments/Institutes, M.D. University, Rohtak
3. Director, MDU-CPAS, Gurugram

Sub:- Minutes of the Grievance Redressal Committee held on 14.09.2021 to consider the request of various students with regard to admission related issues

Sir/Madam,

Please find enclosed a copy of the minutes of the meeting of the **Grievance Redressal Committee** held on 14.09.2021 at 12:00 Noon in the Committee Room adjacent to the Registrar's office duly approved by the Vice-Chancellor for taking further necessary action at your end.

Yours faithfully,

Encl.: As above.

M O Z 17/09/2021
Superintendent (Academic)

Endst. No.AC-I/2021/12390-97

Dated: 17.09.2021

Copy of the above is forwarded to the following for information and necessary action.

1. Controller of Examinations, M.D. University, Rohtak
2. Director, University Computer Centre, M.D. University, Rohtak
3. A.R. (R&S), M.D. University, Rohtak
4. Finance Officer, M. D. University, Rohtak
5. OSD/PA to Vice-Chancellor/DAA/Registrar (for kind information of the Vice-Chancellor/ DAA/ Registrar), M.D. University, Rohtak.

M O Z 17/09/2021
Superintendent (Academic)

MAHARSHI DAYANAND UNIVERSITY ROHTAK

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 14.09.2021 AT 12:00 NOON IN THE COMMITTEE ROOM OF REGISTRAR TO CONSIDER THE REQUEST OF VARIOUS STUDENTS.

Members Present:

1. Dean Academic Affairs
2. Dean, Faculty of Physical Sciences
3. Dean, Faculty of Interdisciplinary Studies
4. Head, Department of Law
5. Head, Department of Mathematics
6. Head, Department of English & Foreign Language.
7. Head, Department of Visual Art
8. Head, Department of Public Administration
9. Head, Department of Commerce
10. Nominee of Director, UIET
11. Nominee of Director, IHTM
12. Nominee of Dean, Faculty of Mgt. & Commerce
13. Director, UCC

Convener

Special Invitee

The Committee deliberated upon the various issues relating to Admission to 3 Year, 4 Year, 5 Year and 6 Year Integrated Programs and 2 Year P.G. Programs alongwith LLB 3-Year Programs being offered in various UTDs and MDU-CPAS Gurugram along with large number of requests received from candidates majorly with regard to change of reservation category and from supernumerary seats to general and vice versa for the session 2021-22.

After considering the matter in detail the Committee noted that point no. 3 of the Prospectus of the above Programs as provided in section 1 (KEY DATES FOR THE ADMISSION PROCESS) which provide as under:

3. No change will be allowed in the following fields after submission of application form:

- | | | |
|--------------------------------|-------------------------|--------------------|
| i) Candidate's Name | ii) Father's Name | iii) Mother's Name |
| iv) Date of Birth | v) Reservation Category | vi) Program |
| vii) Supernumerary Seat/Quota. | | |

In view of the above rules the Committee made the following recommendations:

For 3-Year, 4-Year, 5-Year and 6-Year Integrated Programs:-

1. Physical counseling for vacant seats if any will be held on 20.09.2021 as already notified in the Prospectus. Hence the candidates who have submitted their application form in time and their application have been found in order and they figured in the Merit List, they may be considered first for physical counseling. However, on the sympathetic grounds the candidates who have requested for correction in the categories may be considered if seats remain vacant. The process for physical counselling will be as under:

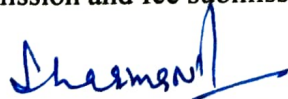
(Handwritten signatures and initials)

- i) In the fore noon on 20.09.2021 the physical counseling be held whose names have already been mentioned in the merit list. They will be required to pay the fee online upto 21.09.2021.
- ii) If still seats remains vacant, the names of the candidates who have requested to change in their applications may be considered in the afternoon on 20.09.2021. The candidates will be required to pay the online fee upto 21.09.2021.
2. The candidates participating in the physical counseling on 20.09.2021 will be required to mark their attendance from 9:00 A.M. to 11:00 A.M. in the respective Departments.
3. Merit lists be prepared by the concerned Departments in respect of the candidates who will participate in physical counseling on 20.09.2021.
4. The seats vacant after 21.09.2021 will be displayed on the University website by the concerned HODs/Directors.
5. If any seat remain vacant after 21.09.2021, the same may be filled on 30.09.2021 by inviting the candidates from the merit list already prepared on 20.09.2021 in the afternoon. The entire process of admission and fee submission will be completed on 30.09.2021.

