



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(Established under Haryana Act No.XXV of 1975)
'A+' Grade University accredited by NAAC

The Executive Council in its meeting held on 31.12.2021, 31.03.2022 and 06.05.2022 has approved the amendments/modifications to various Ordinances and Rules & Regulations as per Annexure-I and II, respectively. **These amendments/modifications are being sent for keeping the record up-to-date.**

REGISTRAR

Endst.No.AC-IV/CS/22/ 11086-11170 Dated: 21/06/2022

A copy of the above is forwarded to the following for information and necessary action:

1. The Secretary to Governor-Chancellor, Haryana Raj Bhavan, Chandigarh.
2. The Director, Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula.
3. The Registrar, Kurukshetra University, Kurukshetra.
4. The Controller of Examinations, M.D.University, Rohtak.
5. University Librarian, Vivekananda Library, M.D.University, Rohtak.
6. The Dean, Students' Welfare, M.D.University, Rohtak.
7. All the Heads of the University Teaching Departments, M.D.University, Rohtak.
8. The Chief Warden (Boys), M.D.University, Rohtak.
9. The Chief Warden (Girls), M.D.University, Rohtak.
10. All the Branch Officers, M.D.University, Rohtak.
11. The Joint Director (Audit), M.D.University, Rohtak.
12. The Director, University Computer Centre, M.D.University, Rohtak. He is requested to **kindly upload the same on the University website at appropriate place.**
13. OSD to Vice-Chancellor, M.D.University, Rohtak.
14. OSD to Registrar, M.D.University, Rohtak.
15. Superintendent (Acad.-I), M.D.University, Rohtak.
16. AC- VI Set, Academic Branch, M.D.University, Rohtak.


Assistant Registrar (Academic)
for REGISTRAR

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ANNEXURE- A/1

**MAHARSHI DAYANAND UNIVERSITY ROHTAK
ORDINANCES**

1. Fee Structure for various Programs of the UTDs/MDU-CPAS and DDE

Fee Structure for the Programs run/to be run in the UTDs/MDU-CPAS and DDE (Appendix C/1 pages 1-2).

[E.C. Reso. No. 12 of 31.12.2021]

2. Fee Structure for the Foreign Students in case of Online PG Programs run by DDE

Fee Structure for the Foreign Students to be enrolled for the Online PG Programs run by the Directorate of Distance Education (Appendix C/2 pages 3).

[E.C. Reso. No. 13 of 31.12.2021]

3. Fee Structure for M.Ed. (Special Education) Program

Fee Structure for M.Ed. (Special Education) Program being run at State Institute for Rehabilitation, Training and Research (SIRTAR) for the session 2021-22 (Appendix C/3 pages 4).

[E.C. Reso. No. 14 of 31.12.2021]

4. Introduction of Various Online and ODL Programmes; Regulations Governing Distance Education Programmes; Students Support Services Camps/Programmes Specific Personal Contact Programmes; and Fee for Various Miscellaneous Jobs of Distance Education

Inclusion of the following in the Information Brochure of Directorate of Distance Education for the Academic Session 2021-22:

- A.** To offer various Online and Open & Distance Learning Programmes in accordance with the approval received from Distance Education Bureau (UGC) vide e-mail dated 04.10.2021 & 20.10.2021 (Appendix C/4 pages 5-11 & Appendix C/5 pages 12-21).
- B.** i) Introduction of following two years Programmes through Open & Distance Learning mode:
- a) Master of Arts (History)
 - b) Master of Arts (Journalism & Mass Communication)
 - c) Master of Library & Information Science
- ii) Introduction of following two years Programmes through Online Mode:

- a) Master of Commerce (M.Com)
- b) Master of Science (Mathematics)
- C. Regulations Governing Distance Education Programmes & Students Support Services Camps/Programmes Specific Personal Contact Programmes (Appendix C/6 pages 22-29).
- D. Fee for various Miscellaneous jobs (Appendix C/7 pages 30-32).

[E.C. Reso. No. 19 of 31.12.2021]

5. Starting of Various Certificate/Diploma Programs

Starting of various Certificate/Diploma Programs w.e.f. the session 2021-22 as under:

Sr. No.	Name of the Program	Name of the Faculty	Date of Meeting
1.	Diploma in 3D Printing and Design	Faculty of Engineering & Technology	08.09.2021
2.	Diploma in Computer Applications	Faculty of Engineering & Technology	08.09.2021
3.	Diploma in Gita Philosophy	Faculty of Humanities and Arts	17.09.2021
4.	Certificate in Social Research and Survey	Faculty of Social Sciences	29.09.2021

[E.C. Reso. No. 32 of 31.12.2021]

6. Amendment in Clause – 6 of General Rules of Examinations

Amendment in Clause - 6 of General Rules of Examinations as under (Appendix C/8 page 33):

Existing	Amended
Clause-6. A candidate's examination form and fee may be accepted after the last date with late fee as prescribed upto the date notified by the University. The examination form may also be accepted upto 30 days before the commencement of the Examination (subject to discretion of the Controller of Examinations) with late fee as prescribed by the	Clause-6. A candidate's examination form and fee may be accepted after the last date with late fee as prescribed upto the date notified by the University. The examination form may also be accepted upto 30 days before the commencement of the Examination (subject to discretion of the Controller of Examinations) with late fee as prescribed by the

<p>University. The period of 30 days is to be counted from the date of commencement of the Examination given in the schedule of examination. Postponement of examination, if any, will have no impact upon it.</p> <p>In a very exceptional and hard cases, the Vice-Chancellor when he/she deems it appropriate may allow as a special case to accept the examination form 7 days prior to commencement of the examination with a late fee of Rs. 5000/-.</p>	<p>University. The period of 30 days is to be counted from the date of commencement of the Examination given in the schedule of examination. Postponement of examination, if any, will have no impact upon it.</p> <p>In a very exceptional and hard case, the Vice-Chancellor when he/she deems it appropriate may allow as a special case to accept the examination form 7 days prior to commencement of the examination with a late fee of Rs. 5000/-.</p>
	<p>6 (1). With late fee of Rs. 10,000/- per semester/year for accepting the examination forms between seven days to one day before commencement of the examinations.</p>

[E.C. Reso. No. 35 of 31.12.2021]

7. Revision of Ordinance for Ph.D. Program

Revision of Ordinance for Ph.D. Program w.e.f. the session 2021-22 (Appendix C/9 pages 34-53).

[E.C. Reso. No. 45 of 31.12.2021
& Reso. No. 1(45) of 31.03.2022]

8. UGC Guidelines with regard to Refund of Fee for the Session 2021-22 in view of the COVID-19 Pandemic

UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic issued by the UGC, New Delhi in July, 2021 with regard to refund of fee for the Session 2021-22 (Appendix C/10 pages 54-57).

[E.C. Reso. No. 8 of 31.03.2022]

9. Amendment in Clause-3 of the Common Ordinance for Four Year Programs

Amendment in Clause -3 of the Common Ordinance for Four Year Programs as under:

Existing	Amended						
<p>Clause-3 A person who has passed 10+2 examination from the Board of School Education</p> <table border="0" data-bbox="273 590 685 659"> <tr> <td>xx</td> <td>xx</td> <td>xx</td> </tr> <tr> <td>xx</td> <td>xx</td> <td>xx</td> </tr> </table> <p>Lateral Entry in the Third Semester shall be open to candidates who have passed Diploma in Engineering/Pharmacy as approved by the State Board of Technical Education, Haryana with atleast 50% marks in aggregate in Diploma in Engineering and 55% marks in aggregate in Diploma in Pharmacy. However, for admission under Lateral Entry scheme in B.Pharmacy, a student must have passed Diploma in Pharmacy, from an Institution recognised by the Pharmacy Council of India, New Delhi. Admission under the Lateral Entry Scheme shall be made as per rules applicable at the time of admission to the course concerned.</p>	xx	xx	xx	xx	xx	xx	<p>NO CHANGE</p> <p>Admissions in additional degree in B.Tech./B.E. in 3rd semester shall be open to candidates who have passed 4 Years B.Tech./B.E. Programme (AICTE approved) in any discipline with atleast 50% marks in aggregate.</p>
xx	xx	xx					
xx	xx	xx					

[E.C. Reso. No. 12 of 31.03.2022]

10. Discontinuation of M.Tech. Program in Software Engineering running in UIET and Introduction of Four Programs under SFS in UIET

Discontinuation of M.Tech. Program in Software Engineering and Introduction of Four Programs under SFS in UIET as follows:

- i) M. Tech. Program in Software Engineering running in UIET be closed from the session 2022-23 as there is no admission in this Program for the last few years;
- ii) The following Programs be introduced in the UIET under SFS from the session 2022-23 as per details i.e. No. of seats, fee structure, eligibility conditions and other infrastructure required for the purpose (**Appendix C/11 pages 58-64**):

1. M.Tech. (Structural Engineering)
2. M.Tech. EE(Power System)
3. B. Tech. Artificial Intelligence and Machine Learning
4. M.Tech. (Artificial Intelligence and Machine Learning)

[E.C. Reso. No. 13 of 31.03.2022]

11. To Explore the Ways of Cutting the Cost and Generating More Revenue and to modify 'Re-evaluation Fee' and 'Miscellaneous Fee'

To explore the ways of cutting the cost and generating more revenue and to modify 'Re-evaluation Fee' and 'Miscellaneous Fee' as follows:

Nature of Fee	Pre-revised Fee	Revised Fee as per the EC Reso. No. 29 dated 31.12.2021	Revised fee as modified by the Executive Council on 06.05.2022
i) Re-evaluation of Answer Book Fee			
Group-A TDC (Pass and Honours), OTMIL Courses, Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.300/-	Rs.500/-	I. Rs.400/- per Answer Book within 15 days. II. Rs.500/- per Answer Book after 15 days and upto 30 days.
Group-B PG including 5 / 6 Year Integrated Courses (M.A./M.Sc/ M.Com/	Rs.300/-	Rs.500/-	I. Rs.400/- per Answer Book within 15 days.

M.Lib.I.Sc) / Diploma / Certificate Courses / M.Phil / Ph.D Course Work and any other similar courses as may be started from time to time.			II. Rs.500/- per Answer Book after 15 days and upto 30 days.
Group-C B.Ed / B.A. B.Ed / B.ScB.Ed / M.P.Ed. / B.P.Ed / C.P.Ed / D.P.Ed /LL.B/ B.A. LL.B / BBA LL.B / BCA / BBA / BHMCT / BTTM / B.Voc (All Courses), B.Lib/ Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.500/-	Rs.800/-	I. Rs.600/- per Answer Book within 15 days. II. Rs.700/- per Answer Book after 15 days and upto 30 days.
Group-D M.Ed / MBA/ MHMCT / MTTM / MCA / LL.M / B.Pharmacy / M.Pharmacy /Engg. & Tech. Courses (UG & PG) /M.Phil / Ph.D Course Work / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.500/-	Rs.1000/-	I. Rs.600/- per Answer Book within 15 days. II. Rs.700/- per Answer Book after 15 days and upto 30 days.

Miscellaneous Fee

Nature of Fee	Pre-revised	Revised Fee as per the EC Reso. No. 29 dated 31.12.2021	Revised fee as modified by the Executive Council on 06.05.2022
Special practical exam fee	Rs.2000/- per paper w.e.f. Feb. 2013	Rs.4000/- per paper	Rs.3000/- per paper
Centre change fee	Rs.5000/- w.e.f. Dec. 2012	Rs.10000/-	Rs.6000/-
Request for Re-hearing of UMC	Rs.1000/-	Rs.2000/-	Rs.2000/-
Special exam within stipulated period - representing for Republic Day Rehearsal, Cultural Programmes and Sports activities and other assignments of similar nature.	-	No extra fee be charged	No extra fee be charged

Re-checking of answer book	Rs.100/-	Rs.200/-	Rs.150/-
Identification of answer books	Rs.100/-	Rs.200/-	Rs.150/-
Duplicate DMC / Provisional Certificate.	Rs.300/-	Rs.600/-	Rs.400/-
Request received from non-Govt. Agency for Verification of Results.	Rs.300/-	Rs.600/-	Rs.500/-
Duplicate Degree	Rs.500/-	Rs.1000/-	Rs.700/-
Transcript Fee	Rs.200/- per semester	Rs.500/- per semester	Rs.500/- per semester
Subject change / Category change / Subject correction fee.	Upto notified date = Nil After notified date = Rs.300/-	Upto notified date = Nil After notified date = Rs.500/-	Upto notified date = Nil After notified date = Rs.500/-
Confidential Result Fee	Rs.500/-	Rs.1000/-	Rs.600/-
Correction in DMC / Degree on account of any mistake in student particulars after specified period of one month <u>(Applicable only in case of fault of student).</u>	Rs.100/- (for each DMC/Degree)	Rs.200/- (for each DMC/Degree)	Rs.200/- (for each DMC/Degree after specified period of one month) Applicable only in case of fault of student.

NOTE:

THE FEE REGARDING REST OF THE COMPONENTS WHICH WAS MADE APPLICABLE FROM THE ACADEMIC SESSION 2022-23 VIDE EXECUTIVE COUNCIL RESO. NO. 29 DATED 31.12.2021 (Appendix C/12 pages 65-76) BE REVISITED.

FURTHER, THE ISSUE OF FEE BEING CHARGED FOR DIPLOMA/CERTIFICATE COURSES, THE FEASIBILITY AND VIABILITY OF ALREADY RUNNING DIPLOMA/ CERTIFICATE COURSES BE RE-ASSESSED ALONGWITH THEIR CONTINUATION AND FEE STRUCTURE.

[E.C. Reso. No. 21 of 06.05.2022]

Shano
Assistant Registrar (Academic)
for Registrar *DB*

ANNEXURE- A/2

**MAHARSHI DAYANAND UNIVERSITY ROHTAK
RULES & REGULATIONS**

12. Implementation of the Condition to Publish the Research/Review Article in SCOPUS/ Web of Science for the Continuation of Resource Persons

Implementation of the condition to publish the Research/Review article in SCOPUS/Web of Science indexed or UGC Care listed journals from the academic session 2022-23 instead of 2021-22 for the continuation of Resource Persons (now designated as Assistant Professor on contract).

[E.C. Reso. No. 10 of 31.12.2021]

13. Selection Criteria for Appointment of Assistant Professor/Associate Professor/Professor

Selection criteria for appointment of Assistant Professor/Associate Professor/ Professor (**Appendix C/13 pages 77-79**).

[E.C. Reso. No. 11 of 31.12.2021]

14. Amendment in the Rules "Publication and Distributions of Research Journals"

Amendment in the rules "**Publication and Distributions of research Journals**" (Chapter-55 of the University Calendar-III) as under:

Existing	Amended
<p>The Editorial Board will be constituted by Editor-in-Chief with the approval of the Vice-Chancellor. It will comprise of Editor-in-Chief, Editors, Editorial Board, Outside Members. However, there may also be an Advisory Board, constituted by the Editorial Board.</p>	<p>The Editorial Board will be constituted by Editor-in-Chief with the approval of the Vice-Chancellor. It will comprise of Editor-in-Chief, Editors, Editorial Board, and Outside Members. However, there may also be an Advisory Board, constituted by the Editorial Board.</p>
<p>Note: The word Chief Editor occurring in the rules 'Publication and Distributions of research Journals'(Chapter -55 of the University Calendar Volume-III) be replaced with Editor-In-Chief.</p>	<p>Note: The word Chief Editor occurring in the rules 'Publication and Distributions of research Journals'(Chapter -55 of the University Calendar Volume-III) be replaced with Editor-In-Chief.</p>

Annual subscription of Rs. 1000/- will be mandatory for contributors (Author and co-authors) w.e.f. 2020 in which his/her/their article (s) appear(s).	Deleted
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[E.C. Reso. No. 17 of 31.12.2021]

15. Revision of Intellectual Property Rights (IPR) Policy

Revised Intellectual Property Rights (IPR) Policy (Appendix C/14 pages 80-100).

[E.C. Reso. No. 21 of 31.12.2021]

16. Enhancement of the Existing Professional Fee of the University Counsels Appearing at Supreme Court, High Court(s) and District Court(s)

Enhancement of the existing Professional Fee of the University Counsels appearing at Supreme Court, High Court(s) and District Court(s):

Supreme Court:

	Existing	Amended
Senior Advocate	1. Rs. 22,000/- per hearing	1. Rs.22000/- per hearing including 10% clerkage 25% of the fee of main case (per case in the bunch) (Subject to a cap of Rs.5 lakhs)
	ii. Rs. 3,300/- per case for his Junior Advocate	ii) Rs. 11000/- per case for his Junior Advocate
	iii. Rs. 1100/- per case for advocate on record.	iii) Rs. 2200/- per case for advocate on record.
	iv. Miscellaneous expenses to be paid on actual basis.	iv) Miscellaneous expenses to be paid on actual basis
Independent Advocate who is not designated as senior but on the	Rs. 22,000/- per case plus misc. expenses to be paid on actual basis	Rs. 22,000/- per case plus misc. expenses to be paid on actual basis

panel of University		
	Rs. 21,000/- per month as retainership for tendering advice etc.	Rs. 21,000/- per month as retainership for tendering advice etc.

High Courts:

	Existing	Amended
Panel A (Sr. Advocates)	Rs. 22,000/- per case plus Rs.1000/- Misc. for vetting of written statements, typing etc. plus actual expenses incurred out of pocket by counsel.	Rs.33,000/- per case including 10% clerkage. (additional amount @ 25% of the fee for each additional case in bunch matter). (Subject to cap of 2.20 Lakhs).
Jr. Advocates of the choice of Sr. Advocates	Rs.6600/-	Rs.11,000/-
Panel B (Independent Advocates not designated as Sr.Advocates)	Rs.11000/- per case plus Rs.1000/- miscellaneous expense for unforeseen expenditure and copy of orders plus actual expenses on account of filing petition, typing and stamps etc., even if appointment is to assist the senior advocate in deserving cases.	Rs.16,500/- per case including 10% clerkage (additional amount @ 25% of the fee for each additional case in bunch matters) + Actual expenses (subject to cap of Rs.82,500/-).
Payment for Legal Advice from University Counsel		
(Designated Sr. Advocate)	Rs.4000/-per case.	Rs.7000/- per case.
Sr. Advocate but not designated as Senior (Panel-A)	Rs.3000/- per case.	Rs.5000/- per case.
Sh. Anurag Goyal, Standing Counsel	Rs.21,000/- per month.	Rs.21,000/- per month.

District Courts:

	Existing	Amended
Professional Fee	Rs.6600/-+Rs.500/- of actual expenses incurred out of pocket for filling Suit/Appeal	A fee of Rs.11,000/- per case including 10% clerkage (additional amount @ 25% of the fee for each additional case in bunch matter) + actual expenses (subject to a cap of Rs.50,000/-
Honorarium of Local Legal Advisor	Rs.21,000/- per month.	Rs.21,000/- per month.

[E.C. Reso. No. 30 of 31.12.2021]

17. Norms for Making Appointments and for Approval of Appointments of various Teaching and Non-Teaching Staff in All Colleges/Institutes Affiliated to M.D.University, Rohtak

Norms for making appointments and for approval of appointments of various teaching and non-teaching staff in all colleges/institutes affiliated to M.D.University, Rohtak in the following format:

1. For Govt. Aided and SFS Pvt. Education Colleges/Institutes, Affiliated to M.D. University, Rohtak (**Appendix C/15 pages 101-106**).
2. For Govt. Aided and SFS Pvt. Degree Colleges/Institutes, Affiliated to M.D.University, Rohtak (**Appendix C/16 pages 107-112**).
3. For Engineering, Management & Architecture Colleges/Institutes, Affiliated to M.D.University, Rohtak (**Appendix C/17 pages 113-118**).
4. For Law Colleges/Institutes, Affiliated to M.D.University, Rohtak (**Appendix C/18 pages 119-124**).

[E.C. Reso. No. 42 of 31.12.2021]

18. MoU between M.D.University, Rohtak and Haryana Welfare Society for Speech and Hearing Impairment, Panchkula

MoU between M.D.University, Rohtak and Haryana Welfare Society for Speech and Hearing Impairment, Panchkula on 20.12.2021 (**Appendix C/19 pages 125-129**).

[E.C. Reso. No. 43 of 31.12.2021]

19. Revision of Guidelines/Instructions for Conduct of Elections of Governing Body/Board of Governors of Govt. Aided Private and SFS Degree, Education, Architecture and Law Colleges Affiliated to M.D. University, Rohtak

Revision of guidelines/instructions for conduct of elections of the Governing Body/Board of Governors of Govt. Aided Private and SFS Degree, Education, Architecture and Law Colleges affiliated to M.D. University, Rohtak (**Appendix C/20 pages 130-133**).

[E.C. Reso. No. 44 of 31.12.2021]

20. Increase of Limit of e-tender for Purchase of various Types of Items by different Departments/Offices of the University

Increase in the limit of e-tender from Rs. 1.00 Lakh to Rs. 5.00 lakhs for purchase of various types of items by different departments/offices of the University by restoring the limit as already provided in Clause 12.48 of Chapter 12 of M.D University Calendar Vol-IV.

NOTE:

FOR PURCHASE OF THE FOLLOWING ITEMS AS MENTIONED IN THE STATE GOVERNMENT ORDER DATED 14.06.2021, FIRST ATTEMPT SHOULD BE MADE THROUGH GEM PORTAL:

- ISI Marked HDPE/PP Bags for packaging Foods Grains
- Utility Vehicles – All types of Jeeps
- Cars
- Buses
- Tractors
- Ambulance
- Desktop Computers, All-in-One PC, Laptops, Handheld Terminals Workstations and Digital Teaching Devices
- Multifunctional Machines
- Office Furniture
- Air Conditioners, Drinking Water Cooler

FURTHER THE LINE 'OR DGS&D (CENTRAL GOVT. AND DS&D (HARYANA GOVT.)' BE DELETED IN CLAUSE-14 OF ANNEXURE A/20 PAGE 82 WHICH IS AS UNDER:

“PI can purchase items available at University rate contract basis approved rates with the approval of the Director (Research) upto Rs. 5.00 lakh and with the approval of the Vice-Chancellor for purchases Rs. 5.00 lakh &

above. However, in case of rate contract or quality based manufacturer/sole distributor the condition of three quotations shall not be applicable. In case of purchases on the basis of less than three quotations/tenders, the provisions of Clause-12.23, "Requirement of three Quotation/Tenders" of chapter-12 (Store Purchase Regulations) of University Calendar Vol. IV (University Account Code) shall apply.

[E.C. Reso. No. 9 of 31.03.2022]

21. Amendment in Clause-27.3 of the Rules relating to 'Financial Powers of various Official/Functionaries'

Amendment in Clause-27.3 of the Rules relating to 'Financial Powers of various Official/Functionaries' contained in Chapter-27 of Accounts Code - University Calendar Vol. IV and the Rules/Guidelines/Procedure for the purchases out of grants for Research Projects/Schemes/Programmes of various Funding Agencies, as per **Appendix C/21 pages 134-139**.

[E.C. Reso. No. 10 of 31.03.2022]

22. Amendment in Clause-5.1 'Distribution of Consultancy Fees' of the Rules for Consultancy Services of the University

Amendment in Clause-5.1 'Distribution of Consultancy Fees' of the Rules for Consultancy Services of the University as under (**Appendix C/22 page 140**):

Existing			Amended		
5.1 The consultancy fee shall be distributed as under:			5.1 The consultancy fee (excluding expenditure) shall be distributed as under:		
Consultancy Categories	PI and team members	University	Consultancy Categories	PI and team members	University
Category 1 Individual Consultancy	80%	20%	Category 1 Individual Consultancy		
	-	-	a. Based on the expertise of PI and does not involve significant use of any Institutional facilities*	70%	30%
			b. Based on the expertise of PI and involve use of University	40%	60%

			Infrastructure/ Facilities such as equipment, Instrument, Laboratory Staff etc.		
Category 2 Institutional/ Departmental Consultancy			Category 2 Institutional/ Departmental Consultancy a. Based on the expertise of PI and Team & does not involve significant use of any Institutional facilities* b. Based on the expertise of PI and Team & involve use of University Infrastructure/ Facilities such as equipment, Instrument, Laboratory Staff etc.	70%	30%
	40%	60%		40%	60%
<p>The above breakup of the consultancy charges is for the internal administrative use of the University only and may not be revealed to the client for whom a lump sum figure of total consultancy charges may be quoted.</p>			<p>*The PI and Team will submit an undertaking in this regard.</p> <p>NO CHANGE</p>		

[E.C. Reso. No. 11 of 31.03.2022]

23. Assent accorded by the Hon'ble Chancellor for the Amendment to the Statute -13 of MDU Act

Assent accorded by the Hon'ble Chancellor, M.D.University, Rohtak as received vide letter No.HRB-UA-29(2)-02/2042 dated 07.03.2022 for the amendment to Clause-1(b)(ii)a of the Statute-13 of M.D.University Act, 1975 (**Appendix C/23 page 141**) as under:

Existing Clause-1(b)(ii)a	Amended Clause-1(b)(ii)a
Director and one senior most teacher of each 100% Self Financing constituent Institute of the University on rotation basis (2 years).	<p>The following shall be the members of the Academic Council (from amongst SFS Faculty Members) of the University:</p> <ul style="list-style-type: none"> i) The Directors of the SFS Institutes- Ex-officio members; ii) All Professors – Ex-officio members; iii) One Associate Professor from each Faculty from amongst SFS Faculty Members, by rotation, on the basis of seniority; iv) One Assistant Professor from each Faculty from amongst SFS Faculty Members, by rotation, on the basis of seniority; <p>NOTE: The members of the Academic Council, other than ex-officio members shall hold the office for a term of two years.</p> <p>Provided that any member who ceases to hold the qualification by virtue of which he/she was nominated as member to the Academic Council shall cease to be a member thereof.</p>

[E.C. Reso. No. 14 of 31.03.2022]

24. Assent accorded by the Hon'ble Chancellor for the Amendment to the Statute-26A of MDU Act

Assent accorded by the Hon'ble Chancellor, M.D.University, Rohtak as received vide letter No.HRB-UA-29(2)-02/2042 dated 07.03.2022 for the amendment to the Statute-26A of M.D.University Act, 1975 (**Appendix C/24 page 142**) as under:

Existing	Amended
<p>Distance Education[26A]</p> <p>Notwithstanding anything contained in any other Statute(s), there will be a Directorate of Distance Education</p>	<p>Distance and Online Education [26A]</p> <p>Notwithstanding anything contained in any other Statute(s), there will be a Centre of Distance and Online</p>

<p>for providing education to those needy students who by one reason or the other are unable to seek admission in regular courses.</p> <p>The Directorate of Distance Education shall have an Advisory Committee and independent Faculty, and a Board of Studies in Distance Education, the constitution of which shall be as follows:</p> <p>I. Advisory Committee:</p> <p>a) The Advisory Committee shall consist of:</p> <p>i) Vice-Chancellor Chairman</p> <p>ii) Dean, Academic Affairs</p> <p>iii) Two Deans of Faculty (to be nominate by the Vice-Chancellor</p> <p>iv) One nominee of DEC</p> <p>v) One nominee of AICTE</p> <p>vi) One nominee of UGC</p> <p>vii) Two outside experts, in Distance Education to be nominated by the Vice-Chancellor out of a panel of six persons recommended by the Director, DDE</p> <p>viii) Two Principals of affiliated colleges, running Study Centres of Distance Education by rotation, in order of seniority</p> <p>ix) Registrar</p> <p>x) Controller of Examinations</p> <p>xi) Director, DDE</p> <p>b) The Chairman of the Advisory Committee may co-opt any other person(s) as member(s) of the Committee to attend a particular meeting whenever considered necessary.</p> <p>c) The term of the Advisory</p>	<p>Education (CDOE) for providing education to those needy students who by one reason or the other are unable to seek admission in regular courses.</p> <p>The Centre of Distance and Online Education (CDOE) shall have an Advisory Committee and independent Faculty, and a Board of Studies in Distance and Online Education, the constitution of which shall be as follows:</p> <p>I. Advisory Committee:</p> <p>a) The Advisory Committee shall consist of:</p> <p>i) NO CHANGE</p> <p>ii) NO CHANGE</p> <p>iii) NO CHANGE</p> <p>iv) Omitted</p> <p>v) Omitted</p> <p>vi) Omitted</p> <p>vii) Two outside experts, in Distance and Online Education to be nominated by the Vice-Chancellor out of a panel of six persons recommended by the Director, CDOE</p> <p>viii) Omitted</p> <p>ix) NO CHANGE</p> <p>x) NO CHANGE</p> <p>xi) Director, CDOE xi-a) Director, CIQA</p> <p>b) NO CHANGE</p> <p>c) NO CHANGE</p>
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<p>Committee shall be of two years.</p> <p>d) Two-fifths of the members shall constitute the quorum.</p> <p>e) The Advisory Committee shall consider all important matters relating to distance education and shall make recommendations to the Academic Council or the Executive Council as may be necessary.</p> <p>II. Faculty of Distance Education</p> <p>a) The Faculty of Distance Education shall consist of:</p> <p>i) Director, Distance Education (Chairman)</p> <p>ii) Dean, Academic Affairs</p> <p>iii) One nominee each of UGC/DEC/AICTE</p> <p>iv) Two Deans of Faculties, by rotation in alphabetic order of Faculties.</p> <p>v) Four Professors from amongst the Faculties which have Distance Learning Programme, to be nominated by the Vice-Chancellor.</p> <p>vi) Four Co-ordinators/Principals/Directors of Study Centres having standing of 5 years (two each from UG/PG and IT/Management Programmes)</p> <p>vii) Two outside experts (to be nominated by the Academic Council)</p> <p>viii) Registrar who shall be Member Secretary of the faculty.</p> <p>b) Two-fifth of the members shall form the quorum.</p> <p>c) If a member ceases to hold the Qualification by virtue of which he/she was appointed to the faculty,</p>	<p>d) NO CHANGE</p> <p>e) The Advisory Committee shall consider all important matters relating to Distance and Online Education and shall make recommendations to the Academic Council/Executive Council (as the case may be) for consideration and approval.</p> <p>II. Faculty of Distance and Online Education</p> <p>a) The Faculty of Distance and Online Education shall consist of</p> <p>i) Dean Academic Affairs (Chairman)</p> <p>i-a) Director, Centre of Distance and Online Education (Vice-Chairman)</p> <p>ii) Omitted</p> <p>ii-a) Director, CIQA</p> <p>iii) Omitted</p> <p>iv) All Deans of Faculties concerning which programs in CDOE are being offered.</p> <p>v) Omitted</p> <p>vi) Omitted</p> <p>vii) NO CHANGE</p> <p>viii) NO CHANGE</p> <p>b) NO CHANGE</p> <p>c) NO CHANGE</p>
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<p>he will cease to be a member of the faculty, he will cease to be the member of the faculty.</p>	
<p>d) The term of the members shall be two years.</p>	<p>d) NO CHANGE</p>
<p>e) The Faculty of Distance Education, subject to the control of the Academic Council, shall have the following powers:</p>	<p>e) NO CHANGE</p>
<p>i) to coordinate the teaching and research of the Directorate of Distance Education;</p>	<p>i) to coordinate the teaching and research of the Centre of Distance and Online Education (CDOE)</p>
<p>ii) to recommend to the Academic Council courses of studies and syllabi for the different examinations of the Directorate of Distance Education</p>	<p>i-a)The Faculty shall adopt the syllabi of studies for various UG/PG Programs with amendments, if any, as recommended by the Board of Studies.</p> <p>ii) to recommend to the Academic Council courses of studies and syllabi for the different examinations of the Centre of Distance and Online Education</p>
<p>iii) to discuss and suggest to the Academic Council schemes for the advancement in standards of teaching and examinations in distance education courses.</p>	<p>iii) to discuss and suggest to the Academic Council schemes for the advancement in standards of teaching and examinations in Open and Distance and Online Learning courses.</p>
<p>iv) to deal with any other matter that may be referred to it by the Academic Council.</p>	<p>iv) NO CHANGE</p>
<p>III. Board of Studies of Distance Education</p>	<p>III. Board of Studies of Distance and Online Education</p>
<p>a) There will be a Common Board of Studies for Undergraduate/ Postgraduate Courses in Distance Education which shall consist of</p>	<p>a) NO CHANGE</p>
<p>i) Director, DDE (Chairman)</p>	<p>i) Director, CDOE (Chairman)</p>
<p>ii) One nominee of the DEC</p>	<p>(i-a) Director, CIQA</p>
<p>iii) Dean, Faculty of Humanities</p>	<p>ii) Omitted</p>
	<p>iii) All concerned HoDs of the disciplines of which Distance and</p>

<p>iv) Dean, Faculty of Social Sciences v) Dean, Faculty of Commerce vi) Dean, Faculty of Management vii) Dean, Faculty of Languages viii) Dean, Faculty of Education ix) Head, Deptt. of Computer Sc. & Applications x) Two Principals of affiliated colleges running Study Centres xi) One member from the Advisory Committee (To be nominated by the Vice-Chancellor) xii) Three outside experts (to be nominated by the Vice-Chancellor on the recommendations of the Director, DDE) b) Chairman of the Board of Studies may however, co-opt any other person(s) as member(s) of the Board to attend a particular meeting, whenever considered necessary with the permission of the Vice-Chancellor</p> <p>c) The members of the Board of Studies for Distance Learning, other than ex-officio members, shall hold the office for a term of two years, provided that any member who ceases to hold the qualifications by virtue of which he appointed as member to the Board of Studies shall cease to be a member thereof.</p> <p>d) Two fifths of the members shall form the quorum.</p>	<p>Online Education Programs are being offered.</p> <p>iv) to x) Omitted</p> <p>xi) NO CHANGE</p> <p>xii) Three outside experts (to be nominated by the Vice-Chancellor on the recommendations of the Director, CDOE) b) Chairman of the Board of Studies may, however, co-opt any other person(s) as member(s) of the Board, whenever considered necessary with the permission of the Vice-Chancellor.</p> <p>b-i) Chairperson Board of Studies may invite two Programs Coordinators as special invitee to attend a particular meeting, whenever considered necessary with the permission of the Vice-Chancellor.</p> <p>c) NO CHANGE</p> <p>d) NO CHANGE</p>
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<p>i) The Board of Studies shall recommend to the Academic Council through the Faculty, the courses and syllabi of studies and text-books for the various subjects for under graduate and post-graduate classes.</p>	<p>i) The Board of Studies shall recommend to the Academic Council through the Faculty, the courses and syllabi of studies and text-books for the various subjects for under graduate and post-graduate Programs.</p>
<p>ii) The Board of Studies shall also make recommendation to the Academic Council regarding the appointment of paper/setters examiners for under graduate or the post-graduate courses, as the case may be;</p>	<p>ii) NO CHANGE</p>
<p>iii) The board of studies shall deal with any other matter that may be referred to it by the Faculty;</p>	<p>iii) NO CHANGE</p>

[E.C. Reso. No. 15 of 31.03.2022]

25. Reimbursement claim of Medical Bills in respect of spouses of the retired University employees

Reimbursement claim of Medical Bills in respect of spouses of the retired University employees who get retired from Government Departments being old age/having comorbidities/movement issue.

NOTE:

THE SPOUSE OF THE RETIRED UNIVERSITY EMPLOYEE, RETIRED FROM A STATE GOVERNMENT ORGANIZATION WOULD BE ENTITLED TO CLAIM THE REIMBURSEMENT OF MEDICAL BILLS EITHER FROM HIS/HER PARENT DEPARTMENT OR FROM THE MAHARSHI DAYANAND UNIVERSITY, ROHTAK.

[E.C. Reso. No. 28 of 31.03.2022]

26. i) Revision of guidelines for appointment of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting Fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty; and ii) appointment of Advisors and Consultants in the University

- i) Revision of guidelines for appointment of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting Fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty (Appendix C/25 pages 143-153);
- ii) Appointment of Advisors and Consultants in the University (Appendix C/26 pages 154-156);

NOTE:

THE WORD 'SELECTION' WHEREVER APPEARS IN THE GUIDELINES BE REPLACED WITH 'SELECTION/ENGAGEMENT'.

**[E.C. Reso. No. 29 of 31.03.2022
& Reso. No. 1(29) of 06.05.2022]**

27. Implementation of State Govt. Memo No. KW/12/6-2002 C-II(3) dated 02.07.2020 received from the Director General Higher Education, Haryana with regard to NEP 2020

Implementation of State Govt. Memo No. KW/12/6-2002 C-II(3) dated 02.07.2020 received from the Director General Higher Education, Haryana with regard to NEP 2020 (Appendix C/27 pages 157-160); and the following recommendation of the Academic Council made vide Reso. No. 20 of its meeting held on 28.03.2022.

NOTE:

THE ABOVE BE MADE APPLICABLE TO ALL THE AFFILIATED COLLEGES, IRRESPECTIVE OF THEIR NATURE.

[E.C. Reso. No. 34 of 31.03.2022]

28. Preparation of Roadmap in tune of NEP 2020

Preparation of Roadmap in tune of NEP 2020 (Appendix C/28 pages 161-222).

[E.C. Reso. No. 35 of 31.03.2022]

29. Manpower and Infrastructural requirement of existing/newly created Teaching Departments/Centres/Institutes as per UGC / State Govt. norms

Manpower and infrastructural requirement of existing/ newly created teaching departments/centres/institutes as per UGC/State Govt. norms (Appendix C/29 pages 223-243).

NOTE:

IN THE ABSENCE OF ANY SPECIFIC RECOMMENDATION FOR TEACHING POSITIONS FOR ANY DEPARTMENT/CENTRE/INSTITUTE, THE NUMBER OF FACULTY POSITIONS SHOULD BE RECOMMENDED AS 1+2+4 (PROFESSOR+ASSOCIATE PROFESSOR+ASSISTANT PROFESSOR) FOR THAT DEPARTMENT/CENTRE/ INSTITUTE.

**[E.C. Reso. No. 36 of 31.03.2022
& Reso. No. 1(36) of 06.05.2022]**

30. Annual Quality Assurance Report for the year 2020-21 of the University

Annual Quality Assurance Report (AQAR) for the academic year 2020-21 of the University.

[E.C. Reso. No. 7 of 06.05.2022]

31. Issuance of No Objection Certificate to the Assistant Professors on Contract for pursuing Ph.D. Course Work

Issuance of No Objection Certificate to the Assistant Professors on Contract for pursuing Ph.D. coursework in weekend mode from other Universities without pay.

NOTE:

ASSISTANT PROFESSORS ON CONTRACT MAY BE ALLOWED TO PURSUE PH.D. COURSE WORK IN OTHER UNIVERSITIES ALSO ON GETTING ADMISSION IN THEIR PH.D. PROGRAMMES, WITHOUT PAY SUBJECT TO MAXIMUM FOR 30 DAYS LEAVE.

[E.C. Reso. No. 10 of 06.05.2022]

32. Amendment in Clause-V of provisions of Re-Employment of Teachers after Superannuation

Amendment in Clause-V of provisions of Re-Employment of Teachers after Superannuation in Chapter-27 of University Calendar Volume – III as under:

Existing	Amended
A teacher requesting for re-employment should enclose a self assessment report with his application, highlighting his contributions during the preceding 10 years. This application should be made about six months prior to the date of superannuation , directly to the Vice-Chancellor, who shall place it before the Executive Council with his recommendations. he Vice-Chancellor may, if he so desires, refer the case of a teacher to an Advisory Committee to be appointed by him.	A teacher requesting for re-employment should enclose a self assessment report with his application, highlighting his contributions during the preceding 10 years. This request may be made before or after the date of superannuation , directly to the Vice-Chancellor, who shall place it before the Executive Council with his recommendations. The Vice-Chancellor may, if he so desires, refer the case of a teacher to an Advisory Committee to be appointed by him.

[E.C. Reso. No. 16 of 06.05.2022]

33. Amendments in Clause-1(a) (iii) of Norms for making appointments and approval of appointments of various Teaching & Non-Teaching staff in all Degree, Education, Engineering, Management, Architecture and Law Colleges/Institutions affiliated to M.D. University, Rohtak

Amendments in Clause-1(a) (iii) of Norms for making appointments and approval of appointments of various Teaching & Non-Teaching staff in all Degree, Education, Engineering, Management, Architecture and Law Colleges/ Institutions affiliated to M.D. University, Rohtak approved by the Executive Council vide Reso. No. 42 dated 31.12.2021 (Appendix C/30 pages 244-249).

NOTE:

THE WORD 'EXIST', WHEREVER APPEARS IN THE ABOVE AMENDMENTS, BE REPLACED WITH 'EXISTS'.

[E.C. Reso. No. 23 of 06.05.2022]


Assistant Registrar (Academic)
for Registrar 

Proceedings of the meeting of the Fee Structure Committee constituted by the Vice-Chancellor held on 23.10.2021 at 11:00 A.M. in the Meeting Room adjacent to the Registrar office, M.D. University Rohtak regarding considering the matter of Fee Structure of Programs run/ to be run in the UTDs/ MDU-CPAS and DDE

The following were present:-

- | | | |
|----|----------------------------------------------------|-----------------|
| 1. | Prof. A.S. Maan, Dean Faculty of Physical Sciences | Convener |
| 2. | Prof. Gulshan Lal Taneja, Registrar | Member |
| 3. | Prof. Nasib Singh Gill, Director, DDE | Member |
| 4. | Sh. Mukesh Bhatt, Finance Officer | Member |
| 5. | Dr. Parbhakar Kaushik Nominee of Director UIET | Special Invitee |

1. Online Post Graduate (PG) Programs to be offered by DDE M.D. University Rohtak


To facilitate teaching and learning of the students enrolled for Online programs w.e.f. the session 2021-22, the University is required to provide various learning resources through Digital Learning platform having 4-quadrants as mandated by UGC- DEB guidelines 2020. In view of the expected expenditure on account of creation the learning resources (e-Tutorial, e-Contents, etc.), as well as Assessment, Mentoring, etc. to meet out the requirements of 4-quadrants, the Committee after detailed deliberations recommends the following Fee Structure for the students enrolled for Online PG Programs in Directorate of Distance Education w.e.f. the academic session 2021-22:


Sr.No.	Category	Annual Fee
1.	Indian National	Rs. 20000/-
2.	Foreign	1500 USD


Further, the committee also recommends that there shall be an increase of 10 % in fee annually for the above mentioned programs.

2. Certificate/Diploma offered by UIET

The Committee considered the Fee Structure recommended by the Director UIET for the One Year Diploma in Computer Applications and One Year Diploma in 3D Printing and Design from the session 2021-22. The Committee recommends the fee


23/10/21


23/10/21


23/10/21

- 2 -

structure of Rs. 10000/- per semester for these Diplomas w.e.f. the session 2021-22. The Committee further recommends that approval of the P.G. Board of studies and Faculty of Engineering be obtained by the Director UIET.

3. Under any other item.

i) The Academic Branch placed the matter regarding fee of the following Diplomas/ Certificates proposed from the session 2021-22:


1. Diploma in Geeta Philosophy
2. Diploma in Karma-Kand
3. Certificate Program in Social Research and Survery

The Committee recommends the fee structure of Rs. 10000/- per semester for the above mentioned Diplomas w.e.f. the session 2021-22. The Committee further recommends that approval of the P.G. Board of studies and respective Faculty be also obtained.


ii) Diploma in Intellectual Property Rights

The Committee considered the recommendation of the Fee Structure Committee held on 08.09.2021 in which Rs. 8000/- per semester recommended for Diploma in Intellectual Property Rights from the session 2021-22 were approved by the Executive Council in its meeting held on 16.09.2021.

The Committee recommends that the fee be revised to Rs. 10000/- per semester for the Diploma in Intellectual Property Rights from the session 2021-22.


(A.S. Maan) 23/10/21


(Gulshan Lal Taneja) 23/10/21


(Nasib Singh Gill) 23/10/21


(Mukesh Bhatt) 23/10/21


(Parbhakar Kaushik) 23/10/21


Proceedings of the meeting of the Fee Structure Committee constituted by the Vice-Chancellor held on 27.10.2021 at 03:00 P.M. in the O/o Registrar, M.D. University Rohtak to consider the matter of fee structure for the foreign students to be enrolled for the Online PG Programs run by the Directorate of Distance Education

The following were present:-

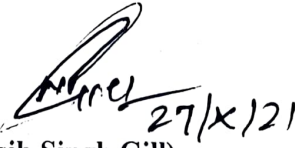
- | | |
|-------------------------------------------------------|----------|
| 1. Prof. A.S. Maan, Dean Faculty of Physical Sciences | Convener |
| 2. Prof. Gulshan Lal Taneja, Registrar | Member |
| 3. Prof. Nasib Singh Gill, Director, DDE | Member |
| 4. Prof. B.S. Sindhu | Member |
| 5. Sh. Mukesh Bhatt, Finance Officer | Member |

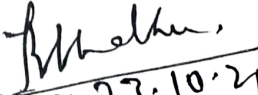
The Committee held deliberations regarding deciding the fee in INR in case of foreign students and recommended as under:


1. The annual fee for foreign students may be fixed @ 1,20,000/- (Rs. One Lac twenty thousand) instead of 1500 USD recommended earlier in case of Online PG Programs offered by DDE, M.D. University, Rohtak.
2. The students may pay the fee in equivalent dollars as and when such provisions are made.


(A.S. Maan) 27/10/21


(Gulshan Lal Taneja) 27/10/21


(Nasib Singh Gill) 27/10/21


(B.S. Sindhu) 27.10.21


(Mukesh Bhatt) 27/10/21

4

MAHARSHI DAYANAND UNIVERSITY ROHTAK

MINUTES OF THE MEETING OF FEE STRUCTURE COMMITTEE HELD ON 15.11.2021 AT 03:00 P.M. IN THE OFFICE OF THE DEAN ACADEMIC AFFAIRS, M. D. UNIVERSITY, ROHTAK WITH REGARD TO CONSIDERING THE VARIOUS ISSUES OF FEE STRUCTURE.

MEMBERS PRESENT:-

- | | |
|-----------------------------------------------------|-----------------|
| 1. Prof. Nov Rattan Sharma, Dean Academic Affairs | Convener |
| 2. Prof. Jitender Kumar, HOD Education | Special Invitee |
| 3. Prof. Harish Dureja, HOD Pharmaceutical Sciences | Special Invitee |

The Fee Structure Committee considered the matter in detail of the following issues and resolved as under:

- at SIRTAR*
1. That the Fee of M.Ed. (Special Education) Program ~~XXXXXX~~ will be charged Rs. 38500/- with other University Charges as shown in the Prospectus of B.Ed./ M.Ed. for the session 2021-22. The Committee further resolved that the College Branch may direct the affiliated Education Colleges to get the Fee Structure of B.Ed. (Special Education) approved from the University.
 2. That the matter of charging the fee from the students of TFW Category of B. Pharmacy Program has been considered by the Committee and it was resolved that this time full fee of Rs. 24600/- may be charged from the students of TFW Category due to technical issue on the Admission Portal. The Committee further resolved that the Department of Pharmacy will send the case to the Accounts Branch for refund of tuition fee of Rs. 480/- to the three students of TFW Category.


(Nov Rattan Sharma)


(Jitender Kumar)


(Harish Dureja)



Superintendent CO-ORDINATION, DDE <supdtco.dde@mdurohtak.ac.in>
Appendix - 44

Fwd: Offering of Online Programmes – Application submitted to the UGC – Expert Committee Observations

1 message

Mon, Oct 4, 2021 at 12:30 PM

co-ordinator dde <co.dde@mdurohtak.ac.in>
To: "Superintendent CO-ORDINATION, DDE" <supdtco.dde@mdurohtak.ac.in>

----- Forwarded message -----

From: **Director of DDE MD University, Rohtak** <dir.dde@mdurohtak.ac.in>
Date: Wed, Sep 15, 2021 at 4:42 PM
Subject: Fwd: Offering of Online Programmes – Application submitted to the UGC – Expert Committee Observations
To: co-ordinator dde <co.dde@mdurohtak.ac.in>

----- Forwarded message -----

From: **Registrar MD University, Rohtak** <registrar@mdurohtak.ac.in>
Date: Wed, Sep 15, 2021 at 4:32 PM
Subject: Fwd: Offering of Online Programmes – Application submitted to the UGC – Expert Committee Observations
To: Director of DDE MD University, Rohtak <dir.dde@mdurohtak.ac.in>

----- Forwarded message -----

From: <odl.ugc@inlibnet.ac.in>
Date: Wed, Sep 15, 2021 at 3:39 PM
Subject: Offering of Online Programmes – Application submitted to the UGC – Expert Committee Observations
To: <registrar@mdurohtak.ac.in>
Cc: <neethuthulasi.ugc@nic.in>

Dear Sir/Ma'am,

Nature of Communication: Letter

Title: Offering of Online Programmes – Application submitted to the UGC – Expert Committee Observations

Message:

With reference to the above subject, please find attached scanned copy of the Expert Committee observation sheet.

Further, the HEI may please note the following:

1. As mandated by the Regulations, online applications had been invited from all entitled HEIs willing to offer programmes under online mode from 2021-22, academic session beginning July, 2021 (revised as November 2021). Further, each HEI was required to submit an affidavit for ensuring compliance to all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

The duly certified information by HEI thus collected was to ascertain conformity to the following four provisions only:

- (i) Entitlement eligibility criteria of the HEI
- (ii) Permissibility of proposed programmes to be offered under Online mode
- (iii) Adherence to UGC Notification of Specification of Degrees, 2014

(iv) Prior approval of Regulatory Authority, wherever applicable

2. The HEI's are entitled to offer online programmes for the period, till they are complying NAAC or NIRF ranking requirements as per Regulation 3(B)(a) and if not, they shall discontinue the programmes and accordingly, inform the same to the UGC. The learners already enrolled in the current entitled programmes shall be allowed to complete the programmes in the laid down manner as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

3. Programmes under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approvals/recommendation received separately from respective Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.

4. The Commission in its 551st meeting held on 1st July 2021 decided that the academic session July 2021 shall be changed to November, 2021 with the last date of admission as 15th December, 2021 under exceptional circumstances.

5. It shall be the sole responsibility of the HEI to ensure that programmes offered in full-fledged Online mode strictly abide to All the provisions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and the clauses as mentioned in the affidavit submitted by the HEI.

6. The HEI will be given one chance to submit Compliance/Clarification; as per the recommendations of the Working Group and its approval by the Commission. The UGC DEB web portal for submitting Compliance/Clarification shall remain open and HEI is requested to submit the same at <https://deb.ugc.ac.in/Proposal/Login>.

This issues with the approval of the Competent Authority.

For general query write to: deb-ugc@gov.in
For technical support write to: odl.ugc@inlibnet.ac.in

Thanks and Regards,
UGC (DEB)

--
Best Regards

Director,
Directorate of Distance Education,
M.D. University, Rohtak
Pin Code 124001

--
Dr Vinay Malik,
Co-ordinator,
Directorate of Distance Education,
M.D. University, Rohtak (124001)

11/29/21, 4:52 PM

Maharshi Dayanand University Rohtak Mail - Fwd: Offering of Online Programmes – Application submitted to the UGC – Ex...



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314K

Handwritten scribbles in blue ink, possibly a signature or initials.

