

Ucc-2354
23/11/22

**INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
MAHARSHI DAYANAND UNIVERSITY ROHTAK**

Proceedings of the meeting of the Departmental Committee held on 07.11.2022 at 12.30 p.m. in the office of the Director.

The following faculty members were present:

1. Prof. Satyawan Baroda
2. Prof. Neelam Jain
3. Prof. Rishi Chaudhry
4. Prof. Pardeep K. Ahlawat
5. Prof. Divya Malhan
6. Dr. Seema Singh
7. Dr. Jagdeep Singla
8. Dr. Ramphul
9. Dr. Naresh Kumar
10. Dr. Karamvir Sheokand
11. Dr. Kuldeep Chaudhary
12. Dr. Ashok Kumar
13. Dr. Saurabh Kant
14. Dr. Nitu Nimbrain
15. Dr. Neetu Rani
16. Dr. Ekta Rani
17. Dr. Priyanka Yadav
18. Dr. Sherry

The Departmental Committee confirmed the proceedings of the meeting of the Departmental Committee held on 09.09.2022 (already circulated)

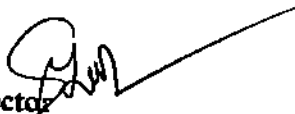
The following resolutions were taken:-

Item No.-1 To conduct the extra classess to complete the syllabus, ensure the attendance and internal assessment test of the students for even semesters.

It was decided that extra and regular classess be conducted by all the faculty members and internal test for even semesters will be conducted at their own level.

Item No.-2 To utilize the various budget funds allocated for the session 2022-2023

It was decided that utilize the allocated budget by purchasing the following items for the use of the IMSAR immediately.


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S.No.	Name of the item to be purchased	No. of items to be purchased	Specification	Name of the Budget Head
1.	Interactive Panel - 75"	04	Annexure-I	Lab. Equipments & Apparatus
2	Wall Mounting bracket for Interactive Panel	03		
3	OPS for Intractive Penal	03		
4	Heavy duty Wheel based moving impetrated TV trolley for 75" interactive panel	01		
5	Printer (Coloured)	01	Annexure-II	Machinery & Equipments
6	Photocopier Machine	01	Annexure-III	
7	Laptop	02	Annexure-IV	
8	Printers MFP	05	Annexure-V	
9	Electric Wheelchair	01	Annexure-VI	Furniture & Fixture
10	Revolving Chair	50	Annexure-VII	

Item No.-3 To identify the resource persons for conducting extension lectures in different areas of management.

It was decided that all the faculty members shall suggest the name/s of the resource persons for conducting extension lectures alongwith the required area within a week so that extension lectures be conducted well in time.

Item No.-4 Marking of Attendance of SRFs/JRFs and URS

It was resolved that a committee of the following faculty members be constituted who will monitor the attendance of all the paid scholars in the light of the letter received from the University authorities vide No. R&S/R-15/14/JRF/6541-78 dated 30.09.2014.

1. Dr. Karamvir Sheokand Convenor
2. Dr. Nitu Nimbrain

Item No.-5 To intall the CCTV Camera in the gallery of all the floors of IMSAR building

It was resolved that the Director, UCC may be requested to arrange to install the CCTV Camera in the gallery of all the floors of IMSAR building.

Item No.-6 To shift the internet switches from the faculty rooms and install the same at the outside walls of the rooms

It was decided that Director, UCC may be requested to shift the internet switches from the faculty rooms and install the same at the outside walls of the rooms.

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Item No.-7 To purchase the electric wheel chair for the use of Prof. Rishi Chaudhry

It was resolved that one electric wheel chair be purchased for the use of Prof. Rishi Chaudhry. The details of the chair are enclosed as annexure-VI.

Any other item:

Item No.-1 To keep open the main gate of IMSAR building for easy access to teachers after working hours.

After detailed deliberations, it was decided that the main gate shall be remained open for easy access to teachers after working hours. The Controller, Security be requested to depute a security guard for 24X7.

