



MAHARSHI DAYANAND UNIVERSITY ROHTAK
(Established under Haryana Act No. XXV of 1975)
'A+' Grade University accredited by NAAC

To

No. ACS-III/F-69/2022/7116-66
Dated: 12/04/22

1. All the Deans of Faculties,
2. All the Heads/Directors of the UTDs,
M.D.University, Rohtak
3. Director, MDU-CPAS, Gurugram

Sub.: Minutes of the Meeting of all Deans of Faculties and Statutory Officers held on 28.03.2022

Sir/Madam,

Please find enclosed herewith a copy of the minutes of meeting of all Deans of Faculties and Statutory Officers held on 28.03.2022, duly approved by the Vice-Chancellor, for taking further necessary action and follow-up action in the matter may be intimated within a week.
Encls.: As above.

Yours faithfully,

M 12/04/2022
Superintendent (Academic)
For Registrar

Endst. No. ACS-III/F-69/2022/7167-71

Date 12/04/22

Copy of the above is forwarded to the following for information and necessary action:-

1. Dean College Development Council, M.D.University, Rohtak.
2. Controller of Examinations, M.D.University, Rohtak.
3. OSD/PA to Vice-Chancellor/Dean Academic Affairs/Registrar (for kind information of the Vice-Chancellor/Dean Academic Affairs/Registrar), M.D.University Rohtak.

M 12/04/2022
Superintendent (Academic)
For Registrar

MAHARSHI DAYANAND UNIVERSITY ROHTAK

MINUTES OF THE MEETING OF ALL THE DEANS OF FACULTIES AND STATUTORY OFFICERS
HELD ON 28.03.2022 AT 5:00 PM IN THE COMMITTEE ROOM ADJACENT TO
VICE-CHANCELLOR'S OFFICE, M.D.UNIVERSITY, ROHTAK

Members Present:-

1. Vice-Chancellor
2. Dean Academic Affairs
3. Prof. J.P Yadav, Dean, Faculty of Life Sciences
4. Prof. Harish Kumar, Dean, Faculty of Humanities and Arts
5. Prof. Kavita Dhull, Dean, Faculty of Law
6. Prof. Yudhvir Singh, Dean, Faculty of Engineering & Technology
7. Prof. Rishi Chaudhary, Dean, Faculty of Management Sci. & Commerce
8. Prof. A.S Maan, Dean, Faculty of Physical Sciences and DCDC
9. Prof. Gulshan Lal Taneja, Registrar
10. Prof. S.C Malik, Proctor
11. Prof. Raj Kumar, Dean, Students Welfare
12. Prof. Randeep Rana, Chief Warden (Boys)
13. Dr. Satish Kumar Malik, University Librarian
14. Dr. B.S Sindhu, Controller of Examinations
15. Mr. Mukesh Bhatt, Finance Officer

The Committee deliberated upon the issue at length and considered the following:-

1. Classrooms Teaching

In the beginning of semester students be engaged for teaching/activities if teacher is not available. Presently one unit of 80 students has been formed for Foundation Open Elective Courses. If the number of students in a particular paper are on higher side the classes may be conducted through online mode.

2. Mentor /Mentee group

1-2 hours per week be kept for mentor/mentee group in which the problems of students be discussed and resolved. As per past practice, for this purpose Whatsapp group be maintained.

3. Engagement of Faculties

If the regular teachers are not available in the Department, Distinguished Visiting Faculty, Honorary Faculty, Visiting Faculty, Adjunct Faculty and Floating Faculty may be identified as per the rules already approved by the University for the purpose from time to time so that teaching may not suffer. Extension Lecture/Seminar may also be organised by the Departments/Institutes. Budget for the purpose has already been provided by the University.



4. Academic Activity Plan

Weekly/Fortnightly Academic Activity may be organised by the Departments/Institutes so that the students may have the knowledge of extra curricular activities besides teaching.

5. Concerned Dean of the Faculties may convene the meeting of the HODs to ensure the classes regularly. Concerned teacher should also inform to the HOD in time if the class is not being held due to any reason. Whatsapp group be maintained to inform the students in the matter. The students may be asked to study in the library if the class is not being conducted or another teacher may be deputed by the HOD for holding the classes.
6. To maintain discipline and in the academic interest the classes be held regularly and attendance be followed strictly.


Dean Academic Affairs


Deputy Registrar (Academic) 31/3/22

Vice-Chancellor