HEI Name :- Maharishi Dayanand University

F.No. 39-1/2021 (Entitled) (PER-II)

SCREENING EXPERT COMMITTEE
OBSERVATIONS FOR HEIs ENTITLED TO OFFER PROGRAMME UNDER ONLINE MODE
(Based on UGC (ODL Programmes and Online Programmes) Regulations, 2020)

Higher Educational Institution Details

Name of HEI:	Maharishi Dayanand University
State:	Haryana
Year of establishment of HEI :	1976
Type of HEI :	State
Registration ID :	HEI-Exempted-U-0167
Date of submission of proposal on Portal:	30/07/2021
Date of receipt of Hard copies of application:	11/08/2021
Learning Platform (SWAYAM/Non-SWAYAM):	Non- SWAYAM
URL of Learning Platform:	http://ilms.mdu.ac.in/moodle_mdu

Programme(s) Completed Earlier of the HEI if any:-

S.No.	Name of Programme	Level of the Programme (UG/PG)
1	NA	NA
2	NA	NA

Details of Fees Submitted:

S. No	Year	Session	Category	No of program	Fee Amount	Bank Transaction Reference No	Payment Date
1	2021-22	July	Registration	e	29500	SBIN421210914645	29-07-2021
2	2021-22	July	Programme	02	88500	SBIN421210924050	29-07-2021

Signature of the Experts

HEI Name :- Maharishi Dayanand University

F.No. 39-1/2021 (Printed) (DEE-II)

OBSERVATIONS / RECOMMENDATIONS

I. HEI Level Compliances

S. No.	Provisions	Conditions	HEI Response	Observation	Expert Committee Observation
1.	Eligibility: i) NAAC Eligibility OR ii) NIRE Eligibility	i. NAAC certificate submitted	Yes	Yes	OK
		ii. NAAC Score \geq 3.26	3.44	Yes	
		iii. Valid as on date of application submission	Valid till 27/03/2024	Yes	
		Rank in 2018 (University category)	76	76	
2.	Affidavit	Rank in 2019 (University category)	90	90	Affidavit submitted by the HEI is not as per standard format
		Rank in 2020 (University category)	76	76	
		Original Affidavit	Yes	Yes	
		Affidavit as per standard format	No	No	
		Duly notarized	Yes	Yes	

Eligible: YES NO

Signature of the Experts

HEI Name :- Maharishi Dayanand University

II. Adherence to UGC Notification on Specification of Degree, 2014

F.No. 39-1/2021 (Entitled) (DIB-II)

S. No.	Name of the Programme	Level of the Programme (UG/Pg)	In Drop down Menu /Any Other	Discipline	Specified Degrees	Entry Qualification	Duration	Expert Committee Observations
i.	Master of Commerce - General	PG	Drop down Menu	-Business Administration/ Commerce/ Management/Finance	Master of Commerce	Bachelor'S	2	OK
ii.	Master of Science - Mathematics	PG	Drop down Menu	Sciences	Master of Science	Bachelor'S	2	OK

III. Permissibility of Proposed Programme to be offered under Online mode

S. No.	Name of the Programme	Level of the Programme (UG/Pg)	In Drop down Menu /Any Other	Whether offered in Conventional/ODL mode	At least one batch passed	Programme has Practical or laboratory courses as a curricular requirement (Y/N)	Whether Regulatory Authority approval is required	Approval of Regulatory Authority Submitted (Yes/No/NA)	Completed/ Not Completed	Reason if Not Completed
i.	Master of Commerce - General	PG	Drop down Menu	Yes	44	No	No	NA	Completed*	-
ii.	Master of Science - Mathematics	PG	Drop down Menu	Yes	44	No	No	NA	Completed*	-

Note:-

A. As mandated by the Regulations, online applications had been invited from all entitled HEIs willing to offer programmes under online mode from 2020-21, academic session beginning July, 2021 (revised as November, 2021). Further, each HEI was required to submit an

Signature of the Experts

affidavit for ensuring compliance to all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The information thus collected was to ascertain conformity to the following four provisions only:

1. Entitlement eligibility criteria of the HEI
2. Permissibility of proposed programmes to be offered under Online mode
3. Adherence to UGC Notification of Specification of Degrees, 2014
4. Prior approval of Regulatory Authority, wherever applicable

B. The HEI's are entitled to offer online programmes for the period, till they are complying NAAC or NIRF ranking requirements as per Regulation 3(B) (a) and if not, they shall discontinue the programmes and accordingly, inform the same to the UGC. The learners already enrolled in the current recognised programmes shall be allowed to complete the programmes in the laid down manner as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

C. Programmes under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approvals/recommendations received from Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.

D. *The Commission in its 551st meeting held on 1st July 2021 decided that the academic session July 2021 shall be changed to November, 2021 with the last date of admission as 15th December, 2021 under exceptional circumstances.*

Remarks

***HEI shall be asked to submit original affidavit in the prescribed format. This to be shared only after the receipt of original affidavit in the prescribed format.**



-12- Appendix F15
Superintendent CO-ORDINATION, DDE <supdtco.dde@mdurohtak.ac.in>

Fwd: Interface Expert Committee Meeting held on 8-10-2021 for assessment of application for offering ODL programmes - sharing of assessment sheets of the HEI

1 message

Director of DDE MD University, Rohtak <dir.dde@mdurohtak.ac.in>

Thu, Oct 21, 2021 at 9:30 AM

To: co-ordinator dde <co.dde@mdurohtak.ac.in>, "Superintendent CO-ORDINATION, DDE" <Supdtco.dde@mdurohtak.ac.in>

----- Forwarded message -----

From: Registrar MD University, Rohtak <registrar@mdurohtak.ac.in>

Date: Wed, Oct 20, 2021 at 9:23 PM

Subject: Fwd: Interface Expert Committee Meeting held on 8-10-2021 for assessment of application for offering ODL programmes - sharing of assessment sheets of the HEI

To: Director of DDE MD University, Rohtak <dir.dde@mdurohtak.ac.in>

----- Forwarded message -----

From: <odl.ugc@inlibnet.ac.in>

Date: Wed, 20 Oct, 2021, 5:45 PM

Subject: Interface Expert Committee Meeting held on 8-10-2021 for assessment of application for offering ODL programmes - sharing of assessment sheets of the HEI

To: <REGISTRAR@mdurohtak.ac.in>

Cc: <neethuthulasi.ugc@nic.in>

Dear Sir/Ma'am,

Nature of Communication: Letter

Title: Interface Expert Committee Meeting held on 8-10-2021 for assessment of application for offering ODL programmes - sharing of assessment sheets of the HEI

Message:

With reference to the above subject, this is to inform that the recommendations of the Interface Expert Committee have been approved by the Competent Authority, UGC. Please find attached herewith a copy of the Interface Expert Committee Assessment sheet of Maharishi Dayanand University.

The HEI may please note the following:

1. For recommended programmes:

- The recognition period shall start from academic session beginning July, 2021 (revised as November 2021).
- The Higher Educational Institution shall comply with all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 while offering the programmes in ODL mode.
- The last date for admission in recognized programmes for November, 2021 academic session, is 15th December, 2021. Accordingly, HEIs shall upload the admission details on UGC DEB web portal by 31st December, 2021.

2. For not recommended (found deficient) programmes:

- The Higher Educational Institution may prefer an appeal to the Commission if any, as per Regulation 6 of Part-II of the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. Every appeal made under these regulations shall be accompanied by a copy of the order appealed against along with a fee of Rs. 10,000/- per programme in the form of RTGS/NEFT transfer to following bank details:

Name of the organization	Secretary, UGC
Bank Name	Canara Bank
Bank A/c No.	8627101002051
IFSC code	CNRB0008627
Branch Name	University Grants Commission Bahadur Shah Zafar Marg New Delhi - 110 002

HEI shall mention the transaction details in the appeal and the appeal shall reach the address: The Joint Secretary, Distance Education Bureau (DEB), UGC, 35 Feroze Shah Road, New Delhi-110001 within a period of 30 days from the date of this communication, along with documentary evidence.

- The appeal along with the documentary evidence shall also be uploaded on UGC-DEB portal within a period of 30 days from the date of this communication on the following link: <http://deb.ugc.ac.in/proposal/login>.

- Provisions stipulated under Regulations 5 (7) of UGC (Open and Distance Learning Programme and Online Learning Programme) Regulations, 2020, states that:

"No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition."

Note: The Commission Order detailing Recognized (Recommended) and Not recognized (Not Recommended) programmes will be communicated in due course of time.

In case of any technical query, please contact at:

Mr. Mihir Prajapati, 07923268290

For general query write to: deb-ugc@gov.in
For technical support write to: odl.ugc@infnlibnet.ac.in

**Thanks and Regards,
UGC (DEB)**


Best Regards

11/29/21 1:55 PM

Maharshi Dayanand University Rohtak Mail - Fwd: Interface Expert Committee Meeting held on 8-10-2021 for assessment o...

Director,
Directorate of Distance Education,
M.D. University, Rohtak
Pin Code 124001

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 UGC_20211020174412_1.pdf
1476K

EXPERT COMMITTEE INTERFACE MEETING - ASSESSMENT FORMAT
ODL PROGRAMMES

HEI details

Name of HEI:	Maharishi Dayanand University
State:	Rohatak, Haryana
Year of establishment of HEI:	1976
Type of HEI:	State
Mode (Single/Dual mode)	Dual mode
Registration ID:	HEI-P-U-0167
Date of submission of proposal on Portal:	30-07-2021
Date of receipt of Hard copies of application:	11-08-2021
Number of Proposed UG programmes:	2
Number of Proposed PG programmes:	11
Number of Proposed Post Graduate Diploma programmes:	Nil
Number of Science based programme to be assessed:	1

Expert Committee Observations/Recommendations**1. Institutional level assessment :**

Sr. No.	Provisions	Documentary evidence submitted (Yes/No)	Complied (C) / Not Complied (NC)
a.	HEI under 2(f) or Section 3	Yes	Complied (C)
b.	NAAC : NAAC score >= 3.01 or NIRF : In top 100 university category atleast once in two cycles	Yes	Complied (C)
c.	Statutory Bodies approval under its Act • HEI Act has provision to offer ODL programmes and approval of proposed programmes	Yes	Complied (C)
d.	Affidavit: • Submitted Affidavit is Original, in the prescribed format, Duly notarized and Duly signed	Yes	Complied (C)
e.	Appointment of Director • Dual mode University - Centre of Distance and Online Education - Regular, full time, atleast Associate Professor • For Open University, Head for each school at Associate Professor level	Yes	Complied (C)
f.	A copy of the application is displayed on HEI website	Yes	Complied (C)
g.	Built up area is adequate as per Regulations	Yes	Complied (C)
h.	Territorial Jurisdiction as per UGC (ODL Programmes and Online Programmes) Regulations, 2020 • Based on TYPE of the HEI	Yes	Complied (C)
i.	Availability of Administrative staff as per Regulations	Yes	Complied (C)

2. Programme Level Assessment

2.1 Proposed Programmes Name (other than Science programme)

Assessment Points	I. Programme offered in Conventional mode (For Dual Mode HEIs)	II. Equivalence to Conventional mode (For Dual Mode HEIs)	III. Faculty	IV. PPR & SLM	V. Assessment	VI. Regulatory Authority (RA) Approval; if applicable	Complied (C) / Not Complied (NC)
1. Bachelor of Arts Humanities/ Social Sciences (UG)	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
2. Bachelor of Commerce (UG)	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
3. Master of Library and Information Sciences - Library and Information Sciences (PG)	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
4. Master of Arts - Journalism & Mass Communication (PG)	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
5. Masters of Arts - History (PG)	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)

6. Masters of Arts - Political Science (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
7. Masters of Arts - Public Administration (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
8. Masters of Arts - Economics (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
9. Masters of Arts - Sanskrit (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
10. Masters of Arts - English (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
11. Masters of Arts - Hindi (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)
12. Master of Commerce - Commerce (PG)	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Complied (C)

Note: Checklist of Assessment points I (3APs), II (5APs), III (3APs), IV (5APs), V (1APs) and VI) are at last page.

2. Proposed Science based Programme

HEI eligible for offering science programmes
 (Eligibility: NAAC score of 3.26 and above or by the Open universities or by the HEI having rank in top-100 in University category of NIRF, at least twice in three preceding cycles)

Assessment Points	I. Programme offered in Conventional mode (For Dual Mode HEIs)	II. Equivalence to Conventional mode (For Dual Mode HEIs)	III. Faculty	IV. PPR & SLM	V. Assessment	VI. RA Approval; if applicable	VII. Intake & LSC	Yes/NO
1. Master of Science - Mathematics (PG)	Yes	Yes	Yes	Yes	Yes	N/A	Yes Intake 3720 LSC 45 years	Completed (C)

Note: Checklist of Assessment points (I (3APs), II (5APs), III (3APs), IV (5APs), V (1APs), VI and VII (2APs)) are at last page.

a. Compliance to defects/deficiencies communicated during screening process:

Sr. No.	Defect/Deficiency	Documentary evidence submitted or Not	Completed (C) / Not Completed (NC)
1.	Appointment letter of Director is not found in proper format and not clear whether as a full time director or in additional charges.	Documentary evidence received	Completed (C)
2.	Documentary proof of LSC for Science programme Not submitted	Documentary evidence received	Completed (C)
All defects/deficiencies complied			Completed (C)

b. Recommendations Summary

Sr. No.	Programme Name	Recommended / Not Recommended	Remarks; if not recommended
1.	Bachelor of Arts - Humanities/Social Sciences (UG)	Recommended	-
2.	Bachelor of Commerce - Commerce (UG)	Recommended	-
3.	Master of Library and Information Sciences - Library and Information Sciences (PG)	Recommended	-
4.	Master of Arts - Journalism & Mass Communication (PG)	Recommended	-
5.	Masters of Arts - History (PG)	Recommended	-
6.	Masters of Arts - Political Science (PG)	Recommended	-
7.	Masters of Arts - Public Administration (PG)	Recommended	-
8.	Masters of Arts - Economics (PG)	Recommended	-
9.	Masters of Arts - Sanskrit (PG)	Recommended	-
10.	Masters of Arts - English (PG)	Recommended	-
11.	Masters of Arts - Hindi (PG)	Recommended	-
12.	Master of Commerce - Commerce (PG)	Recommended	-
13.	Master of Science - Mathematics (PG)	Recommended	-

c. Overall Remarks, if any:

In view of the order of the Hon'ble High Court of Punjab and Haryana vide its order dated June 01, 2018 in CM No.8096-CWP-2018 in CWP No.13734 of 2017 which is attached by the HEL, this aspects may be considered as complied for approval of programmes.

5. Programme Level Assessment Checklist:**I. Programme offered in Conventional mode**

- Programme offered in conventional mode with same nomenclature
- One batch passed out
- Compliance of programme offered not only through affiliated colleges

II. Equivalence to Conventional mode (For Dual Mode HELs)

- Same Entry Level Qualifications

- b. Same Curriculum
 - c. Same Teaching-Learning Scheme
 - d. Same Pattern of Question Papers for End Semester Examination or Term End Examination
 - e. Same Pass or Fail Criteria
- III. Faculty**

- a. Adequate Faculty availability
 - b. Faculty on 'full-time' dedicated basis
 - c. Appropriate designations
- IV. PPR & SLM**

- a. PPR approved by HEI Statutory Authorities
 - b. SLM approved by HEI Statutory Authorities
 - c. Minimum 60% contents developed in-house and details of outsourced content (if applicable)
 - d. SLM readiness
 - e. Learning Outcomes defined
- V. Assessment**

- a. Minimum 70% End Semester Examination
- Regulatory Authority Approval; if applicable**
- VII. Intake and ISC (for Science programmes):**

- a. Intake - max. 3 times the conventional intake
- b. Programme to be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years

Date: 8/10/2021

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Appendix C/6

INFORMATION BROCHURE 2021-22



DIRECTORATE OF DISTANCE EDUCATION
MAHARSHI DAYANAND UNIVERSITY, ROHTAK - 124001 (HARYANA)
(A State university established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A+' Grade
website : www.mdu.ac.in

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CHAPTER-IV

REGULATIONS GOVERNING DISTANCE EDUCATION PROGRAMMES

1. Admissions

- A. The admission of students for the programmes offered/to be offered by the Directorate of Distance Education of the University are/will be made twice in a year, academic session beginning in July and January.
- B. The Directorate has not authorized any Agency/Institution/Study Centre/Off-Centre/any agent to deal with any matter relating to admissions, examinations or other related matters. The candidates seeking admission in any course of this University through distance mode are advised to contact the office of DDE, MDU Rohtak directly.
- C. The admissions are to be made only on the basis of certificates issued by the recognized Board/University. No admission even provisional shall be made on the basis of the certificates issued by the Principal of a College.
- D. The candidates are advised to go through the Information Brochure for Distance Learners/website of the DDE (www.mdu.ac.in) before filling up the Online Admission form and follow instructions. No change will be allowed in the candidate's name, father's name, mother's name and date of birth after submission of online admission form and fee. They are also advised to keep in touch with the office of DDE or visit DDE's/University's website for information/instructions relating to the study material, Student Support Services Camps (SSSCs)/Programme Specific Personal Contact Programmes schedule, examinations, date sheets, admit cards, results/DMCs/Degrees, etc.
- E. For correspondence with the DDE relating to the admissions or remission of fees etc. candidates are advised to mention their name, father's name, DDE Student ID/Registration Number, Session, Class, subject, complete address etc. failing which the DDE will not be responsible for not sending any reply to such communications or adjustments in fees and consequences thereof.
- F. In case of non-payment of dues/fee or part thereof or any required document(s) to determine the eligibility, the candidature of an applicant is liable to be cancelled. However, it can be restored during the session on payment of balance dues with late fee and the required documents along with restoration fee, as the case may be, as prescribed by the University from time to time.
- G. The date of receipt of fee/admission form or any other document will be the date on which the same is actually received in the DDE registry. The DDE will not be responsible for the delay on part of postal authority or courier services, etc.
- H. The acceptance of admission form/fee, allotment of Registration No., issue of Identity Card, availability of study material, permission to attend Students Support Services Camps, etc. will be provisional and subject to the confirmation of eligibility.

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- I. For the purpose of admission the examination of foreign Universities/Boards which stand recognized by the Association of Indian Universities, New Delhi/UGC or by the University are recognized.
 - J. All fees/dues will be accepted through online mode.
 - K. Admissions to the programmes offered by the DDE through distance mode will be allowed to all such candidates who are eligible as per provisions of the Ordinance and submitted:
 - a) Complete online Admission Form and fee.
 - b) Uploaded scanned copies of original required certificates/document(s).
 - L. The candidates are required to submit admission form and fees online on promotion to next higher class of the course every year.
 - M. Late admission of a candidate will not enable him/her entitled for postponement of examination/holding of fresh examination. If examinations in some of the papers have already been conducted/change of date for submissions of Project Report/Training Report/Practical etc. will not be entertained.
 - N. The candidate should ensure timely submission of all required documents and fees as mentioned in the Information Brochure for Distance Learners issued by the University or available on the DDE's website, failing which it will be the sole responsibility of the student for any consequences.
 - O. No migration certificate is required to be submitted by the candidates, including candidates who have passed their examinations from any foreign University/Board. However, foreign students shall be admitted only on the issue of equivalency certificate by the Association of Indian Universities and No Objection Certificate by the Advisor Foreign Students Cell of M.D. University, Rohtak and deposit of prescribed fee for the purpose.
 - P. The students are advised to fill the correct email-ID and mobile number in the online admission form and change of address and mobile number should be communicated immediately by the candidates, mentioning their name, father's name, class, session, DDE Regn. No., etc. to the Directorate failing which the DDE will not be responsible for no-reply or late reply from the University.
 - Q. A student of first Semester of any programme may be permitted to change subject(s) or Course within one month from the date of actual admission or last date of admission of first notification, whichever is earlier by depositing the prescribed fee for change of subject/course/option.
 - R. The admission Form may be rejected under the following circumstances:
 - a) The qualifying examination is not recognized by the M.D. University, Rohtak;
 - b) Original Certificate of qualifying examination is not produced in the Directorate on demand;
 - c) The admission form is incomplete or the required documents/photographs are not uploaded at the time of submission of online form/fee;

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- d) Required fee is not remitted in full;
e) Names of papers/Correct options are not opted in the Admission Form at the time of submission of Online Admission Form/Fee.

Note: (i) In case the admission form of any candidate is rejected, the candidature of such a candidate can however, be revived on submission of the requisite documents or completion of incomplete form etc. with payment of revival fee within 10 days before the commencement of examination of theory papers.

(ii) The form of a candidate, who gives false statement or submit fake documents, will be rejected and the fee/dues already paid shall be forfeited. Such candidate(s) shall have no claim for admission or refund of fee, in any case.

S. The candidates are advised to bring with them their Identity Cards issued by the DDE, whenever they visit the DDE, for prompt service.

T. **ALL LEGAL DISPUTES ARE SUBJECT TO JURISDICTION OF ROHTAK COURTS.**

2. Fee Structure, Refund of Fee and Fee Concessions

(I) Fee Structure for newly enrolled students during Academic Session 2021-22

(figures in Rupees)

Name of Programme	Tuition/ Students Support Services Fee	Study Material	Other charges*	Total Fee per Annum	Annual Fee for (i) SC/ST category of Haryana only (ii) Working defence personnel upto the level of JCO (having no financial aid) (iii) University employees/wards /spouse
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For Open and Distance Learning Programmes

Bachelor of Arts (B.A.)	3000	1500	3600	8100	5850
Bachelor of Commerce (B.Com.)	3000	1500	4200	8700	6450
Master of Arts (Hindi)	3500	2000	3200	8700	5950
Master of Arts (Sanskrit)	3500	2000	3200	8700	5950
Master of Arts (English)	3500	2000	3200	8700	5950
Master of Arts (Political Science)	3500	2000	3200	8700	5950
Master of Arts (Public Admn.)	3500	2000	3200	8700	5950
Master of Arts (Economics)	3500	2000	3200	8700	5950
Master of Arts (History)	3500	2000	3200	8700	5950
Master of Arts (Journalism & Mass Communication)	3500	2000	3200	8700	5950
Master of Library and Information Sciences	4000	2500	8000	14500	11250
Master of Commerce (M.Com.)	4500	2000	3400	9900	6650
Master of Science (Mathematics)	4500	2000	3400	9900	6650

For Online Programmes

Name of Programme	Total Fee per Annum (For Indian Students)	Total Fee per Annum (For Foreign Students)
Master of Commerce (M.Com.)	20000/-	120000/-
Master of Science (Mathematics)	20000/-	120000/-

Fee Structure for old students (figures in Rupees)

Name of Programme	Tuition/ Students Support Services Fee	Study Material	Other charges*	Total Fee per Annum	Annual Fee for (i) SC/ST category of Haryana only (ii) Working defence personnel upto the level of JCO (having no financial aid) (iii) University employees/wards/ spouse
Bachelor of Arts (B.A.) - Second Year	3000	1500	3200	7700	5450
Bachelor of Arts (B.A.) - Third Year	3000	1500	2850	7350	5100
Bachelor of Commerce (B.Com.) - Second Year	3000	1500	3800	8300	6050
Bachelor of Commerce (B.Com.) - Third Year	3000	1500	3400	7900	5650
Master of Arts (Hindi)	3500	2000	2800	8300	5550
Master of Arts (Sanskrit)	3500	2000	2800	8300	5550
Master of Arts (English)	3500	2000	2800	8300	5550
Master of Arts (Political Science)	3500	2000	2800	8300	5550
Master of Arts (Public Admn.)	3500	2000	2800	8300	5550
Master of Arts (Economics)	3500	2000	2800	8300	5550
Master of Commerce (M.Com.)	4500	2000	2900	9400	6150
Master of Science (Mathematics)	4500	2000	2900	9400	6150

* Other charges includes Administrative/Legal/Lab./Development/Examination Fee etc.

- a) The fee for the UG/PG programmes (for the concerned academic session) will be deposited along with online admission form. All the students are required to deposit fee(s)/dues through online mode at the designated banks through bank e-challans only, as per schedule notified by the DDE on DDE's website AND NO SEPARATE INTIMATION WILL BE SENT FOR PAYMENT OF FURTHER DUE INSTALLMENT OF FEE.
- b) The students are required to deposit their dues in time without waiting for any communication from the Directorate.
- c) The students who fail to pay the fee in time or with late fee and other balance dues, if any, 10 days before the commencement of the theory examinations will not be issued admit cards for the examinations. Such candidates will have no claim for refund/adjustment of fee already paid.
- d) In case of revision of various fees, etc. during the academic session, the students will have to pay the difference in fee structure, etc.

II. REFUND OF FEE

- a) The Refund of Fee is permissible only:
 - i) In case applicant submits admission form duly complete in all respects but is declared NOT ELIGIBLE for not fulfilling the eligibility conditions;
 - ii) In case an amount deposited is in excess of prescribed fee;
 - iii) In case of demise of a candidate before the commencement of examinations without having appeared in any paper;
 - iv) In case a candidate deposits/remits fee with the DDE which is not related to his/her admission or the admission form of a candidate is not entertained being time-barred;
 - v) In case a candidate submits two admission forms along with fee for admission to two different courses and his/her candidature for one of the courses is cancelled, the fee paid by him/her for that course will be refunded as per university rules.

In case the request of a candidate for change of subject/course/option/revival of candidature is not acceded to, for any reason whatsoever, the fee paid by him/her for change of subject/course/option/revival of candidature will be refunded after deducting 20% of the amount in question on receipts of written request from the candidate.

Note:- Fee of the candidate covered in any of the above ('i' to 'v') provisions will be refunded after a deduction of 20% at the earliest. No fee will be refunded if the candidate has supplied fake documents or stated wrong facts in the admission form or failed to supply the required documents/ information in time.

- b) The fee remitted by the applicant shall not be refunded if:
 - i) the admission of an applicant is not finalised due to non-payment of fee/dues and other charges or a part thereof by the prescribed date;
 - ii) the applicant has not submitted the required certificates, DMC, Degree for verification or the certificate(s)/Degree submitted by him/her are found bogus or forged; and
 - iii) after being admitted to the course, the candidate does not want to continue his/her studies on any personal grounds;
 - iv) the candidature of a student is cancelled as fee defaulter or for non-submission of documents or a student does not appear in the examination after the issue of Roll No. the fee paid by him/her shall neither be refunded nor adjusted in any case against the fee of next session, even if he/she seeks re-admission to a course;

III. FEE CONCESSIONS

Fifty (50) Percent concession in total fee payable (except other charges) will be admissible to the following categories of students:

- a) Maharshi Dayanand University employee or his/her Ward/Spouse;

- b) Working defence personnel up to the level of JCO who do not get any scholarship or fee concession and/or any financial assistance from their employer.
- c) Scheduled Castes/Tribes of Haryana only on production of required certificate

3. REGISTRATION OF STUDENTS

The Directorate of Distance Education, consequent upon the admission of students to the courses offered by the University, through distance mode will validate the online submitted details and finally allot the Registration Number to each student, and detailed record will be maintained for the registered students. The student whenever makes any correspondence with the DDE is required to indicate his/her Registration Number.

4. STUDY MATERIAL

Each student admitted to a course offered by the DDE will be provided study material. The students may also consult books prescribed/recommended at the end of the relevant syllabi to enlarge scope of learning. The study material will be supplied in soft/hard copy in Hindi or English medium as available with the Directorate of Distance Education, M.D. University, Rohtak.

5. GRIEVANCE REDRESSAL CELL

The DDE believes in providing full support and services to its students and ensuring the removal of difficulties at personal level so that the participation of the students in the programmes offered by the DDE becomes really effective and meaningful. Candidates facing any difficulty in pursuing the distance education programmes of this University may contact the Director secretariat or concerned officer/official during working hours OR submit his/her problem in writing to the Grievance Cell of the DDE. While submitting any problem/request/complaint the students are advised to write their details i.e. Name/Father's name, Registration No. (Allotted by the DDE), name of course (with year/semester) for prompt action, failing which such requests/ complaints etc. will not be entertained. The Grievance and Redressal Cell will comprise of the following:

- 1. Director, DDE, MDU Rohtak.
- 2. Coordinator, DDE
- 3. Concerned Programme Coordinator, DDE.
- 4. D.R. (DDE)/A.R. (DDE)
- 5. Superintendent concerned

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CHAPTER-VI

STUDENTS SUPPORT SERVICES CAMPS/ PROGRAMMES SPECIFIC PERSONAL CONTACT PROGRAMMES

Students Support Services in open and distance learning system is quite different from other services. These services are not confined only to interactive counselling or solving the learners problems but also includes the personality development, soft-skills, career counselling, community education, promoting open and distance learning as per the National Education Policy i.e. Education for All. The Directorate of Distance Education has devised the concept of Student Support Services Camps/Programme Specific Personal Contact Programmes. The Directorate of Distance Education organizes Student Support Services Camps/Programme Specific Personal Contact Programmes for solving the problems of Distance learners with the help of well qualified counsellors for the programmes being offered by it. The SSSCs facilitate learning, counselling and to solve the problems of the distance learners which they face during their self-study from the study material supplied by the Directorate. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group. The learner will be allowed to appear in the examination only if he/she has attended not less than 75% of Student Support Services Camps/Programme Specific Personal Contact Programmes of all the subject(s)/paper(s) opted by him/her.

INSTRUCTIONS FOR DISTANCE LEARNERS:

1. The Student Support Services Camps/Programme Specific Personal Contact Programmes are arranged for the benefit of students and it is mandatory for students to attend at least 75% of Student Support Services Camps/Programme Specific Personal Contact Programmes of all the subject(s)/paper(s) opted by him/her failing which he/she will not be allowed to appear in the examination.
2. The study material of the concerned course will be supplied to the students from the Directorate of Distance Education and/or during the course of SSSCs. The study material will be provided only on production of Identity Card issued by the DDE or payment/fee deposit receipt etc.
3. The students are advised to visit the website of the DDE [www.mdu.ac.in] and note down the venue and schedule of the SSSCs.
4. According to the schedule notified, the students are advised to contact the concerned SSSC Coordinator and get themselves registered.
5. Outstationed students are advised to make their own arrangement for boarding and lodging.
6. The students are required to bring their own note-books, pen pencil, etc.
7. Detailed programme/timetable shall be made available at the SSSCs on the first day of the problem solving session.
8. Any change in the programme/venue/time of the SSSCs or problem solving session will be notified on the DDE's website.
9. For any clarification regarding the concerned course/programme, the concerned SSSC Coordinator/Clerk/Contact person may be consulted who will be available during the SSSCs.

Chapter - VIII (Miscellaneous Information)
Fee for Various Miscellaneous Jobs Appendix C/7

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2. All concerned students are also advised to deposit the fee as prescribed by the University for different matters, such as issue of migration certificate, duplicate DMC, duplicate Degree, change of subject, restoration charges, eligibility fee for foreign students, etc. At present following fee is charged from the students for different matters:

The fee for various miscellaneous jobs has been prescribed as under:

Sr. No.	Particulars	Rate of Fee (In Rupees)
1.	Restoration/Revival of Admission	₹ 1000.00
2.	Fee for Late submission of Documents:	a. Before commencement of Examination: With late fee of ₹ 500/- b. After commencement of Examination: With late fee of ₹ 1000/-
3.	Migration Certificate in respect of distance students only.	₹ 600.00 (By hand) ₹ 500.00 (By post) ₹ 1000.00 (Duplicate Migration Certificate)
4.	Correction charges in the DMC/Degree	₹ 200.00 (Correction slip) + ₹ 100.00 per Certificate/Degree/Diploma
5.	Issue of Duplicate Mark Sheet	₹ 300.00
6.	Issue of Duplicate Degree	₹ 500.00
7.	Result Verification	₹ 300.00
8.	Issue of Confidential Result	₹ 500.00
9.	Change of Examination Centre Fee	₹ 5000.00
10.	Issue of Transcript	₹ 200.00 per Certificate/DMC
11.	Eligibility Fee in case of Foreign Students	₹ 1500.00 (for UG Programmes), ₹ 3000.00 (for PG Programmes)

3. Misconduct of Distance Learners
 Disciplinary misconduct constitutes but not limited to one or more of any of the following: -
- (I) Physical assault or threat to use physical force, against any staff member, visitor, student of the Directorate/University or any other person.
 - (II) Possession or using any kind of weapons including sticks, rods, guns, swords, knives etc. and any kind of fireworks, crackers or any other explosives or anything which are barred by the University and/or any other law.
 - (III) Any violation of the provisions of the Civil Rights Protection Act, 1976 or any other law for the time being in force.
 - (IV) Practicing casteism and untouchability in any form or inciting any other person to do so.
 - (V) Drinking or smoking in the premises of the Directorate of Distance Education or University.
 - (VI) Any practice whether verbal or otherwise derogatory of women student or any women staff member of the DDE.

- (VII) Behaving in a rowdy, intemperate or disorderly manner in the premises of the University or DDE.
- (VIII) Indulging in or pursuing or propagating or publishing in print/electronic/internet media any sort of activity which is detrimental to the DDE or University or staff or faculty or other students or local community or organization or any other individual.
- (IX) Any attempt at bribing or corruption in any manner.
- (X) Causing disruption in any manner of the academic or other functioning of the system of the DDE/University.
- (XI) Collecting any money from any student or any employee for any purpose.
- (XII) Breach of faith and/or any conduct on the part of the student which is prejudicial to the interest of the DDE/University.
- (XIII) Ragging/indiscipline/misbehavior/hooliganism etc. within the premises of the DDE/University.
- (XIV) Any other act which in the judgment of the competent authority of the DDE/University calculated to lead to misconduct or indiscipline or malpractice or likewise in the Directorate of Distance Education/University.
- (XV) Ragging is totally prohibited in the University. Anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Raging in Higher Educational Institutions, 2009 as well as under the provisions of any penal law for the time being in force.

Any student found guilty of disciplinary misconduct shall be liable for severe disciplinary action beside the action imposed under any law or regulation in force.

4. Disclaimer

- (I) Information published by the Directorate of Distance Education in the Information Brochure for Distance Learners, DDE/University Website, Advertisements or otherwise in any manner must be read in conjunction with the provisions of the University Act, Statutes, Ordinance(s), Rules & Regulations and their supplements, updations, rectifications, clarifications, corrigendum's, notices, etc. as and if issued by the DDE/University from time to time. Distance Learners and other concerned must ensure that they know up-to-date information before applying for admission or any other purpose whatsoever.
- (II) The University reserves the right to add withdraw or change at any time without any notice, information published anywhere, as and if deem necessary, including not limited to information in the Information Brochure for Distance Learners, DDE/University Website and other material as well as any provision or facility whether existing or new. No responsibility

will be accepted by the University for hardship or expenses incurred by students or any other person(s) for such addition, withdrawal or change, no matter how they are caused.


- (III) Best efforts are made to ensure the accuracy of content published in the Information Brochure, DDE/University Website and other material published by the University, however, the University does not give any assurance about any content to be error free and will not assume any liability arising on that account.
- (IV) The University does not take any responsibility for the authenticity of the information made out or taken by any applicant or any other person from any website, blogs, search results, chat sites, inquiry (verbal, online or written) or any source other than the information published in the Information Brochure for Distance Learners or as available on the DDE/University website (www.mdudd.net/www.mdurohtak.ac.in) and for the actions of the applicants or other concerned on the basis of such information.
- (V) In case of any dispute on any matter concerning the Directorate of Distance Education/M.D. University whether covered by Information Brochure for Distance Learners or not, and/or for interpretation of any content of this Information Brochure/DDE or University website or any other material of the University, the decision of the competent authority of the University shall be final and binding on all concerned and thereafter the Courts at Rohtak only shall have jurisdiction for unresolved disputes.


Proceeding of the meeting of the committee constituted by the Vice-Chancellor to check the feasibility in replacing the existing clause as provided in general rule of examination held on 13-09-2021 at 02:00 PM in the office of the Dean College Development Council, M.D. University, Rohtak.


Members Present:

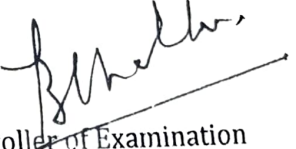
Prof. A.S. Maan, DCDC and Dean, Physical Sciences, M.D. University, Rohtak	Convener
Prof. J.P. Yadav, Dean, Faculty of Life Science, M.D. University, Rohtak	Member
Registrar, M.D. University, Rohtak	Member
Controller of Examination, M.D. University, Rohtak	Member

After detailed deliberation on the issue and taking into consideration on the existing clause of general rules under clause 6, the Committee recommends that to meet the cost/effort arising on account of logistics/manpower required as well as other arrangements to accommodate such requests from the students, it would be prudent to charge a fee of Rs. 10,000/- for accepting the examination form between seven days to one day before commencement of examination of particular course.


Prof. A.S. Maan,
(DCDC and Dean, Physical Sciences)


Prof. J.P. Yadav,
(Dean, Faculty of Life Science)


Registrar


Controller of Examination

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Amended by E.C. vide Res. No. 45 of 31-12-2021 and
Res. No. 1(45) of 31-03-2022

**ORDINANCE FOR DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)
w.e.f. 2021-22 Session**

1. SHORT TITLE, APPLICATION AND COMMENCEMENT

- 1.1 Regulations for Ph.D. Program are based on University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees Regulations, 2016) and amendments.
- 1.2 The ordinance shall be applicable from 2021-22. Therefore, this ordinance will not be applicable to the research scholars already registered under preceding ordinances.
- 1.3 All courses prescribed for Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods.
- 1.4 The degree of Doctor of Philosophy (Ph.D.) may be awarded in any Faculty of the University.
- 1.5 Subject to the general guidance of the Academic Council, research studies in the University leading to the Degree of Doctor of Philosophy shall be regulated by the various Post Graduate Boards of Studies/relevant Board of Studies.

2. ACADEMIC ELIGIBILITY

A candidate seeking admission to the Ph.D. Program must satisfy the following relevant academic criteria:

- (i) Master's degree with at least 55% marks in aggregate or its equivalent B grade in UGC seven-point scale in the subject concerned or in an allied subject.
- (ii) For Management Sciences - Master's Degree or any other degree recognized equivalent thereto in (a) Business Administration or Economics or Commerce or in allied subjects with at least 55% marks OR (b) Post Graduate Diploma in Management recognized equivalent to MBA by AICTE with 55% marks or its equivalent B grade in UGC seven-point scale.
OR
- (iii) Candidates with Qualifications as laid down in (ii) shall also be eligible for pursuing Ph.D. in Economics/Commerce.
OR
- (iv) M.Phil. degree (regular mode only and as per UGC norms) or a recognized equivalent degree beyond Master's degree level with atleast 55% marks or its equivalent B grade in UGC seven-point scale in the concerned or allied subject.

Note: The eligibility will be 50% marks at Masters' level or an equivalent grade for SC/ST/Differently Abled candidates of the Haryana State only.

3. APPLICATION FOR ADMISSION

- 3.1 The candidate shall apply for admission to Ph.D. program in a manner stipulated by the University from time to time.
- 3.2 Separate application form(s) shall be filled up for each subject.

(Signature)

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4. ADMISSION PROCEDURE

- 4.1 Applications for admission to Ph.D. program shall be invited through advertisement once in a year normally in the month of July/August or as decided by the University. Departments may float seats with specialization, if deemed necessary.
- 4.2 The University shall make admissions to Ph.D. program through an Entrance Test. The syllabus of the Entrance Test shall be as prescribed for NET by UGC/CSIR/ICAR etc. In case NET examination is not available for any subject, the syllabus for the entrance test will be decided by the concerned University Teaching Department through the Departmental Committee.
- 4.3 Entrance Test will be of 100 marks and a candidate must secure 50% marks to qualify the same. In case of SC/ST of Haryana State/ Differently-abled candidates, a relaxation of 5% of 50 i.e. 2.5% will be allowed. There will be no negative marking.
- 4.4 **The following categories of candidates are exempted from entrance test for Ph.D. Program:**
- (i) The candidates who have qualified UGC/CSIR/JRF/NET/GATE (for Engineering only)/ GPAT (for Pharmaceutical Sciences only) or any other similar examination/ SLET (Haryana State) as the case may be.
 - (ii) Candidates who are teacher fellowship holders/awardee of the fellowship by the DST (INSPIRE), ICMR, ICSSR or any other equivalent national level fellowship.
 - (iii) Candidates who have passed Ph.D. course work/M.Phil. from Maharshi Dayanand University, Rohtak.

Note: The candidates who are covered under the exempted categories may also appear in the entrance test, if they so desire, to improve their weightage.

5. SUPERNUMERARY SEATS

The following category of supernumerary seats are earmarked for admission to Ph.D. program provided that they are otherwise eligible:

- (i) One supernumerary seat in each Department for candidates who are Principal Investigator/Co-PI having Research Project (more than 5 lacs) at MDU, Rohtak from any government funding agency.
- (ii) One supernumerary seat in each Department for foreign/NRI students (see Annexure 1 for NRI seat). The merit for foreign/NRI students will be prepared on the basis of marks obtained by the candidate in Post Graduate Program i.e. M.A./M.Sc./M.Com./ M.B.A./M.C.A. etc. The foreign/NRI students may complete the Ph.D. course work in regular/30 days modular capsule course work mode.
- (iii) One supernumerary seat in each Department for University appointed teachers working on regular basis with minimum eight years of service. If such seat(s) remain vacant in a Department, then it will go to University appointed non-teaching employees working on regular basis with minimum eight years of service. The preference in admission shall be given to non-teaching employees having NET qualification. In case of non-availability of NET qualified candidates, the merit list for non-teaching staff will be prepared on the basis of entrance test.
- (iv) One supernumerary seat in each Department for the officers working on senior Administrative posts i.e. IAS/IFS/IPS/IRS etc. (Group A of Civil

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- Services examination conducted by UPSC), having minimum experience of ten years on the post.
- (v) One supernumerary seat in each Department for the Scientists working in Centre/State Government funded Research Labs/Institutions at the level of Scientist (E) or equivalent scale with experience of atleast 10 years.
 - (vi) One supernumerary seat in each Department for the Corporate Professionals working atleast at Deputy General Manager (DGM)/General Manager level (or equivalent thereof) or Deputy Director/Director (or equivalent thereof) for minimum ten years at Corporate level with the condition that the company's turnover should be at least 300 crores per annum.
 - (vii) One supernumerary seat in each Department for Corporate Executive having atleast 10 years' experience in company/organization with annual turnover of atleast 300 crores and presently running their own enterprise/start-up with a minimum annual turnover of 25 lacs.
 - (viii) Two supernumerary seats in Department of Defence & Strategic Studies and one each in other Departments of the University for Commissioned Officers of ten years' experience in Defence Services.
 - (ix) One supernumerary seat each in the Department of Law (UTD and MDU-CPAS) is earmarked for admission to the candidates who are Judges of High Court/Supreme Court. There shall be no requirement of service length for Judges of Supreme Court.
 - (x) One supernumerary seat each in the Department of Law (UTD and MDU-CPAS) is earmarked for admission to the candidates who are in the Haryana State Superior Judicial Services i.e. ADJ and DJ.
 - (xi) One supernumerary seat each in the Department of Law (UTD and MDU-CPAS) is earmarked for admission to the candidates who are State Govt. Judicial officers. The judicial officers are required to have minimum seven years' experience in their service. There shall be no requirement of service length for Superior Judicial Services.

Note:

If a seat in any of the categories (ix) to (xi) above remains vacant, the same will be allocated to the other such categories in the order of preference from (ix) to (xi).

The following conditions apply with regard to supernumerary seats:

- a) **Applicants (except foreign candidates/NRIs) are required to appear in the entrance examination but there is no minimum qualifying marks for the entrance test.**
- b) If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.
- c) The admission will be subject to the availability and consent of Supervisor. Number of seats under a supervisor should remain within limit as per Clause 12 of the Ordinance.
- d) The HOD's will ensure that Ph.D. student admitted under supernumerary category must complete any one of the following teaching-learning plan (at least 6 hours of teaching per day) which may be a blend of online-offline mode with prior approval of the Vice-Chancellor:
A 30 days' modular Ph.D. Course work, which shall be a weekend program, spread over the whole semester with teaching-learning and evaluative arrangements to be made by the concerned Head of the Department. (OR) A 30 days' modular Ph.D. Course work customized for the proposed researcher by the Head of the Department in consultation with course-in charge. The above 30

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days' modular Ph.D. course work is also applicable on Assistant Professor(s) on Contract/Resource Person(s) working in MDU, Rohtak.

6. CRITERIA FOR ADMISSION OF STUDENTS HAVING JRF (ENTITLED FOR SCHOLARSHIP)/TEACHER FELLOWSHIP/ DST (INSPIRE) FELLOWSHIP, ICMR OR ANY OTHER EQUIVALENT NATIONAL LEVEL FELLOWSHIPS WITH THE VALIDITY TO PH.D. PROGRAM

Admission to Ph.D. program will be offered to candidates who have qualified as JRF (entitled for scholarship)/teacher fellowship holders/ awardee of the fellowship by the DST (INSPIRE), ICMR or any other equivalent national level fellowship with the validity period. The candidates of above category may join Ph.D. program in the University on the recommendations of the concerned Supervisor (provided he/she does not exceed the limit as mentioned at Clause 12) and the Head of the Department concerned any time during the academic session and will complete the Ph.D. course work in the subsequent session. He or She will apply through prescribed application form given in the prospectus. The JRF candidates will complete their Ph.D. Course Work as per University cycle for Ph.D. Course Work.

7. CRITERIA FOR PREPARING MERIT LIST

7.1 The merit list of candidates seeking admission to Ph.D. Program against the number of seats advertised shall be prepared by the Department according to the following criteria:

a). **70% marks of the percentage of marks obtained in the entrance test.**

OR

Weightage of 50 marks to those candidates who have passed JRF.

OR

Weightage of 45 marks to those candidates who have passed NET/GATE (for Engineering only)/GPAT (for Pharmaceutical Sciences only)/SLET (Haryana State only).


OR

Weightage of 40 marks to those candidates who have passed M.Phil./Ph.D. course work examination of Maharshi Dayanand University, Rohtak.

- b) **5% Marks of the percentage of marks in the Under Graduate Examination.**
- c) **10% Marks of the percentage of marks in the Post Graduate Examination.**
- d) **5 Marks for University Gold Medal in the qualifying examination of concerned subject.**
- e) **10 Marks for Interview (5 marks for domain knowledge and 5 marks for research aptitude)**

Note:

- i) The merit of the candidates who are availing weightage of JRF/NET/GATE/GPAT will be considered in the category in which they were



- issued certificate by UGC/other equivalent agencies or in their own category.
- ii) If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.

7.2 While granting admission of students to Ph.D. program, the Department/Institute will adhere to the State Government Reservation Policy.

7.3 **Admission Committee:-**

Admission Committee will consist of Head of the Department/Director (Chairman) and two Professors, one Associate Professor and one Assistant Professor by seniority and rotation. The Admission Committee shall also include two external experts nominated by the Vice-Chancellor. The Interview shall be held only in the presence of atleast one external expert. All members must satisfy eligibility conditions to be Ph.D. supervisor. If a Department/Centre/Institute does not have Associate Professors, the Admission Committee shall include one additional Assistant Professor. In case a Department /Centre/Institute does not have requisite number of Professors/Associate Professor/Assistant Professor, the Admission Committee shall comprise minimum of four faculty members, which shall be constituted by the Vice-Chancellor on the request of the concerned Head of the Department/Director from amongst the teachers of the concerned/relevant Faculty. One faculty member belonging to SC Category shall be included by all the Departments in the Admission Committee. In case, where there is no faculty member from SC Category in the department, then one faculty member belonging to SC Category from other department preferably from the same faculty will be co-opted as a Special Invitee.

8. COURSE WORK

- 8.1 The credit requirement for Ph.D. course work shall be of 14 credits (1 credit equals to 25 marks) in all comprising 3 courses of 4 credits each and one course of 2 credits. It is mandatory to offer one course on Research Methodology of four credits and another on Research and Publication Ethics of two credits.
- 8.2 Each theory paper shall have an internal assessment of 20 % marks. It shall comprise of two written assignments and two presentations of 05% marks each. The concerned teacher/Head of the Department shall maintain the record on the basis of which internal assessment has been awarded for atleast three months after the declaration of results.
- 8.3 The candidates who have obtained M. Phil degree through regular mode from UGC approved university as per UGC norms shall be exempted from the Ph. D course work.
- 8.4 Every candidate shall be examined in the courses(s) as per criteria laid down in the scheme of examination approved by the Academic Council from time to time except the candidates who are exempted from the Ph.D. course work.
- 8.5 The amount of the examination fee to be paid shall be governed by the rules as applicable from time to time.
- 8.6 The candidate will be allowed to appear in course work examination, if he/she meets the following requirements:
- (i) Bears a good moral character.
 - (ii) Has been on the rolls of Department/Institute during the concerned semester.
 - (iii) Has attended not less than 65% of lectures delivered in theory course and 75% in practicals.

Note: Relaxation in shortage of lectures up to 20% will be allowed by the Head/Director of the Department/Institute/Centre on the following grounds:

- Self-illness;
- Illness/death of parents, brother, sister or any other close family member;
- Any other reason beyond the control of the student to the satisfaction of the Head/Director of the Department/Institute/Centre.

8.7 The minimum pass marks shall be:

(a) **50 % marks in each course of Ph. D course work.**

(b) **55 % marks in overall aggregate.**

8.8 A candidate who fails to pass or having been eligible fails to appearing the examination will be allowed to clear the re-appear paper(s) in consecutive two chances in December/May on such dates notified by the University. In reappear cases, the student will be exempted to appear in such papers in which he/she has obtained 55 per cent marks.

8.9 The internal assessment awards of a candidate who fails in examination shall be carried forward to the next examination.

8.10 If a candidate fails to pass Ph.D. course work examination within the time stipulated in Clause 8.8 above, his/her admission to Ph.D. program shall be cancelled.

8.11 The Controller of examination shall publish a list of candidates who have passed the Ph.D. course work examination.

9. PROCEDURE FOR REGISTRATION

9.1 The following categories of candidates from among those admitted to Ph.D. program are eligible to apply for registration to Ph.D.:

- (a) who are exempted from Ph.D. course work in terms of Clause 8.3
- (b) who have passed Ph.D. coursework of the University in terms of Clause 8.7

9.2 The Departmental Committee and its Functions

The Departmental Committee shall be constituted as per Ph.D. Ordinance Clause 9.6 (i & ii). The proposed supervisor will also be invited to attend the meeting of the Departmental Committee only during the presentation of his/her candidate, if the supervisor is not its member. It shall have the following functions:

- (i) To allocate Supervisor to a student eligible for Ph.D. registration keeping into consideration the research interest of the student and consent of the supervisor.
- (ii) To constitute the Research Advisory Committee (RAC) for each candidate on the recommendation of the Research supervisor.

9.3 Research Advisory Committee and its Functions

A Research Advisory Committee (RAC) shall consist of the following:

- i) Concerned Supervisor (Convener).
- ii) One Professor (Member). In case of non-availability, a Professor from related/allied discipline may be co-opted.
- iii) One Professor/Associate Professor/Assistant Professor from the faculty members of the concerned or related Department, preferably in the related research area (Member).

9.4 The Research Advisory Committee shall have the following functions:

- i) To review the research proposal and suggest the topic of research

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- ii) To appoint a Co-supervisor in terms of Clause 9.9 (ii), if need be. It shall be ratified by DRC. Co-Supervisor can also be allowed in domains of interdisciplinary and intra-disciplinary nature from the UTDs or from other institutions. In special circumstances, viz. in the case of subjects of interdisciplinary/inter-specialty nature, the RAC may recommend the appointment of a Co-Supervisor who can be from other universities/ research institutes as well, for reasons to be recorded. In case of IMSAR, Pharmacy, UIET, industry person can be appointed as co-supervisor provided he/she have Ph.D., is at Senior level position with at least 15 years' experience after post-graduation. To guide the research scholar to develop the study design and methodology of research. To periodically review the progress of the research work of the research scholar. The six monthly progress report of the research scholar alongwith the recommendations of RAC shall be forwarded to the HOD/Director for further processing.

9.5 Application(s) on the prescribed form for registration to Ph.D. program along with synopsis/research proposal duly approved and signed by the Supervisor received upto 31st October/31st March (or as decided by the University from time to time) shall be considered by the Department twice a year.

Note: The candidature for the Ph.D. Registration would be valid for one year (within two cycles of Registration) from the date of his/her eligibility for the registration.

9.6(i) The Departmental Committee for considering the applications for registration to Ph.D. program will consist of all Professors, Associate Professors and Assistant Professors of the Department provided they are otherwise eligible for appointment as Ph.D. Supervisors.

- (ii) However, in case of registration to Ph.D. program for all science subjects in Applied Sciences in UIET, the Departmental Committee will consist of
- a. Director, UIET
 - b. One Professor and One Associate Professor to be nominated by the HOD of the concerned UTD, seniority-wise by rotation for a period of two years.
 - c. All Professors, Associate Professors and Assistant Professors of Applied Sciences working in UIET.

(iii) The registration to Ph.D. Program for non-science subjects in UIET, shall be handled by the concerned University Teaching Department and the Degree shall be awarded by the concerned Faculty.

9.7 (i) A copy of the synopsis/research proposal of each applicant shall be sent to all the members of the RAC by its Convener, under intimation to the Head of the Department/Director, at least seven days before the meeting. The candidates will be invited to defend their synopsis/research proposal before the RAC.

(ii) The RAC may:
Recommend the research proposal in its original form to Departmental Research Committee (DRC) for its consideration.

OR

Recommend the research proposal with amendments to Departmental Research Committee (DRC) for its consideration.