Item No.-2 To convert the existing class room No. 101 and 201 into smart class room

It was decided that class room No. 101 and 201 be converted into smart class room and Director, RUSA/Vice-Chancellor may be requested to provide the grant to convert the existing class room into smart class room.

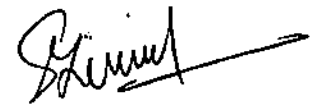
Item No.-3 To place the complaint received from Dr. Jagdeep Singla against Dr. Ramphul before the meeting of Departmental Committee.

The complaint received from Dr. Jagdeep Singla against Dr. Ramphul was placed before the House and after detailed deliberations, the House strongly condemned the incident happened with Dr. Jagdeep Singla and the House felt concern that such incidents should not happen in future.

Item No.-4 To extend the sapace of IMSAR library.

After detailed discussion it was resolved that the adequate separate space according to the students requirements be constructed adjoining/separate with the existing library.

The meeting ended with a vote of thanks to the Chair



CHAIRPERSON

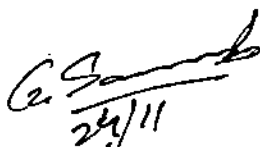
DEPARTMENTAL COMMITTEE

Endst. No. IMSAR/2022/ 5084-93

Dated: 18/11/2022

Copy of the overleaf is forwarded to the following for information and further necessary action:

1. All the members of Departmental Committee, IMSAR, M.D. University, Rohtak.
2. Director, UCC, M.D. University, Rohtak with the request to upload the proceedings on the University website.



24/11




CHAIRPERSON

DEPARTMENTAL COMMITTEE

CO


Annexure-I

Interactive Panel (Budget Head-Lab Equipment and Apparatus)		
Specification	Quantity	Estimated Cost
Screen Size 75" 4 k high brightness -450cd2; Inbuilt high quality speaker - 15 + 15 watt; Android play store Android 8.0; Touch Points in windows; Inbuilt Android PC with 3GB/16GB; OPS Compatibility with any brand; Content Collaboration; Dual Pen mode with eraser; Tempered Glass 4mm; 3 years warranty	4	1,83000/- Each
OPS Processor; Intel i5, 8GB RAM, 256GB SSD, Windows 10 Pro and Above 1 year warranty	3	43000/-Each
Wall mount bracket for Interactive Panel	3	4500/-Each
Heavy duty Wheel based moving impetrated TV trolley for 75" interactive panel	1	25000/
Total Estimated Cost		9,00,000/-


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Annexure-II

Estimated Cost ₹ 100,000/ Per colour Printer with GST	
General	
Printing Method	Laser
Type	Multi-function
Functions	Print, Copy, Scan
Refill Type	Toner Cartridge
Control Panel	4 inch LED Display
LAN Capacity	Yes
Print	
Max Print Resolution (Colour)	1200X 1200 dpi
Max Print Resolution (Mono)	Up to 600 x 600 dpi
Duty cycle (monthly, A4)	5000 pages
Print Speed Mono	20 ppm and above
Duplex Print	Auto Duplex
Paper Handling	
Auto Document Feeder	No
Output tray capacity	100 Sheets
Input tray type	Standard Cassette
Output tray type	Face-Down
Input tray capacity	500 pages
Media size supported	A4, A5, B5, C5, C6, DL
Scan	
Optical scanning resolution	600dpi, 400dpi, 300dpi, 200dpi 200 x 400 dpi, 200X100dpi
Colour Selection	Full Coloured, Black and White, Greyscale
Copy	
Copier resize	25 % - 400 %
Copy speed Mono	20 cpm and above



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Annexure-III


Photo Copier Machine Estimated cost 3 lakh	
Print Speed	25 ppm and Above
Scanning Speed	60 lpm and Above
Functions	Auto Duplex Print, Auto Duplex Scan
Connectivity Option	WiFi, Wifi-direct, LAN, USB
Supported Paper Size	A3, A4, A5, Legal
Zoom Range	25 – 400%
Tray	Minimum 2 Tray
Paper Handling Capacity	500 Paper per tray and above
Document Feeder	SPDF
Supported Operating Systems	Windows 10 and Above
Memory	3 GB and above
Warranty	On-site warranty