For 2-Year P.G. Programs and LLB 3-Year Programs:-

1. Physical counseling for vacant seats if any will be held on 13.10.2021 as already notified in the Prospectus. Hence the candidates who have submitted their application form in time and their application have been found in order and they figured in the Merit List, they may be considered first for physical counseling. However, on the sympathetic grounds the candidates who have requested for correction in the categories may be considered if seats remain vacant. The process for physical counselling will be as under:

- i) In the forenoon on 13.10.2021 the physical counselling be held whose names have already been mentioned in the merit list. They will be required to pay the fee online upto 14.10.2021.
- ii) If still seats remains vacant, the names of the candidates who have requested to change in their applications may be considered in the afternoon on 13.10.2021. The candidates will be required to pay the online fee upto 14.10.2021.
2. The candidates participating in the physical counseling on 13.10.2021 will be required to mark their attendance from 9:00 A.M. to 11:00 A.M. in the respective Departments.
3. Merit lists be prepared by the concerned Departments in respect of the candidates who will participate in physical counseling on 13.10.2021.
4. The seats vacant after 14.10.2021 will be displayed on the University website by the concerned HODs/Directors.
5. If any seat remain vacant after 14.10.2021, the same may be filled on 31.10.2021 by inviting the candidates from the merit list already prepared on 13.10.2021 in the afternoon. The entire process of admission and fee submission will be completed on 31.10.2021.



(Dean Academic Affairs)



(Dean, Faculty of Phy. Sci.)



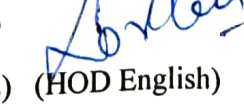
(Dean Faculty of Interdispli. Studies)



(HOD Law)



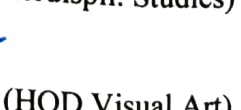
(HOD Mathematics)



(HOD English)




(HOD Commerce)



(HOD Visual Art)

(HOD Pub. Admn.) (Nominee of Director, UIET) (Nominee of Director, IHTM)

(Nominee of Faculty of Man agent Sciences)


(Director, UCC)

SECTION-I KEY DATES FOR ADMISSION PROCESS

Schedule for admission to 3 YEAR, 4 YEAR, 5 YEAR INTEGRATED AND 6 YEAR INTEGRATED PROGRAMS being run in the University Teaching Departments/ Institutes/ Centres and MDU-CPAS, Gurugram

(a) Opening of portal for Online Registration and submission of Application	20.08.2021
(b) Last Date for submission of Application	31.08.2021
(c) Online Documents Verification	21.08.2021 to 02.09.2021
(d) Display of Discrepancy List on the University Website	03.09.2021
(e) Removal of Discrepancies (The candidate may submit the hard copy of the required documents, if any for removal of discrepancies OR send the same on the official e-mail of the concerned Heads/Directors as given in the Prospectus)	04.09.2021 to 05.09.2021
(f) Display of Overall Provisional Merit List	07.09.2021
(g) Redressal of grievances/objections on provisional merit list if any (reported upto 5.00 PM)	08.09.2021
(h) Display of updated overall Merit List and 1 st Merit List and fee submission (valid upto 11.09.2021)	09.09.2021
(i) Commencement of the classes w.e.f.	13.09.2021
(j) Display of 2 nd Merit List and Fee submission (valid upto 14.09.2021).	13.09.2021
(k) Display of 3 rd Merit List & Fee submission	16.09.2021
(l) Display of Vacant Seats if any for Physical counselling	18.09.2021
(m) Physical Counselling of vacant seats, if any and fee submission	<u>20.09.2021</u>
(n) Final Cut Off Date for Admission	<u>30.09.2021</u>

Note:

1. Candidates are required to fill separate online application form for admissions to various programs offered by MDU-CPAS Gurugram.
2. Candidates are required to fill separate online form for admission under Supernumerary seats.
3. No change will be allowed in the following fields after submission of application form:

i) Candidate's Name	ii) Father's Name	iii) Mother's Name
iv) Date of Birth	v) Reservation Category	vi) Program
vii) Supernumerary seat/Quota.		
4. No document will be accepted after closing date for removal of discrepancies i.e. 05.09.2021.
5. Fees has to be submitted online through Debit Card/Net Banking only.
6. The candidate must submit fee receipt to the concerned Head of the department through email or in person.
7. Classes will be held online/offline as per the instructions received from the State Government due to on-going COVID-19 pandemic from time to time.