9.8 (i) Head of the Department/Director of the Institute shall place the application(s) along with the recommendations of the RAC before the Departmental Research Committee



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(DRC). The candidate(s) will also be invited to defend their synopsis/research proposal(s) before the DRC which shall consist of the following:

- (a) Head of the Department concerned/Director of the Institute/Centre - Chairperson
 - (b) All Professors and Associate Professors of the concerned Department/Institute
 - (c) One Assistant Professor (eligible to be appointed as Ph.D. Supervisor) from the Department/ Institute to be nominated by the HOD/ Director by rotation for a period of two years.
 - (d) Two outside experts to be nominated by the Vice-Chancellor for a period of two years out of the panel of six experts recommended by the Departmental Committee.
 - (e) Dean of the Faculty.
- (ii) The DRC for Applied Sciences in UIET shall consist of the following:
- (a) Director, University Institute of Engineering & Technology - Chairperson
 - (b) Head of the concerned University Teaching Department.
 - (c) One Associate Professor to be nominated by the Head of the concerned University Teaching Department by rotation for a period of 2 years.
 - (d) All Professors and Associate Professors of the concerned subject working in University Institute of Engg. and Tech.
 - (e) One Assistant Professor eligible to be appointed as Ph.D. Supervisor of the concerned subject working in University Institute of Engg. and Tech. to be nominated by the Director UIET by rotation for a period of 2 years.
- (iii) 2/5th of the members of DRC shall form the quorum. The proceedings of the meeting of the Departmental Research Committee will be valid if at least one out of two experts attends the meeting.
- 9.9(i) The Departmental Research Committee may:
- Recommend the research proposal in its original form to Post Graduate Board of Studies (PGBOS)/ Board of Studies (BOS) for its consideration.

OR

Recommend the research proposal with amendments to PGBOS/ BOS for its consideration.

OR

Reject the proposal with reasons to be recorded.

- (ii) In case the supervisor, at the time of registration, has two or less years of service before retirement, a Co-supervisor from within the Department shall be mandatory. Co-supervisor must have at least four years of active service at the time of the proposal submitted. After retirement of Supervisor the appointed Co-supervisor shall continue to guide the particular research scholar as Supervisor and the Supervisor having retired will become Co-supervisor in that particular case.

Note:

- a) In no case, there shall be more than one Co-supervisor.
- b) The qualifications for a Co-supervisor will be the same as prescribed for the Supervisor.
- c) **The whole process of holding the meetings of the Research Advisory Committee, Departmental Research Committee and the PGBOS/BOS shall normally be completed within 3 months of the last date of receipt of application for Ph.D. registration in each cycle. In case the**

Signature

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department is not able to meet the deadline the HOD would seek extension with valid reasons for not completing the registration process within a stipulated time from Vice Chancellor.

- 9.10 (i) The recommendations of the DRC for Ph.D. registration shall be placed before the PGBOS/BOS for its consideration and recommendation.
- (ii) The recommendations of PGBOS/BOS shall be placed before the Academic Council for its consideration and approval.
- (iii) DRC and PGBOS can be held on all days except gazetted holidays and Sundays.
- 9.11 After the approval of the Academic Council, the candidate shall pay the registration fee etc. within a month of the date he/she is directed to deposit fee failing which his/her registration may stand cancelled automatically. However, the Vice-Chancellor may extend this period in special circumstances with late fee as prescribed by the University from time to time.
- 9.12 The date of registration of the research scholar shall be the date on which the PGBOS/BOS recommends the registration of the candidate.

In case of Research Scholar(s) with JRF from any funding agency such as UGC/DST/DBT/CSIR etc., the date of joining/provisional admission in the Department/Institute for Ph.D. Program shall be considered as date of registration only for the purpose of uploading/communicating the Master Data in the concerned funding agency for grant of fellowship.

- 9.13 The list of Ph.D. registered students will be uploaded on the University website by the Registration and Scholarship (R&S) branch of the University. The list shall include the name of the registered candidate, topic of his/her research, name of his/her supervisor/co-supervisor, date of enrolment/registration.

10. TOPIC MODIFICATION

A candidate may, normally not later than two year after his/her registration, modify/change the topic of his/her subject on the recommendations of the P.G. Board of Studies/Board of Studies and approval of the Academic Council.

11. QUALIFICATIONS OF THE SUPERVISORS

A regular teacher appointed through duly constituted Selection Committee and approved by the University possessing a Doctoral Degree may be appointed as Research Supervisor/Co-Supervisor for Ph.D. in University Teaching Departments/MDU-Centre for Professional and Allied Studies. In addition, he/she should also have published at least two research papers indexed in Scopus/Web of Science/UGC-CARE listed journals.

OR

A regular teacher appointed through duly constituted selection committee and approved by the University possessing a doctoral degree and at least three years of PG teaching experience in the concerned subject after acquiring Ph.D. in a PG College /Institute* affiliated to MD University and having published at least two research papers indexed in Scopus/Web of Science/UGC-CARE listed journals. Before allotting Supervisors/Co-Supervisors from PG Colleges/Institutes, the concerned Head of the Department/Director must get a certificate from the Principal of the College concerned with an undertaking that the College has requisite research facilities and same will be provided to the research scholars.

*Post-graduate Departments of Colleges, Research laboratories of Government of India/State Government must have at least two Ph.D. qualified teachers/scientists/other academic staff in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities

stipulated as under:

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- (i) In case of Science and Technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the Institution concerned with provision for adequate space per research scholar alongwith computer facilities and essential software, and uninterrupted power and water supply;
 - (ii) Earmarked library resources including latest books, Indian and International journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/ library for reading, writing and storing study and research materials;
 - (iii) Colleges may also access the required facilities of the neighbouring institutions/Colleges, or of those Institutions/Colleges/R&D laboratories/Organizations which have the required facilities.
 - (iv) A three-member committee from the concerned Department to be constituted by the Vice-Chancellor will verify the facilities available in the college/Institute. The report of the committee will be considered by the Departmental Committee comprising faculty eligible to guide Ph.D.

NOTE:

- a) The eligibility of the supervisor will be ascertained by the Departmental Committee.
- b) Teaching of distance education classes will not be considered teaching experience for the eligibility of the supervisor.
- c) Three years teaching experience may be relaxed in case of those teachers who have been allotted research projects by National/International funding agencies where there is a provision for appointment of project fellow(s), so as to allow him/her to register that project fellow.
- d) Provided further that no relative of the candidate such as father, mother, wife, husband, son, daughter, sister, brother, wife's/husband's brother and sister, brother's son/daughter, sister's son/daughter, first cousin, nephew, grandson, granddaughter shall be appointed as his/her Supervisor/ Co-supervisor. A Certificate to this effect will be given by the Supervisor/Co-Supervisor along with the application for enrolment.

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12. NUMBER OF RESEARCH SCHOLARS

The maximum number of Research Scholars to be registered under a Supervisor/Co-Supervisor, at a given point of time, shall be as under:

Designation	University appointed teachers		
	Maximum number of seats	Number of seats for admitting Supernumerary/JRF candidates*	Teachers of Affiliated Colleges/ institutions
Professor	8	2	5
Associate Professor	6	2	4
Assistant Professor	4	2	3

*The university teacher can take the candidates again under this category only after completion of Ph.D. of registered candidates against Supernumerary/JRF category.

In case of University appointed teachers, atleast 50% Research scholars should be registered under a supervisor at a given point of time except under exceptional circumstances beyond control. The Vice-Chancellor may allow an additional seat beyond the sanctioned intake to a Supervisor on the recommendations of P.G. Board of Studies/Board of Studies on genuine grounds in exceptional circumstances. However, this additional seat will be adjusted as and when any of his/her candidates submits thesis.

NOTE:

- i) In case where a Supervisor is working as Co-supervisor of a Research Scholar for the purpose of the limit as referred to in the above Clause, the number in each such case shall count as half (1/2) both for Supervisor/ Co-Supervisor.
- ii) A teacher cannot be Co-Supervisor of more than four candidates at a time including the outside co-supervisor.
- iii) The supervisor who offered the Ph.D. seats for a particular session must register the candidates as per his/her offer.
- iv) The Faculty members of the M.D. University who want to become co-supervisor for Ph.D. Program in other University should fulfil the following conditions:
 - a) Should get NOC from M.D. University, Rohtak.
 - b) The half seat will be counted for each supervision.
 - c) The number of seats including the seat offered as co-supervisor should not exceed the total permissible intake as prescribed in the Ordinance.

13. CHANGE OF SUPERVISOR

The change of Supervisor may be allowed in the following cases:

- A)
 - i) The Supervisor has expired or has left the services of the University or the supervisor proceeds on leave/deputation of more than one year and the research scholar makes a request in writing to change the supervisor.

OR

- ii) By mutual consent of both the Supervisor and the Research Scholar.

OR

- iii) In case of extreme hardship where it becomes almost impossible for a candidate to work/continue his/her research work with the Supervisor or in case the Supervisor or the candidate requests for the change of Supervisor on valid/genuine grounds. Such requests will be submitted to the Head of the Department/Director/Chairperson, Board of Studies, who will put the matter before the Departmental Committee as well as the concerned PG BOS/BOS. However, the change in such cases will be allowed after the approval of the Academic Council
- B) The Co-supervisor can be added within two years of Registration of a candidate to Ph.D. Program as per the need and recommendations by RAC/PGBOS/BOS.

14. PERIOD OF WORK

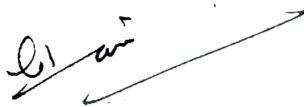
- 14.1 Every candidate admitted for Ph.D. program shall be required to pursue his/her research work atleast for two years from the date of registration.
- 14.2 Every Research Scholar will be required to remain in interaction with his/her Supervisor/Co-Supervisor for a minimum period of 120 days after Ph.D. registration. However, in case science/technology subjects where laboratory work is involved the research scholar will be required to stay at Rohtak or at place where his Supervisor/Co-supervisor is working for a minimum period of 120 days after Ph.D. registration. The concerned Supervisor/Co-Supervisor shall issue a certificate to this effect.
- 14.3 No research scholar shall join any other course of study or appear in any other examination conducted by any University leading to the award of Degree during the period of his/her study, otherwise his/her registration for Ph.D. will be cancelled by the Vice-Chancellor on the recommendations of the P.G. Board of Studies/Board of Studies. The action of the Vice-Chancellor in such cases will be placed before the Academic Council for information.
- 14.4 A research Scholar can join part time/evening course in a Foreign Language or any knowledge/skill enhancement/ value-added Diploma/Certificate course along with Ph.D. program.

15. MEDIUM

The medium of instructions and examination shall Hindi/English/Sanskrit as prescribed by the concerned Faculty.

16. REQUIREMENTS DURING REGISTRATION PERIOD

- 16.1 Every research scholar will be required to show continuous progress during the period of his/her registration which will be monitored by the Research Advisory Committee.
- 16.2 The research scholar shall submit half yearly progress report on the prescribed Proforma for the period from 1st January to 30th June on or before 31st of July and for the period from 1st July to 31st December on or before 31st of January.
- 16.3 The Research Supervisor shall place the report before the Research Advisory Committee in its meeting to be held preferably in the month of August/February. The research scholar shall also be invited to make a presentation before RAC of the progress of his/her work for evaluation and further guidance. The six monthly



progress report, duly signed by the RAC, shall be submitted to the HOD/Director with a copy to the research scholar. The two half-yearly progress reports of the Research Scholar shall be placed before DRC on or before 31st March of each year by the HOD/Director.

- 16.4 In case the progress report/presentation of the research scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures and will communicate the same to the student concerned. After giving proper opportunity to the scholar if the student fails to implement suggestive/corrective measures, the RAC will send the recommendations to the P.G. Board of Studies/Board of Studies for cancellation of the registration. The recommendations of the PGBOS/BOS will be forwarded to R & S branch through concerned Dean of the Faculty.
- 16.5 Ph.D. student shall publish minimum two research papers (at least one should be published and other may be in press/accepted) from his/her research work of which atleast one should be in Scopus/Web of Science indexed journals. The publication in UGC-CARE listed journals is permissible only if the number of journals available in Scopus/Web of Science in a particular subject is less than one hundred. The research scholar shall invariably, be first author and supervisor/co-supervisor/research guide shall be the author in atleast two research papers. In addition, a research scholar will make two paper presentations in conferences/seminars before the submission of the thesis.
The proof of publications and paper presentation must be appended with the thesis.
- 16.6 Ph.D. scholars shall be required to attend at least one workshop of one-week duration on research methodology/academic writing/ data or statistical analysis and research related issues. Participation certificate will have to be submitted as proof of having attended it.
- 16.7 Prior to the submission of the thesis, the scholar shall give a pre-submission seminar in the Department before the Departmental Committee which shall also be open to all faculty members and research scholars. The feedback and comments obtained from them may be suitably incorporated into the thesis.
- 16.8(i) Every candidate shall submit his/her thesis within a period of four years from the date of his/her registration to Ph.D. program, failing which his/her registration to Ph.D. program shall stand cancelled unless this period is extended by a maximum of two years by the Vice-Chancellor but not for more than one year at a time, on the recommendations of the Supervisor, the Head of the Department and Dean of the Faculty for valid reasons to be recorded.
- (ii) The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two additional years. The women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.
- (iii) The researcher will have to apply for extension well before the expiry of permissible period including extension. If the researcher still fails to complete his/her research work within the extended period and requires more extension, his/her request can be forwarded on the prescribed form duly recommended by the Supervisor, Head of the Department and Dean of the Faculty concerned requesting the Vice-Chancellor to grant extension after six years. It will be the prerogative of the Vice-Chancellor that he/she may refer the matter to a Committee comprising the following for consideration of the request of the candidate:
- (a) Dean Academic Affairs



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- (b) Dean of the Faculty concerned
 - (c) HOD/Director Concerned
 - (d) Supervisor of the candidate

The Committee shall give its recommendations for extension of period in submission of his/her Ph.D. thesis for not more than one year with an annual fee along with late fee prescribed by the University from time to time specifying that no extension will be allowed beyond that period. The recommendations of the Committee shall be referred to the Academic Council for its approval. If the candidate still fails to submit the thesis within this permissible time, his/her registration of Ph.D. shall be cancelled automatically.

17. CANCELLATION OF REGISTRATION

The Vice-Chancellor, on the recommendations of the P.G. Board of Studies/Board of Studies, may cancel the registration of a research scholar whose research work has been reported to be unsatisfactory by the Post Graduate Board of Studies/Board of Studies.

18. APPOINTMENT OF EXAMINERS

18.1 (i) After giving pre-submission seminar, the research scholar may make a request for the appointment of examiners along with an abstract of the thesis duly certified by the Supervisor that his/her research work is complete and ready for submission. The P.G Board of Studies/Board of Studies shall recommend a panel of eight external examiners who shall not be below the rank of Professor to evaluate the thesis. The chairperson will certify that no external examiner in the panel is below the rank of Professor. Ph.D. pre-submission seminar can be held during vacations/ summer, winter breaks on all days except gazetted holidays and Sundays.

(ii) However, the Board of Studies while recommending the panel of examiners may ensure that the proposed examiners are from the area of specialization of the Ph.D. thesis. The Board of Studies may ensure that atleast 50% of the examiners in the panel are from places outside the state.

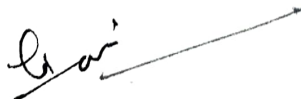
(iii) Efforts should be made to recommend examiners of national and international repute belonging to the leading Institutes/ Universities in the country. It shall be up to the P.G Board of Studies/Boards of Studies concerned to recommend the examiners from outside the Country.

18.2 Panel of the examiners approved by the PGBOS/BOS will be valid for six months. However, the Chairperson may, for satisfactory reasons, extend the period of the panel by a maximum of another six months.

19. GUIDELINES FOR SUBMISSION OF THESIS

19.1 The candidate shall submit his/her thesis within six months of pre-submission seminar. The thesis shall be an original piece of research work characterized either by discovery of new facts or enunciation of a new theory or by fresh interpretation of known facts or theories. In either case, it should evince the candidate's capacity for critical acumen and judgment.

19.2 The research scholar shall submit three printed/typed copies of the thesis, along with two soft copies of thesis in pdf file on separate CDs. Two copies of thesis meant for evaluation should be bound in paper-back form and one copy should be in hard binding, which will be sent to the library.



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20. PLAGIARISM CHECK

The following guidelines must be adhered to for submitting the Plagiarism report at the time of submission of Ph.D. thesis:

- 20.1 The Ph.D. thesis must undergo a Plagiarism check by Turnitin/ iThenticate or any other software recommended by the University from time to time.
- 20.2 The similarity checks for plagiarism shall exclude the following:
- i) Quotes;
 - ii) All references, bibliography, table of content, preface and acknowledgements;
 - iii) All generic terms, laws, standard symbols and standard equations, mathematical formula;
 - iv) Exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words;
 - v) Small similarity less than 1% (to account for generic terms, name of supervisor, institution, department etc.).
- 20.3 The admissible level of similarity is 10%.
- 20.4 Regarding self-Plagiarism or cases where published work of the student is shown as similarity in the check, a certificate (Plagiarism Self Exclusion Certificate) has to be issued by the Supervisor specifying and attaching the articles that have been published by the student from thesis work. Only these articles should be excluded from the check except theory and methodology. No other article of the Supervisor or the student should be excluded from the check. This will be for reference of the library which will perform the final check.
- 20.5 The final Plagiarism check from the University library is essential so that the correct report is submitted at the time of thesis submission.
- 20.6 The University Library will issue the Plagiarism Verification Certificate duly countersigned by the Supervisor that the similarity index is acceptable as per UGC guidelines applicable from time to time and adopted by the University. This certificate has to be included in the thesis.

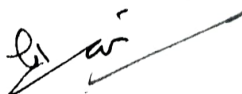
21. FOR Ph.D. Course Work

Ph.D. Course work fee (to be paid by those who are required to complete Coursework):

Course work fee for Engineering & Technology	Rs. 30000/-
Course work fee for others	Rs. 10000/-
Course work fee for Supernumerary Seats	Rs. 60000/-

For Ph.D. Program every research scholar shall pay fee as under:

- (a) Registration Fee Rs.5000/-
(In case of foreign/NRI students except for students from less developed countries this fee will be US \$ 2000)
- (b) (i) Annual Fee except for the candidates having Laboratory subjects as mentioned in (ii) & (iii) below: Rs. 4000/-
(ii) Annual Fee for subjects involving use of Laboratory such as Psychology, Geography and Theoretical fields in science subjects such as Rs. 6000/-



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- Mathematics, Statistics, Computer Science, etc.
- (iii) Annual Laboratory fee for subjects in Science such as Physics, Chemistry, Pharmacy, Life Sciences, Engineering and Technology, Hotel & Tourism Management, etc. Rs.10000/-
- (iv) Annual fee for supernumerary seats Rs.25000/-
Annual fee will be payable within thirty (30) days of registration and annually thereafter.
- (c) Evaluation fee to be charged at the time of submission of Ph.D. thesis Rs.10000/-
Late fee for delayed payment of annual fee:
(a) up to six months Rs.1000/-
(b) beyond six months Rs.2000/-

Note: At the time of admission, fee/fund like enrolment registration, tuition fee, sports, Union, Library, Magazine, medical, Examination fee and other funds may not be charged from the SC students whose parents annual income is not more than Rs. 2.5lacs. The claim on account of such fee may be submitted to the Higher Education Commissioner, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated Colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These instructions shall also be applicable to all Colleges/UTDs where Programs under Self Financing Scheme(S.F.S.) are being run. Instructions received from the State Government from time to time on this issue shall be followed.

22. CHECKLIST OF DOCUMENTS

The University shall provide a 'Checklist of documents' to be included in the Ph.D. thesis, namely:

- i) Declaration from the candidate, as specified in Clause 19.7
- ii) Research publications, as specified in Clause 16.5
- iii) Research paper presentation certificate in an International/
- iv) National Conference/ Seminar, as specified in Clause 16.5
- v) Workshop Participation Certificate, as specified in Clause 16.6
- vi) Plagiarism Verification Certificate, as specified in Clause 20.6 etc.
- vii) Plagiarism Self Exclusion Certificate, as specified in Clause 20.4, if need be.

23. EVALUATION OF THESIS

- 23.1 The thesis shall be evaluated by two external examiners appointed by the Vice-Chancellor out of the panel of external examiners already approved by PG BOS/BOS. At least one external examiner shall be from outside the State or Country. The examiners shall be requested to send their reports within one month.
- 23.2 Each examiner shall give detailed report on the thesis and make a clear-cut recommendation whether:
- a) The thesis be accepted.
- OR
- b) The research scholar be asked to resubmit the thesis with improvements/revisions.

Signature

OR

- c) The thesis be rejected
- In case the examiner(s) recommend the revisions/improvements of the thesis then he/she may make suggestions for such improvements/revisions as deemed fit. The research scholar shall be required to submit the revised thesis within one year of communication to him/her. After revision, the thesis shall be sent to the same examiner(s) for evaluation, unless he/she expresses his/her inability.
- 23.3 If one external examiner recommends award of Ph.D. degree and the other recommends rejection, then the thesis shall be sent to the third external examiner for taking a final decision. In any case, there should be two positive recommendations from the external examiners for the award of Ph.D. degree.
- 23.4 The examiners must categorically state whether the thesis is suitable/fit for publication in its original form or in a modified form as spelt out by them.
- 23.5 The examiners shall send a set of questions along with the report that they would like the research scholar to answer in the viva-voce examination.
- 23.6 A research scholar whose thesis is rejected shall not be registered again for Ph.D. with the same topic.

24. VIVA-VOCE EXAMINATION AND AWARD OF DEGREE

- 24.1 The viva-voce examination shall be held by a Board of Examiners consisting of Supervisor and one of the external examiners who evaluated the thesis, to be nominated by the Vice-Chancellor, within a period of one month of the receipt of reports of evaluation of the thesis. In the event of non-availability of Supervisor with cogent reasons, in conducting viva-voce, the concerned Head of the Department shall act as supervisor.
- In case, both the external examiners who evaluated the thesis are unable to conduct the viva-voce, the Vice-Chancellor shall appoint another external examiner out of the panel to conduct the viva-voce. The viva-voce shall, unless ordered otherwise by the Vice-Chancellor, be held at Rohtak in the Department concerned. The date, time and the subject of the thesis shall be notified by the Head of the Department among the teachers and the research scholars of the concerned Faculty, who may be permitted to be present at the time of the viva-voce, but they shall have no right to put any question to the examinee. Viva-voce can be conducted through skype/video conferencing in normal course/circumstances or if the scholar and/or the external examiner are abroad and unable to come for viva-voce, upon their request, with the permission of Vice-Chancellor.
- 24.2 The reports of the examiners on the thesis as well as on the viva-voce shall be placed before Research Degree Committee (RDC) consisting of the Vice-Chancellor, Dean Academic Affairs, the Dean of the Faculty, the Head of the Department concerned and Controller of Examinations within one month of the viva-voce. In the absence of the Vice-Chancellor, the Dean Academic Affairs shall Chair the meeting. Either of the Vice-Chancellor or the Dean Academic Affairs should be there to form the quorum. At least three out of five members will form the quorum of the meeting. If the RDC desires, the Supervisor and the Research Scholar may be asked to appear before the Committee. The Controller of Examinations shall issue the notification of the award of Ph.D. Degree after clearance of the case by RDC.

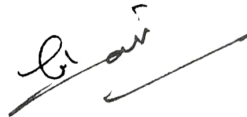
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- 24.3 If the Dean of the Faculty or Head of the Department somehow is not able to participate in the meeting, the Vice-Chancellor will co-opt any other senior member of the Faculty, in their place.
- 24.4 Following the successful completion of the evaluation process and announcements of the award of Ph.D., the University shall submit a soft copy (pdf file) of Ph.D. thesis to UGC within a period of thirty days for hosting the same on INFLIBNET which shall be accessible to all Institutions/ Universities.
- 24.5 Along with the Degree, the University shall issue a certificate certifying that the degree has been awarded in accordance with the provisions of the Ph.D. regulations of the UGC.

25. PUBLICATION OF THESIS

The permission for publication of the thesis, if applied for by the concerned research scholar may be given by the Vice-Chancellor if the examiners have recommended that the thesis is suitable/fit for publication. If there is difference of opinion between the examiners regarding the publication of the thesis, the case shall be referred to the committee consisting of the following for consideration and recommendations:

- | | | | |
|-----|------------------------------------|---|-------------|
| (a) | Dean of the Faculty | - | Chairperson |
| (b) | Head of the concerned department | - | Member |
| (c) | Supervisor of the Research Scholar | - | Member |

In case the Dean of Faculty/Head of the Department is the Supervisor, the Vice-Chancellor would nominate some other expert on the committee. The recommendations of the committee shall be referred to the Vice-Chancellor for consideration and approval.



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Definition of NRI students for taking admission in various programs run by the University:

1. Actual NRI
2. At least one of the parents of such students should be an NRI and shall ordinarily be residing abroad as an NRI.
3. NRI sponsoring a student for admission should be a first degree relation of the student and should be ordinarily residing abroad as an NRI. First degree relation would include real brother and sister over and above the mother-father.
4. If the student has no parents or near relatives, or taken as a ward by some other nearest relative such students also may be considered for admission provided the guardian has bonafide treated the student as a ward and such guardian shall file an affidavit indicating the interest shown in the affairs of the student and also his relationship with the student and such person also should be an NRI, and ordinarily residing abroad.

Following will be covered under this category:

- i. Real brother and sister of father i.e. real uncle and real aunt.
- ii. Real brother and sister of mother i.e. real maternal uncle and maternal aunt.
- iii. Father and mother of father i.e. grandfather and grandmother.
- iv. Father and mother of mother i.e. maternal grandfather and maternal grandmother.

Admission against seats reserved for NRI candidates will be made in the above manner in order of priority.



Appendix - C/10

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**UGC Guidelines on Examinations and
Academic Calendar in view of
the COVID-19 Pandemic**



ज्ञान-विज्ञान विमुक्तये

**University Grants Commission
Bahadur Shah Zafar Marg
New Delhi**

July, 2021

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UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic – July, 2021

I. Introduction

Keeping in view the prevailing situation due to the COVID-19 pandemic; the order of the Hon'ble Supreme Court of India regarding the cancellation of School Board examinations for class/grade-XII; the earlier order of the Hon'ble Supreme Court upholding the UGC's guidelines of July 6, 2020 regarding terminal semester/ final year examinations; the earlier UGC guidelines on examination and academic calendar dated April 29, 2020, July 6, 2020 and September 24, 2020; and, the larger interest of students, the following guidelines are being issued by the UGC in respect of examinations and the academic calendar for universities, colleges and institutions deemed to be universities (who are collectively called "Higher Education Institutions" in these guidelines) in continuation of the earlier guidelines.

II. Examinations

The provisions as contained in the guidelines issued earlier as mentioned above shall apply for the current academic session 2020-21. Further, the Terminal Semester/ Final Year Examinations (2020-2021) be compulsorily conducted in offline (pen & paper)/ online/ blended (online + offline) mode by no later than August 31, 2021 following the prescribed protocols/ guidelines related to the COVID-19 pandemic.

For intermediate semester/year students, assessment shall be based on internal evaluation and previous semester as suggested in 2020 guidelines.

III. Academic Calendar

The provisions contained in the UGC Guidelines dated 24.09.2020 shall be applicable for the academic session 2021-2022. For students of the intermediate semester/year, the Higher Education Institutions may start their academic session (in online/offline/blended mode) as early as possible, following the guidelines/directions related to the COVID-19 pandemic issued by the appropriate government/competent authority.

In addition, the following guidelines shall also apply regarding the academic calendar for the first-year under-graduate and post-graduate students in Higher Education Institutions:

1. The Hon'ble Supreme Court of India's order dated June 22, 2021 in Writ Petition(s) (Civil) No. 522 of 2021 (Mamta Sharma versus Central Board of Secondary Education & Others) has noted as follows:

".....Attorney General for India by pointing out that U.G.C. will be issuing necessary instructions to ensure that the admission process by the colleges and institutions should commence only after the declaration of results by the C.B.S.E. and I.C.S.E., including the State Boards."

Accordingly, Higher Education Institutions shall ensure that the admission process for undergraduate courses/programmes for the academic session 2021-2022 commences only after the declaration of results by the CBSE, ICSE and State Boards. It is expected that all the School Boards will declare their results for the class/grade-XII examinations by July 31, 2021.

2. Admissions to the first year courses/programmes for the session 2021-2022 shall be completed by no later than September 30, 2021. The last date for admissions to fill up the remaining vacant seats shall be October 31, 2021. The relevant documents of the qualifying examination can be accepted up to December 31, 2021.
3. The academic session 2021-2022 shall commence latest by October 1, 2021 for first semester/year students.
4. Accordingly, Higher Education Institutions shall follow the calendar given below for the academic session 2021-2022:

Admission Process for Undergraduate Level Programmes (in view of point no. 1 of Academic Calendar)	To Commence only after the declaration of results by the C.B.S.E. and I.C.S.E., including the State Boards. It is expected that School Boards will declare the results of the class/grade-XII examinations by 31.07.2021.
Completion of Admission Process for Undergraduate and Postgraduate Programmes in online/offline/blended mode	30.09.2021
Commencement of Classes for intermediate semester/year students in online/offline/blended mode	As early as possible
Commencement of Classes of Undergraduate and Postgraduate students' Fresh batch (First Semester/Year)	*Latest by 01.10.2021
Preparatory Break	**To be planned by the Higher Education Institutions
Conduct of Examinations	
Semester Break	
Commencement of Classes for Even Semester	
Preparatory Break	
Conduct of Examinations	
Semester Break begins	
Semester Break ends	31.07.2022
Commencement of Next Academic Session for this batch	01.08.2022

*If there is a delay in declaration of result of the qualifying examinations, Higher Education Institutions may plan and start the academic session by October 18, 2021. The teaching-learning process may continue in offline/ online/ blended mode.

**Higher Education Institutions may plan for classes, breaks, conduct of examinations, semester break etc. during the period October 1, 2021 to July 31, 2022 following necessary protocols/guidelines/directions/advisories issued by the Central/State Governments and competent authorities from time to time, in view of the COVID-19 pandemic.

5. In view of the financial hardships being faced by parents due to lockdowns and related factors, a full refund of fees should be made on account of all cancellations of admissions/ migrations of students up to October 31, 2021 for the academic session 2021-2022 as a special case. It is made clear that the entire fee, including all charges, should be refunded (i.e. there should be zero cancellation charges) on account of cancellations/ migrations up to October 31, 2021. Thereafter, on cancellation/ withdrawal of admissions up to December 31, 2021, the entire fee collected from a student should be refunded in full after deducting not more than Rs.1000/- as processing fee.
6. The guidelines issued by the UGC on April 29, 2020 and July 6, 2020 highlighting the modes of teaching, conduct of examinations, importance of physical & social distancing etc. should be read along with the present guidelines and shall remain mandatory, but the present guidelines shall prevail in the event of any conflict.
7. The present guidelines are subject to the advisories/directives issued by the apex statutory bodies/councils concerned, e.g., AICTE, NCTE, BCI, NMC, DCI, INC, PCI, AYUSH etc. regarding examinations and academic calendars.

Notwithstanding the present guidelines regarding the conduct of examinations and commencement of the next academic session, every Higher Education Institution shall ensure that it is prepared in all respects to carry out the academic activities following necessary protocols/guidelines/directions/advisories issued by the Central/State Governments or competent authorities from time to time, in view of the COVID-19 pandemic.

PROPOSAL FOR THE INTRODUCTION OF M.TECH. STRUCTURAL ENGINEERING IN THE UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY (UIET), M.D.UNIVERSITY, ROHTAK WFROM THE ACADEMIC SESSION 2022-23

Board of studies in Engineering and Technology in its meeting held on 16.12.2021 vide Resolution NO. 5 (Copy enclosed) recommended the introduction of M.Tech. STRUCTURAL ENGINEERING in University Institute of Engineering and Technology (UIET) of M.D. University, Rohtak. In response to these resolution, the proposal to introduce the above mentioned programme from the Academic Session 2022-2023 is hereby submitted as follows:-

Sr. No		
1	Name of the Course	M.TECH. (STRUCTURAL ENGINEERING)
2	Nature of course	Post-graduate
3	Budgeted or self financed	Self- financed
4	System	Semester
5	Duration of Course	2-Year (4 semesters)
6	Syllabus and Scheme of Examinations	Will follow as soon as proposal of introduction Of the programme is approved
7	Intake	24
8	Annual fee	As applicable in other M. Tech.Programmes Running in UIET (in two instalments Semester- wise). At present it is Rs. 72226/-including Tuition Fee and Dev. Fund in addition to other usual charges
9	Eligibility criteria	B.E./B.Tech. or equivalent degree in Civil Engineering with 50% (47.50% marks for SC/ST candidates of Haryana only) marks in aggregate. Preference will be given to candidates having valid GATE score.
10	Pre-Requisitions:-	
10.1	Space	No additional requirement as institute has sufficient class rooms and laboratories.
10.2	Man Power	Faculty : Two Assistant Professor Lab Staff : 1
10.3	Lab. Equipments	10, 00, 000/- (Rs. Ten Lakh).
10.4	Furniture	Nil
11	Income	Initially : 17.28 lakh After that : 34.56 lakh (Every Year)
12	Annual financial requirement	<ul style="list-style-type: none"> Rs. 10. 0 lakh for laboratories Salary Initially : 14.40 Lakhs

Please place the proposal before authorities for approval.


DIRECTOR (UIET)
M.D. University, Rohtak.

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PROPOSAL FOR THE INTRODUCTION OF M.TECH. EE (POWER SYSTEM) IN THE UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY (UIET), M.D.UNIVERSITY, ROHTAK WFROM THE ACADEMIC SESSION 2022-23

Board of studies in Engineering and Technology in its meeting held on 16.12.2021 vide Resolution NO. 5 (Copy enclosed) recommended the introduction of M.Tech. EE (Power System) in University Institute of Engineering and Technology (UIET) of M.D. University, Rohtak. In response to these resolution, the proposal to introduce the above mentioned programme from the Academic Session 2022-2023 is hereby submitted as follows:-

Sr. No		
1	Name of the Course	M.TECH. EE (Power System)
2	Nature of course	Post-graduate
3	Budgeted or self-financed	Self- financed
4	System	Semester
5	Duration of Course	2-Year (4 semesters)
6	Syllabus and Scheme of Examinations	Will follow as soon as proposal of introduction Of the programme is approved
7	Intake	24
8	Annual fee	As applicable in other M. Tech. Programmes Running in UIET (in two instalments Semester- wise). At present it is Rs. 72226/-including Tuition Fee and Dev. Fund in addition to other usual charges
9	Eligibility criteria	<p>i) First preference in the order: B.E./B.Tech. or equivalent degree in Electrical Engineering/Electrical and Electronics Engineering with 50% (47.50% marks for SC/ST candidates of Haryana only) marks in aggregate along with valid GATE score.</p> <p>ii) Second preference in the order: (a) B.E./B.Tech. or equivalent degree in Instrumentation & Control Engineering/Instrumentation Engineering /Control Engineering/ Applied Electronics & Instrumentation Engineering/Electronics Instrumentation & Control Engineering with 50% marks in aggregate (47.50% marks for SC/ST candidates of Haryana only); along with valid GATE score.</p> <p>iii) Third preference in the order: B.E./B.Tech. or equivalent degree in Electrical Engineering/Electrical and Electronics Engineering with 50% (47.50% marks for SC/ST candidates of Haryana only) marks in aggregate.</p> <p>iv) Fourth preference in the order: (a) B.E./B.Tech. or equivalent degree in Instrumentation & Control Engineering/Instrumentation Engineering /Control Engineering/ Applied Electronics & Instrumentation Engineering/Electronics Instrumentation & Control</p>

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10	Pre Requisitions:-	Engineering with 50% marks in aggregate (47.50% marks for SC/ST candidates of Haryana only).
10.1	Space	No additional requirement as institute has sufficient class rooms and laboratories.
10.2	Man Power	Faculty : Two Assistant Professor Lab Staff : 1
10.3	Lab. Equipments	10, 00, 000/- (Rs. Ten Lakh).
10.4	Furniture	Nil
11	Income	Initially : 17.28 lakh After that : 34.56 lakh (Every Year)
12	Annual financial requirement	<ul style="list-style-type: none"> • Rs. 10. 0 lakh for laboratories including networking • Salary Initially : 14.40 Lakhs

Please place the proposal before authorities for approval.


 DIRECTOR (UJET)
 M.D. University, Rohtak.

- 6L

PROPOSAL FOR THE INTRODUCTION OF B.TECH. ARTIFICIAL INTELLIGENCE & MACHINE LEARNING
IN THE UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY (UIET), M.D.UNIVERSITY,
ROHTAK WFROM THE ACADEMIC SESSION 2022 23

Board of studies in Engineering and Technology in its meeting held on 16.12.2021 vide Resolution NO. 5 (Copy enclosed) recommended the introduction of B.Tech. ARTIFICIAL INTELLIGENCE & MACHINE LEARNING in University Institute of Engineering and Technology (UIET) of M.D. University, Rohtak. In response to these resolution, the proposal to introduce the above mentioned programme from the Academic Session 2022-2023 is hereby submitted as follows:-

Sr. No		
1	Name of the Course	B.TECH. ARTIFICIAL INTELLIGENCE & MACHINE LEARNING
2	Nature of course	Under-graduate
3	Budgeted or self-financed	Self- financed
4	System	Semester
5	Duration of Course	4-Year (8 semesters)
6	Syllabus and Scheme of Examinations	Will follow as soon as proposal of introduction Of the programme is approved
7	Intake	60
8	Annual fee	As applicable in other B.Tech. Programmes Running in UIET (in two instalments Semester- wise). At present it is Rs.66000/- including Tuition Fee and Dev. Fund in addition to other usual charges
9	Eligibility criteria	Should be a pass in 10+2 examination from recognized Board/University with Physics and Mathematics as compulsory subjects along with one of the following subjects: Chemistry/ Bio-Technology/ Biology/ Technical Vocational subject/ Computer Science/ Information Technology/ Informatics Practices/ Agriculture/Engineering Graphics/ Business Studies. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together for B.E./B. Tech Or As determined by HSTES Panchkula from time to time.
10	<u>Pre-Requisitions:-</u>	
10.1	Space	No additional requirement as institute has sufficient class rooms and laboratories.
10.2	Man Power	Faculty : Three Assistant Professor Lab Staff : 1
10.3	Lab. Equipments/Networking	10, 00, 000/- (Rs. Ten Lakh).
10.4	Furniture	Nil
11	Income	Initially : 39.60 lakh Second Year : 79.20 lakh

12

Annual financial
requirement

62

Third Year	: 118.80 lakh
Final Year	: 158.40 lakh

- Rs 10.00 lakh for laboratories including net working
- Salary Initially : 21.60 Lakhs

Please place the proposal before authorities for approval.


DIRECTOR (UPET)
M.D. University, Rohtak.

**PROPOSAL FOR THE INTRODUCTION OF M.TECH. ARTIFICIAL INTELLIGENCE & MACHINE LEARNING
IN THE UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY (UIET), M.D. UNIVERSITY,
ROHTAK WFROM THE ACADEMIC SESSION 2022-23**

Board of studies in Engineering and Technology in its meeting held on 16.12.2021 vide Resolution NO. 5 (Copy enclosed) recommended the introduction of M.Tech. ARTIFICIAL INTELLIGENCE & MACHINE LEARNING in University Institute of Engineering and Technology (UIET) of M.D. University, Rohtak. In response to these resolution, the proposal to introduce the above mentioned programme from the Academic Session 2022-2023 is hereby submitted as follows:-

1	Name of the Course	M.TECH. ARTIFICIAL INTELLIGENCE & MACHINE LEARNING
2	Nature of course	Post-graduate
3	Budgeted or self-financed	Self-financed
4	System	Semester
5	Duration of Course	2-Year (4 semesters)
6	Syllabus and Scheme of Examinations	Will follow as soon as proposal of introduction Of the programme is approved
7	Intake	24
8	Annual fee	As applicable in other M. Tech. Programmes Running in UIET (in two instalments Semester- wise). At present it is Rs. 72226/-including Tuition Fee and Dev. Fund in addition to other usual charges
9	Eligibility criteria	B.E./ B.Tech. or equivalent degree in Computer Science & Engineering/ Computer Engineering/Information Technology/ Electronics & Communication Engineering/ Electronics Engineering / Electrical & Electronics Engineering/ Electronics & Instrumentation Engineering / Electrical Engineering or Master of Computer Applications (MCA) or M.Sc. (Computer Science/IT/ Software) or M.Sc. (Maths.) or M.Sc. (Physics) with at least 50% (47.50% marks for SC/ST candidates of Haryana only) marks in aggregate alongwith valid GATE score in Computer Science & Engineering/IT.
10	Pre-Requisitions:-	
10.1	Space	No additional requirement as institute has sufficient class rooms and laboratories.
10.2	Man Power	Faculty : Two Assistant Professor Lab Staff : 1
10.3	Lab. Equipments/Networking	10, 00, 000/- (Rs. Ten Lakh).
10.4	Furniture	Nil
11	Income	Initially : 17.28 lakh After that : 34.56 lakh (Every Year)

1. Annual financial requirement

- Rs. 10.00 lakh for laboratories including net working
- Salary initially 14.40 Lakhs

Please place the proposal before authorities for approval

(Signature)
DIRECTOR (IET)
M.D. University, Rohtak.

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Item No. 29 of Executive Council's meeting
to be held on 31/12/2021.

29. Recommendations of the Committee with regard to Explore the Ways of Cutting the Cost and Generating More Revenue and also to Suggest Better Financial Management

To consider the recommendations of the Sub Committee constituted by the Vice-Chancellor to explore the ways of cutting the cost and generating more revenue and also to suggest better financial management (Annexure A/40 pages 300-309).

NOTE:

A committee under the chairmanship of Dean, Academic Affairs was constituted by the Vice-Chancellor to explore the ways of cutting the cost and generating more revenue and also to suggest better financial management. The Committee

in its various meetings deliberated upon the issue and made its recommendations (Annexure A/40 pages 300-309).

The matter was placed before the Vice-Chancellor who has passed orders to refer the same to the Executive Council for consideration and approval.

msgh
31/12/21

smr (msgh)

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 29 of Executive Council's meeting held on 31-12-2021.

29. Recommendations of the Committee with regard to Explore the Ways of Cutting the Cost and Generating More Revenue and also to Suggest Better Financial Management

Considered the recommendations of the Sub Committee constituted by the Vice-Chancellor to explore the ways of cutting the cost and generating more revenue and also to suggest better financial management (Annexure A/40 pages 300-309, already circulated).

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RESOLVED THAT THE RECOMMENDATIONS OF THE COMMITTEE REGARDING 'RE-EVALUATION FEE' AND 'MISCELLANEOUS FEE' AS AT ANNEXURE PAGES 302-304 (ALREADY CIRCULATED) BE APPROVED WITH IMMEDIATE EFFECT AND THE REST OF RECOMMENDATIONS BE MADE APPLICABLE FROM THE NEXT ACADEMIC SESSION 2022-23.

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[ACTION BY F.O.]

-67-

Proceedings of meeting of the Sub-Committee, constituted by the Vice-Chancellor to explore the ways of cutting the cost and generating more revenue and also to suggest better financial management.

Members of the Sub-Committee :-

1. Controller of Examinations - Convener
2. Director, Digital Learning Centre
2. Director, DDE
3. Director UCC
4. Finance Officer
5. Asstt. Registrar (R&S) - Special Invitee

The Committee met on 04.12.2020, 07.01.2021, 08.07.2021, 02.09.2021 and on 22.10.2021. Detailed deliberations were made on the relevant points conveyed by the Finance Officer on the following issue vide No. FO/B-I/2020/3023 dated 09.09.2020 and accordingly the Committee recommends as under :-

- i) Exam Fee, Migration Fee, Transcript Fee, Late Fee, Re-evaluation Fee, Duplicate DMC / Degree Fee etc may be increased as there is an increase in studying cost due to social distancing, masks, sanitizers, security guards etc.

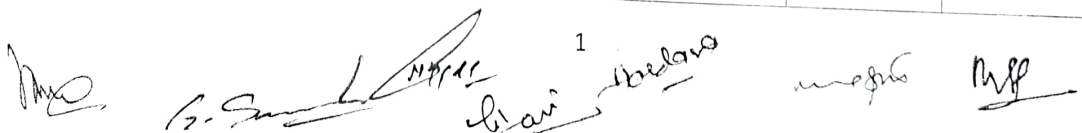
Previously, in last, examination fee was revised in 2013 and approved by the Executive Council vide Resolution No.19 dated 27.06.2013. Committee is of the view that keeping in view of price hikes and operational costs, **fee be revised w.e.f. 2021-22** as under :-

Examinations	Existing Fee for Regular (Fresh) students w.e.f. July, 2013.	Existing Fee for regular / Distance (Fail/reappear / Additional / Improvement) students w.e.f. July, 2013.	Proposed Fee for Regular (Fresh) students	Proposed Fee for regular / Distance (Fail/reappear / Additional / Improvement) students
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Group (A)

TDC (Pass and Honours), OTMIL Courses, Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.400/-	Rs.700/-	Rs.600/-	Rs.1000/-
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1



Group (B)

PG including 5 / 6 Year Integrated Courses (M.A./M.Sc/ M.Com/ M.Lib.I.Sc) / M.Phil / Ph.D Course Work / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.400/-	Rs.700/-	Rs.800/-	Rs.1000/-
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Group (C)

B.Ed / B.A. B.Ed / B.Sc B.Ed / M.P.Ed. / B.P.Ed / C.P.Ed / D.P.Ed /LL.B/ B.A. LL.B / BBA LL.B / BCA / BBA / BHMCT / BTTM / B.Voc (All Courses) / B.Lib / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs. 400/-	Rs.700/-	Rs.1000/-	Rs.1200/-
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Group (D)

M.Ed / MBA/ MHMCT / MTTM / MCA / LL.M / B.Pharmacy / M.Pharmacy / Engg. & Tech. Courses (UG & PG) / M.Phil / Ph.D Course Work /Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.1000/-	Rs.1000/-	Rs.1500/-	Rs.1800/-
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 A. S. S. S.

Disseration / Project / Summer Training Fee

Name of Course	Existing fee	Proposed fee
MBA, BBA, B.Sc (Hons), BTM, BHMCT, B.Pharm, APGDCA M.A., M.Sc, M.Com, MCA, M.Ed, M.P.Ed, MHMCT, MTTM, PGDT	Rs.300/-	Rs.600/-
M.Tech, M.Arch, M.Planning	Rs.2500/-	Rs.4000/-
M.Phil, LL.M	Rs.1000/-	Rs.2000/-
Ph.D	Rs.10,000/- w.e.f. the session 2020-21	Rs.10,000/-

Late fee for submission of Examination forms of all Courses :

Existing late fee beyond specific date(s)	Proposed Late fee beyond specific date(s)
Rs.500/- (applicable w.e.f. 2013-14)	Rs.1000/-
Rs.1000/- (applicable w.e.f. 2013-14)	Rs.2000/-
Before 15 days prior to commencement of examination as per schedule - Rs.5000/- (applicable w.e.f. Feb. 2013)	15 days prior to commencement of examination as per schedule - Rs.8000/-

Re-evaluation Fee

Group (A)

	Existing Fee	Proposed Fee
TDC (Pass and Honours), OTMIL Courses, Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.300/-	Rs.500/-

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Group (B)

PG including 5 / 6 Year Integrated Courses (M.A./M.Sc/ M.Com/ M.Lib.I.Sc) / Diploma / Certificate Courses / M.Phil / Ph.D Course Work and any other similar courses as may be started from time to time.	Rs.300/-	Rs.500/-
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Group (C)

B.Ed / B.A. B.Ed / B.Sc B.Ed / M.P.Ed. / B.P.Ed / C.P.Ed / D.P.Ed /LL.B/ B.A. LL.B / BBA LL.B / BCA / BBA / BHMCT / BTTM / B.Voc (All Courses), B.Lib/ Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.500/-	Rs.800/-
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Group (D)

M.Ed / MBA/ MHMCT / MTTM / MCA / LL.M / B.Pharmacy / M.Pharmacy / Engg. & Tech. Courses (UG & PG) / M.Phil / Ph.D Course Work / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.500/-	Rs.1000/-
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Miscellaneous Fee

Nature of Fee	Existing fee	Proposed fee
Special practical exam fee	Rs.2000/- per paper w.e.f. Feb. 2013	Rs.4000/- per paper
Centre change fee	Rs.5000/- w.e.f. Dec. 2012	Rs.10000/-
Request for Re-hearing of UMC	Rs.1000/-	Rs.2000/-
Special exam within stipulated period - representing for Republic Day Rehearsal, Cultural Programmes and Sports activities and other assignments of similar nature.	-	No extra fee be charged
Re-checking of answer book	Rs.100/-	Rs.200/-
Identification of answer books	Rs.100/-	Rs.200/-
Duplicate DMC / Provisional Certificate	Rs.300/-	Rs.600/-
Request received from non-Govt. Agency for Verification of Results.	Rs.300/-	Rs.600/-
Duplicate Degree	Rs.500/-	Rs.1000/-
Transcript Fee	Rs.200/- per semester	Rs.500/- per semester
Subject change / Category change / Subject correction fee beyond notified date.	Fes.300/-	Fes.500/-
Confidential Result Fee	Rs.500/-	Rs.1000/-
Correction in DMC / Degree on account of any mistake in student particulars after specified period of one month	Rs.100/- (for each DMC/Degree)	Rs.200/- (for each DMC/Degree)
<u>(Applicable only in case of fault of student).</u>		

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Fee related to R&S Branch

Nature of work	Existing fee w.e.f. 30.03.2011	Proposed fee
Correction Fee in Registration	Applications for corrections in the particulars of a candidate shall be entertained by the Registrar upto 30 days from the date of uploading of the Registration Card on the University Website or physical supply of the same without any penal charges. Thereafter, the candidate will be required to pay a fee of Rs.200/- for correction(s), if any.	Applications for corrections in the particulars of a candidate shall be entertained by the R&S Branch upto 30 days from the last date of receipt of Hard copy of Registration Return, without any penal charges. Thereafter, the candidate will be required to pay a fee of Rs.500/- for correction(s), if any. (Applicable only in case of <u>fault of student</u>)

Nature of work	Existing fee w.e.f. 15 th Oct. 2010	Proposed fee
Issue of Migration Certificate for outgoing students	i) Rs.500/- By Post	Rs.1000/- By Post
	ii) Rs.600/- By Hand	Rs.1200/- By Hand / online

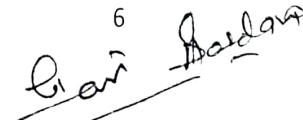
Nature of work	Existing fee	Proposed fee
Issue of Duplicate Migration Certificate	Rs.1000/-	Rs.2000/-

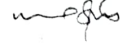
Inter College Migration from one college to another (affiliated with MDU, Rohtak)

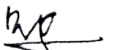
Nature of work	Existing Application processing fee w.e.f. 9.11.2010	Existing Migration Fee w.e.f. 9.11.2010	Proposed Application processing fee	Proposed Migration Fee
i) B.Ed Course	i) Rs.500/-	i) Rs.10,000/-	i) Rs.1000/-	i) Rs.20,000/-





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ii) M.Ed Course	ii) Rs.500/-	ii)Rs.25,000/-	ii)Rs.1000/-	ii)Rs.35,000/-
iii) B.E./B.Tech / M.Tech / MCA / MBA/Pharmacy / LL.B. / LL.M Courses	iii)Rs.1000/-	iii)Rs.25,000/-	iii)Rs.2000/-	iii)Rs.35,000/-
iv) For all other courses.	Rs.500/-	iv) NIL	iv)Rs.1000/-	iv)Rs.5,000/-

Inter University Migration from other Universities to this University during the course of studies

Nature of work	Existing Application processing fee w.e.f. 9.11.2010	Existing Migration Fee w.e.f. 9.11.2010	Proposed Application processing fee	Proposed Migration Fee
i) B.E. / B.Tech / M.Tech / MCA/ MBA/ B.Pharmacy/ LL.B/LL.M Courses	Rs.1000/-	Rs.30,000/-	Rs.3000/-	Rs.40,000/-
ii) For all other courses	Rs.500/-	NIL	Rs.2,000/-	Rs.10,000/-

Registration Fee

Group (A)

	Existing Fee (w.e.f. 2000-0)	Proposed Fee
TDC (Pass and Honours), Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.300/-	Rs.500/-
OTMIL Courses	NIL	Rs.500/-

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Group (B)

(w.e.f 2000-01)

PG including 5 / 6 Year Integrated Courses (M.A./M.Sc/ M.Com/ M.Lib.I.Sc) / Diploma / Certificate Courses M.Phil / Ph.D Course Work and any other similar courses as may be started from time to time.	Rs.300/-	Rs.500/-
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Group (C)

(w.e.f. 2001-02)

B.Ed / B.A. B.Ed / B.Sc B.Ed / M.P.Ed. / B.P.Ed / C.P.Ed / D.P.Ed /LL.B/ B.A. LL.B / BBA LL.B / BCA / BBA / BHMCT / BTTM / B.Voc (All Courses) / B.Lib / Diplomã / Certificate Courses and any other similar courses as may be started from time to time.	Rs.1000/-	Rs.1500/-
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Group (D)

(w.e.f. 2001-02)

M.Ed / MBA/ MHMCT / MTTM / MCA / LL.M / B.Pharmacy / M.Pharmacy / Engg. & Tech. Courses (UG & PG) / M.Phil / Ph.D Course Work / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.1000/-	Rs.1500/-
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Continuation Registration Fee

Group (A)

	Existing Fee (w.e.f 2000-01)	Proposed Fee
TDC (Pass and Honours), Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.100/-	Rs.200/-
OTMIL Courses	NIL	Rs.200/-

Group (B)

(w.e.f 2000-01)

PG including 5 / 6 Year Integrated Courses (M.A./M.Sc/ M.Com/ M.Lib.I.Sc) / Diploma / Certificate Courses M.Phil / Ph.D Course Work and any other similar courses as may be started from time to time.	Rs.100/-	Rs.200/-
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Group (C)

(w.e.f 2001-02)

B.Ed / B.A. B.Ed / B.Sc B.Ed / M.P.Ed. / B.P.Ed / C.P.Ed / D.P.Ed / LL.B/ B.A. LL.B / BBA LL.B / BCA / BBA / BHMCT / BTTM / B.Voc (All Courses) / B.Lib / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.500/-	Rs.800/-
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Dms
A. Sankar
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Sankar
M. Sankar
R. Sankar

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Group (D)


(w.e.f 2001-02)


M.Ed / MBA/ MHMCT / MTTM / MCA / LL.M / B.Pharmacy / M.Pharmacy / Engg. & Tech. Courses (UG & PG) / M.Phil / Ph.D Course Work / Diploma / Certificate Courses and any other similar courses as may be started from time to time.	Rs.500/-	Rs.800/-
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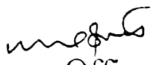
- ii) The work relating to preparation of result, DMC/Degree, etc. presently being done through outsourced agency on payments can be curtailed by way of getting the same done through the staff posted in the Examinations Wings.