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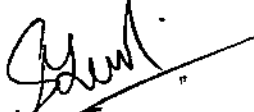
Annexure- IV**Estimated Cost:- ₹ 1,00,000/- Per laptop with GST**

General	
Sales Package	Laptop, Power Adaptor, User Guide, Warranty Documents
Type	Thin and Light Laptop
Battery Backup	Up to 6 hours and Above
Battery Cell	4 cell onwards and above
Additional Features	Li-ion Battery
MS Office Provided	Yes
Processor And Memory Features	
Processor Brand	Intel
Processor Name	Core i7 onwards
Processor Generation	7th Gen and above
SSD	Yes
SSD Capacity	512 GB and above
RAM	6 GB and above
RAM Type	DDR4
Operating System	
OS Architecture	64 bit
Operating System	Windows 11 Home
System Architecture	64 bit
Display And Audio Features	
Touch screen	No
Screen Size	35.56 cm (14 inch)
Screen Resolution	1920 x 1080 Pixel
Screen Type	Full HD LED Backlit WVA Anti-Glare Display
Speakers	Built-in Speakers
Internal Mic	Built-in Microphone
Connectivity Features	
Wireless LAN	IEEE 802.11ac
Bluetooth	v5.0
Web Camera	FHD Webcam
Finger Print Sensor	Yes


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Annexure - V

Estimated Cost ₹ 25,000/ Per Printer with GST	
General	
Printing Method	Laser
Type	Multi-function
Functions	Print, Copy, Scan
Refill Type	Toner Cartridge
Print	
Max Print Resolution (Colour)	NA dpi
Max Print Resolution (Mono)	Up to 600 x 600 dpi dpi
Duty cycle (monthly, A4)	5000 pages
Print Speed Mono	14 ppm an above
Duplex Print	Manual
Paper Handling	
Auto Document Feeder	No
Output tray capacity	100 Sheets and above
Input tray type	Standard Cassette
Output tray type	Face-Down
Input tray capacity	150 pages
Media size supported	A4, A5, B5, C5, C6, DL
Scan	
Scan area size	216 x 297 mm'
Optical scanning resolution	Up to 1200 x 1200 dpi
Scan Type	Flatbed
Copy	
Copier resize *	25 % - 400 %
Maximum Copies	99 cpm
Copy speed Mono	14 cpm


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Annexure- VI

Estimated Cost Rs. 99,000/- with GST	
Item Name:- Electric Wheelchair	
Frame	Aluminium/Steel Powder coated
Foldable Mode	Both Electric And Manual
Minimum Seat size	44.5×46 cm
Loading Weight	110-130 kgs
Front wheel diameter	20.32 cm
Rear wheel diameter	30.48 cm
Driving Mechanism	Joysticks and Remote
Motor	250 W*2 pcs with electromagnetic brake
Max Speed	6kmh
Reverse Speed	3kmh
Driving Range	10-20km
Battery Volt	24 V
Battery Type	Lithium Ion/Led Acid -battery and above
Battery Features	Removable Battery Box for Charging
Battery charger	AC 100~240 V, 50 Hz, 1.5~5 A
Controller	50 A
Maximum Safe Slope	9°and Above
Parking Break	Electromagnetic Break


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Annexure- VII

Revolving Chair Specifications Estimated Cost 5000/ Per Chair


Frame material: Nylon Structure with Breathable Mesh

Size: Mid Back, Swivel: 360° swivel, Tilt Lock, Gas-lift: Class 4, Height Adjustment

Base: Heavy Duty Metal Base

Castors: Nylon Dual Colour Wheels

Maximum Weight Capacity: Up to 120 Kgs



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