KEY DATES FOR ADMISSION PROCESS

REVISED SCHEDULE FOR ADMISSION TO POST GRADUATE PROGRAMS INCLUDING SUPERNUMERARY SEATS (WHERE ADMISSIONS ARE TO BE MADE PURELY ON ACADEMIC MERIT) BEING RUN IN THE UNIVERSITY TEACHING DEPARTMENTS /INSTITUTES /CENTRES AND MDU-CPAS, GURUGRAM

(a) Opening of portal for Online Registration and submission of Application	01.09.2021
(b) Last Date for submission of Application	15.09.2021
(c) Online Documents Verification	02.09.2021 to 18.09.2021
(d) Display of Discrepancy List on the University Website	20.09.2021
(e) Removal of Discrepancies (The candidate may submit the hard copy of the required documents, if any for removal of discrepancies' OR send the same on the official e-mail of the concerned Heads/Directors as given in the Prospectus)	21.09.2021 to 22.09.2021
(f) Display of Overall Provisional Merit List	24.09.2021
(g) Redressal of grievances/objections on provisional merit list if any (reported upto 5.00 PM)	25.09.2021 to 27.09.2021
(h) Display of updated overall Merit List and 1 st Merit List and fee submission (valid upto 30.09.2021)	28.09.2021
(i) Display of 2 nd Merit List and Fee submission (valid upto 04.10.2021).	01.10.2021
(j) Display of 3 rd Merit List & Fee submission (valid upto 08.10.2021)	06.10.2021
(k) Display of Vacant Seats if any for Physical counseling	11.10.2021
(l) Physical Counseling of vacant seats, if any and fee submission	<u>13.10.2021</u>
(m) Commencement of the classes w.e.f.	01.10.2021
(n) Final Cut Off Date for Admission	<u>31.10.2021</u>

Note:

1. Candidates are required to fill separate online application form for admissions to various programs offered by MDU-CPAS Gurugram.
2. Candidates are required to fill separate online form for admission under Supernumerary seats. Admissions to these seats will be made purely on the basis of Academic Merit of Qualifying Examination.
3. No change will be allowed in the following fields after submission of application form:
 - i) Candidate's Name
 - ii) Father's Name
 - iii) Mother's Name
 - iv) Date of Birth
 - v) Reservation Category
 - vi) Program
 - vii) Supernumerary seat/Quota.
4. No document will be accepted after closing date for removal of discrepancies i.e. 22.09.2021
5. Fees has to be submitted online through Debit Card/Net Banking only.
6. The candidate must submit fee receipt to the concerned Head of the department through email or in person.
7. Classes will be held online/offline as per the instructions received from the State Government from time to time due to on-going COVID-19 pandemic.

REVISED COUNSELLING SCHEDULE FOR ADMISSION TO POST GRADUATE PROGRAMS INCLUDING SUPERNUMERARY SEATS (WHERE ADMISSIONS ARE TO BE MADE PURELY ON ENTRANCE TEST) BEING RUN IN THE UNIVERSITY TEACHING DEPARTMENTS/INSTITUTES/CENTRES

- | | |
|---|--------------------------|
| (a) Opening of portal for Online Registration and submission of Application | 01.09.2021 |
| (b) Last Date for submission of Application | 15.09.2021 |
| (c) Date of Entrance Examinations | 21.09.2021 to 23.09.2021 |
| (d) Date of Declaration of Result | 25.09.2021 to 27.09.2021 |

Sr. No.	Schedule	Date
a)	Display of Overall Provisional 1 st Merit List	28.09.2021
b)	Fee submission after 1 st Merit List	Upto 30.09.2021
c)	Display of 2 nd Merit List	01.10.2021
d)	Fee submission after 2 nd Merit List	Upto 04.10.2021
e)	Display of 3 rd Merit List	06.10.2021
f)	Fee submission after 3 rd Merit List	Upto 08.10.2021
g)	Display of Vacant Seats, if any	11.10.2021
h)	Physical Counselling on vacant seats	<u>13.10.2021</u>
i)	Commencement of Classes	01.10.2021
j)	Final Cut off of Admissions	<u>31.10.2021</u>

Note:

- Candidates are required to fill separate online application form for admissions to various programs offered by MDU-CPAS Gurugram.
- Candidates are required to fill separate online form for admission under Supernumerary seats. Admissions to these seats will be made purely on the basis of Academic Merit of Qualifying Examination.
- No change will be allowed in the following fields after submission of application form:

i) Candidate's Name	ii) Father's Name	iii) Mother's Name
iv) Date of Birth	v) Reservation Category	vi) Program
vii) Supernumerary seat/Quota.		
- Candidates may raise valid objection/complaint if any, with regard to discrepancy in the question booklet/answer key within 24 hours of uploading the same on the University Website. The complaint be sent by the students to the Controller of Examination by hand or through email. Thereafter, no complaint in any case, will be considered.
- Fees has to be submitted online through Debit Card/Net Banking only.
- The candidate must submit fee receipt to the concerned Head of the department through email or in person.
- Classes will be held online/offline as per the instructions received from the State Government from time to time due to on-going COVID-19 pandemic.

[Handwritten signature]