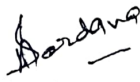
At presently the payment @ Rs.25/- per student is being made to the outsourced agency for preparation of results including DMC and Degree which seems nominal and have no much effect on the University exchequer. Committee is of the view that the present process be continued. However, result process of some additional courses be given to the EDP Cell.


22.10.21
Controller of Examinations


22/X/2021
Director (DDE/Digital Learning Centre)


Director (UCC)


Finance Officer


Asstt. Registrar (R&S) (Special invitee)

Proceedings of the meeting of the Committee constituted by the Vice-Chancellor consisting of the following to relook the selection criteria for appointment of Assistant Professor / Associate Professor / Professor held on 27.09.2021 at 11:30 A.M. in the Committee Room adjacent to Vice-Chancellor's Office :-

The following members were present:-

- | | |
|---------------------------------------------------------------------------------|-----------------|
| 1. Prof. A.K. Rajan | Convener |
| 2. Prof. Nov Rattan Sharma
(Dean Academic Affairs and Dean, Social Sciences) | Member |
| 3. Dean, Physical Sciences | Member |
| 4. Dean, Humanities & Arts | Member |
| 5. Director, IQAC | Member |
| 6. Registrar | Member |
| 7. Director, DDE | Special Invitee |

The committee discussed the matter at length in its meetings held on 25.03.2021 & 27.09.2021 and considered the selection criteria for the post of Assistant Professor prevailed in the University, State Govt. / UGC & other organizations as well as UGC-DEB regulations vide notification dated 4.9.2020 and also the minutes of the IQAC dated 18.09.2020 against 1(b) (Annexure-I). After deliberating at length, the committee resolved the following:

- The committee proposed the following criteria for shortlisting and selection of candidates for appointment to the post of Assistant Professor in the University:

A. Criteria for shortlisting the candidates for appointment to the post of Assistant Professor in the University

S. No.	Academic Record	Score			
		80% & Above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05
1.	Graduation				
2.	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60% = 20	
3.	M. Phil.	60% & above = 07	55% to less than 60% = 05	Maximum - 30 marks	
4.	Ph.D.	30			
5.	NET with JRF	07			
	NET	05			
	SLET/SET	03		Maximum - 07 marks	
6.	*Research Publications	10 (Max.)			
	a. SCOPUS/Web of Science	03 marks / publication			
	b. UGC CARE list w.e.f. June 2019/ Publications prior to June, 2019 in peer reviewed or UGC old listed journals	02 marks / publication			
7.	Teaching / Post Doctoral Experience (2 marks for one year each)#	10			
8.	Awards	Maximum - 03 marks			
	International / National level (Awards given by International Organizations/ Government of India/ Government of India recognized National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

If the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

(Handwritten signatures and initials)

Note:

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1. The number of shortlisted candidates to be called for Interview shall be top 20 on the basis of marks awarded as per Table 'A' for single vacancy and 10 each for further additional vacant post (category wise), if number of such candidates is 20 or more.
2. *Criteria for Calculation of Marks for Joint Publication(s)(Research Papers/Books): Of the total score for the relevant category of publications by the concerned applicant the First/Principal author/ Corresponding author would share 70% of the total value of publication and remaining 30% of the total value of publication for each of other authors. For example, if the total score for a publication is 02(say), then the first/principal author/corresponding author would get 1.4 marks each and the other authors would get 0.6 marks each. However, the marks for research paper(s) published will be considered only if the candidate will submit authentic proof for the same up to the last day of the receipt of the applications.

B.

(i) Criteria for Selection of shortlisted candidates (other than DDE):

The Selection from amongst the candidates called for interview will be made by the Selection Committee on the basis of the following:-

- | | |
|--------------------------------------------------------------------------|----------|
| i) Domain Knowledge | 30 Marks |
| ii) Teaching-learning Skills (Presentation) | 30 Marks |
| (This includes ICT Knowledge/Development of e-contents/MOOCs : 10 marks) | |
| iii) Research Aptitude | 20 Marks |
| iv) Interview | 20 Marks |

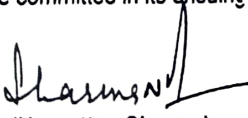
(ii) Criteria for Selection of shortlisted candidates (for DDE):


The Selection from amongst the candidates called for interview will be made by the Selection Committee on the basis of the following:-

- | | |
|---------------------------------------------------------------------------|----------|
| i) Domain Knowledge | 30 Marks |
| ii) Teaching-learning Skills (Presentation) | 40 Marks |
| (This includes ICT Knowledge/ Development of e-contents/MOOCs : 20 marks) | |
| iii) Research Aptitude | 10 Marks |
| iv) Interview | 20 Marks |

2. The committee also recommended that the Selection Criteria for Assistant Professors on Contract shall be the same as that prescribed for the regular Assistant Professors. Further, the Selection criteria for the post of Associate Professor and Professor will be considered / proposed by the committee in its ensuing meeting(s).


(A K Rajan)


(Novrattan Sharma)


(A.S. Maan)


(Harish Kumar)


(Narasimhan B.)


(Gulshan Lal Taneja)


(Nasib Singh Gill)

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MINUTES OF THE MEETING OF COMMITTEE CONSTITUTED TO IMPROVE THE QUALITY OF RESEARCH PUBLICATIONS HELD IN THE COMMITTEE ROOM OF REGISTRAR OFFICE ON 18-9-2020 AT 11.00 AM

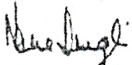

The following members were present:

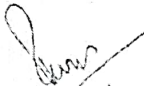
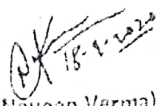
- | | | |
|----|-------------------------------------------------------------|-----------------|
| 1. | Prof. Nina Singh, Dean, Academic Affairs | Chairperson |
| 2. | Prof. Raj Kumar, DSW | Special Inviter |
| 3. | Prof. Narasimhan B, Director, IQAC | Member |
| 4. | Prof. Anil Chillar, Director Research | Member |
| 5. | Dr. Narsingh Chauhan, Deputy Director, IQAC | Member |
| 6. | Dr. Naveen Kumar, Deputy Director, IQAC | Member |
| 7. | Mrs. Gian Gridhar, Deputy Registrar, Establishment-Teaching | Member |

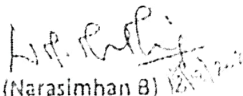
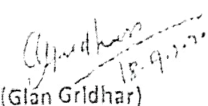
The committee deliberated upon the issue of improving the quality of research publication by publication in Scopus/ Web of Science Indexed journals and made the following recommendations.

1. Requirement of publications for Faculty Members/Resource Persons on Extension Lecture
 - a. For the continuation of Resource Persons on extension lecture (now designated as Assistant Professor on Contract) for the next academic session, they should mandatorily publish minimum one research/review article in Scopus/ Web of Science indexed or UGC CARE listed journals.
 - b. Provision of weightage for Publications in Scopus/Web of Science indexed journals and h-index be made in the criteria for recruitment of new faculty members for University Teaching Departments/Institutes/Centres. In order to define the quality of databases, it is recommended that Scopus/Web of Science databases may be considered as international databases. Further, the weightage for Scopus based h-index and Google Scholar/Research Gate based h- index should be given 80 percent and 20 percent respectively and the highest of the two will be considered for assigning the marks.
 - c. For faculty seeking travel grant for attending international conferences outside India, the grant may be made admissible only for the faculty who have published two publications in Scopus/ Web of Science in the year prior to travel date or give her/his consent to publish one publication within one year after his/her return, failing which s/he be may asked to refund the amount.
 - d. It is mandatory to publish at least one research/review article in Scopus/Web of Science indexed journals within one year of completion of Sabbatical Leave/Study Leave by the faculty member. An undertaking to this effect to be taken from the faculty member along with his/her leave application.
 - e. Faculty members, who avail financial assistance from RK Fund for minor research project, should mandatorily publish minimum one research/review article in Scopus/ Web of Science indexed journals within one year of submission of Project Completion Report, failing which they may be asked to refund the amount. An undertaking to this effect may be taken from the faculty member along with his/her application for grant.
2. Other Measures to be adopted
 - a. Director (Research) is requested to circulate the updated Scopus/Web of Science indexed journal list to Faculty members through HODs/Directors of UTD's/Centres/Institute.
 - b. The IQAC cell of the University should regularly conduct programs on research methods, databases, scientific writing, and online pedagogical methods for capacity building of researchers and faculty members in coordination with the University Library/UTD's/Institute/Centres.

The meeting ended with the vote of thanks to the chair.


(Nina Singh)
18.9.2020

(Narsingh Chauhan)


(Raj Kumar)

(Naveen Verma)


(Narasimhan B)

(Gian Gridhar)


(Anil Chillar)

MINUTES OF THE MEETING HELD ON 07.07.2021 AT 10:00 AM IN THE COMMITTEE ROOM
ADJACENT TO REGISTRAR OFFICE, MAHARSHI DAYANAND UNIVERSITY, ROHTAK TO CONSIDER
THE REVISION OF IPR POLICY.

The following members were present:

- | | |
|----------------------------------------------------------|----------|
| 1. Prof. Nov Rattan Sharma, Dean, Academic Affairs | Chairman |
| 2. Prof. Narasimhan B., Director, IQAC | Member |
| 3. Prof. Anil Chhillar, Director, Research | Member |
| 4. Prof. Harish Dureja, Director, Centre for IPR Studies | Member |
| 5. Dr. Rajiv Kumar Kapoor, Dept. of Microbiology | Member |

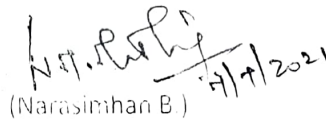
1. Revision of existing Intellectual Property Rights policy of M.D. University, Rohtak.

The committee deliberated over the existing Intellectual Property Rights policy of Maharshi Dayanand University, Rohtak-2018 and after incorporating suitable modifications approved the revised Intellectual Property Rights Policy (Annexure X).

The meeting ended with the vote of thanks to the Chair.



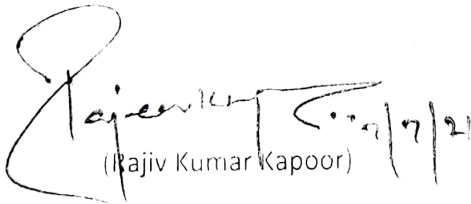
(Nov Rattan Sharma)



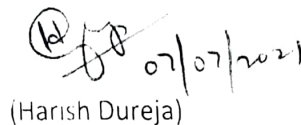
(Narasimhan B.)



(Anil Chhillar)



(Rajiv Kumar Kapoor)



(Harish Dureja)

Intellectual Property Rights Policy

M. D. University, Rohtak

1. Preamble

Maharshi Dayanand University, Rohtak (hereinafter referred to as MDUR), is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services. MDUR came into existence by an Act No. 25 of 1975 of the Haryana Legislative Assembly in 1976, with the objective to promote inter-disciplinary higher education and research in the fields of environmental, ecological and life sciences.

MDUR recognizes the importance of intellectual property rights through patents, copyrights, trademarks and all other forms of IPRs, as recognized by the Indian laws, from time to time. MDUR is committed to ensure an effective IP management system that would act as an incentive for innovators who are engaged in knowledge creation. This would lead to greater professional recognition besides monetary gains through licensing fees and royalties to the researchers. Also, this would likely to lead to further innovations thus resulting in faster technological progress. Recognizing the importance of protecting the intellectual property rights, MDUR has framed Intellectual Property Rights Policy (hereinafter referred to as IPR policy).

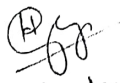
The IPR policy is expected to fulfill the commitment of the MDUR to promote academic freedom and conducive environment for research and development. This IPR policy aims to provide guidance and training to academic staff, students, supporting staffs and outside agencies on the practices and the rules of the MDUR regarding intellectual property rights (IPRs) and obligations which include the nature of intellectual property (IP), its ownership, exploitation, technology transfer and confidentiality requirements.


This policy is in accordance with the National IPR Policy. In case of any issue of ambiguity/conflict, the provision of the National IPR Policy shall prevail.

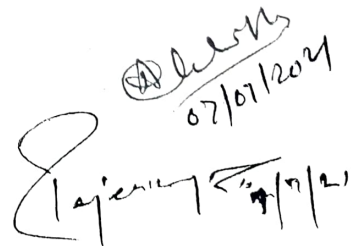
2. Objectives

The objectives of the Policy are as follows:

- a) to promote academic freedom and safeguard in creation of intellectual property at MDUR;
- b) to create an environment for acquiring new knowledge through training, innovation and research, compatible with the educational mission of the MDUR;
- c) to make the creator of IPR aware of the applicable laws and rules of IPR in force for ensuring their compliance; and


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- d) to preserve the academic freedom to publish the research results and make them aware that if they do decide on public release, the patent system cannot be brought into play thereafter;
- e) to ensure that once the creator of IPR decides to explore the prospects of commercialization of IP, they must disclose it to the MDUR, while continuing to keep the information confidential until patent applications are being processed.
- f) to provide a comprehensive single window reference system for all intellectual property rights issues relating to intellectual property generated at the MDUR;
- g) to frame standards for do's and don'ts for the creators of intellectual property and their sponsors relating to inventions, discoveries and original works originating from the MDUR;
- h) to safeguard the interest of creator of intellectual property and provide fair distribution of returns accruing from the commercialization of IPR;
- i) to help in introducing prudent IP management practices within the MDUR to promote an IPR culture;
- j) to provide legal support, wherever necessary, to defend and protect the intellectual property rights obtained by the MDUR against any infringement/ unauthorized use.

3. Applications of Policy


The IPR Policy and the subsequent Regulations are applicable to all University academic staffs, students and supporting staff, and shall be interpreted in compliance with current Indian Intellectual Property Acts and National IPR policy.

4. Intellectual Property and Ownership


The University strongly encourages the applied research and development activities of its faculty members, students and supporting staff for the benefit of the public, with the terms of collaboration with any third parties generally consistent with this Policy, including the sharing of benefits.

When the University chooses to proceed in the transfer and commercial application of an invention, it shall award to the inventor(s) a reasonable share of proceeds from royalties and/or other income which may arise from such commercial application, as an incentive to participate in the protection of IPRs and its transfer to application, as further defined in the Regulations. This policy covers all types of IPRs, as recognized by the Indian laws for the time being in force, and shall cover the following IPRs in particular:

- Patents
- Copyrights
- Trademarks & Service Marks
- Designs, Integrated Circuit layouts and other creative works
- Plant Varieties


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4.1 Patents

This section refers to intellectual property that is patentable or protectable by confidentiality agreements. Ownership of all inventions made by the creators within the scope of their technical expertise and/or assigned duties, conceived using the university infrastructure shall be owned by and assigned to the University. The MDUR will take steps to commercialize the property through patenting or agreements (Licensing).

- a) The intellectual property created through sponsored research will be governed as per details given in Section 7.1.1.
- b) Royalty accruing or any type of payment received from the commercialization of the MDUR-owned intellectual property will be shared between the MDUR and the creators as per Section 9.1.

4.2. Copyrights

The MDUR will not own the rights in copyrightable works such as books, articles, monographs, lectures, speeches and other communications produced by the staff in the course of research and teaching using MDUR resources.

Ownership of copyright of all copyrightable work shall rest with the author(s) with the following exceptions:

- a) The ownership of IP shall be determined in accordance with the specific provisions related to IP, made in contracts, if the work is produced during the course of sponsored and/or collaborative activity.
- b) The MDUR shall be the owner of the copyright of work, including software, created by the MDUR personnel with significant use of MDUR resources. The MDUR may demand assignment of the copyright in whole or in part depending on the degree of MDUR-supported resources used in producing the copyrightable work.
- c) The MDUR shall be the owner of the copyright on all teaching materials developed by the MDUR personnel as a part of any of the academic programs at the MDUR. However, the authors shall have the right to use the material in their professional capacity. As the traditional exception, the MDUR shall not claim ownership of copyright on books and publications authored by the MDUR personnel.
- d) The MDUR shall be the owner of the copyright of work produced by non-MDUR personnel associated with any activity of the MDUR with the intellectual contribution of the MDUR personnel. However, the author(s) shall have the right to use the material in her/his professional capacity. The students and their concerned supervisor(s) will jointly have the ownership of copyright in the thesis / dissertation / project report written by students.

Where copyright has not been assigned to the MDUR, the MDUR will be entitled to a non-exclusive, non-transferable license to use the work within the MDUR for non-commercial educational and research purposes, or to possess a limited number of copies for such purposes, whichever is relevant. Any copyrightable work generated as a work for hire will belong to the MDUR as per the terms of the original contract

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4.3. Trade Marks & Service Marks

The ownership of trademark(s) service mark(s) created for the MDUR shall be with the MDUR. In cases of all IP produced at the MDUR, the MDUR shall retain a non-exclusive, free, irrevocable license to copy, use IP for teaching and research activities, consistent with the confidentiality agreement(s), if any, entered into by the MDUR

The Director, Centre for IPR Studies, MDUR shall be responsible to take precautionary and/or corrective ensures to protect the Trade Marks and Service Marks owned by MDUR.

4.4 Designs, Integrated Circuit layouts and other creative works

Designs, integrated circuit layouts and other creative work created by the MDUR personnel without significant use of the MDUR resources and not connected with the profession for which they are employed at the MDUR, shall be owned by the creator(s).

Designs and integrated circuit layouts produced during the course of sponsored and/or collaborative software activity, specific provisions related to IP made in contracts governing the collaborative activities shall determine the ownership of IP

The MDUR shall be the owner of all inventions including designs, and integrated circuit layouts, created by a team of the MDUR and non-MDUR personnel associated with any activity of the MDUR. Non-MDUR personnel, who create invention(s) including software, designs, and integrated circuit layouts at the MDUR without any intellectual contribution of the MDUR personnel and significant use of the MDUR resources, shall be the owner of such invention(s).

Except as stipulated above, the MDUR shall be the owner of all invention(s) including, design, and integrated circuit layouts, created at the MDUR.

4.5. Plant Varieties

In India, protection is available for any new plant variety or hybrid which possesses the characteristics of "Distinctness, Uniformity and Stability" or "DUS". The registration of a new variety with the Central Government's "National Registry of Plant Varieties" provides (a) exclusive rights to breeders (or their employers) for production and marketing of the variety, (b) authorizes use of registered varieties by scientists and researchers for development of further improved plant materials; and (c) provides clear rights to Indian farmers to collect and use the seeds harvested from their own crops for planting for their next crop.

MDUR's plant varieties of field, horticultural and agro-forestry crops, including the new, extant, essentially derived varieties (EDV), and transgenic plants protected as per the PPV&FR Act/ plant variety protection (PVP) laws of other countries, will constitute its protectable IP. These include:

- a) All extant varieties of MDUR, i.e., the previously notified varieties under section 5 of the Seeds Act, 1966, which have not completed 15 years from date of their notification. Protection of these varieties will be secured at the earliest.
- b) New plant varieties identified for their worth (value for cultivation and use) in MDUR, which fulfill the essential criteria of distinctiveness, uniformity, and stability under the PPV & FR Act.
- c) MDUR's plant varieties and transgenic plants, protectable as per corresponding PVP laws of other countries, in the form of PVP certificate, plant patent, etc.

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5. Legal status of IPR policy

This policy shall be applicable from the date notified by the MDUR. Any addition, insertion and / or deletion from the policy document, which curtails the rights of a researcher, will not operate retrospectively. Any alterations in this policy will not take effect until the UIPRMC (as mentioned in Section 6b) takes a decision, and such changes would be effective for inventions and other research results arising out in the future.

An employee is required to observe the MDUR's policy on IPRs as may be decided by the UIPRMC from time to time.

Penalties

Aside from penalties which may arise from the violation of any other law or MDUR policy or guideline, any persons found to have violated any of the provisions of this policy will undergo disciplinary/legal action as decided by the UIPRMC .

Repealing clause

This Policy expressly repeals the relevant clause(s) inconsistent with it.

6. IPR Administration

Institutional Arrangement for IP Management

a) Centre for IPR Studies

- The Centre for IPR Studies work as a nodal agency to facilitate the creator(s) of MDUR in training, filing applications for generation of IPRs, under the appropriate Indian / foreign law(s), wherever applicable, as the case may be, in conformity with the national issues & public interests.
- Centre for IPR Studies will be headed by a Director and have a Deputy Director. The Director will be nominated amongst the Professors of University and Deputy Director will be nominated amongst the Assistant Professors or Associate Professors of the University by Honorable Vice-Chancellor, M D University, Rohtak.
- The Centre for IPR Studies shall be responsible for MDUR's IPR management under the guidance of following two committees:

b) University Intellectual Property Rights Management Committee (UIPRMC)

The UIPRMC will be organized at MDUR, Rohtak for the management of its IPR regime. The UIPRMC will be the apex decision-making body concerning IPR management. The Committee will be constituted of following members:

- | | |
|--------------------------|----------|
| 1. Vice Chancellor | Chairman |
| 2. Dean Academic Affairs | Member |
| 3. Registrar | Member |
| 4. Director Research | Member |

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- 5. Two Deans of the Faculties Members
- 6. Two Faculty Members Members
- 7. Two Outside Experts (as per the domain requirement) Members
- 8. Director, Centre for IPR Studies Member Secretary

(The Dean of the faculty, faculty members and outside experts shall be nominated by the Vice Chancellor for a period of 3 years. The TA/DA and honorarium is admissible for outside experts will be paid as per University Rules for attending the meeting).

c) University Intellectual Property Rights Technical Committee (UIPRTC)

The UIPRTC shall be responsible for the technical evaluation of any IPR related matter. for further handling of generated IP on case to case basis. The constitution of committee is as follows:

- 1. Dean Academic Affairs Chairman
- 2. Director, Centre for IPR Studies Member
- 3. Director Research Member
- 4. Concerned HOD/Director Member
- 5. Applicant/Creator Member
- 6. Two Outside Experts Members
- 7. Patent Agent Member
- 8. Deputy Director, IPR Member Secretary

(The two outside expert and patent agent shall be nominated by the Honorable Vice Chancellor for a period of 3 years. The experts from patent information centre, HSCST, Haryana and from TIFAC, DST, New Delhi preferably be invited. In addition, the subject expert in the particular field, if needed will also be invited after due approval form the Vice Chancellor. The TA/DA and honorarium is admissible for outside experts and patent agent as per University Rules for attending the meeting).

6.2. Responsibilities

6.2.1 Responsibilities of creator(s)

- a) To make an invention disclosure in a thorough and timely manner of all inventions, discoveries and other works in which an IPR may be claimed and in which University has stake/share as described in this policy
- b) To provide such assistance as may be necessary throughout the assignment process to protect and affect transfer of the intellectual property.
- c) To return all records and documents that is necessary for the protection of the intellectual property.
- d) To abide by all commitments made in license, sponsored research and other agreements made in accordance this Ordinance
- e) To cooperate with the University with full responsibility in resolving all conflicts as may arise with respect to the IPs concerning to him/her and to make timely disclosure of such information which may hint towards any potential conflict relating to IP.

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6.2.2. Responsibilities of MDUR

- a) To manage IPR, including cost of patent / copyright, etc. assigning it for economic use or licensing it similarly on terms to be finalized jointly by Centre for IPR Studies, creator(s) and financing agency, if any, for the research project which lead to such an invention/creation, in situation when inventor/creator has withdrawn the right of management of intellectual property from the specialist agency due to their non-performance.
- b) Provided that income from any such assignment/licensing for economic use will necessarily be receivable by the University in totality and distribution of inventor's/creator's and financing agency's share will be the exclusive responsibility of the University.

7. Procedure for obtaining IPR through MDUR

Any creator(s) desirous of filing an IPR application in connection with an innovative work done by them shall follow the procedure outlined below:

1. The creator(s) shall submit a detailed proposal along with IPR agreement form (Annexure I) Invention Disclosure form (Annexure II) and Confidentiality Agreement form (Annexure III) to the Director, Centre for IPR Studies, outlining their request to file an IPR application. The creator(s) may suggest names of outside experts who are qualified to evaluate the creative work can also be a part of the UIPRTC. The outside experts will be invited after due approval by the Honorable Vice Chancellor. The Inventors must submit a No Objection Certificate (NOC - Annexure IV) along with application form, if any of the Inventors is affiliated to a organisation/Institution other than MDU. NOC from co-supervisor should also be required in case the invention is a outcome of joint supervision with a supervisor from a different organization/Institution. The application shall be processed by the office of Director, Centre for IPR Studies, as per the Intellectual Property Rights Policy of the MDUR. The prior art search will be performed by the external agency and the inventors have to respond to the queries raised during prior art search. Inventors have to help in detailed analysis of the relevant patents reported as prior art by the external agency. The Centre for IPR Studies shall have the right to consult on a confidential basis with appropriate IP domain expert in order to assess the patentability and commercial potential of the claimed IP.
2. The creator(s)/inventors shall give a presentation and participate in ensuing discussions thereof, about their submitted proposal before UIPRTC. UIPRTC will assess the proposal and prepare its report on the basis of criteria laid down in Section 6.2.1. If required the proposal might be considered for early publication by the UIPRTC, subject to the approval of Honorable Vice Chancellor.

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- 3. On the recommendations of the UIPRTC, outside expert(s)/Patent Agents may be empanelled/employed by the MDUR (on terms & conditions to be approved by the Vice Chancellor) for handling the IPRs generated by the MDUR.
- 4. All forms of intellectual property generated during the course of research and development, such as Patents, Copyrights, Design registrations, Trademarks, etc. will essentially follow the same procedure as above.

7.1. Evaluation Decision

The UIPRTC of the MDUR will evaluate the disclosure made by the creator/inventor and determine whether there is a good prima facie case for believing that the intellectual property has economic value and it needs IPR protection. The MDUR shall communicate its decision to the creator, normally within 30 days from the date of creator(s) disclosure, regarding whether:

- i. MDUR decides to own the intellectual property.
- ii. MDUR is decides not to own the intellectual property.

7.1.1. Where the MDUR decides to own the IPR

- In this case, the MDUR will initiate all the steps to file the IPR under the relevant statutes, bearing the costs of the same. In this process, MDUR may hire external agencies or consult the patent agent and the creator(s) shall furnish such additional information and execute such documents from time to time as may be reasonably requested for effective protection and maintenance of proprietary rights of the MDUR in the intellectual property.
- Specific provisions relating to IPR made in contracts governing the collaborative /sponsored activity shall determine the ownership of IP in case of sponsored or collaborative research. Usually where there has been external corporate, foundation, trust, Government or industrial funding of any project, the intellectual property generated from such a project shall be owned by the University, creator of intellectual property and the funding agency jointly, under a specific agreement with the University.

7.1.2. Where the MDUR decides not to own the IPR

- It shall merely record the fact of the creation of the intellectual property without prejudice to the rights of the creator and hold all information communicated in this regard by the creator, secret and confidential.
- The MDUR will have no liability to keep the information secret and confidential if the intellectual property subsequently either comes into public domain or is commercialized otherwise, by the creator(s).
- The MDUR will be entitled to a non-exclusive, non-transferable license to use the work within the MDUR for non-commercial educational and research purposes.

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- The creator(s) will be free to file IPR independently and use it in consonance with Indian IPR laws.
 - The creator(s) must mandatorily maintain the University address as applicants address/Address for service in Form-1 while filing the patent application, if he/she is the employee of the M. D. University.

7.2. Authority of Contracts

All Commitments, Agreements, Memoranda of Understanding, etc. relating to technology transfer of MDUR-owned intellectual property will be granted in the name of the MDUR for and on behalf of the MDUR by the Registrar and Director, Centre for IPR Studies.

7.3. Filing of IPR applications in foreign countries

- Subject to the provisions of section 39 of the Patent Act, 1970 the MDUR shall, decide on the suitability of protection of the invention in foreign countries within six months of filing the Complete IP Application in India if no secrecy direction is received from Patent Office.
- If the MDUR opts not to undertake such protection in any specific country requested by the inventor(s) relating to the application where no secrecy has been imposed by the Patent Office, the MDUR shall assign rights of the IP in that country to the creator(s) for the purpose of such protection.

7.4. Maintenance of IP rights

- The University will pay the Patent Fees for the first five years in all cases where patent is taken by the University (Registrar of the University jointly with Creator).
- If it is a joint patent with a sponsoring agency, the patenting costs may be equally shared. If the patent has been commercially exploited within the first five years, the University shall pay the Patent Fees for the remaining period of the life of the patent. If the patent has not been commercially exploited within the first seven years, the University and the creator(s) shall share the subsequent instalment(s) of renewal fees on 50:50 basis.
- If the creator(s) does not show interest in such renewals, the University can either continue the patent by paying the fees for its full term or withdraw application for the patent protection at its discretion.

8. Technology Transfer

- MDUR (on recommendation of UIPRTC) shall take all decisions for Technology Transfer, regarding any IP generated within MDUR, in accordance with relevant IPR laws.
- The MDUR shall strive to market the IP and identify potential licensee(s) for the IP to which it has ownership. The creator(s) are expected to assist in this process.
- MDUR shall explore the possibility of commercial exploitation of IP and also see the possibility to extend the benefits of IP for social upliftment.

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- The Centre for IPR Studies may also organize specific industry interactions for helping the inventors in showcasing their IPs and may contract the IP to Technology Management Agencies (Government / Private), which manage the commercialization of the IP
- While showcasing their IP, the creator(s) and Centre for IPR Studies shall answer the following questions before initializing market evaluation, licensing and technology transfer:
 - a) Does the technology offer a cheaper and / or a better way of accomplishing something?
 - b) Are there competing technologies available and if so how much better is the invention?
 - c) Does the invention provide a technological answer to an existing problem?
 - d) Does it have the potential for creating a new market?
 - e) How much investment, in both time and money, will be required to bring the invention to the market place?
 - f) Will the inventors continue to work on the invention?
 - g) What will be the potential pay-off for a company that makes an investment in the development of the invention?
- The MDUR may contract the IP to Technology Management Agencies (Government/NGO/Private), regarding the social and/or commercial exploitation of the IP.
- Licenses may be awarded on an exclusive or non-exclusive basis and may provide for payment of license fees, milestones, royalties or other income to the owner(s) of the intellectual property. In case of IP arising out of sponsored research, following guidelines will be followed for licensing:
 - a) When the creator(s) generates an IP at MDUR, the sponsor will get an option to license the resulting IP on terms to be negotiated on a case-by-case basis. The sponsor has to either accept or refuse its 'first-refusal option' within 90 days of the date of the offer of the option by the University to the sponsor. If the University find that the sponsor has not taken steps to commercialize the property within one year of acceptance of the option, the University will be free to revoke the license. Confidentiality agreements will continue to apply in that event.
 - b) If the sponsor refuses to exercise his or her first-refusal licensing option, the University will proceed to commercialize the IP in such manner as it deems fit.

9. Terms and Conditions

9.1. Revenue sharing

The revenue generated from the Intellectual Property shall be distributed as follows:

- a) When the individual researcher or a team of researchers is the Creator and has used substantial MDUR resources, the Revenue shall be shared amongst the creator(s), the

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MDUR and Support Staff (as recommended by the principal creator) as 50%, 40% and 10% respectively.

- b) When the creation is the result of funded research, the income from economic use to be received from the Institution funding the research will be on revenue sharing basis at the level determined in the agreement assigning economic use of intellectual property to that institution when it is the economic user. Thus, for example, an outside funding agency may stipulate (while awarding a research project) that all income generated from the IPRs (emanating out of the research project) shall be shared on a 1:1 basis, between the outside funding agency and MDUR.

In such cases, the MDUR share shall be shared between the team of researchers, the MDUR and support staff (as recommended by the principal researcher) as 50%, 40% and 10% respectively.

- c) When a Company, Industry or Commercial Undertaking other than Funding Institution is the economic user, the income receivable from the economic user will be as provided in the licensing agreement with that Company, Industry or Commercial Undertaking. The MDUR will distribute the income it so derives to itself, researcher/team of researchers and support staff as in the preceding para.
- d) The shares as mentioned above shall be determined after deducting the direct expenses if any from the total income received by the MDUR.
- e) The creator(s) share would be declared annually and disbursement will be made to the creator(s) or their legal heir, whether or not the creators are associated with the MDUR at the time of disbursement.
- f) Co-creators ie. research team members of IP shall sign at the time of disclosure a Distribution of IP earnings agreement, which shall specify the percentage distribution of earnings from IP to each co-inventor. The co-owners of intellectual property may at any time by mutual consent revise the distribution of IP earnings.

9.2. Consulting Agreements

Since consultancy comes to academic staff through MDUR channels and is administered centrally, any intellectual property arising from consultancy should be assigned to the MDUR in the interests of transparency and fair negotiation with consulting firms. The MDUR will offer a first refusal option on the licensing of such intellectual property rights to the consulting firm, as with sponsored research as laid out in earlier section. However, in recognition of the fact that a percentage of the consultant's fee is paid to the MDUR, the royalty arising from commercialization of intellectual property generated through consultancy will be distributed following the procedure as mentioned in preceding paras in these Guidelines. The creators who are engaged in consulting work or business should not be in conflict with MDUR policy or with the MDUR's prior contractual commitments. Such creators should make their MDUR obligations known to outside parties before they make such agreements and should provide such parties with copies of all applicable MDUR policies.

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10. Dispute Resolution

Any disputed issue related to the intellectual property or the interpretation of these Ordinances, shall be decided as follows:

- Any disputed issue that cannot be resolved with the assistance of the UIPRMC and UIPRTC shall be referred to a tribunal of Arbitration at the instance of the MDUR or at the request of the inventor or funding agency. The decision of this tribunal of Arbitration shall be final between the parties for any disputed issue related to intellectual property, revenue sharing or the interpretation of this policy.
- The tribunal shall consist of one member appointed by the Vice Chancellor, one member nominated by the other party(s) and the Legal Advisor of the MDUR.
- The process of resolving the dispute shall be completed expeditiously and except in unusual circumstances within two months.
- The tribunal of Arbitration shall have power to regulate its own procedure in consonance with principles of natural justice.

11. Research funding to MDUR

In addition to budgetary support from the Government of Haryana, MDUR receives research funding from other public and private sector agencies as well as externally aided projects. In all such cases, IPR will be shared on mutually agreed terms. In the collaborative projects where more than one partner is involved, multilateral agreement / memorandum of understanding (MOU) will be signed and implemented together with a joint intellectual property management plan (JIPMP).

12. Miscellaneous

12.1 Handling of thesis, term papers and research submitted by students

It is a requirement in academia that the supervising teacher and the student must own the copyright of the thesis, which the student submits for the partial fulfillment of the requirements for an academic degree. However, the supervising teacher and the student will grant a non-exclusive, non-transferable royalty free license to the MDUR to use, in the course of non-commercial academic activity, the records and data generated in the course of the student's research.

Furthermore, it is possible that the research that the student carries out as part of the program of study may result in the generation of intellectual property other than the text of the thesis. Supervisors should advise the students during the course of their work that certain kinds of research may lead to the generation of intellectual property which will require protection of its commercial value through confidentiality, for which the student will have to forgo publication during the period of sealing of a patent. Care should be taken at all stages to see that no conflict of interest arises between the student's academic activities and the generation of intellectual property.

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This additional intellectual property will be assigned to the MDUR if:

- such property has been generated using MDUR-supported resources and is commercializable within the scope of this document. The MDUR will then have the rights in this intellectual property assigned to it while the copyright of the thesis in which this intellectual property is described or outlined will remain with the teacher and the student. The supervising teacher and the student will undertake to maintain confidentiality while the MDUR will restrict access to the thesis for a limited period.
- the student is employed to assist in execution of a sponsored project or program. The intellectual property rights in their contribution to that project will be governed by the terms of the contract between the student, the MDUR and the sponsoring body of the project.
- the intellectual property has been generated as a work-for-hire. In all such cases the student and/or his/her supervising teacher will retain the moral right to be identified as the creator of the intellectual property.

In the case of any intellectual property generated in the course of a student's program of study, it is the duty of the students and the supervising teacher to make sure that the publication/submission of such work does not violate any confidentiality agreement.

Where the thesis of a student contains details of commercializable intellectual property, the MDUR, the supervising teacher and the student must agree to keep the thesis, in part or whole, and all relevant documents, confidential until the process of securing statutory protection for the intellectual property is complete. It should be noted that the submission of the thesis for examination does not violate confidentiality because the thesis remains confidential until the examination process is over.

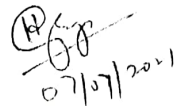
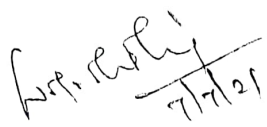
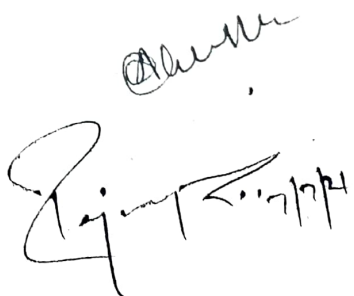
It is to be noted that retention of the hard copy by the MDUR library is essential for meeting the requirements for a degree, and the supervising teacher and the student must agree to allow the abstract of the thesis to be made available electronically, the supervising teacher and the student will have the option to refuse releasing of the full electronic text of the thesis on any network. On the MDUR's part, the library has a duty to ensure that the use of the texts of thesis held by it is consonant with laws governing copyright and fair use, as well as sound academic practice.

12.2. Amendments

The MDUR reserves the right to amend these Ordinances at any time as required. The Executive Council upon recommendation by the or UIPRTC may amend these Ordinances.

12.3. Waivers

The MDUR may grant a waiver from the provisions of these Ordinances on a case-by-case basis. All waivers must be in writing, supported by reasons and signed by the Vice-Chancellor. Any decision to grant a waiver will take into account the best interest of the MDUR and the facts of the particular situation. Every waiver and reasons for it shall be reported to the Executive Council in its next meeting.

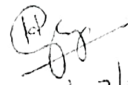





12.4. Educational Materials

Educational Materials represent a broad spectrum of copyright works. These materials encompass traditional educational materials such as material for lessons and course material as well as other methods of course delivery such as Internet based learning. The desire of the MDUR is to encourage the development of creative and effective educational tools and media in order to further the MDUR educational goals. Educational materials produced in the normal course will generally be owned by the creator of the educational material. Certain circumstances, may however, give rise to claim of joint ownership by the MDUR. Because all possible circumstances cannot be envisioned by this Ordinance, each particular situation will have to be evaluated on its own facts to determine ownership interests.

12.5. Moral Rights

The MDUR recognizes the moral rights of the creators of intellectual property and shall endeavour to protect these rights. These include the right of fair attribution of authorship or invention, the need for the work not to be altered in such a way that it harms the reputation of the creator and an opportunity for the creator to be involved in determining the final outcome of his/her labour.


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ANNEXURE'S

Annexure 1. IPR AGREEMENT FORM

INTELLECTUAL PROPERTY AGREEMENT BY THE INVENTOR/CREATOR

1. Name (CAPITAL LETTERS)

2. I submit that by virtue of:

- My employment at MDUR and /or
- My participation in research at MDUR
- Opportunities provided or to be provided by MDUR which result in significant use of MDUR funds and facilities, and/or
- Opportunities to have a share in royalties and other inventor(s)/author(s) as per Intellectual Property Guidance.

I, hereby agree that:

A. I shall promptly disclose and assign to MDUR any right to all inventions, copyrightable materials, computer software, semiconductor mask patterns, tangible research property and trade marks (Intellectual Property) conceived, invented, authored or validated to practice by me, solely or jointly with others which:

- (i) are outcome of sponsored research or any other agreement to which I have direct or indirect participation or
- (ii) are outcome of substantial utilization of MDUR resources or
- (iii) is an outcome of "work-for-hire" as per IPR guidelines.

B. I shall cooperate with MDUR to obtain, protect or exploit the intellectual property through legal protection such as patent, copyright etc.

C. I shall make available all documentation of MDUR intellectual property.

D. I shall surrender to MDUR the documents related to intellectual property if I leave MDUR for any reason or at any other time asked for such documents.

E. The agreement will survive the termination of my employment or other association with MDUR .

(Name, signature and designation of the Inventor/Creator)

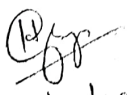
Countersigned by:

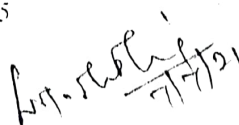
(Name, signature and designation of the HOD /Centre)


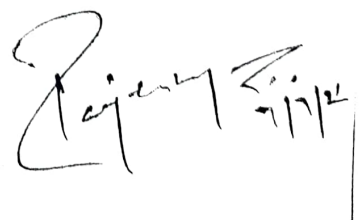
Note: 1. Tick whichever is applicable.

2. To be signed Individually by each inventor/creator

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Annexure II. Disclosure Guidelines

When the creators believe that they have generated patent-able or commercialise-able intellectual property using MDUR-supported resources, they shall report it promptly in writing along with relevant documents, data and information, to the Centre for IPR Studies, MDUR, through the appropriate authority using the Invention Disclosure Form of the MDUR. Disclosure is a critical part of the IP protection process for claiming the inventor-ship. The information shall constitute a full and complete disclosure of the nature, particulars and other details of the intellectual property, identification of all persons who constitute the creator(s) of the property, and a statement of whether the creator believes he or she owns the right to the intellectual property disclosed, or not, with reasons. Where there are different creators of components that make up a system, the individual creators and their contributions must be identified and treated separately. In case of the sponsored and/or collaborative work the provisions of the contract pertaining to disclosure of the creative work is applied. By disclosure the inventor(s) shall assign the rights of the disclosed invention to the MDUR.

Statement by creators

The creators of intellectual property under the terms of this policy shall be required to determine and to state that to the best of their knowledge the intellectual property does not infringe on any existing copyright or other intellectual property or other legal rights of third parties.

- If any part of the work is not the original work or creation of the creators, the creators must show that the necessary permission for use has been obtained from the owner, or state their reasons for believing that such permission is not necessary as the use constitutes fair use. They will further certify that the work contains no libelous material nor material that invades the privacy of others.
- In case a third party alleges infringement of their rights by a creator and the Centre for IPR Studies, MDUR finds prima-facie that the creator may have made false claims, the MDUR will take immediate steps to disassociate itself from the said intellectual property.
- All agreements with creators should indemnify the MDUR against all damages arising out of such litigation.

Invention Disclosure Form

PART A

MDUR INVENTION/TECHNOLOGY DEVELOPMENT DISCLOSURE

1. Title of the project - Invention
2. Inventor(s) / collaborator(s) filing the patent
Name, Designation, Deptt., Centre, Office Address, Office Phone, E-mail
3. Principal Investigator (s)

(Signature)

(Handwritten notes and signatures)
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4. Sponsor(s) / Source of funding of the project / consultancy - with or without prior contractual agreement
5. Is the work bound by any agreement / contract / MOU?
6. Is the patent (to be filed) for a process or product?
7. General area of the patent
8. Description of the invention (not more than 100 words)
 - A. The problem for which solution was researched
 - B. The invention namely the solution to the problem
9. Origin of the idea / invention; by whom and when?
10. Any help received from others in conception of the idea?
11. Date of start of the project
12. Give literature search details
 - A. Journals and other publications
 - B. Patent databases
13. Has the work been displayed anywhere, if yes, when?
14. First record of initial Idea / invention (Oral/written/conceptualisation)
15. Has the work been reported / published / presented oral or poster anywhere (if yes, give full description)?
16. Has any related patents been filed by the inventor?
17. Information available in the published literature (prior art) about the problem tackled
18. Unique features about the work done with respect to prior art
 - B. Is the work a mere extension of common known knowledge?
 - C. Has the work filled a major gap in prior art? If yes, a brief description of this gap.
 - D. Any environmental issues?
 - E. What aspect of the invention needs protection
19. Has the work been systematically and chronologically documented?
20. Commercial aspects of the invention/ technology developed
21. Any costing of the product / process / invention been done?
22. Any industries / companies interested in licensing the work
23. Is the work
 - A. Completed and results validated?
 - B. At a basic conceptualisation stage?

Enclosure (signed) – Preliminary details of disclosure .
 I agree to assign to MDUR my rights in the invention.

Inventor's Signature _____ Dated _____
 (Name, signature and designation of the innovator/Creator)

Note: All Inventor(s) with their name should sign. Each page of the enclosed documents must be signed by the Inventor(s).

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PART B. INVENTION DISCLOSURE FORM

Please fill the form as elaborately as possible which may help in Prior Art search and further in drafting the patent.

For Patent to be filed

1. Name of the inventors.
2. Provide a brief descriptive title of the invention.
3. Please provide an abstract or summary of the invention.
4. State the problem or problems that motivated or required a solution provided by this invention.
5. Please provide a short explanation of how this invention solves the problem(s). In your description, include links to relevant online documents including at least one drawing.
6. List out the known ways about how others have tried to solve the same or similar problems? Indicate the disadvantages of these approaches. In addition, please identify any prior art documentation or other material that explains or provides examples of such prior art efforts.
7. List out the features of your invention which are believed to be new and distinguish them over the closest technology.
8. Are there alternative ways of implementing your invention that are different from what you have disclosed? Specifically, if someone knew of your solution to the problem you solved (Question 3), would it be easy for them to come up with an alternative solution to the same problem that did not include your invention? Please explain.
9. Please describe how the invention is implemented by the help of relevant figures

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Annexure III. Confidentiality Guidelines

All MDUR personnel and non-MDUR personnel associated with any activity of the MDUR shall treat all IP related information which has been disclosed to the IPR&TTC and/or whose rights are assigned to the MDUR, or whose rights rest with the MDUR personnel, as confidential. Such confidentiality shall be maintained till such date as is demanded by the relevant contract, if any, between the concerned parties unless such knowledge is in the public domain or is generally available to the public. Having filled the Disclosure Form, the creator shall maintain confidentiality i.e. refrain from disclosing the details, unless authorized otherwise in writing by the MDUR, until the MDUR has assessed the possibility of commercialisation of the intellectual property.

Subject to the right of academic freedom the MDUR staff shall not directly, except in the proper course of their duties, either during or after a period of their appointment, disclose to any third party or use for their own purposes or benefit or the purposes of any third party, any confidential information about the business of the MDUR unless that information is public knowledge or he/she is required by law to disclose it.

The following guidelines should be followed when dealing with confidential information in the context of third parties such as commercial organizations:

- i. The amount of information given to prospective licensees before the signing of any confidentiality or secrecy agreement should in no case exceed or fall outside that which is set out in the Technology Profile Form for any particular intellectual property.
- ii. When a third party is interested in commercialising an item of intellectual property on offer after inspecting the relevant Technology Profile, they may apply on the prescribed form and with the deposition of the required fee for transfer of the technology. They will be required to demonstrate their capacity to commercialise the technology to the MDUR's satisfaction. The MDUR will then require the third party to sign contractual confidentiality or secrecy agreements undertaking to maintain the confidentiality of all information disclosed, before any further disclosure is made. The format of the Bilateral Secrecy Agreement, should be followed.
- iii. Third parties must obtain express authorization writing from the MDUR to commercialise/exploit the intellectual property. Confidentiality agreements will continue in force even if the commercialisation process is aborted at any stage. However, it is recommended that no disclosure should be made if there is any doubt as to the outcome of the commercialisation process.
- iv. If running royalties are to accrue to the MDUR and the creator, the licensees must be bound by their contract to take adequate measures to protect that matter from becoming known to others through the licensee's practice, and thereby made available to others whose activities may adversely affect royalty returns.
- v. Access to areas where MDUR-owned intellectual property including confidential information is made available, seen or used, and to confidential documents, records, etc. is to be limited only to those who are creators or are bound by confidentiality agreements.
- vi. Creators and/ or MDUR personnel must take care not to disclose confidential details of MDUR-owned intellectual property in their publications, speeches, or other communications.

(Signature of Creator/Inventor)

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Annexure IV. Format for NOC

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No Objection Certificate

(To be signed by head of the institute/Research Organization on its Letter Head)

Name of institute/Research Organisation/Company with Address..... or any of its personal/authorities state that we have no objection whatsoever in pursuing and/or being a co-applicant or claiming any right in any part of patent protection for the patent application filed by Maharshi Dayanand University, Rohtak with Name of Person as inventor.

Further, we will not claim any right or share in the patent application where Name of Person is an applicant or inventor.

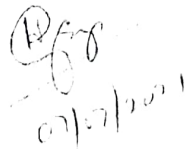
We have no clause in employment agreement with Name of Person which states that all the Intellectual property generated by the employee during the course of his/her employment with the Name of institute/Research Organisation/Company belongs to college.

Head of Institute/ Research Organisation/
Company

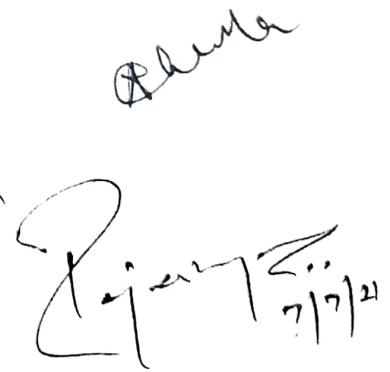
Place:

Name & Designation
Official Seal

Date:


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7/7/21

Norms for selection process for making appointment(s) of teaching and non-teaching staff in Govt. Aided and SFS Private Education Colleges/Institutes affiliated to M.D.University, Rohtak

1.	a)	<ul style="list-style-type: none"> i) The vacant regular post(s) must be advertised in three Newspapers [one National daily having at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies- one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/Administrator/ Chairman (Board of Governors of the College) (as the case may be) by giving 21 days time for submission of Application Forms. ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute. iii. The Post(s) for appointment in Teaching and Non-Teaching staff in Govt. Aided Colleges may be advertised only if there is regular Principal or in case of officiating Principal, the permission of the D.G.H.E. has been obtained otherwise, the advertisements shall be treated as invalid and Vice-Chancellor's Nominee shall not be provided. iv. In case of SFS Colleges/Institutions, post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal or through duly approved faculty member working as officiating Principal, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee shall not be provided. v. If a corrigendum is issued by the College/Institutes, it must be published in the same newspapers in which the advertisement was earlier published.
	b)	Number of vacant post(s) must be published in the advertisement(s).
	c)	The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.
	d)	The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s) Only those candidates shall be called for interview, whose applications forms have been received at both the places i.e. in the O/o Dean College Development Council, M.D. University, Rohtak and the College/Institute concerned.
	e)	A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) has/have been published be sent to the DCDC, M.D. University, Rohtak and softcopy through E-mail to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website) within one week of the publication of the advertisement(s) positively with a copy of same to the DCDC, M.D.University, Rohtak.
2.	a)	<ul style="list-style-type: none"> i) While advertising the post(s) for Govt. Aided Colleges, the reservation policy as per instructions of the State Govt. must be followed and the category must be specified along with the post advertised. ii) The advertisement(s) and Application Form may also be uploaded on the website of the College/Institute. iii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in

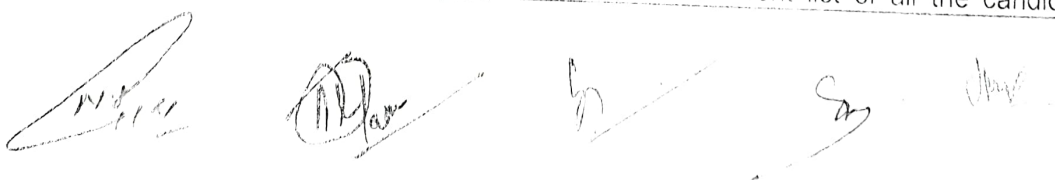






	<p>case of downloaded form shall be paid by means of Demand Draft(D.D)/or through RTGS/NEFT in the designated bank account of amount equivalent to the cost of Application Form & shall in favour of the Principal/Director or President, Governing Body (if the post of Principal/Director is advertised) of the concerned College/Institution.</p> <p>iv) A column of pertaining to Mobile Number and E-mail of the applicant(s) must be included in the Application Form.</p> <p>v) For each post, two sets of Application Form and supporting documents be prepared. A copy of the Application Form complete in all respects alongwith all supporting documents including educational qualifications, recent passport size photograph, properly catalogued/ flagged should be submitted in the office of the Principal/Director of the concerned College/Institute and the other copy be sent to the Dean, Colleges Development Council, M.D. University, Rohtak by Registered Post or by hand.</p> <p>vi) In case of any variation detected in the Application Form, the copy submitted to the DCDC, M.D. University, Rohtak will be considered as final</p> <p>vii) The nomenclature of the Post applied for must be clearly mentioned in the Application Form.</p>
	<p>b) i) The candidates must fulfil educational qualifications, experience etc. as per norms of UGC/ State Govt./ M.D. University, Rohtak.</p> <p>ii) The eligibility of the candidate will be determined on the last date of submission of Application Form.</p>
3.	<p>a) i) In accordance with E.C. Reso. No. 17 dated 23.6.2006 for making regular appointment for teaching & non-teaching posts, the selection process i.e. including providing of Vice-Chancellor's Nominee(s)/Panel of Subject Experts/University Nominee, conduct of interview and submission of proceedings of the Selection Committee must be completed within 6 months in Govt. Aided Pvt. Colleges failing which fresh advertisement will be required.</p> <p>ii) In case of Govt Aided Colleges/Institutes running S.F.S. Program(s)/SFS Colleges, the validity of application forms will be twelve months in accordance with the E.C Reso No 49 dated 11.03.2017, therefore, the College/Institute shall complete the process for making appointments of teaching and non-teaching staff within twelve months from the last date of submission of application forms, failing which fresh advertisement will be required.</p>
	<p>b) The minimum & upper age applicable for recruitment shall be as under:-</p> <p>i) Minimum age for entry in the service of College/Institute - Not below the age of 18 years.</p> <p>ii) Maximum age for appointment of Assistant Professor in SFS Education Colleges shall be the same as in case of Govt. Aided Pvt. College as per DGHE guidelines received from time to time.</p> <p>iii) The age of retirement for Principal in S.F.S. Education College(s)/ Institute(s) shall be 65 years. The age of retirement for Associate Professor/ Professor in S.F.S. Education College(s)/ Institute(s) shall be 70 years</p> <p>iv) There shall be no maximum age for entry for the post of Associate Professor/ Professor/ Principal subject to provision in point No. iii) above</p>

	<p>vi) In SFS Education Colleges, rules regarding age relaxation shall be applicable as applicable in case of Govt. Aided Private Colleges of Haryana State.</p>
4.	<p>The request for appointment of University/ Vice-Chancellor's Nominee(s) and Panel of Subject Experts, must be accompanied by:-</p> <ol style="list-style-type: none">i) Photocopy of the advertisement(s) duly attested by the Principal/Director of the College/Instituteii) Sanction letter and permission letter to fill up of the Post(s) from the Director General Higher Education, Haryana in case of Govt. Aided Colleges.iii) Complete synopsis with Date of Birth, percentage of marks from Matric onwards, category, experience etc. of all the eligible applicants who have applied upto the last date, duly authenticated by the Principal/Directoriv) In case of Govt. Aided Colleges, no synopsis be sent to the University, if less than three Applications of eligible candidates against any particular post are received as the requirement of minimum three eligible candidates is mandatory for recruitment against a single post. If after the interview, the number of eligible candidates having appeared for interview is found to be less than 03 (three) against a single post, and higher in same proportion for multiple posts, no selection panel shall be prepared and the interview shall stand cancelled.v) Resolution of the Governing Body for making appointments (mandatory for Govt. Aided Colleges)
5.	<p>The date of interview should be fixed in consultation with the University/ Vice-Chancellor's Nominee(s) and Subject Experts. All eligible candidates /applicants, whose applications are received in the College/ Institute concerned as well as in the University be informed within prescribed period, at least 10 days before the date of interview by Registered Post as well as E-Mail of the candidate(s).</p>
6.	<p>In case of SFS Colleges/Govt. Aided Colleges running SFS Program(s)/ Course(s), the condition of minimum three candidates against one particular post of SFS Program/Course is relaxed and interview may be conducted even in case of single eligible candidate appearing in the interview.</p>
7.	<p>The qualifications and the selection criteria for the appointment of Assistant Professor and Principal in SFS Colleges shall be the same as prescribed for recruitment of Assistant Professor and Principal for concerned UGC/NCTE Program(s) and Principal in Govt. Aided Colleges respectively.</p>
8.	<p>For the work related to screening and interview for a given post, the remuneration for each member of the Selection Committee for a single sitting would be Rs. 3000/- only and in case the duration extends beyond five hours, remuneration would be paid @ Rs 5000/- per day.</p>
9.	<ol style="list-style-type: none">i) The Vice-Chancellor's Nominee-I shall submit the proceedings of the Selection Committee to the DCDC, M. D. University, Rohtak immediately after the interview along with CD of videography covering the presence of the candidate(s) before the Selection Committee in the interview along with the following documents:-<ol style="list-style-type: none">a) Application forms of the candidates handed over to V.C.'s Nominee-I before the interviewb) Consolidated Synopsis-cum-academic merit list of all the candidates



	<p>appeared before the committee.</p> <ul style="list-style-type: none">c) Score sheet indicating performance of all candidates by each member of Selection Committee.d) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection committee. <p>ii) The Principal/Director shall also submit the following documents immediately after the interview to the DCDC, M.D.University, Rohtak.</p> <ul style="list-style-type: none">a) Proceedings of the Selection Committee meetingb) Consolidated Synopsis-cum-merit list of all the candidates.c) Score sheet indicating performance of all candidates by each member of Selection Committeed) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee.e) In case of Govt. Aided Colleges, selection criteria for Non-Teaching staff duly signed by each member of the Selection Committee.f) In case of SFS Pvt. Colleges, selection criteria for Non-Teaching Staff i.e. Registrar, Administrative Officer, Sports Officer, Office Assistant-cum-Accountant, Accounts Officer, Hostel Warden, Computer Programmer duly signed by each member of the committee.f) Attendance sheet of the candidates in original.g) Visible/Readable photocopy of academic record, research papers and experience etc. of the recommended candidates in the panel (selected and waiting list).h) Attested readable/visible copy of the advertisements.
	<p>In case of Govt. Aided Pvt. Colleges, the panel drawn by the Selection Committee shall remain valid for a period of six months starting from the date of approval of the proceedings of the Selection Committee by the Vice-Chancellor, M.D. University, Rohtak and by the D.G.H.E., Haryana whichever is later.</p> <p>In case of Govt. Aided Colleges/ Institutes running S.F.S. Program(s)/ Course(s), SFS Colleges/institutes, the panel drawn by the Selection Committee will also remain valid for six months starting from the date of approval of the proceedings of the Selection Committee by the Vice-Chancellor.</p>
11.	<p>In case of Govt. Aided Pvt. Colleges, appointment letter should not be issued to the selected candidate(s), unless the proceedings of the Selection Committee are approved both by the Vice-Chancellor, M.D.University, Rohtak & the D.G.H.E. Haryana</p> <p>In case of Govt. Aided Colleges/ Institutes running S.F.S. Program(s)/ Course(s), S.F.S. Colleges/Institutes, appointment letter should not be issued to the selected candidates, unless the proceedings of the Selection Committee are approved by the Vice-Chancellor.</p>
12.	<p>The appointment letter for the posts other than Peons and Class-IV categories shall be issued only by the President (Governing Body of the College)/ Administrator/Chairman (Board of Governors of the College/institute) (as the case may be) and for the post(s) of Peon and Class-IV categories, the appointment letters may be issued by the Principal of the concerned College/ Institute and joining reports must be arranged/ submitted accordingly.</p>
13.	<p>The Pay Scale, Nature of the post as per MDU/State Govt./UGC/NCTE norms</p>

14.

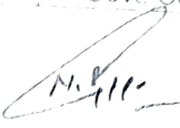
and Probation Period should be clearly mentioned in the appointment letter. The cases for approval of individual appointment submitted to the Asstt. Registrar, M.D. University, Rohtak must be accompanied by the following documents:

- i. Proforma of Teacher's Return/ Non-Teaching Staff Return (as the case may be) duly filled in by the concerned Teaching/ Non-Teaching staff complete in all respects and countersigned by the Principal/Director and in case of appointment of a Principal/Director, the proforma should be duly countersigned by the President, Governing Body/ Chairman, Board of Governors/Administrator.
- ii. A copy of the appointment letter and joining report of concerned employee duly attested by the Principal of the college/ institute or duly attested by the President, Governing Body/ Chairman, Board of Governors/ Administrator (in case of appointment of Principal).
- iii. A copy of the approval letter of proceedings of the Selection Committee issued by the University for the said post(s) duly attested by the Principal or duly attested by the President, Governing Body/ Chairman, Board of Governors/Administrator (in case of appointment of Principal).
- iv. One set of attested copies of detailed marks cards of all the examinations from Matric onwards passed by the concerned employee duly attested by the Principal/Director of the college/ institute or duly attested by the President, Governing Body/ Chairman, Board of Governors/Administrator (in case of appointment of Principal).
- v. Verification report in original is mandatory for all the supporting certificates included in the Synopsis-cum-Merit List and College Teacher Return/ Non-Teaching Staff Return (as the case may be) from the concerned authorities.
- vi. In case of Teaching & Non-Teaching staff in Govt. Colleges, the visible/readable attested photocopies of the original verification report submitted by the Principal of a Govt./Govt. Aided Colleges. (In case the original verification reports have been retained at some other institution) provided where the Principal concerned gives undertaking on letter head that the original verification reports pertaining to Xerox copies have been retained by the College.
- vii. If the name of said approved teacher does not figure in the Teacher's Return of the next academic session, the approval shall deemed to be withdrawn.
- viii. The application fee for a teacher for approval of appointment shall be Rs. 5000/-, and shall be applicable to the cases submitted by Govt. Colleges.
- ix. 2nd time/ next time approval of the teacher shall also be charged (Rs. 5000/-).
- x. Approval of other University or M.D. University shall not the basis of eligibility forever.
- xi. The fees of approval of a non-teaching staff other than Class-IV (Group-D) shall be Rs. 2000/-. Clause vii & x as above shall be applicable to non-teaching staff. Amount similar as above shall also be chargeable for cases submitted by Govt. Colleges for approval of appointment with a fee of Rs. 2000/-.

15.

In case of verification of documents of any candidate from overseas, the College/Institute shall ensure that all the documents sent by a concerned


	institute (overseas) are verified through Institutional accredited email clearly indicating the name of the competent authority with complete details and the place of the state/province with zip code.
16.	The approval of appointment for a said teacher/ non-teaching employee shall be for a particular college/ institute in which he/she has joined, change of college/ institute OR cadre shall warrant a fresh approval of appointment through procedure laid down by the University for the purpose, except in case of Govt. College/Institute.


(NASIB SINGH GILL)


(A.S. MAAN)


(YUDHVIR SINGH)


(SATISH MALIK)


(SUNIT MUKHERJEE)

Norms for selection process for making appointments of Teaching and Non-Teaching staff in Govt. Aided and SFS Private Degree Colleges affiliated to M.D. University, Rohtak

1. a) i. The vacant regular post(s) must be advertised in three Newspapers [one National daily - having at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies - one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/ Administrator/ Chairman (Board of Governors of the College) (as the case may be) giving 21 days time for submission of Application Forms.
- ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute.
- iii. Post(s) for Teaching and Non-Teaching staff in Govt. Aided Colleges may be advertised only if there is regular Principal or in case of Officiating Principal, the permission of the D.G.H.E. has been obtained, otherwise the advertisements shall be treated as invalid and Vice-Chancellor's Nominee(s) shall not be provided.
- iv. In case of SFS Colleges/Institutions, post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal or through duly approved faculty member working as officiating Principal, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee(s) shall not be provided.
- v. If a corrigendum is issued by the College/Institute concerned, it must be published in the same newspapers in which the advertisement was earlier published.

b) Number of vacant post(s) must be published in the advertisement(s).

c) The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.

d) The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s). Only those candidates shall be called for interview, whose application forms have been received at both the places i.e. in the O/o Dean College Development Council (DCDC), M.D. University, Rohtak and the College/Institute concerned.

e) A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) have been published be sent to the DCDC, M.D. University, Rohtak. A softcopy through E-mail should also be sent to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website within one week of the publication of advertisement(s) positively, with a copy of the same to DCDC, M.D. University, Rohtak.

2. a) i) While advertising the post(s) for Govt. Aided Colleges, the reservation policy as per instructions of the State Govt. must be followed and the category must be specified along with the post advertised.
- ii) The advertisement(s) and Application Form must be uploaded on the website of the College/Institute.
- iii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in case of downloaded form shall be paid by means of Demand

	<p>Draft(D.D) or through RTGS/NEFT in the designated bank account of amount equivalent to the cost of Application Form & shall be in favour of the Principal/Director or President, Governing Body/Chairman, Board of Governors (if the post of Principal/Director is advertised) of the concerned College/ Institution</p> <p>iv) A column pertaining to Mobile Number and E-mail of the applicant must be included in the Application Form</p> <p>For each post, two sets of Application Form and supporting documents be prepared. A copy of the Application Form complete in all respects alongwith all supporting documents including educational qualifications, recent passport size photograph, properly catalogued/flagged should be submitted in the office of the Principal/Director of the concerned College/Institute and the other copy be sent to the DCDC, M. D. University, Rohtak by Registered Post or by hand.</p> <p>v) In case of any variation detected in the Application Form, the copy submitted to the DCDC, M. D. University, Rohtak will be considered as final.</p> <p>vi) The nomenclature of the Post applied for must be clearly mentioned in the Application Form.</p>
	<p>b) i) The candidates must fulfil educational qualifications, experience etc. as per norms of UGC / State Govt / M.D. University, Rohtak.</p> <p>ii) The eligibility of the candidate will be determined on the last date of submission of Application Form</p>
3.	<p>a) i) In accordance with E.C. Reso. No. 17 dated 23.6.2006 for making regular appointment for teaching & non-teaching posts, the selection process i.e. including providing of Vice-Chancellor's Nominee(s)/Panel of Subject Experts/University Nominee, conduct of interview and submission of proceedings of the Selection Committee must be completed within 6 months in Govt. Aided Pvt. Colleges failing which fresh advertisement will be required.</p> <p>ii) In case of Govt. Aided Colleges/Institutes running S.F.S. Program(s)/SFS Colleges, the validity of application forms will be twelve months in accordance with the E.C. Reso. No. 49 dated 11.03.2017, therefore, the College/Institute shall complete the process for making appointments of teaching and non-teaching staff within twelve months from the last date of submission of application forms, failing which fresh advertisement will be required.</p>
	<p>b) The minimum & upper age applicable for recruitment shall be as under-</p> <p>i) Minimum age for entry in the service of College/Institute - Not below the age of 18 years</p> <p>ii) Maximum age for appointment of Assistant Professor in SFS Degree Colleges shall be the same as in case of Govt. Aided Pvt. College as per DGHE guidelines received from time to time.</p> <p>iii) The age of retirement for Associate Professor/Professor in S.F.S. Degree College(s)/Institute(s) shall be 70 years.</p> <p>iv) The age of retirement for Principal in S.F.S Degree College(s)/ Institute(s) shall be 65 years.</p> <p>v) There shall be no maximum age for entry in S.F.S. College(s)/ Institute(s) for the post of Associate Professor/Professor/ Principal subject to provision in point No. iii & iv above.</p>

4.	<p>vi) In S.F.S. Degree Colleges, rules regarding age relaxation shall be applicable as applicable in case of Govt. Aided Private Colleges of Haryana State.</p> <p>The request for appointment of University/ Vice-Chancellor's Nominee(s) and Panel of Subject Experts, the following documents must be accompanied by:-</p> <ol style="list-style-type: none">Photocopy of the advertisements duly attested by the Principal/Director of the College/Institute.Sanction letter and permission letter to fill up of the Post(s) from the Director General Higher Education, Haryana in case of Govt. Aided Colleges.Complete synopsis with Date of Birth, percentage of marks from Matric onwards, category, experience etc. of all the eligible applicants who have applied upto the last date, duly authenticated by the Principal.In case of Govt. Aided Colleges, no synopsis be sent to the University, if less than three Applications of eligible candidates against any particular post are received as the requirement of minimum three eligible candidates is mandatory for recruitment against a single post. If after the interview, the number of eligible candidates having appeared for interview is found to be less than 03 (three) against a single post, and higher in same proportion for multiple posts, no selection panel shall be prepared and the interview shall stand cancelled.Resolution of the Governing Body for making appointments (mandatory for Govt. Aided Colleges).
5.	<p>The date of interview should be fixed in consultation with the University/Vice-Chancellor's Nominee(s) and Subject Experts. All eligible candidates /applicants, whose applications are received in the College/Institute concerned as well as in the University be informed within prescribed period, at least 10 days before the date of interview by Registered Post as well as E-Mail of the candidate(s).</p>
6.	<p>In case of SFS Colleges/Govt. Aided Colleges running SFS Program(s)/Course(s), the condition of minimum three candidates against one particular post of SFS Program/Course is relaxed and interview may be conducted even in case of single eligible candidate appearing in the interview.</p>
7.	<p>The qualifications and the selection criteria for the appointment of Assistant Professor and Principal in SFS Colleges shall be the same as prescribed for recruitment of Assistant Professor and Principal for concerned UGC program and Principal in Govt. Aided Colleges respectively.</p>
8.	<p>For the work related to screening and interview for a given post, the remuneration for each member of the selection committee for a single sitting would be Rs. 3000/- only and in case the duration extends beyond five hours, remuneration would be paid @ Rs 5000/- per day.</p>
9.	<ol style="list-style-type: none">The Vice-Chancellor's Nominee-I shall submit the proceedings of the Selection Committee to the DCDC, M. D. University, Rohtak immediately after the interview along with CD of videography covering the presence of the candidate(s) before the Selection Committee in the interview along with the following documents:-<ol style="list-style-type: none">Application forms of the candidates handed over to V.C.'s Nominee-I before the interviewConsolidated Synopsis-cum-academic merit list of all the candidates appeared before the committee.

	<ul style="list-style-type: none">c) Score sheet indicating performance of all candidates by each member of Selection Committee.d) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee. <p>ii) The Principal/Director shall also submit the following documents immediately after the interview to the D.C.D.C., M.D. University, Rohtak.</p> <ul style="list-style-type: none">a) Proceedings of the Selection Committee meeting.b) Consolidated Synopsis-cum-merit list of all the candidates.c) Score sheet indicating performance of all candidates by each member of Selection Committee.d) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee.e) In case of Govt. Aided Colleges, selection criteria for Non-Teaching staff duly signed by each member of the Selection Committee.f) In case of SFS Pvt. Colleges, selection criteria for Non-Teaching Staff i.e. Registrar, Administrative Officer, Sports Officer, Office Assistant-cum-Accountant, Accounts Officer, Hostel Warden, Computer Programmer duly signed by each member of the committeeg) Attendance sheet of the candidates in original.h) Visible/Readable photocopy of academic record, research papers and experience etc. of the recommended candidates in the panel (selected and waiting list).i) Attested readable/visible copy of the advertisements.
10.	<p>In case of Govt. Aided Pvt. Colleges, the panel drawn by the Selection Committee shall remain valid for a period of six months starting from the date of approval of the proceedings of the Selection Committee by the Vice-Chancellor. M.D. University, Rohtak and the D.G.H.E., Haryana whichever is later.</p> <p>In case of Govt. Aided Colleges/Institutes running S.F.S. Program(s)/ Course(s), S. F. S. Colleges /Institutes, the panel drawn by the Selection Committee will also remain valid for six months starting from the date of approval of the proceedings of the Selection Committee by the Vice-Chancellor.</p>
11.	<p>In case of Govt. Aided Pvt. Colleges, appointment letter should not be issued to the selected candidate(s), unless the proceedings of the Selection Committee are approved both by the University & the D.G.H.E., Haryana.</p> <p>In case of Govt. Aided Colleges/Institutes running S.F.S. Program(s)/ Course(s), S.F.S. Colleges/Institutes, appointment letter should not be issued to the selected candidates, unless the proceedings of the Selection Committee are approved by the Vice-Chancellor.</p>
12.	<p>The appointment letter for the posts other than Peons and Class-IV categories shall be issued only by the President (Governing Body of the College)/ Administrator/ (as the case may be) and for the post(s) of Peon and Class-IV categories, the appointment letters may be issued by the Principal of the concerned College/ Institute and joining reports must be arranged/ submitted accordingly.</p>
13.	<p>The Pay Scale, Nature of the post as per MDU/UGC/DGHE norms and</p>

14

Probation Period should be clearly mentioned in the appointment letter.
The cases for approval of individual appointment submitted to the A.R (Colleges), M.D University, Rohtak must be accompanied by the following documents:

- i. Proforma of Teacher's Return/Non-Teaching Staff Return (as the case may be) duly filled in by the concerned Teaching/Non-Teaching staff complete in all respects and countersigned by the Principal of the concerned College/Institute and in case of appointment of a Principal, the Proforma should be duly countersigned by the President, Governing Body/ Administrator.
 - ii. A copy of the appointment letter and joining report of concerned employee duly attested by the Principal of the college/ institute or duly attested by the President, Governing Body/ Administrator in case of appointment of Principal.
 - iii. A copy of the approval letter of proceedings of the Selection Committee issued by the University for the said post(s) duly attested by the Principal or duly attested by the President, Governing Body/Administrator in case of appointment of Principal.
 - iv. One set of attested copies of detailed marks cards of all the examinations from Matric onwards passed by the concerned employee duly attested by the Principal of the college/ institute or duly attested by the President, Governing Body/ Administrator (in case of appointment of Principal).
 - v. Verification report in original is mandatory for all the supporting certificates included in the Synopsis-cum-Merit List and College Teacher Return/ Non-Teaching Staff Return (as the case may be) from the concerned authorities.
 - vi. In case of Teaching & Non-Teaching staff in Govt. Colleges, the visible/readable attested photocopies of the original verification report submitted by the Principal of a Govt./Govt. Aided Colleges (In case the original verification reports have been retained at some other institution) provided where the Principal concerned gives undertaking on letter head that the original verification reports pertaining to Xerox copies have been retained by the College.
 - vii. If the name of the said approved teacher does not figure in the teacher's return of the next academic session, the approval shall deemed to be withdrawn.
 - viii. The application fee for a teacher for approval of appointment shall be Rs. 5000/-, and shall also be applicable to the cases submitted by Govt. Colleges.
 - ix. 2nd/next time approval of the teacher shall also be charged (i.e. Rs. 5000/-).
 - x. Approval of any other University or M.D. University shall not be a basis of eligibility forever.
- The fees for approval of a non teaching staff other than Class-IV (Group-D) shall be Rs. 2000/-. Clause (vii) & (x) as above shall be applicable to non-teaching staff. Amount similar as above shall also be chargeable for cases submitted by Govt. Colleges for approval of appointment with a fee of Rs. 2000/-.

15.


In case of verification of documents of any candidate from overseas, the College/Institute shall ensure that all the documents sent by a concerned



institute (overseas) are verified through Institutional accredited email clearly indicating the name of the competent authority with complete details and the place of the state/ province with zip code.

16.

The approval of appointment for a said teacher/ non-teaching employee shall be for a particular college/ institute in which he/she has joined, change of college/ institute OR cadre shall warrant a fresh approval of appointment through procedure laid down by the University for the purpose, except in case of Govt. College.



(NASIB SINGH GILL)



(A.S. MAAN)



(YUDHVIR SINGH)



(SATISH MALIK)



(SUNIT MUKHERJEE)

Norms for selection process for making appointments of Teaching & Non-Teaching staff in S.F.S. Engineering, Management & Architecture Colleges/Institutes affiliated to M.D. University, Rohtak

1. a) i. The vacant regular post(s) must be advertised in three Newspapers [one National daily having at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies - one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/Administrator/ Chairman (Board of Governors of the College) (as the case may be) giving 21 days time for submission of Application Forms.
- ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute.
- iii. The post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal/Director or through duly approved faculty member working as officiating Principal/Director, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee(s) shall not be provided.
- iv. If a corrigendum is issued by the College/Institute concerned, it must be published in the same newspapers in which the advertisement was earlier published.
- b) Number of vacant post(s) must be published in the advertisement(s).
- c) The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.
- d) The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s). Only those candidates shall be called for interview, whose application forms have been received at both the places i.e. in the O/o Dean College Development Council (DCDC), M.D. University, Rohtak and the College/Institute concerned.
- e) A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) have been published be sent to the DCDC, M.D. University, Rohtak. A softcopy through E-mail should also be sent to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website within one week of the publication of advertisement(s) positively, with a copy of the same to DCDC, M.D. University, Rohtak.
2. a) i) The advertisement(s) and Application Form must be uploaded on the website of the College/Institute.
- ii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in case of downloaded form shall be paid by means of Demand Draft(D.D) or through RTGS/NEFT in the designated bank account of amount equivalent to the cost of Application Form & shall be in favour of the Principal/Director or President, Governing Body/Chairman, Board of Governors (if the post of Principal/Director is advertised) of the concerned College/Institution.
- iii) A column pertaining to Mobile Number and E-mail of the applicant must be included in the Application Form.
- iv) For each post, two sets of Application Form and supporting documents

		<p>be prepared. A copy of the Application Form complete in all respects alongwith all supporting documents including educational qualifications, recent passport size photograph, properly catalogued/flagged should be submitted in the office of the Principal/Director of the concerned College/Institute and the other copy be sent to the DCDC, M.D. University, Rohtak by Registered Post or by hand.</p> <p>v) In case of any variation detected in the Application Form, the copy submitted to the DCDC, M. D. University, Rohtak will be considered as final.</p> <p>vi) The nomenclature of the Post applied for must be clearly mentioned in the Application Form.</p>
	b)	<p>i) The candidates must fulfil educational qualifications, experience etc. as per norms of UGC/ AICTE/ State Govt./ M.D. University, Rohtak.</p> <p>ii) The eligibility of the candidate will be determined on the last date of submission of Application Form.</p>
3.	a)	<p>In accordance with the E.C. Reso. No. 49 dated 11.03.2017, the validity of application forms will be twelve months therefore, the College/ Institute shall complete the process for making appointments of teaching and non-teaching staff within twelve months from the last date of submission of application forms, failing which fresh advertisement will be required.</p>
	b)	<p>The minimum & upper age applicable for recruitment shall be as under:-</p> <p>i) Minimum age for entry in the service of College/Institute - Not below the age of 18 years.</p> <p>ii) Maximum age for entry in the service of College/Institute for teaching (Assistant Professor) & Non-Teaching staff - 50 years as resolved vide E.C. Reso. No. 30 dated 12.10.2012 for Education and Engineering Colleges/Institutes for Teaching post(s).</p> <p>iii) The age of retirement for Director/Principal shall be 65 years. The age of retirement for Associate Professor/Professor shall be 70 years.</p> <p>iv) There shall be no maximum age for the post of Associate Professor/Professor/Director/Principal subject to provisions in point No.iii) above.</p>
4.	i)	<p>In Professional Colleges/Institutes (Engineering, Management, Architecture, Law etc.), the appointments of teaching staff may be made by the Selection Committee(s) constituted by the concerned College/Institute as per qualifications laid down by the State Govt./adopted by the Affiliating University concerned as per Interim State Policy/Guidelines in pursuance to judgment dated 31.10.2002 in TMA PAI Foundation case by Hon'ble Supreme Court and Interim Policy Regulations of AICTE notified vide notification No. F.37-3/Legal (v)/ 2003 conveyed by Department of Technical Education, Haryana vide letter No. 770-773/Engg. Dated 21.04.2003 by associating at least three outside experts in the concerned course of study, at the level of Professor. In exceptional cases, where Professor in the concerned course of study are not available, senior Associate Professors with more than 5 years experience may be taken as experts.</p> <p>ii) Vide point No.3 of the advisory issued by Council of Architecture (COA) ref. No.CA/5/Academic/2021/Circular dated 15.03.2021</p>

	<p>regarding selection process for faculty of Architecture "the institution shall send its request to the Council for appointing a Nominee on the Selection Committee/Interview Board at least 15 days in advance of the date of interview".</p>
5.	<p>iii) Further, vide point No.6 of advisory by Council of Architecture (COA) ref No.CA/5/Academic/2021/Circular dated 15.03.2021, "the Selection Committee apart from the Nominee of Council of Architecture shall consist of essentially managements or their representative, head of the institution, at least two subject experts and other mandatory members as per affiliating University. The composition of the committee shall be such that the majority members of the interview panel are Architects".</p> <p>* However, the college/institution may make appointments through a panel provided by University. In such case, the request for appointment of University/Vice-Chancellor's Nominee(s) and Panel of Subject Experts, must be accompanied by:</p> <ol style="list-style-type: none">Photocopy of the advertisements duly attested by the Principal/Director of the College/Institute.Complete synopsis with Date of Birth, percentage of marks from Matric onwards, category, experience etc. of all the eligible applicants who have applied upto the last date, duly authenticated by the Principal/Director.
6.	<p>* For the provision in point no. 5 above, the date of interview shall be fixed in consultation with the University/Vice-Chancellor's Nominee(s) and Subject Experts. All eligible candidates/applicants, whose applications are received in the College/Institute concerned as well as in the University be informed within prescribed period, at least 10 days before the date of interview by Registered Post as well as E-Mail of the candidate(s).</p>
7.	<p>In case of SFS Colleges/Institutes as well as Govt. Aided Pvt. Colleges running SFS Program(s)/Course(s), the interview may be conducted even in case of single eligible applicant appearing in the interview.</p>
8.	<p>The qualifications and the selection criteria for the appointment of Assistant Professor/Associate Professor/Professor in Humanities/Social Science/Commerce/Sciences shall be as per UGC Norms.</p>
9.	<p>For work related to screening and interview for a given post, the remuneration for each member of the Selection Committee for a single sitting would be Rs. 3000/- only and in case the duration extends beyond five hours, remuneration would be paid @ Rs 5000/- per day.</p>
10.	<ol style="list-style-type: none">The Vice Chancellor's Nominee-I shall submit the proceedings of the Selection Committee to the DCDC, M. D. University, Rohtak immediately after the interview along with CD of videography covering the presence of the candidate(s) before the Selection Committee in the interview along with the following documents:-<ol style="list-style-type: none">Application forms of the candidates handed over to Vice Chancellor Nominee-I before the interview.Consolidated Synopsis-cum-academic merit list of all the candidates appeared before the CommitteeScore sheet indicating performance of all candidates by each member of Selection Committee.Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee.The Principal/Director shall also submit the following documents

immediately after the interview to the DCDC, M.D. University, Rohtak:-

- a) Proceedings of the Selection Committee meeting.
 - b) Consolidated Synopsis cum-academic merit list of all the candidates
 - c) Score sheet indicating performance of all candidates by each member of Selection Committee
 - d) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee.
 - e) Selection Criteria for Teaching staff duly signed by each member of the Selection Committee.
 - f) Selection Criteria for Non-Teaching staff i.e. Registrar, Administrative Officer, Sports Officer, Office Assistant-cum-Accountant, Accounts Officer, Hostel Warden, Computer Programmer duly signed by each member of the Selection Committee.
 - g) Attendance sheet of the candidates in original.
 - h) Visible/readable photocopy of academic record, research papers and experience etc. of the recommended candidates in the panel (selected and waiting list).
 - i) Attested readable/visible copy of the advertisements.
- iii) In case of selections made by Professional Colleges/Institutes as per Interim State Policy/Guidelines in pursuance to judgment dated 31.10.2002 in TMA PAI Foundation case by Hon'ble Supreme Court and Interim Policy Regulations of AICTE notified vide notification No. F.37-3/Legal (v)/2003 conveyed by Department of Technical Education, Haryana vide letter No. 770-773/Engg. Dated 21.04.2003, the proceedings of the Selection Committee must be sent by the Director/Principal of the concerned College/Institute to the DCDC, M.D. University, Rohtak alongwith all relevant documents and CD covering the presence of the candidate(s) before the Selection Committee in the interview along with the following documents:-
- a) Proceedings of the Selection Committee meeting.
 - b) Consolidated Synopsis cum-academic merit list of all the candidates.
 - c) Score sheet indicating performance of all candidates by each member of Selection Committee
 - d) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee.
 - e) Selection Criteria for Teaching staff duly signed by each member of the Selection Committee.
 - f) Selection Criteria for Non-Teaching staff i.e. Registrar, Administrative Officer, Sports Officer, Office Assistant-cum-Accountant, Accounts Officer, Hostel Warden, Computer Programmer duly signed by each member of the Selection Committee.
 - g) Attendance sheet of the candidates in original.
 - h) Visible/readable photocopy of academic record, research papers and experience etc. of the recommended candidates in the panel (selected and waiting list).
 - i) Attested readable/visible copy of the advertisement.



11. The panel drawn by the Selection Committee will remain valid for six months starting from the date of approval of the proceedings of the Selection Committee by the Vice Chancellor.
12. The appointment letter should not be issued to the selected candidates, unless the proceedings of the Selection Committee are approved by the Vice-Chancellor.
13. The appointment letter for the posts other than Peons and Class-IV categories shall be issued only by the President (Governing Body of the College)/ Administrator/ Chairman (Board of Governors of the College/Institute) (as the case may be) and for the post(s) of Peon and Class-IV categories, the appointment letters may be issued by the Principal/ Director of the concerned College/ Institute and joining reports must be arranged/ submitted accordingly.
14. The Pay Scale as per MDU/AICTE/UGC norms, Nature of the post and Probation Period should be clearly mentioned in the appointment letter.
15. The case(s) for approval of individual appointment submitted to the A.R./D.R. (Colleges). M.D. University, Rohtak must be accompanied by the following documents:
 - i. Proforma of Teacher's Return/Non-Teaching Staff Return (as the case may be) duly filled in by the concerned Teaching/Non-Teaching staff complete in all respects and countersigned by the Principal/ Director of the concerned College/Institute and in case of appointment of a Principal/Director, the proforma should be duly countersigned by the President, Governing Body/Administrator/ Chairman, Board of Governors.
 - ii. A copy of the appointment letter and joining report of concerned employee duly attested by the Principal/Director of the concerned College/Institute or duly attested by the President, Governing Body/ Administrator/ Chairman, Board of Governors, in case of appointment of Principal/Director
 - iii. A copy of the approval letter of proceedings of the Selection Committee issued by the University for the concerned post(s) duly attested by the Principal/Director or duly attested by the President, Governing Body/Administrator/Chairman, Board of Governors, in case of appointment of Principal/Director.
 - iv. One set of attested copies of detailed marks cards of all the examinations from Matric onwards passed by the concerned employee duly attested by the Principal/Director of the College/ Institute or duly attested by the President, Governing Body/ Administrator/Chairman, Board of Governors, in case of appointment of Principal/Director.
 - v. Verification report in original is mandatory for each of the supporting certificates included in the Synopsis-cum-Merit List and College Teacher Return/Non-Teaching Staff Return (as the case may be) from the concerned authorities.
 - vi. In case of Teaching & Non-Teaching staff in Govt. Colleges, the visible/readable attested photocopies of the original verification report submitted by the Principal of a Govt./Govt. Aided Colleges (In case the original verification reports have been retained at some other institution) provided where the Principal concerned gives undertaking on letter head that the original verification reports pertaining to Xerox copies have been retained by the College.
 - vii. If the name of the said approved teacher does not figure in the Teacher's Return of the next academic session, the approval shall deemed to be











withdrawn.

viii. The application fee for a teacher for approval of appointment shall be Rs. 5000/-, and shall be applicable to the cases submitted by Govt. Colleges.

ix. For next time approval of the teacher shall also be charged (i.e. Rs. 5000/-).


x. Approval of other University or M.D. University shall not be a basis of eligibility forever.

The fees for approval of a non-teaching staff other than Class-IV (Group-D) shall be Rs. 2000/-. Clause (vii) & (ix) as above shall be applicable to non-teaching staff. Amount similar as above amount shall also be chargeable for cases submitted by Govt. Colleges for approval of appointment with a fee of Rs. 2000/-.


16. In case of verification of documents of any candidate from overseas, the College/Institute shall ensure that all the documents sent by a concerned institute (overseas) are verified through Institutional accredited email clearly indicating the name of the competent authority with complete details and the place of the state/ province with zip code.

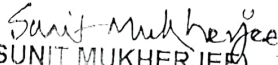
17. The approval of appointment for a said teacher/ non-teaching employee shall be for a particular College/Institute in which he/she has joined, change of College/Institute or cadre shall warrant a fresh approval of appointment through procedure laid down by the University for the purpose, except in case of Govt. College(s).


(NASIB SINGH GILL)


(A.S. MAAN)


(YUDHVIR SINGH)


(SATISH MALIK)


(SUNIT MUKHERJEE)

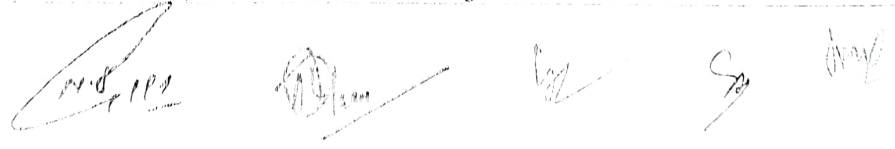
Norms for selection process for making appointments of Teaching & Non-Teaching staff in S.F.S. Law Colleges/ Institutes affiliated to M.D. University, Rohtak

1	a)	<p>i. The vacant regular post(s) must be advertised in three Newspapers [one National daily - with at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies - one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/ Administrator/ Chairman (Board of Governors of the College) (as the case may be) giving 21 days time for submission of Application Forms</p> <p>ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute.</p> <p>iii. The post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal or through duly approved faculty member working as officiating Principal, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee shall not be provided.</p> <p>iv. If a corrigendum is issued by the College/Institute concerned, it must be published in the same newspapers in which the advertisement was earlier published.</p>
	b)	Number of vacant post(s) must be published in the advertisement(s).
	c)	The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.
	d)	The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s). Only those candidates shall be called for interview, whose application forms have been received at both the places i.e. in the O/o Dean College Development Council (DCDC), M.D. University, Rohtak and the College/Institute concerned.
	e)	A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) have been published be sent to the DCDC, M.D. University, Rohtak. A softcopy through E-mail should also be sent to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website within one week of the publication of advertisement(s) positively, with a copy of the same to DCDC, M.D. University, Rohtak.
2.	a)	<p>i) The advertisement(s) and Application Form must be uploaded on the website of the College/Institute.</p> <p>ii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in case of downloaded form shall be paid by means of Demand Draft(D.D) or through RTGS/NEFT in the designated bank account of amount equivalent to the cost of Application Form & shall be in favour of the Principal/Director or President, Governing Body/Chairman, Board of Governors (if the post of Principal/Director is advertised) of the concerned College/ Institution</p> <p>iii) A column pertaining to Mobile Number and E-mail of the applicant must be included in the Application Form.</p> <p>iv) For each post, two sets of Application Form and supporting documents</p>

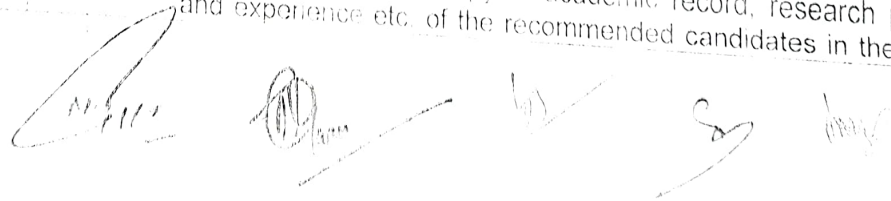





	<p>be prepared. A copy of the Application Form complete in all respects alongwith all supporting documents including educational qualifications, recent passport size photograph, properly catalogued/flagged should be submitted in the office of the Principal/Director of the concerned College/Institute and the other copy be sent to the DCDC, M. D. University, Rohtak by Registered Post or by hand</p> <p>v) In case of any variation detected in the Application Form, the copy submitted to the DCDC, M. D. University, Rohtak will be considered as final</p> <p>vi) The nomenclature of the Post applied for must be clearly mentioned in the Application Form.</p>
	<p>b) i) The candidate must fulfil educational qualifications, experience etc. as per norms of UGC/ AICTE/ State Govt / M D. University, Rohtak.</p> <p>ii) The eligibility of the candidate will be determined on the last date of submission of Application Form.</p>
3.	<p>a) In accordance with the E.C. Reso No 49 dated 11.03.2017, the validity of application forms will be twelve months, therefore, the College/ Institute shall complete the process for making appointments of teaching and non-teaching staff within twelve months from the last date of submission of application forms, failing which fresh advertisement will be required.</p>
	<p>b) The minimum & upper age applicable for recruitment shall be as under:-</p> <p>i) Minimum age for entry in the service of College/Institute - Not below the age of 18 years.</p> <p>ii) Maximum age for entry in the service of College/Institute for teaching (Assistant Professor) & Non teaching staff - 50 years as resolved vide E.C. Reso. No. 30 dated 12.10.2012 for Education and Engineering Colleges/Institutes for Teaching post(s).</p> <p>iii) The age of retirement for Principal shall be 65 years. The age of retirement for Associate Professor/Professor shall be 70 years.</p> <p>iv) There shall be no maximum age for the post of Associate Professor/Professor/Principal subject to provision in point No. iii) & above.</p>
4.	<p>In Professional Colleges/Institutes (Engineering, Management, Architecture, Law, etc.), the appointments of teaching staff may be made by the Selection Committee(s) constituted by the concerned College/Institute as per qualifications laid down by the State Govt./adopted by the Affiliating University concerned as per Interim State Policy/Guidelines in pursuance to judgment dated 31.10.2002 in TMA PAI Foundation case by Hon'ble Supreme Court and Interim Policy Regulations of AICTE notified vide notification No. F.37-3/Legal (v)/2003 conveyed by Department of Technical Education, Haryana vide letter No. 770-773/Engg. Dated 21.04.2003 by associating at least three outside experts in the concerned course of study, at the level of Professor. In exceptional cases, where Professor in the concerned course of study are not available, senior Associate Professors with more than 5 years experience may be taken as experts.</p>
5.	<p>The request for appointment of University/Vice-Chancellor's nominee and Panel of Subject Experts must be accompanied by:</p> <p>i) Photocopy of the advertisement(s) duly attested by the Principal/Director of the College/ Institute.</p>



	ii) Complete synopsis with Date of Birth, percentage of marks from Matric onwards, category, experience etc. of all the eligible applicants who have applied upto the last date, duly authenticated by the Principal/Director.
6.	* The date of interview shall be fixed in consultation with the University/Vice-Chancellor's Nominee(s) and Subject Experts. All eligible candidates /applicants, whose applications are received in the College/ Institute concerned as well as in the University be informed within prescribed period, at least 10 days before the date of interview by Registered Post as well as E-Mail of the candidate(s)
7.	In case of SFS Colleges/Institutes as well as Govt. Aided Pvt. Colleges running SFS Program(s)/Course(s), the interview may be conducted even in case of single eligible applicant appearing in the interview.
8.	The qualifications and the selection criteria for the appointment of Assistant Professor/Associate Professor/ Professor/Principal shall be as per UGC norms.
9.	For work related to screening and interview for a given post, the remuneration for each member of the Selection Committee for a single sitting would be Rs. 3000/- only and in case the duration extends beyond five hours, remuneration would be paid @ Rs 5000/- per day.
10.	<p>i) The Vice-Chancellor's Nominee-I shall submit the proceedings of the Selection Committee to the DCDC, M. D. University, Rohtak immediately after the interview along with CD of videography covering the presence of the candidate(s) before the Selection Committee in the interview along with the following documents:-</p> <ul style="list-style-type: none">a) Application forms of the candidates handed over to Vice-Chancellor's Nominee-I before the interview.b) Consolidated Synopsis-cum-academic merit list of all the candidates appeared before the Committee.c) Score sheet indicating performance of all candidates by each member of the Selection Committee.d) Based upon b) & c), consolidated overall merit list including the interview marks (average) by the Selection Committee <p>ii) The Principal shall also submit the following documents immediately after the interview to the DCDC, M.D. University, Rohtak.</p> <ul style="list-style-type: none">a) Proceedings of the Selection Committee meeting.b) Consolidated Synopsis-cum-merit list of all the candidates.c) Score sheet indicating performance of all candidates by each member of the Selection Committee.d) Based upon b) & (c), consolidated overall merit list including the interview marks average by the Selection Committee.e) Selection Criteria for Teaching staff duly signed by each member of the Selection Committee.f) Selection Criteria for Non-Teaching staff i.e. Registrar, Administrative Officer, Sports Officer, Office Assistant-cum-Accountant, Accounts Officer, Hostel Warden, Computer Programmer duly signed by each member of the Selection Committee.g) Attendance sheet of the candidates in original.h) Visible/readable photocopy of academic record, research papers and experience etc. of the recommended candidates in the panel



(selected and waiting list)

i) Attested readable/visible copy of the advertisement

- iii) In case of selections made by Professional Colleges/Institutes as per Interim State Policy/Guidelines in pursuance to judgment dated 31.10.2002 in TMA PAI Foundation case by Hon'ble Supreme Court and Interim Policy Regulations of AICTE notified vide notification No. F.37-3/Legal (v)/2003 conveyed by Department of Technical Education, Haryana vide letter No. 770-773/Engg. Dated 21.04.2003, the proceeding of the Selection Committee must be sent by the Principal of the concerned College/Institute to the DCDC, M.D. University, Rohtak alongwith all relevant documents and CD covering the presence of the candidate(s) before the Selection Committee in the interview along with the following documents:-
- a) Proceedings of the Selection Committee meeting.
 - b) Consolidated Synopsis-cum-academic of all the candidates.
 - c) Score sheet indicating performance of all candidates by each member of Selection Committee.
 - d) Based upon b) & c). consolidated overall merit list including the interview marks (average) by the Selection Committee.
 - e) Selection Criteria for Teaching staff duly signed by each member of the Selection Committee.
 - f) Selection Criteria for Non-Teaching staff i.e. Registrar, Administrative Officer, Sports Officer, Office Assistant-cum-Accountant, Accounts Officer, Hostel Warden, Computer Programmer duly signed by each member of the Selection Committee.
 - g) Attendance sheet of the candidates in original.
 - h) Visible/readable photocopy of academic record, research papers and experience etc. of the recommended candidates in the panel (selected and waiting list)
 - i) Attested readable/visible copy of the advertisement.

11.	The panel drawn by the Selection Committee will remain valid for six months starting from the date of approval of the proceedings of the Selection Committee by the Vice-Chancellor.
12.	The appointment letter should not be issued to the selected candidates, unless the proceedings of the Selection Committee are approved by the Vice-Chancellor.
13.	The appointment letter for the posts other than Peons and Class-IV categories shall be issued only by the President (Governing Body of the College)/ Administrator/ Chairman (Board of Governors of the College/Institute) (as the case may be) and for the post(s) of Peon and Class-IV categories, the appointment letters may be issued by the Principal of the concerned College/ Institute and joining reports must be arranged/ submitted accordingly.
14.	The Pay Scale as per MDU/UGC/BCI norms, Nature of the post and Probation Period should be clearly mentioned in the appointment letter.
15.	The cases for approval of individual appointment submitted to the A.R./D.R. (Colleges), M.D. University, Rohtak must be accompanied by the following documents: <ul style="list-style-type: none">i) Proforma of Teacher's Return/Non-Teaching Staff Return (as the case may be) duly filled in by the concerned Teaching/Non-Teaching staff complete in all respects and countersigned by the Principal of the



concerned College/Institute and in case of appointment of Principal, the proforma should be duly countersigned by the President, Governing Body/Administrator/ Chairman, Board of Governors.

- ii. A copy of the appointment letter and joining report of concerned employee duly attested by the Principal of the concerned College/ Institute or duly attested by the President, Governing Body/Administrator/Chairman, Board of Governors in case of appointment of Principal/Director.
- iii. A copy of the approval letter of proceedings of the Selection Committee issued by the University for the said post(s) duly attested by the Principal or duly attested by the President, Governing Body/Administrator/ Chairman, Board of Governors in case of appointment of Principal/Director.
- v. One set of attested copies of detailed marks cards of all the examinations from Matric onwards passed by the concerned employee duly attested by the Principal/ Director of the college/ institute or duly attested by the President, Governing Body/ Administrator/ Chairman, Board of Governors in case of appointment of Principal/Director.
- v. Verification report in original is mandatory for each of the supporting certificates included in the Synopsis-cum-Merit List and College Teacher Return/ Non-Teaching Staff Return (as the case may be) from the concerned authorities.
- vi. In case of Teaching & Non-Teaching staff in Govt. Colleges, the visible/readable attested photocopies of the original verification report submitted by the Principal of a Govt./Govt. Aided Colleges(*In case the original verification reports have been retained at some other institution) provided where the Principal concerned gives undertaking on letter head that the original verification reports pertaining to Xerox copies have been retained by the College.
- vii. The approval for a said teacher shall be for a College in which he/she has joined, change of College or cadre shall warrant a fresh approval except the teachers appointed in Govt. Colleges.
- viii. If the name of the said approved teacher does not figure in the Teacher's Return of next academic session, the approval shall be deemed to be withdrawn.
- ix. The application fee for a teacher for approval of appointment shall be Rs. 5000/-, and shall be applicable to the cases submitted by Govt. Colleges.
- x. 2nd/next time approval of the teacher shall also be charged (i.e. Rs. 5000/-).
- xi. Approval of other University or M.D. University shall not be a basis of eligibility forever.

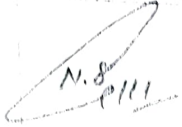
The fees for approval of a non-teaching staff other than Class-IV (Group-D) shall be Rs. 2000/-. Clause (vii) & (x) as above shall be applicable to non-teaching staff. Amount similar as above shall also be chargeable for cases submitted by Govt. Colleges for approval of appointment with a fee of Rs. 2000/-.

16. In case of verification of documents of any candidate from overseas, the College/Institute shall ensure that all the documents sent by a concerned institute (overseas) are verified through Institutional accredited email, name of the competent authority with complete details and place of the state/ province with zip code.



17.

The approval of appointment for a said teacher/ non-teaching employee shall be for a particular college/ institute in which he/she has joined, change of college/ institute OR cadre shall warrant a fresh approval of appointment through procedure laid down by the University for the purpose, except in case of Govt. College.



(NASIB SINGH GILL)



(A.S. MAAN)



(YUDHVIR SINGH)



(SATISH MALIK)

Sunit Mukherjee
(SUNIT MUKHERJEE)

Appendix - c/19

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Affidavit



Indian-Non Judicial Stamp
Haryana Government



Date : 16/12/2021

Certificate No. R0P2021L370



Stamp Duty Paid : ₹ 101

(Rs. Only)

GRN No. 85213401



Penalty : ₹ 0

(Rs. Zero Only)

Deponent

Name : Registrar mdu

H.No/Floor : 0

Sector/Ward : 0

Landmark : 0

City/Village : Rohtak

District : Rohtak

State : Haryana

Phone : 87*****90



Purpose : M O U to be submitted at Mdu office

RITU
STAMP VENDOR
ROHTAK

The authenticity of this document can be verified by scanning this QrCode Through smart phone or on the website <https://egrashry.nic.in>

MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MoU) is made between Maharshi Dayanand University, Rohtak & Haryana Welfare Society for Persons with Speech and Hearing Impairment, Panchkula

On 20th day of December, 2021 the parties accordingly hereby enter into the Memorandum of Understanding as set out in the following:

Maharshi Dayanand University, Rohtak

Maharshi Dayanand University, Rohtak (hereinafter referred as 'First Party') is a State University established under Haryana Act. No. 25/1975 is duly recognized by University Grants Commission (UGC) under 2 (f) and 12(b) and duly accredited by National Assessment and Accreditation Council (NAAC) 'A+' Grade promotes interdisciplinary higher education and research with special emphasis on studies on environmental, ecology and Life Sciences. The University in its spirit of facilitating quality education for students with disability has created Centre for Disability Studies.

Haryana Welfare Society for Persons with Speech and Hearing Impairment, Panchkula

Haryana Welfare Society for Persons with Speech and Hearing Impairment, Sector 16, Panchkula, (hereinafter referred as 'Second Party'), is a Society registered under Societies Registration Act, 1860 with a view to provide education, skill development, counseling, guidance, and

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Sumita Khadur
20/12/21

other services to the hearing impaired children and facilitate their all-round development, self-reliance and rehabilitation.

OBJECTIVE:

The objective of this MoU is to express the willingness of both the parties to collaborate and cooperate between them which will lead to enhancement of effective utilization of their respective resources, and provide each of them with better and greater opportunities to promote the concept of inclusive education towards differently-abled persons especially Speech and Hearing Impaired Persons.

SCOPE:

The scope of empowering the MoU is to impart knowledge/skills to the differently-abled students of Centre for Disability Studies, Maharshi Dayanand University, Rohtak with the help of Haryana Welfare Society for Persons with Speech and Hearing Impairment, Sector 16, Panchkula. The close co-operation between both the parties would be of major advantage to the student community as it would lead to enhancement of their skills and knowledge, enabling them to play a key role in the society.

MAHARSHI DAYANAND UNIVERSITY, ROHTAK & HARYANA WELFARE SOCIETY FOR PERSONS WITH SPEECH AND HEARING IMPAIRMENT, SECTOR 16, PANCHKULA, will have this MoU that will stand valid for following items.

- Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- The co-operation between both the parties will facilitate effective utilization of the intellectual capabilities of the faculty of the First Party by providing significant inputs to them in order to develop suitable teaching/training systems and programs, keeping in mind the needs of the Society, the Second Party.
- The general terms of co-operation will be governed by this MoU. Both the Parties will cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements and exchange and execution of documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated under terms of this MoU. The terms of Definitive Documents shall be mutually decided upon between the Parties. Along with the

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- Definitive Documents, this MoU shall represent the entire understanding as to the subject matter hereof.
- The second party will assist in identification of faculty and provide the faculty for programs run by the first party.
- **Curriculum Design**-The Second Party will give valuable inputs to the First Party in teaching/training methodology and suitably customize the curriculum so that the Speech and Hearing Impaired students can enter into the portal of the relevant areas of Higher Education.
- **Training & Visits**-The interaction between the Society and University will lead to gaining insight into the latest developments/requirements of the Persons with Speech and Hearing Impairment; the First Party to permit the Faculty/Professionals and Students of the Second Party to visit its Campus and also by getting involved in Training & Educational Programs of the First Party. The training and exposure provided to students and faculty/professionals through this association will help in boosting confidence and prepare the students for a smooth transition from academics to a working career. The First Party will provide its Labs/Workshops/Studios for the hands-on-training of the learners enrolled with the Second Party.
- The First Party may create supernumerary seats for students of the Second Party in the relevant areas to promote inclusive education.
- **Internships of Students**-The Second Party will actively engage to help the delivery of the internship and other academic activities including outreach activities of the students of the First Party.
- **Research and Development** - Both Parties agree to carry out joint research activities of mutual interest.
- **Guest Lectures**-Both the Parties agree to extend necessary support to deliver guest lectures to students of the each Party in the areas of mutual interest.
- **Faculty Development Programs**- Both the Parties agree to extend the facilities to the Faculties of each Party for enriching their exposure as per the requirement.
- Both Parties will obtain all internal approvals, consents, permissions, and licenses, of whatsoever nature, required for offering the Programs on the terms specified herein.
- **Intellectual Property Rights:** Any joint research undertaken as a part of this agreement, if found patentable, the same may be patented with equal share between both the parties. The benefits of commercial use of IPR generated shall also be equally shareable.

Dr. Arif
20/12/21

Junitu Khawab
20/12/21

VALIDITY

- This agreement will initially be for a period of 3 years from the date of signing either of the party can terminate the agreement with 90 days notice. Further extension of another period of five years may be decided on mutual consent.

ARBITRATION (DISPUTE RESOLUTION MECHANISM)

In Case of any dispute between the contracting parties, it would be amicably settled by mutual discussions. In case of any dispute remaining unresolved it would be referred to the Arbitrator appointed by the Vice Chancellor of Maharshi Dayanand University, Rohtak with the mutual consent of both the parties. The venue of the Arbitration proceeding shall be at Rohtak and language of Arbitration shall be in English. The Arbitration proceeding shall be conducted in terms of Arbitration & Conciliation Act,1996 or any statutory modification of re- enactment thereof and the expenses of the Arbitration proceeding shall be borne equally by the Parties or as may be decided by the Arbitrator.

GOVERNING LAW

- This MoU shall be governed by any construed in accordance with the laws of India without regard to its conflict of laws provision.
- This MoU has been executed in two originals, one of which has been retained by Maharshi Dayanand University, Rohtak and the other by Haryana Welfare Society for Persons with Speech and Hearing Impairment, Sector 16, Panchkula and each copy being an official version of the agreement and having equal legal validity. In witness whereof, the parties have executed this MoU and represent that they approve, accept and agree to term contained herein.

Chair
20/12/21

Punita Khosla
20/12/2021

In witness whereof signatories to this Memorandum of Understanding (MoU) hereby their respective hand for continuance of this MOU.

AGREED:

For M.D. University, Rohtak

For Haryana Welfare Society for Persons with Speech and Hearing Impairment, Sector 16, Panchkula

[Signature]
Registrar,
M. D. University
Authorized Signatory

[Signature]
Organising Secretary
Haryana Welfare Society for
Persons with Speech & Hearing Impairment
Sector-16, Panchkula

For M.D. University, Rohtak,	For Haryana Welfare Society for Persons with Speech and Hearing Impairment, Sector 16, Panchkula
E-mail: registrar@mdu.ac.in	Email: hws4speechhearing@gmail.com
Contact: 01262-274169	Contact: 0172- 2572301
www.mdu.ac.in	Website: http://www.hwspshi.org/

1. Witness: *[Signature]*
(Name, designation and address)
M.D. University, Rohtak

[Signature]
1. Witness:
(Name, designation and address)
Dr. Seena
Assistant Director
WCPSHI, Meerut.

2. Witness: *[Signature]*
(Name, designation and address)
Dr. Jitender Kumar
Director Centre for Disabilities
Studies, M.D. University,
Rohtak

2. Witness: *[Signature]*
(Name, designation and address)
दिनेश सिंह (सहायक निदेशक)
माला प्रकाश कोशिका एवं वाणी विभाग
जन कल्याण विभाग, करनाल।

Place: Rohtak
Dated: 20.12.2021

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25/12/21

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Minutes of the meeting of the committee to consider the matter relating to guidelines/instructions for conduct of elections of Governing Body/Board of Governors of Govt. Aided Private and SFS Degree, Education, Architecture and Law colleges affiliated to M.D. University, Rohtak held on 24.12.2021 and 25.12.2021 in the office the DCDC, M.D. University, Rohtak.

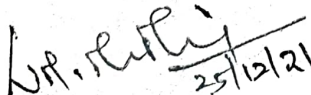
The following members were present:

1. Prof. B.Narasimhan, Deptt. of Pharmacy, M.D.University, Rohtak.
2. Prof. Yudhvir Singh, Director, UIET, M.D.University, Rohtak.
3. Prof. Rajesh Punia, Deptt. of Physics, M.D.University, Rohtak.

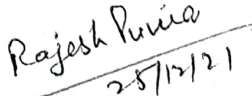
The committee perused the Statute of MDU Rohtak and guidelines and instructions for conduct of elections of Governing Body/Board of Governors of Govt. Aided Private and SFS Degree, Education, Architecture and Law colleges affiliated to M.D. University, Rohtak approved vide E.C.Resolution No.21 dated 9-6-2011 and issued vide letter no.CB-VI/2018/8160-8409 dated 23-5-2018 after detailed deliberations, the committee prepared the guidelines/instructions for the conduct of elections of Governing Body/Board of Governors for the above mentioned colleges in the light of Clause 25 (i) of Statute 38 of MDU Rohtak Act and the same are placed at Annexure-A.

Further, the committee has observed that the guidelines/instructions in this regard implemented vide letter no.CB-VI/2018/8160-8409 dated 23-5-2018 were not got approved from the competent authority i.e. Academic Council and Executive Council. Keeping in view, the committee recommends that:

1. The guidelines/instructions for conduct of elections of Governing Body/Board of Governors of Govt. Aided Private and SFS Degree, Education, Architecture and Law colleges affiliated to M.D. University, Rohtak vide letter no. CB-VI/2018/8160-8409 dated 23-5-2018 may be approved ex-post facto from the Academic Council and Executive Council to avoid any legality.
2. The guidelines/instructions presented at Annexure-A may be placed before Academic Council and Executive Council for consideration subject to the approval of the Hon'ble Vice-Chancellor.


(B. Narasimhan)
25/12/21


(Yudhvir Singh)
25/12/21


(Rajesh Punia)
25/12/21

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Sub: Guidelines/Instructions for conduct of Elections of the Governing Body/Board of Governors of Govt. Aided Private & SFS Degree/ Education/ Architecture/Law Colleges.

As per Clause 25(i) of Statute 38 of M.D.U. Act

"Managing Committee known as Governing Body/Board of Governors, shall be elected by the General Body or the Collegium other than the members nominated by competent/ex-officio i.e. Principal, as the case may be, consisting of not less than three and not exceeding 21 members. The office bearers shall comprise of the President, Vice-President, Treasurer, General Secretary and Secretary. The first four shall be elected by the General Body or the Collegium of the Society/Trust running the college/Institute. The Principal shall be the ex-officio Member-Secretary of the Governing Body. Of the remaining sixteen members 11 shall be elected by the General Body or the Collegium of the Society/Trust, one shall be nominated by the University, one by the State Govt., and three shall represent the staff by election. In cases where the Governing Body consists of less than 21 members, the number falling in each of the above categories will be determined on a proportionate basis, the representation of the University and the Govt. remaining invariable".

The detailed guidelines/instructions for conducting the election process of the Governing Body/Board of Governors are:

1. The Process for conduct of election shall be initiated by the Society/Trust by appointing a Returning Officer at least three months before the expiry of the term of existing Governing Body. The information in this regard must be intimated to the University immediately. All procedure regarding conduct of Election shall be processed by the Returning Officer.
2. **There will be following three types of Election to be conducted preferably on the same day :-**
 - (a) Election of Office Bearers i.e. President, Vice-President, General Secretary and Treasurer (Maximum four).
 - (b) Election of members to the Governing Body (Maximum 11).
 - (c) Election of Teaching & Non-teaching staff representative(s) to the Governing Body (Maximum two for Teaching and one for Non-Teaching).
3. After updating the voters list from the concerned District Registrar Firms & Societies, the schedule of Election shall be notified by the Returning Officer by mentioning period/timeline regarding (a) filling of nomination (b) Scrutiny of Nomination (c) Withdrawal of Nomination (d) Date, Time and Venue of Election etc. in two reputed National Dailies, as per format given below:

i	Date of Notification	XX-X -XXXX
ii	Date of Nomination. (Minimum period of five days for filing of nomination. The period of such nomination shall start after 10 days from issue of notification/schedule of election).	XX-X -XXXX
iii	Date of Scrutiny. (Minimum period of two days for scrutiny of nomination papers after the expiry of last date of filing nomination).	XX-X -XXXX
iv	Date of Withdrawal of Nomination. (Minimum period of one day for withdrawal of nomination after the expiry of last date of scrutiny of nominations).	XX-X -XXXX

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Prof. R. K. Singh

R. K. Singh

v	Date of allotment of Symbols. (Symbols to the contesting candidates shall be allotted on the next day after expiry of the withdrawal of nomination in the presence of University Observer, which is mandatory. In case if only one nomination is received against each vacancy/post, the election shall be declared unopposed by the Returning Officer in the presence of University Observer. A certificate to this effect by the Returning Officer shall be handed over to the University Observer. However, in case of contest on even on a single vacancy/post, the election result shall be declared along with the result(s) of other office bearers and members for which the election is held).	XX-X -XXXX
vi	Date, Time and Venue of Election. (a) In case, the election through Collegium is held, the date of election shall be fixed minimum after 10 days from the expiry of last date of allotment of symbols. (b) In case, the election through General Body is held, the date of election shall be fixed minimum after 14 days from the expiry of last date of allotment of symbols. (c) The presence of University Observer is mandatory on the date of election	XX-X -XXXX
vii	Date of declaration of Election Result (on the day of election after counting is over)	XX-X -XXXX

4. After notifying the detailed schedule in Two National Dailies, the Returning Officer shall send a request to the Vice-Chancellor, M.D. University, Rohtak for appointment of University Observer alongwith the attested photocopies of News Papers and all supporting documents including Collegium/updated list of voters (duly approved by the District Registrar Firms & Societies) to the University.
5. Thereafter, the complete Collegium/updated list of voters shall be displayed by the Returning Officer on the venue of Election for information of all concerned and a copy of the same shall also be supplied to the candidates, observer, etc. on demand under their signature/receipt.
6. In addition to above, the Returning Officer shall also send a copy of the Collegium/list of voters to the Principal of the College concerned for displaying on the Public notice board of the college/institute and uploading the same on the college/institute website. The objections raised by any member/voter(s), if any, should be disposed off by the Returning Officer at least seven days before the date of election.
7. The Returning Officer shall ensure proper identification of individual voters to avoid bogus voting. For this purpose identity Cards, if possible, be issued to all the eligible voters. However, voters should have a liberty to use other valid Identity Proof such as PAN Card, Voter Card issued by Election Commission of India, Driving License, Aadhar Card and Ration Card issued by the public authorities.
8. Proper Ballot boxes or if feasible, Electronic Voting Machines may be arranged by the Returning Officer as per requirement.
9. The Returning Officer should ensure that a secret ballot paper is issued to each eligible voter, who presents himself/herself before the polling staff at the booth.

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10. Not more than Five Hundred voters shall be allocated to each polling booth for conduct of smooth polling.
 11. Counting process shall start soon after the polling is over, in the presence of the respective contesting candidates or their authorized agents and the University Observer. Each candidate shall be allowed to nominate one agent for the purpose in the counting hall.
 12. The results shall be prepared in writing by the Returning Officer and shall be jointly signed by the Returning officer, University Observer and all the concerned candidates or their agents for the purpose of authentication. In case any contesting candidate or his/her agent refuses to sign on the results sheet, this fact shall be recorded after public announcements and duly signed by Returning Officer and University Observer.
 13. In case of an apprehension of any law and order issue(s), the Returning Officer shall approach the appropriate local administration for deployment of police force for smooth conduct of the election process.
 14. After the election process is over, the Returning Officer and Observer shall give a certificate to the effect that the election has been conducted in a fair and transparent manner as per the Statutes and Directions of the University.
 15. Election of two representatives of teaching and one representative of non-teaching staff of the concerned college to the Governing Body shall be conducted by casting vote by the teachers and non-teaching staff of that college amongst themselves. Further, only the teachers and non-teaching staff whose appointment has been approved by the University shall have the right to vote and/or eligible to contest the election. The teachers/non-teaching staff appointed on contract/part time basis shall not be eligible to cast the vote or contest the election. The election of representatives of teaching and non-teaching staff be conducted preferably on the same date in accordance with the rules.
 16. All the voters must be informed through Email/Registered Post well in time before filing the nominations forms. The Principal of the college shall give a certificate to the University Observer that all the members have been informed to contest/vote in the election.
 17. Seating fee of Rs. 5000/- and TA/DA as per University rules shall be paid by the Institute/College to the University Observer for each visit.

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25/12/21

Amended vide E.G. Reso. No. 9 & 10 of 31/3/2022 Appendix-c/21
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PROCEEDINGS OF THE MEETING OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 02.02.2022 AT 11.00 A.M. IN THE OFFICE OF THE DEAN COLLEGES DEVELOPMENT COUNCIL (DCDC) TO REVIEW THE RULES/GUIDELINES/PROCEDURE FOR THE PURCHASES OUT OF GRANTS FOR RESEARCH PROJECTS/SCHEMES OF VARIOUS FUNDING AGENCIES.

The following were present:

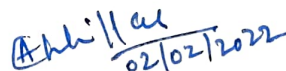
- | | | |
|------------------------------------------------------------------------------|---|----------|
| 1. Prof. A.S. Maan,
(Chairmen, CPC-cum-Dean faculty of Physical Sciences) | - | Convener |
| 2. Director (Research) | - | Member |
| 3. Director (IQAC) | - | -do- |
| 4. Finance Officer | - | -do- |
| 5. OSD (Purchase & Store Branch) | - | -do- |

Financial Advisor was not present in the meeting.

The existing purchase rules relating to purchases out of grant of Research Projects/Schemes/Programmes of various funding agencies and entitlement of Principal Investigator/Coordinator/Director (Research) have been discussed/considered in the meeting and after having detailed discussion, the Committee resolved to recommend the amendments/additions as attached.



(Chairman, CPC & Dean)
Faculty of Physical Sciences)



Director (Research)



Director (IQAC)



Finance Officer



OSD (P & S Branch)

Amendment in CLAUSE-27.3 OF THE RULES "FINANCIAL POWERS OF VARIOUS OFFICIAL/FUNCTIONARIES"(CHAPTER-27 OF ACCOUNTS CODE-UNIVERSITY CALENDAR VOL-IV) for making purchases for Research Projects/Schemes/ Programmes:

Existing	Proposed
<p>27.3 Principal Investigator/Coordinator of Research Projects/Schemes/Programme shall make purchases:</p> <p>i) Upto Rs.5000/- without calling quotations as per purchase rules in vogue. The Purchases above Rs.5000/- to Rs.25000/- shall be made by the Principal Investigator/Coordinator in individual capacity by calling atleast three quotations.</p> <p>ii) Above Rs.25000/- and below Rs.1.00 Lakh through a Committee called Project Purchase Committee (PPC) comprising of Principal Investigator /Coordinator- Chairperson, HOD/Nominee, Nominee of Finance Officer and Nominee of A.R./Incharge (P&S), by inviting atleast three quotations.</p> <p>iii) Purchases worth Rs.5.00 lakh and above shall also be made by the above PPC (as at ii) by inviting e-tenders. E-Tender notice should be published in atleast two national dailies.</p>	<p>27.3 Principal Investigator/Coordinator of Research Projects/Schemes/Programme shall make purchases:</p> <p>i) Upto Rs.8000/- without calling quotations as per purchase rules in vogue. The Purchases above Rs.8000/- but upto Rs.40000/- shall be made by the Principal Investigator/Coordinator in individual capacity by collecting on the spot basis or inviting atleast three quotations, fulfilling the required specification(s), after obtaining administrative approval from the Director (Research).</p> <p>ii) Above Rs.40000/- and below Rs.5.00 Lakh through a Committee called Project Purchase Committee (PPC) comprising of Principal Investigator /Coordinator- Chairperson, Teacher-Nominee of Director (Research) from concerned faculty, HOD/Nominee, Nominee of Finance Officer and Nominee of A.R./Incharge (P&S), after obtaining administrative and financial approval from the Director (Research), subject to receipt of minimum three quotations fulfilling the required specification(s). In specific cases where the numbers of members for PPC as above except nominee(s) of F.O. and P&S is less than three, then a suitable Committee be proposed by PI/Coordinator and constituted under the approval from the Vice-Chancellor. Presence of atleast 50% Members other than the Chairman/Chairperson will form the quorum for holding the PPC meetings.</p> <p>iii) Purchases worth Rs.5.00 lakh and above shall be made through CPC by following the due purchase procedure i.e. after obtaining financial approval for payment from the Director (Research) and administrative approval of the Vice-Chancellor.</p>

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A. Purchases of Project Items-Provisions/Norms:

Existing (EC Reso. No.36 dated 11.11.2013)	Proposed
1. The Projects shall include Research Projects, Schemes, Programmes etc. (excluding Special Assistance Programem-SAP) of all funding agencies like UGC, DST, DBT, CSIR, ICMR etc. In case of Special Assistance Programme (SAP) the advisory committee may constitute a purchases Committee to deal with the matter and the purchase cases shall be processed as per PPC Rules.	1. The Projects shall include Research Projects, Schemes, Programmes etc. (excluding Special Assistance Programem-SAP) of all funding agencies like UGC, DST, DBT, CSIR, ICMR etc. In case of Special Assistance Programme (SAP) the Advisory Committee may constitute a Purchase Committee to deal with the matter and the purchase cases shall be processed as per PPC Rules. In-case of DST-FIST, a Project Implementation Group shall be constituted by the concerned Coordinator with the due approval of the Vice-Chancellor, by following the Guidelines of DST as may be from time to time.
2. All the purchases relating to the project shall be made in the name of the Principal Investigator/Coordinator concerned.	2. No Change
3. The meeting of the above Project Purchase Committee will be held in the office of the Director (Research) on the date and time decided by the Director (Research). The meeting may be held once in a week, maybe on Wednesday also in the afternoon considering the urgent requirement of purchases, if any. The Committee shall make all purchases including purchases of equipment's, consumables, upgradation, repairs, annual maintenance contract and laboratory renovation etc.	3. The meeting of the Project Purchase Committee may be held in the office of the Director (Research) or in the Department concerned, if convenient, on the date and time decided by the Principal Investigator/Coordinator. The meeting(s) may be held as per requirements related to purchases. The Committee shall make all purchases including purchases of equipment's, consumables, upgradation, repairs, annual maintenance contract and laboratory renovation etc. The meeting of the PPC shall be convened by the Principal Investigator/Coordinator-Chairperson.
4. The Principal Investigator/Coordinator shall obtain prior necessary administrative/financial approval of the competent authority as well as permission of the Director (Research) for placing the agenda of purchases before the PPC. The PI shall also ensure the availability of required funds under the particular Head of the scheme before processing the case.	4. The Principal Investigator/Coordinator shall obtain prior necessary administrative/financial approval of the competent authority i.e. Director (Research) for purchases upto 5.00 lakh & administrative approval from the Vice-Chancellor followed by financial approval by the Director Research for purchases worth Rs.5.00 lakh & above. The PI shall also certify the availability of required funds under the particular Head of the scheme before processing the case.
5. After obtaining the necessary approval of the competent authority, the Principal Investigator/Coordinator concerned shall invite quotations/tenders to be placed before the PPC for opening and consideration of the same by the PPC.	5. After obtaining the necessary approval of the competent authority, the Principal Investigator/Coordinator concerned shall invite quotations to be placed before the PPC for opening and consideration of the same by the PPC. In case of purchase Rs.5.00 lakh & above, purchase rules as approved for Purchase & Store Branch shall be applicable.

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<p>6. The Principal Investigator/Coordinator concerned shall prepare the minutes/proceedings of the PPC meeting for the items relating to his project required to be purchased and shall get the same signed from all the members, PI/Coordinator thereafter shall process the purchase case.</p>	<p>6. No Change</p>
<p>7. Principal Investigator/Coordinator will submit a consolidated requirement for purchases of equipment/items sanctioned by the funding agency after ensuring availability of grant/funds under the Head from the Research/UGC Cell.</p>	<p>7. Principal Investigator/Coordinator will submit a consolidated requirement for purchase of equipments/instruments sanctioned by the funding agency after ensuring availability of grant/funds under the concerned budget Head of the grant, from the Research/UGC Cell.</p>
<p>8. PI/Coordinator can draw temporary advance for the purchase of any item where payment is to be made in advance through Research/UGC Cell of Accounts Branch. The case of adjustment of the advance supported by relevant documents shall be submitted in the Research/UGC Cell within one month from the date of last inspection/installation of the item/equipment.</p>	<p>8. No Change</p>
<p>9. All bills in respect of Project (including bills for advance) will be signed and verified by the Principal Investigator/Coordinator and HOD concerned and shall be processed for audit by the respective PI/Coordinator after getting necessary financial sanction of the Director (Research) through Research/UGC Cell of the Accounts Branch.</p>	<p>9. All bills in respect of Project (including bills for advance) will be signed and verified by the Principal Investigator/Coordinator and HOD concerned and shall be processed for audit by the respective PI/Coordinator after getting necessary financial sanction of the Director (Research) through Research/UGC Cell of the Accounts Branch. The proper entry of GST/Taxes-TDS shall have to be recorded on Contingent Bill after deducting the same from the amount payable to the firm concerned. The PI/Coordinator shall also record on the bill that the item being purchased is not available on 'Rate Contract of the University'.</p>
<p>10. The Stock register for consumable and non-consumable items of the project will be maintained by the PI/Coordinator. All non-consumable items will also be entered in the stock register of the Department. When the PI leaves the University, all non-consumable items shall be transferred to the Department concerned.</p>	<p>10. No Change</p>
<p>11. Customs clearance of imported items at the airport will be done through the University custom clearing agent, if any, or hiring by customs clearing agent on the spot without any quotation by PI.</p>	<p>11. Customs clearance of imported items at the airport will be done through the University custom clearing agent, if any. In case no such agent is available, then the P.I. may hire customs clearing agent on the spot without any quotation. The University is exempted from Custom Duty/Excise Duty/Octroi/some other taxes and therefore, the Department concerned shall issue Custom Duty/Excise Duty/Octroi/Taxes exemption Certificate (wherever applicable) to the supplier duly countersigned by the Registrar, M.D. University to avail these benefits and instructions to this effect must be ensured while inviting Quotations/Tenders and placing supply order.</p>

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<p>12. Supply orders will be signed and issued by the PI after completing necessary formalities as per University purchase rules.</p>	<p>12. Supply orders will be signed and issued by the PI after completing necessary formalities. In case of purchase cases costing more than 40000/-, prior audit verification/scrutiny (pre-audit) before placing the supply/work order, may be ensured by the P.I./Coordinator so as to avoid any issues at the time of final audit.</p>
<p>13. It will be the responsibility of the PI to ensure that bills are complete in all respects and are in order.</p>	<p>13. No Change</p>
<p>14. PI can purchase items available at University rate contract basis or DGS&D (Central Govt.) and DS&D (Haryana Govt.) approved rates with the approval of the Director (Research). However, in case of rate contract or quality based manufacturer/sole distributor the condition of three quotations shall not be applicable.</p>	<p>14. PI can purchase items available at University rate contract basis approved rates with the approval of the Director (Research) upto Rs.5.00 lakh and with the approval of the Vice-Chancellor for purchases Rs.5.00 lakh & above. However, in case of rate contract or quality based manufacturer/sole distributor the condition of three quotations shall not be applicable. In case of purchases on the basis of less than three quotations/tenders, the provisions of <u>clause 12.23, "Requirement of three Quotation/Tenders"</u> of chapter-12 (Store Purchase Regulations) of University Calendar Vol.-IV (University Account Code) shall apply.</p>
<p>NIL</p>	<p>15. In case of Research Projects/Schemes/Programmes of interdisciplinary nature comprising more than one department, all the correspondence shall be routed through the Programme Coordinator of such Project/Scheme/Programme.</p>
<p>NIL</p>	<p>16. As far as possible, the tendency on the part of user Department to recommend a single brand/make of equipment/instrument should be discouraged. In case, the Department, for the purpose of research need only, proposes to purchase a specific make/brand of certain equipment, the provision of clause 12-28 "Purchase of branded equipment/machinery/other item on quality basis" of Chapter-12 (Store Purchase Regulations) of University Calendar Volume-IV (University Account Code) shall be applicable.</p>
<p>NIL</p>	<p>17. In the absence of applicability of any provisions/rules for the purchase for Research Project/Schemes/Programme, the provisions/rules of Chapter-12 'Store Purchase Regulations' of University Calendar Volume-IV (University Account Code) shall apply.</p>

Chittas

msk

Dr. Parth

(Signature)

(Signature)

Overhead Budget of the Projects:

Existing	Proposed
<p>Management/Distribution of funds to cover the overheads of the project will be as follows:</p> <p>i) 30% of overhead fund shall go to the University towards the general development fund.</p> <p>ii) 70% of overhead fund shall go to PI for his/her project development funds which can be spent on lab maintenance & renovation, purchase of PC, printer, laptop, LCD projector, ACs, new furniture, repair of existing furniture, partitioning shelving flooring, making rooms dust free, inverters, UPS, Voltage Stabilizer, refrigerator, curtains, telephone, cell phone, intercom repair and upgradation of scientific equipments & computers, purchase of minor/major accessories and balance payment of instruments, AMC, service contract, cost of advertisement in newspapers, hiring of manpower including, secretarial assistance, (Typing, Computer Operation, accounting etc.), purchase of relevant books, payment of professional membership fee, reprint charges, preparing charts for presentation, telephone bills in the office & lab of PI & Co-PI (if any) fee for filing of patents, domestic & international air travel, registration fee for attending conference & symposia, on visits to other laboratories/libraries resource centres, etc. in India and abroad for discussion/collaborative research work and other miscellaneous items/work to which PI/Co-PI deemed fit for smooth running of the project.</p>	<p>Management/Distribution of funds to cover the overheads of the project will be as follows:</p> <p>i) 30% of overhead fund shall go to the University towards the general development fund as well as to meet out the expenses for facilitation of the Project.</p> <p>ii) 70% of overhead fund shall go to PI for his/her project development funds which can be spent on lab maintenance & renovation, purchase of PC, printer, laptop, LCD projector, ACs, new furniture, partitioning shelving flooring, making rooms dust free inverters, UPS, Voltage Stabilizer, refrigerator, curtains, and upgradation of scientific equipments & computers, purchase of minor/major accessories and balance payment of instruments, AMC, service contract, cost of advertisement in newspapers, hiring of manpower including, secretarial assistance, (Typing, Computer Operation, accounting etc.), purchase of relevant books, payment of professional membership fee, reprint charges, preparing charts for presentation, fee for filing of patents, domestic & international air travel, registration fee for attending conference & symposia, on visits to other laboratories/libraries resource centres, etc. in India and abroad for discussion/collaborative research work and other miscellaneous items/work to which PI/Co-PI deemed fit for smooth running of the project.</p>

- In line with the discussions with the worthy Vice-Chancellor during different meetings and the directions emanating out, for the purpose of easing out the process of e-tendering the Committee recommends that a dedicated cell needs to be created in the Purchase & Store Branch under Incharge (P & S) for this purpose. Two or three additional JDEOs may be provided and assigned the task of e-tender processing. Also separate Digital Signature be purchased/obtained/procured for the purpose.

(Chairmen, CPC & Dean)
Faculty of Physical Sciences)

Director (Research)

Director (IQAC)

Finance Officer

OSD (Purchase & Store Branch)

MINUTES OF THE MEETING OF COMMITTEE CONSTITUTED BY HON'BLE VICE-CHANCELLOR HELD ON 27.12.2021 AT 04:00 PM IN THE OFFICE OF DEAN ACADEMIC AFFAIRS, MAHARSHI DAYANAND UNIVERSITY, ROHTAK TO REVISIT THE CONSULTANCY RULES.

The following members were present:

- | | |
|-----------------------------------------------------------------|----------|
| 1. Prof. Nov Rattan Sharma, Dean, Academic Affairs | Chairman |
| 2. Prof. Narasimhan B., Director, IQAC | Member |
| 3. Prof. Yudhvir Singh, Director, UIET | Member |
| 4. Prof. Anil Chhillar, Director, Research | Member |
| 5. Prof. Harish Dureja, Director, Professional Consultancy Cell | Member |

The committee revisited its previous recommendation submitted on 08-12-2021 (Annexure 'A') in light of clause 2.2 (b) of the existing Consultancy Rules (Annexure 'B') and proposed the following changes under Clause 5.1 of existing consultancy policy in order to improve the consultancy services of the University:

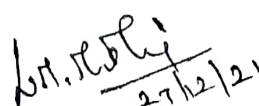
5.1 The consultancy fee (excluding expenditure) shall be distributed as under:

Consultancy Categories	Existing		Proposed	
	PI and team members	University	PI and team members	University
Category 1 (Individual Consultancy)				
a. Based on the expertise of PI and does not involve significant use of any institutional facilities*	80%	20%	70%	30%
b. Based on the expertise of PI and involve use of University Infrastructure/Facilities such as equipment, Instrument, Laboratory Staff Etc.	-	-	40%	60%
Category 2 (Institutional/Departmental Consultancy)				
a. Based on the expertise of PI and Team & does not involve significant use of any institutional facilities*	-	-	70%	30%
b. Based on the expertise of PI and Team & involve use of University Infrastructure/Facilities such as equipment, Instrument, Laboratory Staff Etc.	40%	60%	40%	60%

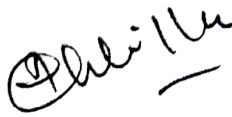
*The PI and Team will submit an undertaking in this regard

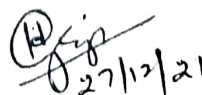
The meeting ended with the vote of thanks to the Chair.


(Nov Rattan Sharma)


(Narasimhan B.)


(Yudhvir Singh)


(Anil Chhillar)


(Harish Dureja)

Appendix C/23

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OFFICE OF THE SECRETARY TO GOVERNOR, HARYANA

Tel.: 0172-2740581, 2740583
Fax: 0172-2740557

CD 1392
14/3/22

No. HRB UA-29(2)-02/
RAI BHAVAN 2042
CHANDIGARH

Dated 7th March, 2022

AC-749
15/3/22

Registered Post

Regu
Dr (M.D.)

Li ani
15/3/22

SAGT
16/3 M.D.
16/3

To

The Registrar,
Maharshi Dayanand University,
Rohtak - 124001, Haryana.

Subject:- Amendment to Clause 1(b)(ii)a of Statute 13 and Statute-26A
of MDU Act.

AC-6

Sir,

I am directed to refer to your letter No.AC-VI/F-3/V-8/20/18709, dated 24.12.2020, No.15231, dated 9.11.2021, No.AC-VI/22/3045, dated 8.2.2022 and No.AC-VI/22/3044, dated 8.2.2022, on the subject cited above and to inform you that Hon'ble Governor-Chancellor has accorded his approval on 04.03.2022 to the amendment to Clause 1(b)(ii)a of Statute 13 and in Statute-26A of MDU Act, as resolved by the Executive Council vide its Resolution Number 31 and Resolution No.33 respectively in its meeting held on 31.12.2021, as requested by you vide letters under reference.

Yours sincerely,

Anita
(Anita)

Under Secretary,

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OFFICE OF THE SECRETARY TO GOVERNOR, HARYANA

Tel.: 0172-2740581, 2740583
Fax: 0172-2740557

CD 1392
14/3/22

No. HRB-UA-29(2)-02/

RAJ BHAVAN 2042
CHANDIGARH

Dated 7th March, 2022

AC - 749
15/3/22

Registered Post

To

The Registrar,
Maharshi Dayanand University,
Rohtak - 124001, Haryana.

*Regd
D.A. (M.D.)*

*Li. an
15/3/22
S.A. 16/3 M 2
16/03
AC-6*

Subject:- Amendment to Clause 1(b)(ii)a of Statute 13 and Statute-26A of MDU Act.

Sir,

I am directed to refer to your letter No.AC-VI/F-3/V-8/20/18709, dated 24.12.2020, No.15231, dated 9.11.2021, No.AC-VI/22/3045, dated 8.2.2022 and No.AC-VI/22/3044, dated 8.2.2022, on the subject cited above and to inform you that Hon'ble Governor-Chancellor has accorded his approval on 04.03.2022 to the amendment to Clause 1(b)(ii)a of Statute 13 and in Statute-26A of MDU Act, as resolved by the Executive Council vide its Resolution Number 31 and Resolution No.33 respectively in its meeting held on 31.12.2021, as requested by you vide letters under reference.

Yours sincerely,

Anita
(Anita)
Under Secretary,

MINUTES OF THE MEETING OF COMMITTEE CONSTITUTED TO FOR REVISITING THE EXISTING GUIDELINES FOR APPOINTMENT OF VISITING PROFESSOR, VISITING FELLOW, ADJUNCT FACULTY, HONORARY FACULTY, DISTINGUISHED VISITING FACULTY, FLOATING FACULTY AND PROFESSOR EMERITUS IN THE UNIVERSITY AND TO FRAME GUIDELINES FOR ENGAGEMENT OF CONSULTANTS AND ADVISORS HELD IN THE OFFICE OF DEAN, ACADEMIC AFFAIRS ON 21-03-2022 AT 10.30 AM

The following members were present

- | | | |
|----|-----------------------------------------------------------------|----------|
| 1. | Prof. Nov Rattan Sharma, Dean, Academic Affairs | Chairman |
| 2. | Prof. A. K. Rajan, Advisor to VC | Member |
| 3. | Prof. Santosh Nandal, Director, MDUCPAS, Gurugram | Member |
| 4. | Prof. Surendra Kumar, Dean Faculty of Interdisciplinary Studies | Member |
| 5. | Prof. Narasimhan B, Director IQAC | Member |
| 6. | Prof. Harish Dureja, HOD, Department of Pharm. Sciences | Member |


The committee deliberated upon the existing guidelines for appointment of Visiting Professor, Visiting Fellow, Adjunct Faculty, Honorary Faculty, Distinguished Visiting Faculty, Floating Faculty and Professor Emeritus in the University as well appointment of Consultant and Advisors approved vide EC Resolution No. 28 dated 31.12.2019. The committee also deliberated over the guidelines for engagement of Consultants/Advisors in the University. After detailed discussion, the committee recommended the following

1. Guidelines for appointment of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Scholars-in-Residence, Adjunct Faculty, Professor Emeritus, Chair Professor and Floating Faculty – Annexure A
2. Guidelines for appointment of Consultants and Advisors – Annexure B

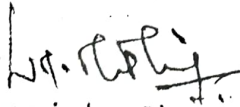
The meeting ended with the vote of thanks to the chair.


(Nov Rattan Sharma)


(A K Rajan)


(Santosh Nandal)


(Surender Kumar)


(Narasimhan B)


(Harish Dureja)

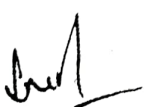
"GUIDELINES FOR APPOINTMENT OF DISTINGUISHED VISITING FACULTY, HONORARY FACULTY, VISITING PROFESSOR, SCHOLARS-IN-RESIDENCE, ADJUNCT FACULTY, PROFESSOR EMERITUS, CHAIR PROFESSOR AND FLOATING FACULTY IN THE UNIVERSITY"

PREAMBLE

Given the 21st Century requirements, the expectations from the higher education system have undergone a significant shift over the last few years. The current massive expansion phase in higher education requires that faculty resources be augmented by utilizing the services of superannuated academics, reputed scientists, engineers, industry professionals, artists, civil servants including skilled professionals, both serving and retired. It is well realized that there is lot of creative talent and intellectual resources available within the country that are not formally connected to the higher education system. It is imperative that the expertise and experience of such individuals, who are outside the main stream academic system, flows into our universities. This would enhance, strengthen and improve the quality of teaching, training and research. Therefore, renowned experts, professionals and researches from diverse fields having distinguished credentials are required to be invited / engaged as Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Scholars-in-Residence, Adjunct Faculty, Professor Emeritus, Chair Professor and Floating Faculty as their association will not only cumulatively enrich academic milieu of the University but also stimulate quality and globally comparable research.

I. DISTINGUISHED VISITING FACULTY

1. The senior academicians, government officers, industry personnel and eminent personalities who have made significant contribution to the knowledge in the concerned/allied/relevant/applied disciplines are eligible to be invited as Distinguished Visiting Faculty.
2. Distinguished Visiting Faculty shall be provided an honorarium of Rs. 5000/- (Rs. Five Thousand Only) per hour to a maximum of Rs. 10000/- (Rs. Ten Thousand Only) per day.
3. **Terms and Conditions:**
 - a. The Distinguished Visiting Faculty shall be from outside the University.
 - b. Normally, the duration of visit of Distinguished Visiting Faculty must not exceed two days per single visit and maximum of two visits per month. If the concerned department, wish to engage the Distinguished Visiting Faculty for more than two days per visit / two visits per month, prior permission of Vice Chancellor be obtained.

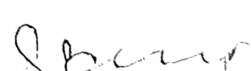












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c. Distinguished Visiting Faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back, and will be provided free lodging and boarding in the Guest House.

d. There is no minimum period of appointment of Distinguished Visiting Faculty.

4. Broad expectations:

a. Distinguished Visiting faculty be engaged in substantial scholastic activity using facilities of the institute and contribute academic services to the institute.

b. Mentoring of faculty towards teaching and research.

c. Delivery of public lectures on contemporary issues.

II. HONORARY FACULTY

1. The purpose of appointment of Honorary faculty is to recognize the presence of intellectual and scholarly resources available outside the University mainstream with rich and varied background and experience and have the ability to enrich academic and research ecosystem of the University. The University may also engage distinguished academicians including its own retired faculty members by conferring on them the status of "Honorary Faculty".

2. A professional who is active in the sectors of industry, business and commerce, arts, literature, public administration and the practice of law with urge to payback to society may be appointed as honorary faculty.

3. Honorary Faculty shall be provided an honorarium of Rs. 5000/- (Rs. Five Thousand) per day of service (having minimum interaction of 2 hours per day).

4. Terms and Conditions

a. Honorary faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back.

b. No reimbursement for hiring accommodation will be permissible. However, he/she will be provided free lodging and boarding in the Guest House/transit accommodation.

c. Normally, the duration of visit of Honorary Faculty must not exceed two days per single visit and maximum of two visits per month. If the concerned department, wish to engage the Honorary Faculty for more than two days per visit / two visits per month, prior permission of Vice Chancellor be obtained.

d. There is no minimum period of appointment of Honorary Faculty.

5. Broad expectations:

a. Honorary faculty commits to be engaged in substantial scholastic activity using facilities of the institute and contribute academic services to the institute.

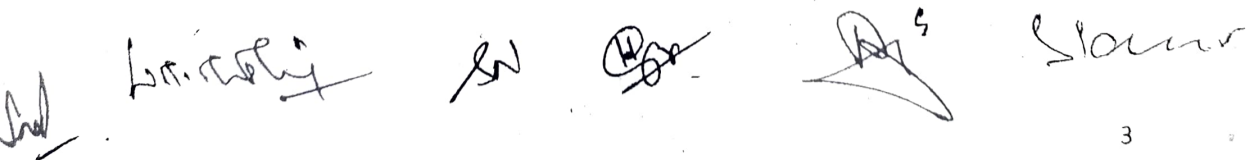
b. Mentoring of faculty towards teaching and research.



- c. The Honorary faculty will be expected to have a significant presence within the University by delivering lectures, conducting seminars and participating in discussions concerning new courses of study projects and areas of research.

III. VISITING PROFESSOR:

1. A Visiting Professor should be an outstanding scholar who has contributed significantly to the discipline with proven credentials in his/her field. Generally a person who has held or is holding the post of Professor or a person who has achieved distinction outside the University sector i.e. industry, should be considered for appointment as Visiting Professor. Due weightage will be given for other honors and awards such as national awards and international awards, patents granted, membership of high level Committees of State and Central Government organizations etc.
2. A Professor should not be appointed as a Visiting Professor in the same University in which he/ she has held a post immediately before superannuation.
3. If a superannuated person is appointed as a visiting professor, the honorarium payable should not exceed Rs. 1,00,000/ p.m. excluding any superannuation benefits. A person appointed as Visiting Professor from outside the country may be paid an honorarium of up to Rs.1,50,000/p.m. In case a person serving in an Indian University is appointed as visiting professor, the honorarium payable should be determined on the basis of salary plus 10% of the basic pay plus dearness allowance, and other allowances, if any admissible (except conveyance allowance, if any) as per the rates of the parent University.
4. **Terms and conditions**
 - a. The appointment of visiting professor is independent of sanctioned strength but normally doesn't exceed 02 per department.
 - b. It is expected that when a serving person is appointed as Visiting Professor, the parent University would give him/her duty leave or any other kind of leave permissible by the parent university without pay.
 - c. If a person working abroad on a permanent basis is invited as a Visiting Professor, the University may meet the cost of international air travel. Visiting Professors appointed may be paid travel expenses within India in accordance with the rules of the University.
 - d. Guest House accommodation or any other transit accommodation may be provided free of charge by the host University, but food charges would be paid by the Visiting Professor.
 - e. The maximum tenure of appointment of a Visiting Professor is two years and the minimum of not less than three months.

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5. **Broad expectations:**

- a. Stimulate the activities for quality research and master and Ph.D. levels besides playing mentoring and inspirational roles.
- b. Sharing of real time experiences and practical knowledge.
- c. Facilitating industry institutes interactions and entrepreneurial activities
- d. Mentoring of faculty towards teaching and research.

IV. SCHOLARS-IN-RESIDENCE:

- 1. The purpose of Scholars-in-Residence appointment is to strengthen the University's research or professional activities and to foster co-operative arrangements between the University and eminent persons at national and international levels.
- 2. Senior Professionals and specialists from research and professional organizations and those with PSUs and business corporations, with post-graduate or doctoral qualifications and with academic and research credentials will be eligible for appointment as Scholar-in-Residence.
- 3. This scheme will be open to overseas professionals and specialists (both Indian and Foreign origin).
- 4. The Scholars-in-Residence will be provided a consolidated remuneration of Rs. 1,00,000 (Rs. One Lakh) per month. Travel expenses may be met in accordance with the rules of the University.

5. **Terms and conditions**

- a. It is expected that the parent institution will grant academic/duty leave with pay and usual allowance for the duration of the appointment as Scholars-in-Residence.
- b. The host University would provide accommodation to the Scholars-in-Residence in the University Guest House or transit accommodation free of charge, but food charges would be paid by the Scholars-in-Residence.
- c. The minimum tenure of a Scholars-in-Residence should not be less than three months and maximum up to 24 months.
- d. On the request of Scholars-in-Residence, the University may allow the split up of period of engagement. However, the duration of visit of Scholars-in-Residence should not be less than 3 months per visit and maximum of two visits per year.

6. **Broad Expectations:**

- a. To conceive new areas for project and research.
- b. Mentoring of faculty and research scholars towards high end research.
- c. To conduct a limited number of post-graduate classes.



V. ADJUNCT FACULTY:

1. The purpose of appointment of adjunct faculty is to enable higher educational institutions to access the eminent teachers, researchers, professionals and specialists from reputed research institutes, PSUs, business corporations to encourage interdisciplinary collaboration in teaching and research. Such interactions are expected to foster trans-disciplinary approach and synergize the outside 'real world' experience with the inside intellectual pursuits in the university.
2. The professionals, experts, officials and managers having experience of working in HEIs, reputed research organizations, PSUs, business corporations, NGOs and professional associations, civil servants and skilled professionals working in organized and unorganized sectors known for their hands on skilling techniques and expertise or eligible to be engaged as adjunct faculty.
3. Adjunct Faculty will be provided an honorarium of Rs. 5000/- (Rs. Five Thousand) per day of service (having minimum engagement of 2 hours) subject to a maximum ceiling of Rs. 1,00,000/- (Rs. One lac) per month.
4. **Terms and Conditions**
 - a. Adjunct faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back for a maximum of two visits per month.
 - b. Adjunct faculty will be provided free lodging and boarding in the Guest House.
 - c. The strength of adjunct faculty may not exceed 25% of the sanctioned strength of faculty in the University.
 - d. The adjunct faculty should be appointed for a period of one year at first instance. The tenure may be extended on annual basis as per monitoring criteria.
5. **Broad expectations:**
 - a. Adjunct faculty is expected to share his/her domain expertise for improvement in academics, research, startup and innovation, placement, consultancy, human resource and other activities.
 - b. He may also contribute to the institution's activities like counseling of students, developing new course(s) and pedagogical improvements.
 - c. Adjunct faculty will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization.
 - d. Adjunct faculty may also be involved in the Ph.D. coursework based on his professional and research proficiency adjudged by the concerned institution.

A series of handwritten signatures in black ink, including a small signature on the left, a signature that appears to be 'An. S. S. S.', a signature 'SN', a signature with a circled 'A', a signature 'A. I.', and a signature 'S. S. S.' on the right.

VI. PROFESSOR EMERITUS

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1. Emeritus Professor is an honorary title, recognizing distinguished academic service. It may be conferred upon fully retired professors who meet the eligibility criteria as per UGC norms. Emeritus professor provide an opportunity to the superannuated teachers who have been actively engaged in research and teaching programmes in the preceding years to undertake research, without any restriction of position or pay scales.
2. The Eligibility conditions for appointment as Professor Emeritus are as follows:
 - a) The University may confer the title of Professor Emeritus on a Professor of the University after his/her retirement, if he/she has served in such capacity for at least 10 years in the M.D. University out of total of 15 years service in the university.
 - b) The title will be conferred only on the scholar who has made outstanding contribution to his/her subject through his/her published work. Number of such publications in the last 7 years of his/her career should be substantial.
 - c) The Professor should have been constantly engaged in the research throughout his/her carrier upto the year of his/her superannuation as apparent by research publications in National and International journals of repute, research project guided, theses supervised and/or books, monographs etc. favorably reviewed by competent authority in the field.
 - d) He has supervised some major research projects assigned by well known agencies.
 - e) He has been a recipient of national/international award/fellowship from extremely reputed national/International agency. It must be checked that the agency does not merely award this honor against some sort of payment of money.
3. Honorarium at par with UGC norms excluding any superannuation benefits shall be provided to University appointed emeritus professor.
4. **Terms and Conditions**
 - a) The Professor Emeritus will be entitled for office accommodation and lab facility (if required) in the Department for 5 years as Professor Emeritus at first instance and the tenure may be extended for a period of another 5 years subject to his/her contribution in his/her first tenure as well the recommendation of the Departmental Committee.
 - b) He shall not be a member of any administrative body of the University such as Board of Studies, Faculty, Executive Council, Court etc. though he shall be the ex-officio member of the Academic Council without voting right for a period of 5 years in the beginning of his/her tenure as Professor Emeritus.

- c) The consultancy project undertaken and IPR generated during the tenure of Professor Emeritus shall be governed by the University consultancy and IPR policies.
- d) A person who avails the Professor Emeritus from any funding agency to work at M. D. University, Rohtak is not eligible to be considered for the grant of Professor Emeritus from M.D. University, Rohtak.
- e) The maximum age limit of 70 should be adopted for appointment.

5. **Broad expectations**

- a) Professor Emeritus may mentor the young faculty for research and also to submit research proposal to funding agencies.
- b) Professor Emeritus must publish atleast one research / review article in SCOPUS/ICI indexed journals in each academic year.
- c) Professor Emeritus may co-supervise Ph.D. students of the University.
- d) Professor Emeritus may accept teaching assignment of one course (including Theory & Practical) on the request of the Department without having any detrimental impact on the total teaching workload of the Department.
- e) Research Publications/Projects or any other academic/research work of Professor Emeritus during the period shall be reported in the corresponding Annual Report of the University.

VII. CHAIR PROFESSOR:

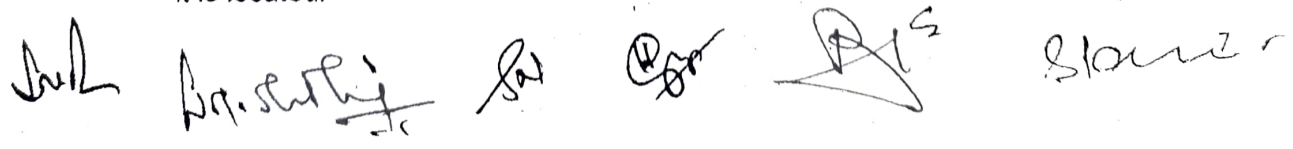
- 1. The objective of Chair Professorship is to utilize the expertise of highly qualified and experienced professionals in academics and research in a specified area relevant to the Chair.
- 2. Prominent professionals who have worked in well-recognized teaching/ research institutions in India. An existing regular faculty / Honorary Faculty / Emeritus Professor / Adjunct Faculty at MDU may be appointed / engaged as an Chair Professor.

3. **Terms & Conditions:**

Remuneration and period of engagement may be fixed as per terms and conditions of sponsoring agency/donor.

4. **Broad expectations:**

- a) To engage in research and, in turn, contribute to the advancement of knowledge in the area of the study.
- b) To design and execute short-term capacity-building programmes for teachers in higher education focused towards the designated discipline of the Chair.
- c) To publish articles/research papers/reports/books/ monographs.
- d) To participate in teaching and Ph. D program of the Department or School in which it is located.



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VII. FLOATING FACULTY:

1. To meet out the requirement of National Education Policy - 2020 and Choice Based Credit System adopted by the University many courses have been / are being developed cutting across the rigid disciplinary areas. The paucity of relevant expertise is experienced to address the requirement of many such courses having multi-disciplinary nature. Therefore, the provision of Floating Faculty is needed to address the various departments in this regard.
2. The eminent scholars including those who may have retired as professors from this University or any other University or similar Higher Education / Research Institutions in India and abroad are eligible for engagement as floating faculty on contract for a specific period.
3. The floating faculty shall not be assigned to any particular department but the incumbent of such posts will serve more than one department based on his/her expertise/experience and workload of the concerned department(s). Dean, Faculty of Interdisciplinary studies may initiate the process of appointment /engagement of Floating Faculty to address the needs of various departments. A-separate budget head to be created in the Faculty of Interdisciplinary Studies for engagement of Floating Faculty.
4. Floating Faculty will be provided an honorarium of Rs. 1,00,000/- (Rs. One Lakh) per month.
5. **Terms and Conditions:**
 - a. Guest House accommodation or any other transit accommodation may be provided free of charge by the host University, but food charges would be paid for by the Floating Faculty.
 - b. Floating faculty will be provided free lodging and boarding in the Guest House.
 - c. The floating faculty should be appointed for a period of six months at first instance. The tenure may be extended as per requirement.
6. **Broad expectations:**
 - a. Floating faculty will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization. He may also contribute to the institution's activities like counseling of students, developing new course(s) and pedagogical improvements.
 - b. Floating faculty may also be involved in the Ph.D. coursework based on his professional and research proficiency adjudged by the concerned institution.

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SELECTION CRITERIA:

The Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Scholars-in-Residence, Adjunct Faculty, Chair Professor and Floating Faculty will be appointed/engaged by the competent authority. The mode of appointment of above posts is as follows:

1. By Invitation:

The Curriculum Vitae of eminent Academicians//Scientists/Professionals/Artists/Administrators with proven credentials in their respective fields identified and recommended by the concerned Department/Centre/Institute/Faculty for engagement shall be placed before the committee comprising of following:

- i) Dean Academic Affairs (Chair)
- ii) Dean of the concerned faculty
- iii) Head of the concerned Department.
- iv) One External Expert (Nominated by Vice Chancellor)
- v) Registrar (Secretary)

Final recommendation of the committee would be forwarded to the Vice-Chancellor for approval.

2. On receipt of applications in response to advertisement.

The university will place the rolling advertisement on its website for the engagement of Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Scholars-in-Residence, Adjunct Faculty and Floating Faculty. The applications received in response to the rolling advertisement on the University website shall be examined by the committee comprising of following:

- i) Dean Academic Affairs (Chair)
- ii) Dean of the concerned faculty
- iii) Head of the concerned Department.
- iv) One External Expert (Nominated by Vice Chancellor).
- v) Registrar (Secretary)

The candidates recommended by the committee may be called for interaction with the committee, if required, and the final recommendation of the committee would be forwarded to the Vice-Chancellor for approval.

3. Selection Procedure for Professor Emeritus:

- i) The Professor Emeritus aspirant shall approach the Vice-Chancellor with biodata within 6 months before his/her retirement.
- ii) The bio-data shall be placed before the committee consisting of the following :
 - Dean Academic Affairs (Chairman)
 - Dean of the concerned faculty

Sub. Prof. ...

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- Two senior professors from concerned departments/allied areas nominated by the Vice-Chancellor
- One member of the Academic Council nominated by the Vice-Chancellor
- Two outside experts from the concerned area nominated by the Vice-Chancellor

Final recommendation of the committee would be forwarded to the Vice-Chancellor for approval

Note:

The following terms and conditions shall be applicable to Distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Scholars-in-Residence, Adjunct Faculty, Professor Emeritus, Chair Professor and Floating Faculty

- The maximum age limit of 70 should be adopted for engagement, however in exceptional cases on the recommendation of the monitoring committee with reasons recorded may recommend the case up to 75 years.
- All such appointments are independent of faculty strength except in case of Adjunct Faculty.
- The offer of appointment shall be issued by Establishment Branch.

Monitoring criteria:

The concerned faculty (Visiting Professor, Scholars-in-Residence, Adjunct Faculty, Professor Emeritus, Chair Professor and Floating Faculty) shall submit a report on his/her contribution towards academics / research / corporate life to the Centre/Institute/Department/ Faculty on annual or tenure basis whichever is earlier. The report shall be considered by committee comprising of following:

- i) Dean Academic Affairs (Chair)
- ii) Dean of the concerned faculty
- iii) Head of the concerned Department
- iv) Director, IQAC
- v) Registrar (Secretary)

The continuation/ renewal of concerned faculty is subject to the recommendation of the committee.



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
GUIDELINES FOR APPOINTMENT OF CONSULTANTS AND ADVISORS

Appendix - C/26

The world is undergoing rapid change in knowledge landscape with various dramatic scientific and technological advances. The recent National Education Policy is a path breaking initiative to reengineer the education system, reboot human intellect and create new opportunities with futuristic vision. The emerging educational landscape will require regular interactions among faculty, researchers, industry professionals, thought leaders, consultants and advisors to build next generation education system. Since all the expertise may not be available in the University, the University may need to engage suitable professionals as Consultants/Advisors to address the knowledge gap and challenges our education system is facing.

A Consultant is usually engaged for a defined task to solve the identified problems and challenges, however, is also expected to take care of the problems on his own and recommend the solutions.

An Advisor is a person having deep knowledge across the multiple domains and has experience in working in different capacities. An Advisor can identify the issues and challenges on his own and share his opinion/insight with stakeholders. In addition to providing advice/suggestions to University leadership, an Advisor may act as mentor/guide to the Human Resources of the University around his area of expertise.

General terms and conditions:

1. The initial engagement for a person(s) as Consultant(s)/Advisor(s) would be for a period of one year or for the period as desired by the University.
2. The review of the contract of the consultant(s)/Advisor(s) will be done on tenure or annual basis whichever is less.
3. The appointment of Consultants/Advisors is of a temporary nature against the specific jobs. The Consultant/Advisor will not be entitled for any benefit/compensation/ absorption/ regularization of service with the University.
4. The university may terminate a contract of a Consultant/Advisor if the Consultant/Advisor:
 - a. Unable to address the assigned work
 - b. Refuses to follow directions/orders of the reporting/controlling officer or Competent Authority.
 - c. Quality of output on assigned works is not to the satisfaction of the University.
 - d. Lack of honesty and integrity;

The University reserves the right to terminate the contract, by giving fifteen days' notice to the Consultant/Advisor. Termination shall be effected by written notice served on the Consultant/Advisor and shall take effect in 15 days of delivery of such notice. The termination will be without prejudice to either party's rights accrued before termination.

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However, the University may immediately dispense with services of the Consultant/Advisor without any notice period if the conduct and activities of such Consultant/Advisor are detrimental to the smooth functioning of the University.

Desirable expertise, experience and age limit of Consultants/Advisors:

- The Consultant/Advisor should have a desirable expertise as recommended by the concerned Office/Centre/Department/Institute in the specific area for which the University wishes to engage them.
- The experience required in the specified area of expertise for different categories Consultants/ Advisors are as follows
 - Advisor – More than 15 years
 - Consultant (Junior) – 5-10 years
 - Consultant Senior – 10-15 years
 - Chief Consultant – More than 15 years
- The Consultant/Advisor should have effective communication and interpersonal skills with a strong flair for in-depth examination relating to requisite field.
- Normally, the maximum age limit for engagement of Consultants/Advisors will be 70 years. However, in exceptional cases, engagement may be upto 75 years.

Remuneration: The maximum amount of remuneration payable to Advisor and different categories of Consultants shall be as under:

Category of engagement*	Remuneration **
Advisor	70,000 – 90,000/month
Consultant (Junior)	40,000 – 50,000/month
Consultant (Senior)	50,000 – 70,000/month
Chief Consultant	70,000 – 90,000/month

*The category of engagement and remuneration shall be recommended by the Selection Committee based on the qualification, experience, expertise and achievements of the person concerned.

** In case the nature of assignment requires periodic or intermittent engagement rather than full-time/continuous engagement, the remuneration of Rs. 5000/day may be paid to the Chief Consultant/ Advisor. In such cases, the duration of visit of Chief Consultant/Advisor should not exceed three days in a week. However, TA/DA will be paid for maximum two visits in a month as per entitlement.

Allowances: Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness Allowance, Transport facility, Residential Accommodation, Personal Staff and Medical Reimbursement etc. However, outstation Chief Consultant/Advisor may be provided with Faculty House/Transit accommodation free of cost as and when required depending upon the availability of such accommodation with the University. They have to pay on account of food charges.

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TA/DA: No TA/DA shall be admissible for joining the assignment or on its completion. Foreign travel of Consultants/Advisors is not permitted at all. However, should they require to travel inside the country in connection with the official work of University, TA/DA as admissible as per rules will be paid to him/her after obtaining approval of competent authority.

Keeping in view of the requirement, the concerned Office/Department/Centre/Institute etc. may seek relaxation from Vice-Chancellor in terms and conditions of engagement. However, the total remuneration (excluding TA/DA) paid in a month shall not exceed the upper limit of monthly remuneration mentioned in the table of remuneration of these guidelines.

Procedure for selection of Consultants/Advisors:

The Curriculum Vitae of experienced professional with proven credentials in specified area identified and recommended by the concerned Office/Centre/Department/Institute for engagement as Consultant/Advisor shall be placed before the committee comprising of the following:

- i) Senior professor nominated by the Vice-Chancellor (Chair)
- ii) One Internal Expert from concerned Office/Centre/Department/Institute nominated by the Vice-Chancellor
- iii) One External Expert in the relevant field (Nominated by Vice Chancellor).
- iv) Registrar (Member Secretary)

Final recommendation of the committee would be forwarded to the Vice-Chancellor for approval.

Note:

- a. The offer of appointment shall be issued by Establishment Branch.
- b. No consultant/Advisor shall be allowed to join without submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.

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Amended vide E.C. Reso. No. 34 of 31/3/2022
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Appendix C/27

CB275

MAHARSHI DAYANAND UNIVERSITY ROHTAK

14-1-2022

PROCEEDINGS

A meeting of the following was held on 14-01-2022 at 11-00 a.m. in the office of the Dean, Academic Affairs, M.D. University, Rohtak to consider the matter in light of Memo No. KW/12/6-2002 C-II(3) dated 2-7-2020 received from Director General Higher Education Haryana:

- | | |
|-----------------------------------------------------------------|----------|
| 1. Prof. Nov Rattan Sharma, Dean Academic Affairs | Convener |
| 2. Prof. A.S. Maan, Dean College Development Council | Member |
| 3. Prof. Jitender Kumar, Head, Deptt. of Education | Member |
| 4. Dr. Surekha Khokhar, Principal, C.R. College of Edu., Rohtak | Member |

The committee deliberated upon the matter and observed that to ensure imparting quality teacher education as well as availability of sufficient infrastructure, monitoring of HEIs is of paramount importance as the educational system can not be simply left at the mercy of managements only. Further, in light of the implementation of NEP 2020 by colleges as well as the directions by the State Government regarding importance and significance of assessment and ranking of HEIs in imparting quality education, the committee resolved as under:

- That the inspections pertaining to NCTE approved colleges of Education should be linked to the NAAC Accreditation and Grading.
- Based upon the NAAC Grading accorded to institutions following is proposed:

Sr.No.	Grading of the College	Inspection frequency
1	A++	5 years or till the validity of Grading whichever is earlier
2	A+	4 years or till the validity of Grading whichever is earlier
3	A/B++	3 years or till the validity of Grading whichever is earlier
4	B+/B	2 years or till the validity of Grading whichever is earlier
5	C	Each year
6	In case of colleges without any NAAC Grade, the inspection shall be carried out every year.	

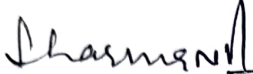
However, annual inspection shall be carried out in case of provisional affiliation/ extension/ continuation of new program granted to a college.

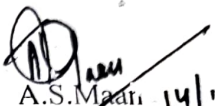
- The committee resolved that the Higher Education Department be requested to speed up the creation of the online web portal/MIS link as referred in the upper mentioned memo so as to be shared among affiliating Universities.
- Regarding point no.2 of the aforementioned memo, the University has recently notified vide letter No. CB-7/2022/Norms/932-1049 dated 8-1-2022 the norms for selection process for making appointments and approval of appointments of various teaching and non-teaching staff in Govt. aided and SFS private Education Colleges/Institutes affiliated to M.D.U. Rohtak vide E.C. Resolution No.42 of its meeting dated 31-12-2021, in which the directions issued by the state govt have been incorporated.



- v. Regarding point no.3 of the aforementioned memo, as informed by the office, the University has already been following the procedure for online counseling for admission to B.Ed. and M.Ed. programs in the NCTE approved Colleges of Education affiliated to this University.
- vi. The committee was apprised about the Civil Suit filed vide CWP No.15769 of 2021 Ch.R.R.Memorial College of Education, Ellenabad Vs. State of Haryana and others in which the MDU is also a party. While taking cognizance of the same, the committee of the opinion that the final outcome of the above case be considered while fixing inspection of Education Colleges.

The recommendations as above may be forwarded for further necessary action.


Nov Rattan Sharma 14/1/22


A.S. Maan 14/1/22


Jitender Kumar


Surekha Khokhar 14/1/2022

26/11/98
09/07/2020

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09-07-2020 9.7.2020

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From

Director General Higher Education,
Haryana, Panchkula.

To

All the Vice Chancellors of State Universities,
situated in the State of Haryana.

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10/7/2020

Memo No. KW 12/6-2003 C-II(3).
Dated, Panchkula the 02.7.2020

Regd.

**Subject: Directions in respect of NCTE approved colleges of Education
affiliated to State Universities in Haryana.**

Recd on 14.7.20
Supd (C)-2
CB - 15
15/7/2020

Kindly refer to the subject cited above.

I have been directed to convey that the State Govt. has taken the
following decisions:-

1. Annual inspection in respect of NCTE approved Colleges of Education may be stopped and shall be carried out after every 5 years.

Further, the Higher Education Deptt. will create an online web portal/ MIS link where all Self Financed B.Ed Colleges shall upload the data regarding infrastructure, faculty, etc. by 31 October every year and the same will be shared with the affiliating Universities through a link.

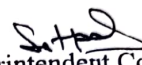
2. Selection of teaching faculty shall be done as per following procedure:-

- i) Qualification of the teaching staff shall be as NET/Ph.D holder/ as per NCTE norms.
- ii) In the Selection Committee, the University nominee shall be a Professor of the University/Principal of aided college/college/an approved teacher from any of the Self-financing College of Education.
- iii) Interview may be conducted even if one candidate is available as per norms.
- iv) TA/DA of selection committee member will be as per norms and sitting fee Rs. 3000/- per subject shall be rationalized for all Universities. Further the same nominee shall be allowed to conduct

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selection for 2/3 subjects on the same day since the number of applicants are less in these colleges.

- 3. With regard to online counseling for admission of B.Ed and M.Ed. courses, 1st counseling and 2nd counseling shall be conducted by the concerned University. The 3rd counseling shall be conducted from 15 October to 31 October and the concerned college is authorized to make admissions at its own level but after 31 October, no admission shall be made so that the academic calendar of concerned University/ NCTE/ UGC is adhered to.



 Dy. Superintendent College-II
 for Director General Higher Education,
 Haryana, Panchkula

Endst. No. Even

Dated, Panchkula the

A copy of the above is forwarded to the following for information and necessary action:-

- 1. Regional Director, Northern Regional Committee, National Council for Teacher's Education, Govt. of India, G-7, Sector-10, Dwarka, New Delhi-110075.
- 2. Regional Director, National Council for Teacher's Education. 20/198, Kaveri Path, Near Mansarovar Stadium, Mansarovar, Jaipur-302020 (Rajasthan).
- 3. President, Association of NCTE approved Colleges Trust, Village- Bherian, Post-Muklan, Distt. Hisar (Haryana).
- 4. Deputy Director. Coordination (Incharge IT cell) (local).
- 5. Superintendent UNP branch.


 Dy. Superintendent College-II
 for Director General Higher Education,
 Haryana, Panchkula

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

MINUTES OF THE MEETING OF THE ACADEMIC PLANNING BOARD HELD
ON 24.12.2021 AT 12.30 P.M. IN THE COMMITTEE ROOM ADJACENT TO THE
O/o VICE-CHANCELLOR.

MEMBERS PRESENT:

1. Prof. Rajbir Singh, Vice-Chancellor- cum-Chairman.
2. Prof. Sudhir Kumar Arya, School of Sanskrit and Indic Studies JNU. 776/34, Hari Singh Colony, Circular Road, Rohtak
3. Dr. Anand Kumar, Associate Professor in Physics, Institute of Integrated & Honours Studies, Kurukshetra University, Kurukshetra
4. Prof. V.K. Agarwal, Pro Vice-Chancellor, Jagan Nath University, Jaipur.
5. Prof. Anup Singh Beniwal, Department of English, USSSH, GGS IP University, Dwarka, New Delhi
6. Prof. Bhagwan Singh, Department of Geophysics, Kurukshetra University, Kurukshetra.
7. Prof. Nov Rattan Sharma, Dean Academic Affairs and Dean Faculty of Social Sciences
8. Prof. J.P. Yadav, Dean, Faculty of Life Sciences
9. Prof. Kavita Dhull, Dean, Faculty of Law
10. Prof. Gulshan Lal Taneja, Registrar
11. Prof. Sanju Nanda, Dean Faculty of Pharmaceutical Sciences
12. Prof. B. Narasimhan, Director IQAC
13. Prof. Harish Kumar, Dean Faculty of Humanities and Arts
14. Prof. A.S. Maan, Dean Faculty of Physical Sciences
15. Prof. Yudhvir Singh, Dean Faculty of Engineering and Tech.
16. Prof. A.K. Rajan, Advisor to Vice-Chancellor
17. Prof. Pardeep Ahlawat, Nominee of Dean Faculty of Management Sciences & Commerce

Secretary

Special Invitee

Special Invitee

Special Invitee

Special Invitee

Special Invitee

Special Invitee

Special Invitee

At the outset, the Vice-Chancellor welcomed the members to the meeting of the Academic Planning Board and placed on record the services and valuable contributions made by the outgoing members. He also introduced and welcomed the new Academic Planning Board members.

Thereafter, the agenda was taken up for discussion.

1. Confirmed the Minutes of the previous meeting of Academic Planning Board held on 17.05.20218. (Already circulated)
 2. Noted the follow up action report of the previous meeting held on 17.05.2018 (Annexure-II Page 3) (Already Circulated).
- While noting the follow up action following was resolved:-

i) University must start some courses and/or carry out research through

- Centre for Vedic Studies
- UGC Chair
- Centre for Vedic Studies

Chair
04/03/22

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ii) Upto 20% Courses may be allowed to be offered to the students through SWAYAM Platform.

iii) University should further increase its interface with the industries may be done. Possibility of establishing an Industry Training Centre in collaboration with industries be explored.

iv) School of Sports may be established.

3. The Academic Planning Board considered the roadmap prepared by the committee constituted by the Vice-Chancellor for implementation of NEP 2020 (Annexure III Pages 4-33) (Already Circulated)

RECOMMENDED THAT THE ROADMAP MAY INCLUDE THE FOLLOWING SUGGESTIONS:

- i) Centre for Curriculum Design and Development be established
- ii) Policy for formative and continuous assessment be framed and necessary changes be made in the SoEs accordingly.
- iii) Name of Centre for Startup, Incubation and Innovation may be renamed as Centre for Innovation, Incubation and Entrepreneurship.
- iv) Following Departments/Centres may also be included in the Roadmap:
 - Deptt. of Indian & Western Philosophy, Religion & culture to address the Indian Knowledge System
 - Technology Development Centre
- v) Credits for engagement in outreach and community services be awarded to the University students and framework for the same be prepared
- vi) IDP for University as well as Colleges be prepared at the earliest.
- vii) Concept of Heritage Village (Mhara Village) included in the Roadmap may include its integration with education system also by developing it as a business model for cultural promotion and tourism.
- viii) University should make special efforts for building its brand image, nationally and internationally, among its stakeholders, may be through hiring some professionals or any professional agency.

FURTHER THE ACADEMIC PLANNING BOARD APPRECIATED THE ACTION OF THE UNIVERSITY FOR PREPARING SUCH A COMPREHENSIVE ROADMAP. IT ALSO APPRECIATED THE PROPOSED ESTABLISHMENT OF UNIVERSITY HEALTH & WELLNESS CENTRE, UNIVERSITY INSTITUTE OF UNDER GRADUATE STUDIES INCLUDING VOCATIONAL STUDIES, CENTRE FOR PANDEMIC RESEARCH AND OTHER NEW DEPARTMENTS/CENTRES.

ALSO RESOLVED THAT ATLEAST TWO MEETINGS OF THE ACADEMIC PLANNING BOARD SHOULD BE HELD IN A YEAR.

The meeting ended with a thanks to the chair.

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Registrar 04/03/22

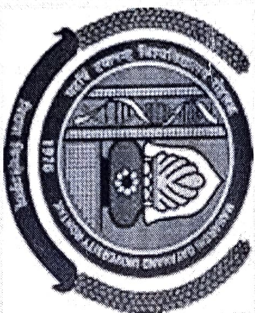
Approved

Vice-Chancellor

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**ROADMAP
(2021-2025)
in tune with**

National Education Policy 2020



Maharshi Dayanand University, Rohtak

Vision of the University

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission of the University

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

University Endeavour for Achieving its Vision and Mission

- To provide intellectually inspiring, academically challenging and supportive environment conducive to positive personal growth.
- To provide a comprehensive education, benchmarked against the highest global standards.
- To engage in innovative, high-impact and leading-edge research within and across disciplines.
- To produce graduates of distinction committed to academic/professional excellence and lifelong learning.
- To provide a safe, healthy and sustainable workplace.
- To act in partnership with the community over the generation, dissemination and application of knowledge.
- To act as a gateway and forum for scholarship with rest of the world.

CORE VALUES

Academic Excellence: University strives for the uncompromising quality and highest standard of excellence in teaching, learning, research and scholarship across various disciplines.

Pursuit of Excellence in Research and Innovation: University is driven by research and innovation and ensures continuous engagement in the scholarly activities in the pursuit of innovation, creativity and excellence.

Morality and Ethics: University upholds the highest ethical values, integrity and professionalism and an unwavering commitment to academic freedom, transparency and accountability.

Social Commitment and Inclusiveness: University commits to nurture and preserve an environment of safety, trust, mutual respect, equality and diversity in its all endeavors to ensure fairness and inclusiveness.

Environmental Sustainability: University is aware of its environmental responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized.

Service: University seeks to serve the diverse, personal and professional development need of its constituents and encourages habit of engagement, caring, and civic responsibility by emphasizing a connect between service, excellence and career growth.

CHARTER OF THE GRADUATE

University has developed a charter of graduate attributes that guides its all academic and co-curricular activities for accomplishment of vision, mission and core values of the University.

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Personal	Intellectual	Professional	Social & Cultural
Physical and Emotional Well Being Behavioral Skills Communication Skills Team Spirit and Leadership	Domain Knowledge Problem Solving Capabilities Creativity and Innovativeness Analytical Competence	Profession Specific Skills and Competence Commitment and Integrity Entrepreneurial Skills and Capabilities Global Perspective	Positive outlook towards diversity Societal Engagement Commitment towards Environment Global Citizenship

MODEL FRAMEWORK FOR DEVELOPING GRADUATE ATTRIBUTES

Personal	Intellectual	Professional	Social & Cultural
<p>Yoga and Meditation</p> <p>Soft Skills Training</p> <p>Cultural Activities</p> <p>Team Building Activities</p> <p>Sports and other Outdoor Activities</p> <p>Students participation in Academic, Co-Curricular and Student Centered Activities</p>	<p>Incubation of Conceptual Skills</p> <p>Self-Learning Activities</p> <p>Participation in Group Discussions/ Workshops/ Seminars</p> <p>Dissertations/ Case Studies/ Industrial Visits /Field Activities/ Live Projects</p> <p>ICT Skills</p> <p>Outcome Based Learning</p>	<p>Add-on Skills and Value added Programmes</p> <p>Addressing Professional Ethics & Etiquette Issues</p> <p>Entrepreneurship Development Programmes</p> <p>Innovative Initiatives through Incubation Centre</p> <p>Career Counselling and Placement Activities</p> <p>Live and Stimulated Projects for Global Understanding</p>	<p>Diversity Amalgamation Initiatives</p> <p>Outreach Programmes</p> <p>Volunteering for Social and Community Services</p> <p>Initiatives for Environment Sustainability & Accountability</p> <p>Initiatives for Global Peace, Harmony and Understanding</p> <p>Promoting Cultural Heritage</p>

MDU Vision in Line with National Education Policy 2020

The University aspires to

- *Provide an education system that contributes to an equitable and vibrant knowledge society, by providing high-quality education to all which develops character, intellectual curiosity, scientific temper, creativity, spirit of service, and 21st century capabilities across a range of disciplines with affordability*
- *Develop a deep sense of respect towards the fundamental rights, duties and constitutional values, bending with one's country, and a conscious awareness of one's role and responsibilities in a changing world*
- *Instil skills, values, and dispositions that support responsible commitment to human rights, sustainable development and living, and global well-being, thereby reflecting a truly global citizen*

Fundamental Principles of NEP-2020...



Recognizing, identifying, and fostering the unique capabilities of each student, by sensitizing teachers & parents to promote each student's holistic development



Accord the highest priority to achieving Foundational Literacy and Numeracy by all students by Grade 3



Flexibility for learners to choose their learning trajectories and programmes, and thereby choose their own paths in life according to their talents & interests



No hard separations between arts & sciences, between vocational & academic streams, etc. to eliminate harmful hierarchies among, and silos between different areas of learning



Multidisciplinary & holistic education across the sciences, social sciences, arts, humanities, and sports to ensure unity & integrity of all knowledge



Emphasis on conceptual understanding rather than rote learning & learning-for-exams



Creativity & critical thinking to encourage logical decision-making & innovation



Ethics, human & Constitutional values like empathy, respect for others, cleanliness, courtesy, democratic spirit, spirit of responsibility, pluralism, equality, and justice



Promoting multilingualism & the power of language in teaching and learning



Life skills such as communication, cooperation, teamwork, and resilience



Focus on regular formative assessment for learning rather than the summative assessment that encourages today's 'coaching culture'



Extensive use of technology in teaching & learning, removing language barriers, increasing access for Divyang students, and

... Fundamental Principles of NEP-2020



Respect for diversity and respect for the local context in all curriculum, pedagogy, and policy, always keeping in mind that education is a concurrent subject



Full equity and inclusion as the cornerstone of all educational decisions to ensure that all students are able to thrive in the education system



Synergy in curriculum across all levels of education from early childhood care and education to school education to higher education



Teachers and faculty as the heart of the learning process - their recruitment, continuous professional development, positive working environments & service conditions



A 'light but tight' regulatory framework to ensure integrity, transparency, and resource efficiency of the educational system through audit and public disclosure while encouraging innovation and out-of-the-box ideas through autonomy, good governance, and empowerment



Outstanding research as a corequisite for outstanding education and development



Continuous review of progress based on sustained research and regular assessment by educational experts



A rootedness and pride in India, and its rich, diverse, ancient and modern culture and knowledge systems and traditions

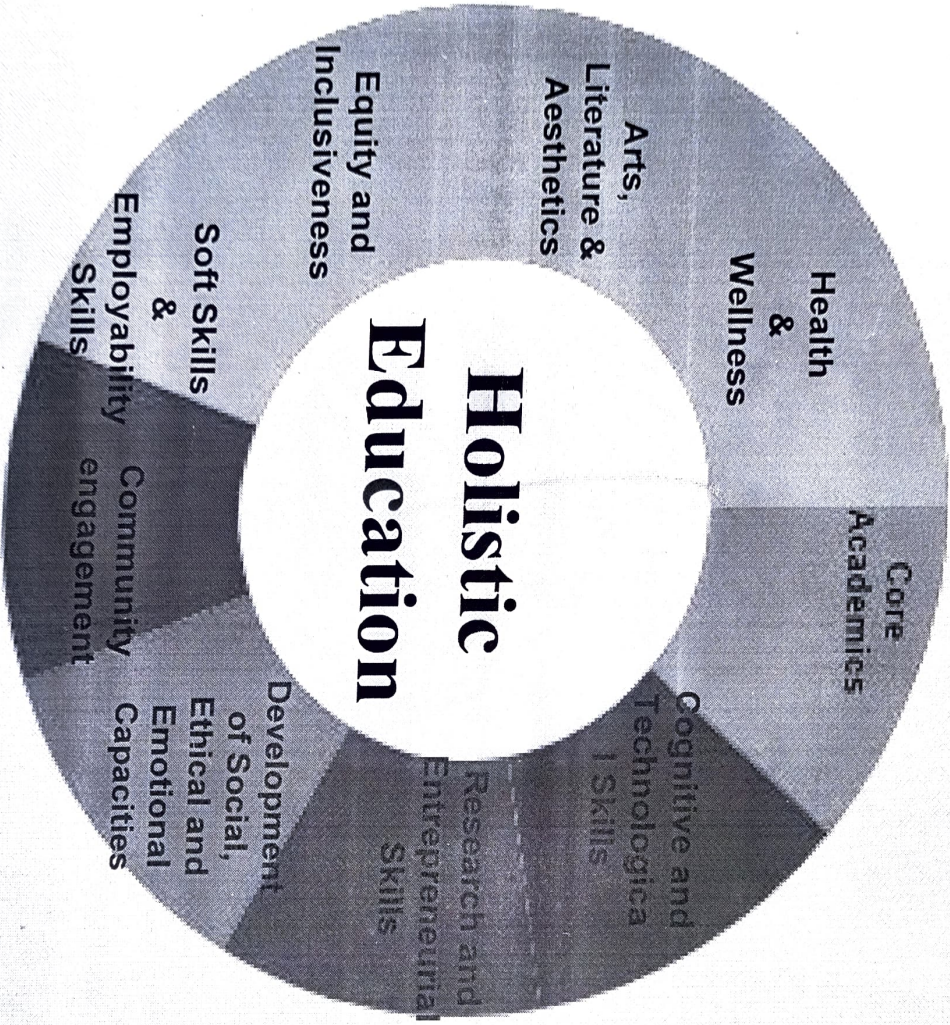


Education is a public service: access to quality education must be considered a basic right of every child



Substantial investment in a strong, vibrant public education system as well as the encouragement and facilitation of true philanthropic private and community participation

MDU EDUCATION MODEL



Roadmap Priority Areas

"Among 25 by 25"

HIGHEST GLOBAL
STANDARDS IN
QUALITY EDUCATION
& RESEARCH

INTEGRATION OF
ALL LEVELS OF
EDUCATION
(KG TO PG)

REVAMPING
CURRICULA,
PEDAGOGY AND
ASSESSMENT

ROOTEDNESS IN
INDIAN HERITAGE
AND CULTURE

Roadmap Priority areas

RESEARCH &
INNOVATION

STUDENT CENTRIC
ECOSYSTEM

GOOD GOVERNANCE
AND AUTONOMY
WITH
ACCOUNTABILITY

TECHNOLOGY
ENABLED
EDUCATION AND
ODL

MENTORING OF
AFFILIATED COLLEGES

MOTIVATED,
ENERGIZED,
AND CAPABLE
FACULTY

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**Action Plan
of
Maharshi Dayanand University
with Timeline**

Institutional Development Plan (IDP)

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Strategic Goal	2	2	2	2	2
Development of IDP for MDU including items mentioned in Section 14.4.2 of NEP. Under the MDU IDP, the target is to increase the strength of students from existing 11000 to 25000 in 2025 on the Campus and from 50000 to 100000 in ODL/Online programmes being offered by Directorate of Distance Education.	0	0	0	0	0
	1	2	2	3	4
Development of Model IDP for the Affiliated Colleges which will envisage the plans for developing into either an Autonomous degree-granting College, or a constituent college of a University					

The workshops/psychometrics/with the assessors programs will be organized at regular intervals for implementation of IDP in true spirit.

Revamping Curricula, Pedagogy and Assessment...

A1. Curricula

Strategic Goal	Te	20	202	202	202	20	Fundamental Principles of NEP Addressed	Action plan
	rm	21	2	3	4	25		
Curriculum redesigning with revised CBCS & LOCF for instilling innovation and flexibility with provision of Multiple Entry-Exit Points including up to 40 per cent online contents and with the aim of providing holistic and multidisciplinary education in accordance with education model of the University. Restructuring of Programs will be done as Annexure II Restructuring of Programs.pptx							<ul style="list-style-type: none"> Flexibility No hard separations between arts & sciences and curricular & extra-curricular activities etc. Multidisciplinary and a holistic education Emphasis on conceptual understanding Ethics and human & Constitutional values Promoting multilingualism and the power of language Life skills Extensive use of technology Respect for diversity and local context Full equity and inclusion Synergy in curriculum across all levels of education 	This will be done obtaining feedback/information from the stakeholders and inviting views of the outside experts by adopting Bottom-up and top-down approaches through Academic planning board, Syllabus enrichment committee, Departmental Committee, Board of Studies, Faculty and Academic Council.
Introducing value-added courses/programs to address social, ethical and moral values and issues. Such courses include Annexure III Value Added Courses.docx	SH							
Application oriented programs addressing outreach and community engagement concerns	OR							
University will keep on offering EDPs/MDPs and Short-term courses as per current and emerging requirements. For the session 2021-22, such courses will be offered as Annexure IV EDP SS ST Courses.pptx	TE							
	R							
	M							

...Revamping Curricula, Pedagogy and Assessment...

A2. Curricula

Strategic Goal	Timeline						Fundamental Principles of NEP Addressed	Action plan
	Te	20	20	20	20	20		
Strengthening of existing programs Annexure V Strengthening of existing programs.docx	r	21	22	23	24	25	<ul style="list-style-type: none"> Multidisciplinary and a holistic education Promoting multilingualism and the power of language Synergy in curriculum across all levels of education 	<p>This will be done by obtaining feedback / information from the stakeholders and inviting views of the outside experts by adopting Bottom-up and top-down approaches through Academic planning board, Syllabus enrichment committee, Departmental Committee, Board of Studies, Faculty, Academic Council and with the support of the State Govt. for Infrastructural requirement and creation of posts.</p>
Introduction of new programs Annexure VI New programs.docx								
Establishing new departments/ Centres for Advance Studies Annexure VII Centres for Advance Studies.docx								
Annexure VIII Other New departments.docx								
Introducing B.Ed. programs on the Campus as per Sections 15.4 and 15.5 of NEP								
Reorientation of Ph.D. programs as per Sec. 15.9 of NEP								
Courses/programs aiming at employment/entrepreneurship							<ul style="list-style-type: none"> Creativity and critical thinking 	

...Revamping Curricula, Pedagogy and Assessment

B. Pedagogy and Assessment

Strategic Goal	T	2	2	20	20	2	Fundamental Principles of NEP Addressed	Action plan
	er	0	0	23	24	0		
Providing Conceptual understanding	m	2	2			2	<ul style="list-style-type: none"> Emphasis on conceptual understanding Creativity and critical thinking Respect for diversity and respect for the local context Continuous review of progress Creativity and critical thinking Focus on regular formative assessment for learning 	This will be done by obtaining feedback/information from the stakeholders and inviting views of the outside experts by adopting Bottom-up and top-down through, Academic board, Syllabus committee, Departmental Committees, Board of Studies, Faculty, Academic Council.
Focus on Cognitive skills		1	2			5		
Emphasis on more experiential, problem solving, learner-centered, discussion-based education								
Adoption of innovative pedagogy including blended mode of learning in the light of the redesigned curriculum								
Project-based, activity-based learning, Case method								
More emphasis on field surveys and field visits								
Erarning & Adopting the System of Comprehensive Continuous Assessment and Evaluation							<ul style="list-style-type: none"> Creativity and critical thinking Focus on regular formative assessment for learning 	Committee shall be constituted to frame a policy for continuous assessment & evaluation

Research & Innovation...

A. Research

Strategic Goal	TE	20	20	20	20	20	2	Fundamental Principles of NEP addressed	Action plan
	RM	21	22	23	24	0			
Strengthening ecosystem research built on SMASHTI* approach							2	<ul style="list-style-type: none"> Creativity and critical thinking Outstanding research Continuous review of progress 	<p>These actions will be executed by</p> <ul style="list-style-type: none"> Establishing 'Exclusive centres' and 'Centres of Excellence' in these areas such as: <ul style="list-style-type: none"> 'Ch. Ranbir Singh Institute of Social & Economic Change', 'Pt. Deen Dayal Upadhyaya Centre for Excellence for Rural Development', 'Centre for IPR Studies', 'Centre for Startup, Incubation & Innovation', 'Centre for Studies of Indian Thinkers & Eminent Personalities', 'Centre for Dayanand and Vedic Studies', 'University Institute of Public Health', 'Centre for Haryana Studies', etc. Identifying thrust areas like nanotechnology, infectious disease etc and by establishment of Research Development Council and Centre for Frontier Area of Research Establishing the Centre for Pandemic research Making provision of MDU Research Fund Industry-academia linkage through MOUs, collaborations and Institutional mentoring mechanism with the National/International Institutes of repute, Technology, Indian Culture & Heritage
Advancing research in emerging and contemporary areas to address local, national and global challenges							5		
Multidisciplinary and collaborative research							2		

* Science, Mathematics, Art & Design, Social Sciences, Humanities, Technology, Indian Culture & Heritage

...Research & Innovation

B. Innovation

Strategic Goal	TE	20	202	202	20	20	Fundamental Principles of NEP addressed	Action plan
	R	21	2	3	24	25		
Developing an ecosystem for idea creation, collection and nurturing	SH						<ul style="list-style-type: none"> Creativity and critical thinking Continuous review of progress 	<p>These targets will be achieved through 'Centre for IPR Studies', 'Centre for Startup, Incubation & Innovation' by:</p> <ul style="list-style-type: none"> Formulating a well structured Policy for Innovation and Startup by constituting a committee. Organizing awareness programs like seminars, Conferences, Competitive events. Developing a network and discussion forum for innovators (Innovator's Club) Developing linkages with Govt agencies as well as private corporate houses for collaborations and funding.
Setting up of incubation centre (in year 2021) for paving way to the successful startups	RT							
At least five successful startups	TE							
Setting up Technology Development Centre	SH							
IPR generation (05 in a year), technology transfer (02 in a year) and consultancy (02) projects in a year	RT							
	TE							
	R							
	M							

Student Centric Ecosystem...

Strategic Goal	TER M	2021	2022	2023	2024	2025	Fundamental Principles of NEP Addressed	Action plan
Making Provision of Large Number of International Students to Study in the University and for Greater Mobility of University Students to Study/carry out research in the Institutions Abroad	SH						<ul style="list-style-type: none"> Respect for diversity and respect for the local context Full equity and inclusion Outstanding research 	Will be executed through Centre for International Academic Affairs
Well Established Support System for the students from the socio-economically disadvantaged groups and other disadvantaged groups	OR T TER M						<ul style="list-style-type: none"> Respect for diversity and respect for the local context Full equity and inclusion Education is a public service Substantial investment in a strong, vibrant public education system 	To be executed through Dean, Student Welfare and SC/ST Cell
Providing premium education at affordable costs	M						<ul style="list-style-type: none"> Flexibility, No hard separations 	By providing freships, stipends, scholarships, various other schemes/welfare programs and through funding by the Govt.
Adopting system of credit transfers using Academic Bank of Credits (ABC)	ME DIU						<ul style="list-style-type: none"> Recognizing, identifying and fostering the unique capabilities of each student 	Through CBCS board on enhancing its scope
Awarding credits to the students who are engaged in NCC, NSS, YRC, Cultural activities, Sports activities, social activities, etc.	M TER M						<ul style="list-style-type: none"> Substantial investment in a strong, vibrant public education system 	A policy will be framed for awarding credits for engagement in such activities
Involving students by encouraging active participation and evolving feedback mechanism on various issues of academic excellence and development for promoting vibrant public education system							<ul style="list-style-type: none"> Substantial investment in a strong, vibrant public education system 	Ensuring participation of the student community and putting in place well established feedback mechanism

...Student Centric Ecosystem

Strategic Goal	Fundamental Principles addressed					Action plan	
	TER M	2021	2022	2023	2024		
Developing bridge courses for students from disadvantaged educational backgrounds	ME DIU M TER M					<ul style="list-style-type: none"> Flexibility Multidisciplinary and a holistic education Respect for diversity and respect for the local context Full equity and inclusion 	To be executed through University Teaching Departments
Student capacity building aiming at employment/entrepreneurship with contribution to larger national and social goals	SH ORT TER M					<ul style="list-style-type: none"> Creativity and critical thinking & Ethics and human constitutional values 	Through Career Counseling and Placement Cell, University Centre of Competitive Examinations, DSW, Youth Centre for Skill Development
Recognizing, Identifying & Fostering unique capabilities of students. Life skills & Soft skills will also be developed.						<ul style="list-style-type: none"> Recognizing, identifying, and fostering the unique capabilities of each student 	To be executed through well established and functional mentoring system in the UTDs and through recently established Centre for Life Skills & Soft Skills
Providing excellent facilities for health and wellness						<ul style="list-style-type: none"> Holistic Education Substantial investment in a strong, vibrant public education system 	Health and Wellness Centre will be established with excellent facilities. <small>Annexure IX Establishment</small>

Mentoring of Affiliated Colleges

Strategic Goal	TER	2021	2022	2023	2024	2025	NEP addressed	Action Plan
Organizing Workshops to Sensitize Colleges for attaining the Status of Autonomous Degree-Granting College (AC)	M						<ul style="list-style-type: none"> No hard separations between arts and sciences, between curricular and extra-curricular activities etc. Education is a public service Substantial investment in a strong, vibrant public education system 	By constitution of mentoring teams by the University; And organizing workshops by FDC in collaboration with DCDC and IQAC
Mentoring for Affiliated colleges to provide necessary support and guidance for attaining 'AC' status and formation of constituent College.							<ul style="list-style-type: none"> No hard separations between arts and sciences, between curricular and extra-curricular activities etc., Multidisciplinary and a holistic education Education is a public service Substantial investment in a strong, vibrant public education system 	
Fostering the single-stream colleges for making towards multidisciplinary institutions/multidisciplinary HEI Clusters								
Continuous Mentoring for the Affiliated Colleges to attain the highest level of accreditation to be granted by proposed National Accreditation Council (NAC)								

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Technology Enabled Education and ODL

Strategic Goal	TER	202	202	202	202	202	Fundamental Principles of NEP addressed	Action plan
	M	1	2	3	4	5		
Utilization of DIKSHA platform for Teacher's Professional Development	SH OR T TER M						<ul style="list-style-type: none"> Flexibility Extensive use of technology Synergy in curriculum across all levels of education 	By Digital Learning Centre, Faculty Development Centre, Directorate of Distance Education, Centre for Internal Quality Assurance, University Computer Centre and 'Centre for Disability Studies'
Adoption of technologies to be identified by Ministry of Education	ME DIU M TER M							
Use of Virtual Labs through e-learning platforms including DIKSHA, SWAYAM and SWAYAMPARBHA								
Utilizing the existing facility for ODL and online programs with requisite infrastructure and contents for all learners including persons with disabilities to increase GER								

Good Governance and Autonomy with Accountability

		TE	20	20	20	20	20	20	20		
Strategic Goal	R	21	22	23	24	25					
<p>Effective leadership</p> <p>Transparent, Accountable, Efficient and emphasis on e-governance</p> <p>Responsive, Empowered and governance with e-governance</p> <p>Efficient and transparent Financial System</p> <p>Internal and external financial audits</p> <p>Decentralized and Participative Management</p> <p>Autonomy with accountability</p>	<p>S</p> <p>H</p> <p>O</p> <p>RT</p> <p>TE</p> <p>R</p> <p>M</p>										
										<p>Fundamental Principle of NEP addressed</p> <p>Light but tight regulatory framework to ensure integrity, transparency and resource efficiency</p>	<p>Action plan</p> <p>Governance with continuous improvement in efficiency of education system through e-governance and ensuring administrative integrity, transparency through audit and public disclosures.</p> <p>Planned efforts for more resource generation shall be undertaken by the University to further strengthen the infrastructure and to create 'State of Art' facilities in research and innovation.</p>

Rootedness in Indian Heritage and Culture

Strategic Goal		TER	2020	2021	2022	2023	2024	2025	Fundamental Principle of NEP addressed	Action plan
Promotion of Indian Languages Promotion of Universal values and Indian ethos Teaching of philosophy, ethics, Religion and Culture Study of Comparative Literature	Study of Indian tradition of knowledge viz. Medic Rituals, Dayanand Philosophy, Upanishadic Philosophy, Ashtang yog with special attention on Yam and Niyam; and other Indian scriptures Establishment of Heritage Village "MARRA HARYANA" Annexure XI Heritage Village.docx	M	21	2	3	24	5	Rootedness and pride in India	Plan to be executed by the existing Departments and also by establishing some new departments and exclusive centres of study in relevant knowledge domain.	
By collaborative initiative of the four institutes- 'Centre for Haryana Studies', 'Institute of Hotel & Tourism Management', 'Department of History & Archeology', 'Department of Student Welfare'										

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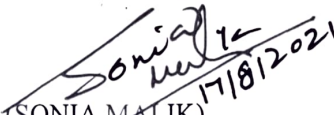
MINUTES OF MEETINGS OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 06.08.2021 AND 09.08.2021 AT 11:00 AM IN THE COMMITTEE ROOM OF VICE-CHANCELLOR/REGISTRAR'S OFFICE, M.D.UNIVERSITY, ROHTAK TO SUGGEST NEW PROGRAMMES/COURSES/ACTIVITIES TO BE INTRODUCED FOR THE DEVELOPMENT OF THE UNIVERSITY CAMPUS SCHOOL IN THE LIGHT OF THE NATIONAL EDUCATION POLICY, 2020 AND FOR INCORPORATING THE SAME IN THE MDU ROADMAP 2025.

Members present:-

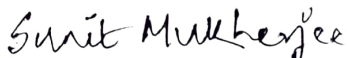
1. Prof. Ajay K. Rajan, IMSAR Convenor .
2. Prof. Sonia Malik, Director, University Campus School
3. Prof. Sumeet Gill, Director, CCPC
4. Sh. Sunit Mukherjee, Dept. of JMC
5. Dr. (Mrs.) Madhuri Hooda, Dept. of Education


The Committee deliberated upon the matter at length with regard to introduction of new Programmes (subjects) in University Campus School alongwith manpower and infrastructure requirements in light of NEP' 2020 and recommended the same as per Annexure-I pages 1 & 2.


(AJAY K. RAJAN)


(SONIA MALIK)


(SUMEET GILL)


(SUNIT MUKHERJEE)


(MADHURI HOODA)

Recommendations regarding introduction of new programmes (subjects) in University Campus School in light of NEP' 2020

Keeping in view the salient features of NEP' 2020 focusing on holistic multi-disciplinary approach to school education, introduction of skill modules/subjects is being proposed. It is understood that Govt. of India has entrusted the responsibility of re-orienting and developing curriculum of school educations as per NEP' 2020 to NCERT. The University would consider and implement the new curriculum as provided by NECRT via its constituent school i.e. University Campus School.

Meanwhile, the committee proposes the introduction of following new subjects at different stages of school education with special focus on development of skills and core competencies. It would fulfil the mandate of Haryana Govt's policy of 'From KG to PG' education on one Campus for integration of education from early childhood care and education to school education to higher education. The subjects being proposed are those which are available at PG level in University Teaching Departments where in the concerned department would provide mentoring to the school students.

AT EARLY CHILDHOOD CARE AND EDUCATION (ECCE) LEVEL

University Campus School intends to implement the NEP' 2020 mandate/guidelines related to ECCE as would be formulated by NCERT.

AT MIDDLE SCHOOL LEVEL (CLASSES VI, VII, VIII)

1. Financial Literacy
2. Information Technology
3. Mass Media
4. Travel & Tourism
5. Data Science (For Class VIII, only as per CBSE scheme)

AT SECONDARY LEVEL (CLASSES IX, X)

(SKILL SUBJECTS)

1. Information Technology
2. Introduction to Financial Markets
3. Introduction to Tourism
4. Data Science
5. Language Subject: French

AT SENIOR SECONDARY LEVEL (CLASSES XI, XII)

(SKILL SUBJECTS)

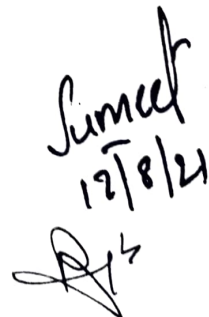
1. Information Technology (Already Introduced)
2. Tourism
3. Financial Markets Management
4. Library & Information Science
5. Yoga

HUMANITIES DISCIPLINE

1. Psychology
2. Geography
3. History
4. Political Science
5. Media Studies




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VOCATIONAL EDUCATIONS:

Vocational Education will be integrated in the educational system through S.U.P.W (Socially Useful Productive Work) period/classes and providing students opportunities to learn carpentry, gardening, art work, etc.

Art-Integration and Sports Integration in Pedagogy

1. Art-integration would be a cross-curricular pedagogical approach where in students would be imparted knowledge and skills related to Indian Art and culture. A separate Arts & Crafts Room is being proposed wherein various Arts-activities would be organized to develop the creativity of school students.
2. Sports Integration would be a cross-curricular pedagogical approach where in school students would take part in physical and sports activities, yoga, etc to develop physical fitness, mental strength, and team spirit. Fitness activities as envisaged under the FIT INDIA movement would be encouraged.

However, introduction of these subjects would require boosting the physical infrastructure of the school as well as providing of requisite manpower for the purpose as under:

MANPOWER REQUIREMENTS

FOR SENIOR SECONDARY LEVEL

1. 5 PGT (Lecturer, School Cadre) for the Humanities Subject proposed
2. 4 PGT (Lecturer, School Cadre) for the Skill Subjects proposed
3. TGT for the subjects proposed
4. Language Teacher (TGT)- French

TECHNICAL SUPPORT STAFF

1. 5 Lab Attendants (One Each) for the subjects proposed i.e. Psychology, Geography, Media Studies, Tourism and Information Technology
2. Counsellor- for Psychological Counselling & related issues.
3. 3 Lady Attendants for Pre-Primary Classes- Age Group 3-6 years (under ECCE).

INFRASTRUCTURE REQUIREMENTS

- A. A separate teaching block for Humanities/Arts Section with at least 5 class rooms to run the Humanities subjects as well as Skill subjects, and subject specific Labs too. One specific Arts & Crafts room too.
- B. Upgradation of Computer/I.T. Lab as per latest requirements.
- C. At least 4 Smart Class Rooms for dissemination of IT-enabled teaching-learning.
- D. Upgradation of Sports facilities in School, including Basketball, Badminton Courts, etc.
- E. Renovation of Multi-Purpose Hall in the School

NOTE: Notably, the School at present runs single section classes. Expansion of Subjects at Middle/Secondary Level would require more class rooms for creation of new sections.

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Sundia
17/5/24

Sumeet
17/8/24

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Restructuring of Programs

Annexure-II

		Existing/New Program	Action Plan	2021	2022	2023	2024	2025	
UG/PG	UG Programs	3-Year/4-Year Degree Program	Programs will be introduced with multiple entry-exit options (Certificate after completing 1 year, Diploma after completing 2 years, Bachelor's degree after completing 3 years, and 4-Year Multidisciplinary Bachelor's degree/ 4-Year degree with research after 4 years)						
				4-Year Bachelor's programs 'with research'					
				One Year Master's program	For the students completing 4-year's Bachelor Program with research				
PG Programs		2-Year Program	Second year devoted entirely to research						
		5-Year Program (Integrated)	Fifth year devoted entirely to research						
		To be discontinued							
M.Phil		To be reoriented							
Ph.D		To be reoriented							

VALUE – ADDED COURSES

1. Intercultural Communication
2. Essentials of Time Management
3. Human Values and Ethics
4. Peace Studies
5. Indian Heritage & Culture
6. Leadership through Literature
7. Yoga and Life Skills
8. Business & Professional Etiquette
9. Business English Communication
10. Gender, Media and Society

Proposed EDPs/MDPs for the Session 2021-22

Annexure-IV

S.No.	Name of Faculty	Name of Department/Centre /Institute	Proposed Executive Development Programs
1	Social Sciences	Psychology	Stress Safety Net
2			Social and Emotional Intelligence
3			Psycho-Social-Economic Capital
4	Pharmaceutical Sciences	Pharmaceutical Sciences	Communication Skills and Pharmaceutical Ethics & Etiquette
6	Engineering and Technology	Engineering and Technology	EDP(CAD,CAM and Mechatronics)
7			EDP Sustainable development of green building
8			EDP (AI and Machine Learning)
9			EDP (Renewable Energy)
10			EDP (Pandemic challenges and opportunities in biotechnology)
11			EDP (Wireless and optical communication)
12	Management Sciences and Commerce	IMSAR	MDP /EDPs for MSMEs (International Business)
13			EDP for MSME (E-Business)
14			EDP for HR Professionals
15			EDP for Accounting and Finance Professionals
16			EDP for Marketing and Sales Executives
17			EDP on Family run Business

More EDPs/MDPs shall be organized in subsequent years by strengthening the Industry-Academia linkage.

Proposed Summer Schools for the Session 2021-22

Name of Faculty	Name of Department/Centre /Institute	Proposed Summer Schools
Social Sciences	Psychology	Flourishing: Aptitude & Vocational Skills
Pharmaceutical Sciences	Pharmaceutical Sciences	Quality Control of Medicinal Plants
Management Sciences and Commerce	IHTM	Instrumental Analysis
		Baking (Non-Professionals)
		Refreshing Beverages (Non-Professionals)

Proposed Short Term Training Courses for the Session 2021-22

Name of Department/Centre /Institute	Proposed Short Term Training Courses
<p>DSW in collaboration with UTDs/SUPVA</p>	<p>Piano in collaboration with Dept of Music Harmonium Playing in collaboration with Dept of Music Tabla Playing in collaboration with Dept of Music Dance and Choreography in collaboration with Dept of Music Drum Playing in collaboration with Dept of Music Acting and Theatre in collaboration with SUPVA Public Speaking in Collaboration with IMSAR Terrace Gardening in collaboration with for Biotechnology Yogasana in Collaboration with Centre for Yogic Studies</p>
<p>Centre for Startups, Incubation and Innovation</p>	<p>Innovation and Entrepreneurship</p>
<p>Centre for IPR Studies</p>	<p>2-Week Workshop on Technology Transfer</p>

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Expansion of Existing Programs in UTDs/Centres/Institutes

Name of Faculty	Name of Department	Name of the Program	Current Intake	Additional Intake	Year of Introduction				
					21 2020-	22 2021-	23 2022-	24 2023-	25 2024-
Social Sciences	Economics	MA (Economics)	60	60					
	Chemistry	M.Sc. Chemistry	90	30					
Physical Sciences	Computer Science & Applications	M.Sc. (Comp. Sc.)	40	20					
		Mathematics	60	60					
	Electrical Engineering	B.Tech. (Electrical Engineering)	60	30					
Engineering and Technology	Civil Engineering	B. Tech. (Civil Engineering)	60	30					
	Electronics and Communication Engineering	B.Tech. (ECE)	60	60					

Introduction of New Programs in UTDS/Centres/Institutes

Annexure VI

Name of Faculty	Name of Department/Centre /Institute	Name of the proposed Program to be introduced	Intake	Year of introduction				
				2020-21	2021-22	2022-23	2023-24	2024-25
Social Sciences	Defense and Strategic studies	Certificate in Counter Terrorism Studies	40					
		Certificate in Chemical, Biological, Radiological and Nuclear (CBRN) Warfare	40					
	History and Archaeology	Certificate in Archaeology and Tourism (In collaboration with IHTM)	40					
		Certificate in Positive Youth Development (Level-1)	40					
	Psychology	Certificate in Positive Youth Development (Level-2)	40					
		Certificate in Coaching & Mentoring for Gainful Employment	40					
	Public Administration	M.A. (Public Policy & Governance)	60					
	Sociology	Certificate in Social Research and Survey	40					
	Institute of Public Health	Master's in Public Health	60					
		Diploma in Public Health Management	40					
Certificate in Questioned Document and Fingerprint		40						
Forensic Science	Diploma in Yoga	40						
	Diploma in Naturopathy	40						
Centre for Yogic studies	Diploma in Holistic Health	40						
	Certificate in Haryana Studies	40						
	Diploma in Vedic Rituals	40						
Interdisciplinary studies	Centre for Haryana Studies							
	Centre for Maharshi Dayanand							

Name of Faculty	Name of Department/Centre /Institute	Name of the proposed Program to be introduced	Intake	Year of Introduction						
				2020-21	2021-22	2022-23	2023-24	2024-25		
Humanities and Arts	Journalism and Mass Communication	M. Sc. (Electronic Media)	60							
		Diploma in Video Editing	40							
		M. A. (New Media)	60							
		Diploma in Public Relations & Corporate Communication	40							
		M.A. (Philosophy and Religious Studies)	60							
		Diploma in Ethics and Philosophy	40							
		Diploma in Indian Culture and Tradition	40							
		M.A. (Comparative Literature)	60							
		Diploma in Creative Writing	40							
		M.A. (Theater and Folk Arts)	60							
Humanities and Arts	Department of English and Foreign Languages	Diploma in Dramatic Arts	40							
		Certificate in Translation Studies	40							
		Certificate in Communication Skills	40							
		Certificate in Professional Writing Skills	40							
		Certificate in Chinese Language	40							
		Humanities and Arts	Department of Sanskrit, Pali & Prakrit	Diploma in Geeta Philosophy	40					
				M. A. in Pali & Prakrit	40					
				Diploma in Vedanta Philosophy	40					
				Diploma in Buddhist Studies	40					
				Certificate in Prachin Pandulipi Adhyayan Evam Pathalochan	40					
Humanities and Arts	Department of Hindi	Diploma in Prachin Pandulipi Adhyayan Evam Pathalochan	40							
		Certificate in Patkathalekhan	40							
			40							

Management Sciences & Commerce	IM SAR	Department of Visual Arts	Diploma in Patkathalekhan	40					
			MFA (Applied Arts)	40					
			MFA (Painting)	40					
			MFA (Visual Culture)	40					
			Diploma in Guitar	40					
			MA (Hons.) Music - Vocal	40					
			MA (Hons.) Music – Instrumental Sitar	40					
			M.A. (Economics) – Evening	40					
			MA (Political Science) - Evening	40					
			MA (Social works) – Evening	40					
			MA (Journalism and Mass Communication)	40					
			Diploma in Public Relations & Corporate Communication	40					
			BBA.LL.B(Hons.) (Shift 1)	120					
	BBA.LL.B(Hons.) (Shift 2)	60							
	B.Com.LL.B(Hons.)	120							
	Diploma in Intellectual Property Laws	40							
	Diploma in Environmental Laws	40							
	Diploma in Rights of Children	40							
	Diploma in Human Rights of Vulnerable Sections	40							
	Diploma in Alternative Dispute Resolution	40							
	Diploma in Insurance Law	40							
	Diploma in Real Estate Law	40							
	Diploma in Medical Law & Ethics	40							
	MBA (Executive)	60							
	Diploma in Research Analytics	40							
	Diploma in Investment Management	40							

Life Sciences	Environmental Sciences	MBA (Digital Marketing) integrated with Diploma	60				
		MBA (Business Analytics) integrated with Diploma	60				
		Diploma in Financial Analytics	40				
		Diploma in HR Analytics	40				
		Diploma in Logistics and Supply Chain Management	40				
		Diploma in Agri-business Management	40				
		Diploma in Actuarial Science	40				
		M. Com. (Financial Analysis)	60				
		Diploma - Plant Tissue Culture	40				
		Diploma - Geospatial technology in Environmental Management	40				
Physical Sciences	Physics	M.Sc. (Physics) Electronics/Computational Physics	60				
		M.Sc. Physics (Material Science)	60				
		Diploma in Radiation Physics	40				
		M.Sc. (Data Science & Machine Learning)	40				
		B.Sc. Geology	60				
		M.Sc. Geology	40				
		B.Sc. Geophysics	60				
		M.Sc. Geophysics	40				
		M.A. History (ODL)					
		M.A. Journalism & Mass Communication (ODL)					
Distance Education	Computer Science & Applications Earth Sciences	Master of Library & Information Science (2 year Integrated Programme) – (ODL)					
		M.Sc. Mathematics (Online)					

Master of Commerce (Online)

UG Programs Proposed for UTDs/Institute of UG Studies

Name of Faculty	Name of Department	Name of the proposed Program	Intake	Year of introduction			
				2020-21	2021-22	2022-23	2023-24
Social Sciences	History and Archaeology	BA (History)	60				
	Psychology	B.A. (Psychology)	60				
	Education	B.Ed.	60				
Life Sciences	Physical Education	B.A. (Phy. Edu.) / BPES	60				
	Biochemistry	B.Sc. Biochemistry	60				
	Microbiology	B.Sc. Microbiology	60				
	Bioinformatics	B.Sc. Bioinformatics	60				
	Biotechnology	B.Sc. Biotechnology	60				
		B.Sc. Life Sciences	60				
		B.Sc. Environmental Sciences	60				
Management Sciences and Commerce	IMSAR	BBA Research	60				
Humanities and Arts	Journalism and Mass Communication	B. A. (Hons.) Journalism & Mass Communication	60				
	Philosophy, Religion and Culture	B.A. (Philosophy and Religious Studies)	60				
	Department of Sanskrit, Pali & Prakrit	B.A. (Hons.) Sanskrit	60				
	Department of Hindi	B.A. (Hons.) Hindi	60				
	Department of visual arts	BFA (Applied Arts)	20				
		BFA (Painting)	20				
		BFA (Animation)	20				
	BFA (Sculpture)	20					

Name of Faculty	Name of Department	Name of the proposed Program	Intake	Year of Introduction				
				2020-21	2021-22	2022-23	2023-24	2024-25
	MDU CPAS, Gurugram	B.Sc. (Research) in Big Data Analytics	60					
		BA (Research) in public policy and Governance	60					
		B.Sc. (Research) in Economics	60					
	3-Year and 4-Year programs will be introduced as under:							
	<ul style="list-style-type: none"> • B.A. in all disciplines • B.Sc. with all possible combinations • B.Com. • B.C.A. • B.Voc. 							

Centres for Advance Studies

Annexure VIII

Name of proposed Department/Centre/Institute	Year of introduction				
	2020-21	2021-22	2022-23	2023-24	2024-25
Centre for MaharshiDayanand and Vedic Studies					
Centre for Studies of Indian Thinkers & Eminent Personalities					
Centre for Startup, Incubation and Innovation					
Centre for IPR Studies					
Pt. DeenDayalUpadhaya Centre for Excellence for Rural Development					
Institute of Disaster Management and Studies					
Centre for Geo-informatics					
Centre for Disability Studies					
University Institute of Public Health					
Centre for Haryana Studies					

Establishment of Other New Departments/Institutes

Annexure VIII

Name of Faculty	Name of proposed Department/Centre/Institute	Year of introduction				
		2020-21	2021-22	2022-23	2023-24	2024-25
Humanities and Arts	Department of Philosophy, Religion and Culture					
	Centre for Study of Comparative Literature					
	Centre for Theater & Folk Arts					
	Department of Hindi & Modern Indian Languages					
Interdisciplinary Studies	Centre for Life Skills & Soft Skills					
	Department of Earth Sciences					
Physical Sciences	Centre for Pandemic Research					
Institute of UG Studies (Centre for Vocational studies may also be established under the ambit of the proposed Institute of UG Studies)						



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Annex-IX

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC

PROCEEDINGS


A meeting of the Committee, duly constituted by the Vice-Chancellor, was held on 15/07/2021 at 12:00 Noon in the Vice-Chancellor's Committee Room regarding Establishment of Health and Wellness Center for providing quality medical and wellness facilities to the employees and students of the University. The following were present:-




- 1- Prof. Ajay K. Rajan,
- 2- Registrar
- 3- Dean Students Welfare
- 4- Prof. Sonia Malik, Department of Psychology
- 5- Finance Officer
- 6- Executive Engineer's Nominee.
- 7- Sr. Medical Officer, University Health Centre.

Convener

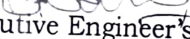
The Committee deliberated on the whole issue and after obtaining the views, it was decided that the following may be invited as Special Invitees in the next meeting, which will be held on 17/07/2021 at 11:00 a.m. in the Registrar's Committee Room to get their expert opinion with regard to Establishment of Health and Wellness Centre:-

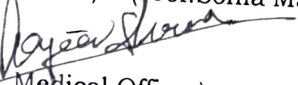
- 1- Dr. Surendra Kumar, Director, Centre for Yogic Studies, MDU, Rohtak
- 2- Prof. Harish Dureja, Dept. of Pharmaceutical Science, MDU, Rohtak
- 3- District Ayurvedic Officer, Rohtak
- 4- Dr. Dharmender Vashisth, Ram Sharanam Ashram, Gohana
- 5- Mrs. Jagwanti Deswal, Yoga Teacher O/o DSW, MDU, Rohtak

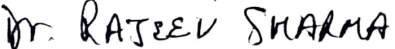

(Prof. Ajay K. Rajan)

 (Registrar)  (Dean Students Welfare)  (Prof. Sonia Malik)


(Finance Officer)


(Executive Engineer's)
Nominee


(Sr. Medical Officer)


Dr. RAJEEV SHARMA



M. Jyoti Bapu
(A State University)

210
MAHATMA JYOTI BAPU
UNIVERSITY, ROHTAK

Established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

PROCEEDINGS

A meeting of the Committee, duly constituted by the Vice-Chancellor, was held on 17/07/2021 at 11:00 a.m. in the Registrar's Committee Room regarding Establishment of Health and Wellness Center for providing quality medical and wellness facilities to the employees and students of the University. The members present:-

- | | |
|-----------------------------------------------------------------------------|-----------------|
| 1- Prof. Ajay K. Rajan, | Convener |
| 2- Registrar | |
| 3- Dean Students Welfare | |
| 4- Prof. Randeep Rana, Dept. of English & Foreign Langs. | |
| 5- Finance Officer | |
| 6- Nominee of Executive Engineer | |
| 7- Sr. Medical Officer, University Health Center. | |
| 8- Prof. Surendra Kumar,
Director, Centre for Yogic Studies, MDU, Rohtak | Special Invitee |
| 9- Prof. Harish Dureja,
Dept. of Pharmaceutical Sciences, MDU, Rohtak | -do- |
| 10- Dr. Pankaj, AMO, GAD, Kharainti, Rohtak | -do- |
| 11- Dr. Dharmender Vashisth, Ram Sharanam Ashram, Gohana | -do- |
| 12- Mrs. Jagwanti Deswal, Yoga Teacher O/o DSW, MDU, Rohtak | -do- |

The Committee deliberated on the whole issue and constituted a Sub-Committee comprising of the following under the Convener'ship of Prof. Harish Dureja, Dept. of Pharmaceutical Sciences, M.D. University, Rohtak to submit the report regarding necessary requirements with regard to Establishment of Health and Wellness Centre:-

- 1- Prof. Harish Dureja, Dept. of Pharmaceutical Sciences, MDU, Rohtak
- 2- Sr. Medical Officer, University Health Center.
- 3- Dr. Pankaj, AMO, GAD, Kharainti, Rohtak
- 4- Dr. Dharmender Vashisth, Ram Sharanam Ashram, Gohana

 (Prof. Ajay K. Rajan)	 (Registrar)	 (Dean Students Welfare)	 (Prof. Randeep Rana)
 (Finance Officer)	 (Executive Engineer) Nominee	 (Sr. Medical Officer) Dr. Dharmender Vashisth	 (Prof. Surendra Kumar) Special Invitee
 (Prof. Harish Dureja) Special Invitee	 (Dr. Pankaj) Special Invitee	 (Dr. Dharmender Vashisth) Special Invitee	 (Mrs. Jagwanti Deswal) Special Invitee

MINUTES OF THE MEETING OF THE COMMITTEE CONSTITUTED BY THE VICE CHANCELLOR FOR ESTABLISHMENT OF HEALTH AND WELLNESS CENTRE FOR PROVIDING QUALITY MEDICAL AND WELLNESS FACILITIES TO THE EMPLOYEES AND STUDENTS OF THE UNIVERSITY HELD ON 16.08.2021 AT 11:00 AM IN THE COMMITTEE ROOM ADJACENT TO THE OFFICE OF THE REGISTRAR.

The following terms of reference was assigned to the Committee for Establishment of Health and Wellness Centre for providing quality Medical and Wellness facilities to the Employees and Students of the University:

1. Rationale and Justification.
2. Identification of site.
3. Recommendation for State for the Art Infrastructure for such Centre.
4. Any other recommendations as the Committee deems fit.

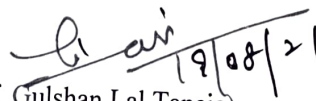
The Committee held a series of the meetings i.e. 15.07.2021, 17.07.2021 & 16.08.2021 regarding task assigned to it. The Committee invited District, Ayurvedic Officer, Rohtak, Dr. Dharmender Vashisth, Ram Sharanam Ashram, Gohana for their expert opinion & suggestions.

Further, a sub-committee of the following was constituted to give additional inputs for proposed Centre in consultation with outside experts as mentioned above:-


1. Prof. Harish Duraja, Department of Pharmaceutical Sciences
2. Dr. Rajeev Sharma, Sr. Medical Officer, University Health Centre
3. Dr. N.S. Chauhan, Assistant Professor, Department of Biochemistry

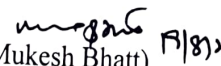
The Committee considered the report of above mentioned sub-committee in its meeting held on 16.08.2021 and consequently drafted the proposal for Establishment of Health and Wellness Centre for providing quality Health and Wellness facilities for the Students, Staff and University Faculty (Annexure - I) for consideration and approval of the University Authorities.


(Prof. Ajay K. Rajan)


(Prof. Gulshan Lal Taneja)



(Prof. Sonia Malik)


(Dr. Rajeev Sharma, SMO)


(Mukesh Bhatt)


(Er. Jagdish Dahiya)


(Prof. Harish Dureja)


(Dr. N.S. Chauhan)

- 2/2 -

MDU- Health and Wellness Centre ("MDU-HWC")

Maharshi Dayanand University aspires to be a leading "transformative learning community" recognized worldwide for excellence in teaching, research, and service and as a catalyst for intellectual, social, cultural, and economic development. The University is committed to transform lives and serve society through the pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment, and outreach services. In order to achieve its vision and mission, the prime focus of the University is to ensure holistic development of the students and health and well being of other stakeholders. The health and wellbeing practices for its stakeholders are essential for the growth of society and the Nation.

Rationale: Poor lifestyle, unbalanced diets, lack of exercise, and work stress has greatly impacted the health and wellness of the human beings. Recent medical reports show that there has been a rise in health-related issues like metabolic diseases, joint and skeletal problems, stress, cardiovascular diseases, hypertension and obesity. These issues are of concern among higher education students and may be linked to psychological distress. University Grants Commission and All India Council for Technical Education have also emphasized on establishment of a culture of physical fitness, good health and wellness of students and employees in higher education institutions. The University realizes that achieving optimum health and wellness of its stakeholders can have a positive impact on academic success and institutional performance. To ensure optimum health and wellness of its stakeholders, University proposes to establish an MDU- Health and Wellness Centre ("MDU-HWC") with a following mission and objectives:

Mission: To provide high quality and responsive healthcare and wellness facilities to the last member of the University family.

Objectives: MDU- Health and Wellness Centre will be a state of the art facility imbibing benefits of traditional knowledge (Ayurveda, Yoga, Meditation, Homeopathy & Naturopathy) and modern medical practices (Clinical diagnostics, Physiotherapy, & Modern medicine). This Centre will act as a catalyst for the promotion of health and wellness among students, employees, and their families. The Centre will be established with following objectives:

- To monitor the health of its stakeholders
- To educate about health and wellbeing practices
- To introduce the concept of healthy food and lifestyle

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- To counsel the stakeholders for emotional well-being
- To diagnose and treat acute and chronic disease condition with the principles of Ayurveda, Homeopathy, Naturopathy and Allopathy
- To channelize the energy of the young brains in growth of society and Nation

Target Group: The target group includes bonafide students, employees of the Maharshi Dayanand University, Rohtak and family members of the University employees (with approx. strength of 20,000).

The MDU-HWC Model: The MDU- Health and Wellness Centre will work on the concept that wellness is a spectrum which ranges from sickness to optimum wellness. A proactive approach by adopting healthy food and healthy lifestyle can help to maintain health and wellness on regular basis. This proactive approach will not only help in minimizing the health issues but also contribute to academic ecosystem and overall efficiency of the University. MDU- Health and Wellness Centre will attain its objectives through following activities:

1. Health and wellness monitoring of the University Students, Employees and their families: MDU- Health and Wellness Centre will assess the health and wellness status through:



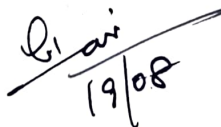
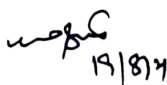
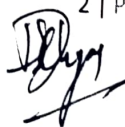
- a. Questionnaire based on Prakriti and Tridosha assessment,
- b. Physiological, Hematological, and Biochemical monitoring of the health,
- c. Psychometric evaluation of emotional status.

These assessments will be made through the panel of experts with Ayurveda, Homeopathy, Naturopathy, and Modern Medicine specializations. Each individual's data will be recorded and a permanent individual-specific health and wellness profile (health card) will be generated.


2. Evaluation of the health and wellness profile: A team of consultants will assess the health and wellness profile and will prescribe the preventive measures/treatment.

3. Personal counseling: A team of experts will perform physical or online counseling to understand the emotional needs. It will provide counseling for personal, academic, or relationship issues in an environment of complete privacy and confidentiality. The emotional well-being of an individual will also be ensured with yoga, meditation, group discussions, club activities, etc.

4. Medical Consultations and Preventive Treatments: Medical consultation will be provided to all students, employees & their families on various health issues. MDU- Health

2 | Page



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and Wellness Centre will provide various treatments following the principles of Ayurveda, Naturopathy, Homeopathy, Physiotherapy and Allopathy.

5. Healthy Life Practices: MDU- Health and Wellness Centre will regularly organize yoga camps, fitness activities, naturopathy camps, mediation centre, and university students, employees will be encouraged to participate in these activities.

6. Nutritional Education and Therapy: MDU- Health and Wellness Centre will educate students, employees and their families about the regular dietary requirements by organizing workshops, seminars, conferences. Nutritionally deficient students/employees will be identified through their health card and a specific dietary plan will be advised for better health.

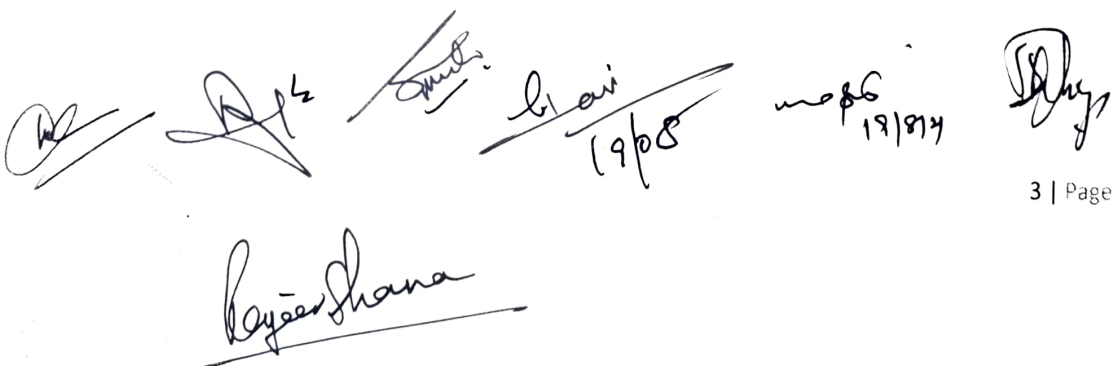
Structure Layout of the MDU- Health and Wellness Centre: The MDU-HWC is designed to imbibe the concept of traditional knowledge and modern medicine to ensure healthy wellbeing. Centre will comprise of following major structural divisions:

- A. Allopathy and Dental Division:** It will primarily focus on Physiological, Hematological, and Biochemical monitoring of the health, Oral hygiene and Medical consultations.
- B. Ayurveda Division :** It will primarily focus on Prakriti and Tridosha assessment, their dietary and therapeutic management.
- C. Naturopathy & Wellness Division:** This division will perform various activities for health and wellness like Meditation, Naturopathy, Dietary therapy etc.
- D. Physiotherapy Division:** This division is proposed to undertake activities associated with physiotherapy.
- E. Homeopathy Division:** This division is proposed to undertake activities associated with treatments based on homeopathic principles.
- F. Mental Wellness Division:** The aim of this division is to ensure emotional balance in students, employees, etc. through psychometric evaluation of emotional status, counseling, and yoga.

Identification of Site :

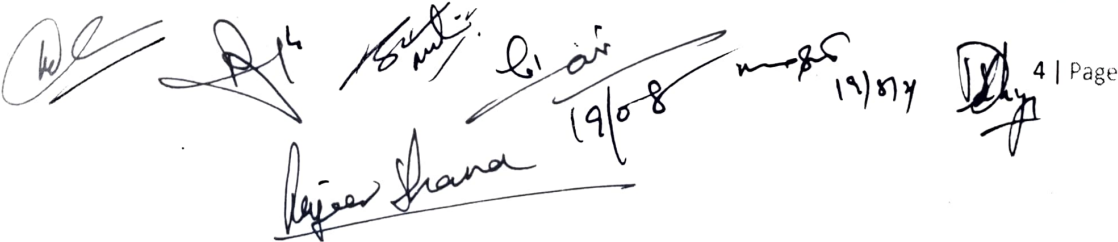
The site for proposed Health & Wellness Centre will be the present nursery near to PGIMS boundary.

The proposed Infrastructural requirement, machinery requirements and manpower requirement along with creation of posts are provided in the **Annexure A, B & C respectively.**

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MDU- HEALTH AND WELLNESS CENTRE
Infrastructural Requirements

Number of Rooms	Size
ALLOPATHIC and DENTAL DIVISION	
Consultants Rooms - 3	200 sq ft each
Dental Room - 01	400 sq ft
Ward Room-06	500 sq ft x6
Pharmacy -01	400 sq ft
Laboratory - 01	400 sq ft
Dressing room- 01	200 sq ft
ANM/MPHW Room-1	200 sq ft
Store - 01	400 sq ft
Minor OT- 01	400 sq ft
Post OT Room - 01	400 sq ft
Labour Room- 01	400 sq ft
AYURVEDIC DIVISION	
Massage and steam Room (2) with attached toilets	250 sq ft each
Shirodhara Room with attached toilet	400 sq ft
Vaman Room with attached toilet	400 sq ft
Nasya Room	400 sq ft
Reception area, change room, store etc	400 sq ft
Pantry for extract/medicine preparation	400 sq ft
NATUROPATHY and WELLNESS DIVISION	
Consultants Room	200 sq ft each
Multipurpose treatment Hall (mud pack, hot and cold fermentation, blanket treatment)	1000 sq ft
Message Room (2)	400 sq ft each
Enema Room (2)	400 sq ft each
Foot and Arm Bath Room	400 sq ft
Souna Bath Room (2)- attached toilet	400 sq ft each
Steam Bath Room (2) attached toilet	400 sq ft each
Jacuzi Room (Whirlpool/Immersion bath)	400 sq ft
Hip Bath Room	400 sq ft
Spinal Jet Bath	400 sq ft
Colon irrigation Room	400 sq ft
Gym Room	400 sq ft
Shirodhara	400 sq ft
Oil Therapy Room	400 sq ft
Store (2)	200 sq ft each
Acupressure Room	500 sq ft
Green House/Colon Therapy- Thermoleum treatment	400 sq ft
Pantry	300 sq ft
Changing Room (2)	200 sq ft
Satkaram	400 sq ft


 A series of handwritten signatures and dates are present at the bottom of the page. From left to right, there are several signatures, including one that appears to be 'Rajeev Shana' with a date '19/08'. To the right, there is a date '19/07' and another signature. The page number '4 | Page' is printed at the bottom right.

PHYSIOTHERAPY DIVISION

Physiotherapy Room - 2
Store - 01

400 sq ft each
200 sq ft

HOMEOPATHIC DIVISION

Consultant Room - 01
Medicine Room - 01
Store - 01

200 sq ft
200 sq ft
200 sq ft

MENTAL WELLNESS DIVISION

Psychology Room - 02
Yoga and Meditation Hall

200 sq ft each
1000 sq ft

Common Requirements :
Waiting Area on each floor
Reception area of each division
Toilet Area

The approx. covered area will be 4000 sqm with an approx. cost of 7.5 crores.

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MDU- HEALTH AND WELLNESS CENTRE

ANNEXURE -B

Machinery Requirements

Items	Cost (in Rs.)
ALLOPATHIC and DENTAL DIVISION Medical equipments for emergency and routine use Laboratory instruments for analysis - Biochemical and Hametology auto-analyzer, centrifuge, Dental Chair, Autoclave, Microscope with camera, Micropipette etc	Rs. 30 lakh
AYURVEDIC DIVISION Beds - Specific for Steam and Massage -2 Beds for other rooms- 5; Cooker (large size); Stands, Rings	Rs. 12 lakh
NATUROPATHY and WELLNESS DIVISION Machines for Steam, Souna, Jacuzi, Whirlpool, Foot and arm, Jet spinal, Hip bath, Shirodhara, Oil therapy; Beds and Furniture	Rs. 25 lakh
PHYSIOTHERAPY DIVISION Electrotherapy instruments - Traction table, IFT, SWD- 500 WATTS, TENS, ULTRASONIC THERAPY, Hot packs, muscle stimulator and vibrator; Exercise therapy- Shoulder wheel, pulley, parellel bars, CPM, balance board, static bicycles, ankle mobilisers	Rs. 5 lakh
HOMEOPATHIC DIVISION Medicines	Rs. 1 lakh
MENTAL WELLNESS DIVISION Psychological test and Biofeedback Yoga Mats	Rs. 6 lakh
Consumable Expenditure	(Per Annum)
ALLOPATHIC and DENTAL DIVISION	Rs. 2 lakh
AYURVEDIC DIVISION	Rs. 50,000/-
NATUROPATHY and WELLNESS DIVISION	Rs. 1.0 lakh
PHYSIOTHERAPY DIVISION	Rs. 50,000/-
HOMEOPATHIC DIVISION	Rs. 25,000/-
MENTAL WELLBEING DIVISION	-

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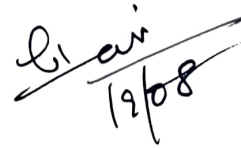
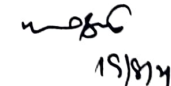

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MDU- HEALTH AND WELLNESS CENTRE

Manpower Requirements - Creation of Posts

	Requirement of posts	Sanctioned posts	Posts to be created
A. ALLOPATHIC DIVISION			
Senior Medical Officer	01	01	-
Medical officer (MBBS)	02	-	02
Dentist	01	-	01
Pharmacist	01	01	-
Nurse (Midwife)	01	01	-
ANM	03	-	03
MPHW	02	-	02
Biochemist	01	-	01
Laboratory Technician	01	01	-
Dresser	01	01	-
Dispensary Attendant	01	01	-
B. AYURVEDIC DIVISION			
Medical Officer Ayush	01	---	01
Attendant - 04	04	-	04
Massage therapist	02 (Male -1; Female -1)	-	02
Attendant (Pantry)	01	-	01
C. NATUROPATHY and WELLNESS DIVISION			
Naturopathy Doctors (Consultants)	02 (Male -01; Female - 01)	-	02

 19/08/24

Attendant

Full time - 04 ;
Part Time - 04

04

D. PHYSIOTHERAPY DIVISION

Physiotherapist

02

02

Attendant

02

02

E. HOMEOPATHIC DIVISION

Homeopathic Doctor
(Consultant)

01

01

Attendant

02

02

F. MENTAL WELLNESS DIVISION

Psychologist

02
(Male -01;
Female - 01)

*

Yoga Teacher

01

01

-

Counselor

02
(Male -01;
Female - 01)

02

Attendant

02

02

Common Requirement

Superintendent

01

01

-

Clerk/Data Entry Operator-

04

04

-

Cashier

01

01

-

Peon/Daftari

05

01

04

Class IV

10

01

09

- The psychologists will be provided by the Department of Psychology.

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DRAFT ITEM FOR ACADEMIC PLANNING BOARD

To consider recommendations of the Committee duly constituted by the Vice-Chancellor in its meeting held on 16.08.2021 for Establishment of Health and Wellness Center for providing quality Health and Wellness facilities for the Students, Staff and University Faculty (**Annexure-I Page-09**).

Note:-

The Vice-Chancellor constituted the following Committee regarding Establishment of Health and Wellness Center for providing quality Health and Wellness facilities for the Students, Staff and University Faculty:-

- 1- Prof. Ajay K. Rajan,
- 2- Registrar
- 3- Dean Student Welfare
- 4- Prof. Sonia Malik, Department of Psychology
- 5- Prof. Randeep Rana, Dept. of English & Foreign Langs.
- 6- Finance Officer
- 7- Executive Engineer
- 8- Sr. Medical Officer, University Health Center.

The first meeting of the Committee was held on 15.07.2021 and decided that Special Invitees for getting their expert opinion may be invited in the next meeting held on 17.07.2021. The next meeting of the Committee was held on 17.07.2021 and constituted a Sub-Committee to submit the report regarding necessary requirements with regard to Establishment of Health and Wellness Center. The final meeting of the Committee was held on 16.08.2021 and considered the report of Sub-Committee and consequently drafted the proposal of the Committee for Establishment of Health and Wellness Center for providing quality Health and Wellness facilities for the Students, Staff and University Faculty for consideration and approval of the University authorities.//The recommendations of the Committee have been considered by the Vice-Chancellor who has ordered to place the same before the Academic Planning Board for consideration.

Hence, the item.

22/12/2021

23/12/21

Development of Heritage Village “MHARA HARYANA”

About the concept:

The village will show case the historical, cultural, social and ethnic heritage of Haryana to the visitors, students and tourists. The visitors will be able to participate and enjoy the activities of daily routine of Haryanavis. It may include ethnic games, making of handcraft items, traditional cuisine, open-air theatre like platform for performing cultural activities, bullock cart ride, ploughing, bird watching etc. under a genuine rural environment.

The whole concept can be completed in three stages:

1. Project Development Plan
2. Design Development
3. Construction

Year	Stages
2021-22	<p>Project Development Plan This is the “roadmap” for the project. It will describe physical, operational and financial characteristics. This stage will describe:</p> <ul style="list-style-type: none"> • importance for all stakeholders i.e. University, the state etc. • target market, guests/clients, • attractions & size • site/location, • physical facilities required for the project such as power, water, waste management, parking, road etc. • financial parameters • mode of operationalization of the project • role and responsibilities of various entities/people involved
2022-23	<p>Design Development Preliminary Concept Design: These are developed to address the scope and nature of the project. Design themes, storylines, and architectural styles are established. Issues that are addressed include not only design, but also economic and operational guidelines. Final Concept Design: These final concept design covers all project disciplines (i.e. architecture and engineering, etc.) developed to a level of detail sufficient for understanding the project’s scope, style, and content. Verification of the final concept design against all major components of the project scope and establishment of project budget and schedule will complete the project’s master planning phase.</p>

	<p>Schematic Design: This stage determines the size, function, appearance, and basic requirements of the various component elements and project disciplines; as well, as allows for the development of preliminary floor plans and elevations. The detail of this stage will be adequate to prepare cost estimates for all of the components.</p> <p>Design Development: This stage develops the design to a level of detail that accurately describes the project. Generally, this includes detailed strategies and specifications, as well as design documentation describing the show, architectural, and site elements that support the projects' design intent. Documents produced include: refined floor plans, developed elevations, sections, details, finishes, and outline specifications.</p> <p>Construction Documents: This stage develops all construction documents that the consultant, vendors, and contractors will need to implement the project. It can include developing plans, specifications, drawings, scripts, storyboards, and other detailed information.</p>
2023-24 2024-25	<p>Construction</p> <p>This stage deals with the bidding, negotiation, and subsequent production and construction of all components for the project. This includes ongoing interaction with vendors for design and fabrication, as well as specialty vendors for fabrication of specialty components and disciplines.</p>

Proceedings of the meeting of the Committee constituted by the Vice-Chancellor consisting of the following to give its recommendations with regard to manpower and infrastructural requirement of newly created teaching departments / Centres / institutes including revisiting the recommendations of the committee constituted for allotting the workload of M.A. Yoga Science 1st semester in Centre for Yogic Studies and also to give its recommendations with regard to manpower and other requirements of the existing teaching departments as per UGC / State Govt. norms held on 21.03.2022 at 11:00 AM in the Committee Room adjacent to Registrar's Office :-

The following members were present:-


- | | |
|--------------------------|----------|
| 1. Prof. A.K. Rajan | Convener |
| 2. Dean, Social Sciences | Member |
| 3. Prof. Surendra Kumar | Member |
| 4. Dean, Life Sciences | Member |
| 5. Director, IQAC | Member |
| 6. Prof. Munish Garg | Member |
| 7. Registrar | Member |

The committee discussed the matter at length and considered the workload of all the existing as well as proposed University Teaching Departments / Centres/ Institutes in its various meetings held on 09.03.2021, 16.03.2021, 19.03.2021, 24.03.2021, 25.06.2021, 28.06.2021, 03.07.2021, 19.07.2021, 22.07.2021 and 21.03.2022. After considering the same, the committee recommended to transfer / upgrade / create various posts on the basis of workload / norms as available at Annexure-A for the existing University Teaching Departments/ Centres/ Institutes at Annexure-B for the newly established Departments / Centres / Institutes under the Faculty of Interdisciplinary Studies and at Annexure-C for the additional requirement (teaching & non-teaching) of various Departments/Centres/ Institutes for the session 2022-23 and in the subsequent sessions.


(A K Rajan)


(Nov Rattan Sharma)


(Surendra Kumar)


(J. P. Yadav)


(Narasimhan B.)


(Munish Garg)


(Gulshan Lal Taneja)

Requirement of faculty on the basis of workload of all Departments under the Faculty of Social Sciences

Sr. No.	Name of Deptt. (Budgeted)	Sanctioned Post (Budgeted)	Filed Post (SFS)	Sanctioned Post (SFS)	Filed Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap workload) 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	Dance and Strategic Studies	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 1	-	-	62	77	15	Professor - 0 Associate Professor - 1 Assistant Professor - 2	-	Vacant posts to be filled Professor - 1
2	Economics	Professor - 2 Associate Professor - 2 Assistant Professor - 9	Professor - 0 Associate Professor - 0 Assistant Professor - 6	-	-	200	318	118	Professor - 2 Associate Professor - 2 Assistant Professor - 3	-	Vacant posts to be filled Assoc. Prof. - 2 Asst. Prof. - 5
3	Geography	Professor - 0 Associate Professor - 2 Assistant Professor - 12	Professor - 0 Associate Professor - 0 Assistant Professor - 9	-	-	220	189.5	-	Professor - 0 Associate Professor - 2 Assistant Professor - 3	-	Vacant post of One Assoc. Prof. to be filled
4	History & Archaeology	Professor - 1 Associate Professor - 0 Assistant Professor - 8	Professor - 0 Associate Professor - 0 Assistant Professor - 0	-	-	142	189	47	Professor - 1 Associate Professor - 0 Assistant Professor - 8	-	Vacant posts to be filled Assoc. Prof. - 2 Asst. Prof. - 1
5	Library & Information Science	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 0 Associate Professor - 1 Assistant Professor - 3	-	-	62	99	37	Professor - 0 Associate Professor - 0 Assistant Professor - 0	-	Vacant posts to be filled Professor - 1 Assoc. Prof. - 1
6	Pol Science	Professor - 0 Associate Professor - 0 Assistant Professor - 6	Professor - 0 Associate Professor - 0 Assistant Professor - 5	-	-	96	89.5	-	Professor - 0 Associate Professor - 0 Assistant Professor - 1	-	Vacant posts to be filled One vacant post of Asstt. Prof. to be upgraded as Professor
7	Psychology	Professor - 2 Associate Professor - 1 Assistant Professor - 13	Professor - 0 Associate Professor - 0 Assistant Professor - 10	-	-	250	234	34	Professor - 2 Associate Professor - 1 Assistant Professor - 3	-	Vacant posts to be filled Assoc. Prof. - 2
8	Public Admin	Professor - 1 Associate Professor - 0 Assistant Professor - 5	Professor - 0 Associate Professor - 0 Assistant Professor - 2	-	-	94	270.5	176.5	Professor - 1 Associate Professor - 0 Assistant Professor - 3	-	Vacant posts to be filled Prof. - 1 Assoc. Prof. - 3 Asstt. Prof. - 8
9	Sociology	Professor - 1 Associate Professor - 3 Assistant Professor - 5	Professor - 0 Associate Professor - 0 Assistant Professor - 3	-	-	146	169	-	Professor - 1 Associate Professor - 3 Assistant Professor - 2	-	Vacant posts to be filled

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 S. Srinivas
 M. Srinivas
 S. Srinivas
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Requirement of faculty on the basis of workload of all Departments under the Faculty of Education

Sl. No.	Name of Deptt.	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap workload) 2021-22	Vacant Post (Budgeted)		Vacant Post (SFS)		Recommendation of the committee	
													Under Existing scheme/ courses	New Posts to be created to cover existing workload
1	Education	Professor - 1 Associate Professor - 1 Assistant Professor - 5	Professor - 0 Associate Professor - 1 Assistant Professor - 4			108	140.5		Professor - 1 Associate Professor - 0 Assistant Professor - 1				Vacant posts to be filled	
2	Physical Education	Professor - 0 Associate Professor - 0 Assistant Professor - 7	Professor - 0 Associate Professor - 0 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 0	112*48 = 160	180		Professor - 0 Associate Professor - 0 Assistant Professor - 4	Professor - 0 Associate Professor - 0 Assistant Professor - 3			Vacant budgeted Posts to be filled	One vacant post of Asstt. Prof. To be upgraded as Assoc. Prof. And one vacant post of Asstt. Prof. To be upgraded as Professor

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Requirement of faculty on the basis of workload of all Departments under the Faculty of Physical Sciences

Sr. No.	Name of Deptt. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap) workload 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	Chemistry	Professor - 1 Associate Professor - 2 Assistant Professor - 20	Professor - 0 Associate Professor - 0 Assistant Professor - 7			372	364.5	-	Professor - 1 Associate Professor - 2 Assistant Professor - 13		Under Existing scheme courses New Posts to be created to cover existing workload
2	Computer Sc.	Professor - 2 Associate Professor - 0 Assistant Professor - 12	Professor - 2 Associate Professor - 0 Assistant Professor - 8			220	244	24	Professor - 0 Associate Professor - 0 Assistant Professor - 4		Vacant posts to be filled Assoc. Prof. - 1
3	Mathematics	Professor - 1 Associate Professor - 0 Assistant Professor - 11	Professor - 1 Associate Professor - 0 Assistant Professor - 10			190 (Regular) 80 (SFS)	443 155	283 75	Professor - 0 Associate Professor - 0 Assistant Professor - 1		Vacant posts to be filled Assoc. Prof. - 4 Asst. Prof. - 11 (Budgeted) Vacant posts to be filled Asst. Prof. - 5 (SFS)
4	Physics	Professor - 1 Associate Professor - 1 Assistant Professor - 13	Professor - 0 Associate Professor - 1 Assistant Professor - 7			238	179	-	Professor - 1 Associate Professor - 0 Assistant Professor - 5		Prof. - 1 Asst. Prof. - 1 (vacant posts to be filled)
5	Statistics	Professor - 0 Associate Professor - 0 Assistant Professor - 6	Professor - 0 Associate Professor - 0 Assistant Professor - 3			95	95	4	Professor - 0 Associate Professor - 0 Assistant Professor - 3		Vacant posts to be filled One vacant post of Asstt. Prof. To be upgraded as Assoc. Prof. And one vacant post of Asstt. Prof. To be upgraded as Professor

* Four posts of Asstt. Prof. Which were sanctioned for M.Tech (Comp. Sci.) may be allowed to fill up for the Department of Computer Science.

Requirement of faculty on the basis of workload of all Departments under the Faculty of Pharmaceutical Sciences

Sr. No.	Name of Deptt. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap) workload 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	Pharma Sc.	Professor - 2 Associate Professor - 5 Assistant Professor - 13	Professor - 1 Associate Professor - 4 Assistant Professor - 12			306	441	135	Professor - 1 Assistant Professor - 1		Under Existing scheme courses New Posts to be created to cover existing workload

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Requirement of faculty on the basis of workload of all Departments under the Faculty of Life Sciences

Sr. No.	Name of Deptt.	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap workload) 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	Biochemistry	Professor - 0 Associate Professor - 2 Assistant Professor - 6	Professor - 0 Associate Professor - 1 Assistant Professor - 4	-	-	124	141	17	Professor - 0 Associate Professor - 1 Assistant Professor - 2	-	Vacant posts to be filled New Posts to be created to cover existing workload Professor - 1
2	Botany	Professor - 0 Associate Professor - 1 Assistant Professor - 6	Professor - 0 Associate Professor - 1 Assistant Professor - 5	-	-	110	137	27	Professor - 0 Associate Professor - 0 Assistant Professor - 1	-	Vacant posts to be filled New Posts to be created to cover existing workload Prof. - 1 Assoc. Prof. - 1
3	Centre for Biotechnology	Professor - 0 Associate Professor - 2 Assistant Professor - 8	Professor - 0 Associate Professor - 1 Assistant Professor - 6	-	-	156	168	13	Professor - 0 Associate Professor - 1 Assistant Professor - 2	-	Vacant posts to be filled New Posts to be created to cover existing workload Professor - 1
4	Centre for Biotechnology	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 2	-	-	52	80	18	Professor - 0 Associate Professor - 1 Assistant Professor - 1	-	Vacant posts to be filled New Posts to be created to cover existing workload Professor - 1
5	Centre for Medical Research	Professor - 0 Associate Professor - 0 Assistant Professor - 4	Professor - 0 Associate Professor - 0 Assistant Professor - 4	-	-	54	108	44	Professor - 0 Associate Professor - 0 Assistant Professor - 0	-	Vacant posts to be filled New Posts to be created to cover existing workload Prof. - 1 Assoc. Prof. - 1 Asst. Prof. - 1
5	Environmental Science	Professor - 0 Associate Professor - 0 Assistant Professor - 8	Professor - 0 Associate Professor - 0 Assistant Professor - 7	-	-	128	201.5	73.5	Professor - 0 Associate Professor - 0 Assistant Professor - 1	-	Vacant posts to be filled New Posts to be created to cover existing workload Prof. - 1 Assoc. Prof. - 1 Asst. Prof. - 3
7	Food Technology	Professor - 0 Associate Professor - 1 Assistant Professor - 4	Professor - 0 Associate Professor - 1 Assistant Professor - 2	-	-	78	87	9	Professor - 0 Associate Professor - 0 Assistant Professor - 2	-	Vacant posts to be filled New Posts to be created to cover existing workload Professor - 1
8	Genetics	Professor - 1 Associate Professor - 0 Assistant Professor - 7	Professor - 0 Associate Professor - 0 Assistant Professor - 6	-	-	110	154.5	44.5	Professor - 1 Associate Professor - 0 Assistant Professor - 1	-	Vacant posts to be filled New Posts to be created to cover existing workload Assoc. Prof. - 1 Asst. Prof. - 2
5	Microbiology	Professor - 0 Associate Professor - 1 Assistant Professor - 8	Professor - 0 Associate Professor - 1 Assistant Professor - 7	-	-	142	178.5	36.5	Professor - 0 Associate Professor - 0 Assistant Professor - 1	-	Vacant posts to be filled New Posts to be created to cover existing workload Prof. - 1 Asst. Prof. - 1
10	Zoology	Professor - 0 Associate Professor - 1 Assistant Professor - 5	Professor - 0 Associate Professor - 1 Assistant Professor - 5	-	-	94	113	19	Professor - 0 Associate Professor - 0 Assistant Professor - 0	-	Vacant posts to be filled New Posts to be created to cover existing workload Professor - 1

Prof. Dr. S. K. Singh
G.P.

21/03/22


Dr. S. K. Singh

Dr. S. K. Singh

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Requirement of faculty on the basis of workload of all Departments under the Faculty of Humanities and Arts

Sr. No	Name of Deptt. (Budgeted)	Sanctioned Post (Budgeted)	Filling Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap workload) 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	English	Professor - 1 Associate Professor - 1 Assistant Professor - 12	Professor - 1 Associate Professor - 0 Assistant Professor - 11	Professor - 0 Associate Professor - 0 Assistant Professor - 2	Professor - 0 Associate Professor - 0 Assistant Professor - 0	220 (Regular) 32 (SFS)	301	49	Professor - 0 Associate Professor - 1 Assistant Professor - 1	Professor - 0 Associate Professor - 0 Assistant Professor - 2	Under Existing scheme/ courses New Posts to be created to cover existing workload
2	Hindi	Professor - 0 Associate Professor - 2 Assistant Professor - 10	Professor - 0 Associate Professor - 0 Assistant Professor - 5	-	-	188	216	28	Professor - 0 Associate Professor - 2 Assistant Professor - 5	-	Vacant posts to be filled Prof. - 1 Asstt. Prof. - 1
3	Journalism & Mass Communication	Professor - 0 Associate Professor - 1 Assistant Professor - 5	Professor - 0 Associate Professor - 0 Assistant Professor - 4	-	-	94	94	9.5	Professor - 0 Associate Professor - 1 Assistant Professor - 1	-	Vacant posts to be filled Prof. - 1
4	Sanskrit	Professor - 0 Associate Professor - 1 Assistant Professor - 7	Professor - 0 Associate Professor - 0 Assistant Professor - 5	-	-	128	151	25	Professor - 0 Associate Professor - 1 Assistant Professor - 2	-	Vacant posts to be filled Prof. - 1 Assoc. Prof. - 1
5	Misc	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 1	-	-	62	143.5	81.5	Professor - 0 Associate Professor - 1 Assistant Professor - 2	-	Vacant posts to be filled Prof. - 1 Assoc. Prof. - 1 Asstt. Prof. - 3
6	Visual Arts	Professor - 0 Associate Professor - 0 Assistant Professor - 8	Professor - 0 Associate Professor - 0 Assistant Professor - 4	-	-	95	273	177	Professor - 0 Associate Professor - 0 Assistant Professor - 2	-	Vacant posts to be filled Prof. - 1 Assoc. Prof. - 2 Asstt. Prof. - 8


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Requirement of faculty on the basis of workload of all Departments under the Faculty of Management Science & Commerce

Sl. No.	Name of Dept.	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload covered 2021-22	Average (Gap) (SFS)	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee	
											Under Existing scheme/ courses	New Posts to be created to cover existing workload
1	M.S.A.R	Professor - 3 Associate Professor - 4 Assistant Professor - 17 TPO - 1	Professor - 0 Associate Professor - 3 Assistant Professor - 14 TPO - 0	Director - 0 Professor - 0 Associate Professor - 1 Assistant Professor - 12	Director - 0 Professor - 0 Associate Professor - 0 Assistant Professor - 11	370 (Budgeted) 206 (SFS)	588	12	Professor - 3 Associate Professor - 1 Assistant Professor - 3 TPO - 1	Director - 0 Professor - 0 Associate Professor - 1 Assistant Professor - 1	Vacant posts to be filled	Asstt. Prof. - 1 (Budgeted)
2	ITM			Professor - 2 Associate Professor - 28	Professor - 0 Associate Professor - 10	504	554	61.5	Professor - 2 Associate Professor - 1 Assistant Professor - 18		Vacant posts to be filled	Assoc. Prof. - 1 (SFS) Asstt. Prof. - 3
3	Commerce	Professor - 1 Associate Professor - 2 Assistant Professor - 16 T.M. - 01	Professor - 0 Associate Professor - 0 Assistant Professor - 13 T.M. - 0			288	389	91	Professor - 1 Associate Professor - 2 Assistant Professor - 3 T.M. - 01		Vacant posts to be filled	Prof. - 1 Assoc. Prof. - 1 Asstt. Prof. - 4

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Requirement of faculty on the basis of workload of all Departments under the Faculty of Law

Sr. No.	Name of Deptt. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap) workload 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	Law	Professor - 2 Associate Professor - 1 Assistant Professor - 25	Professor - 0 Associate Professor - 0 Assistant Professor - 12			458	425.5	0	Professor - 2 Associate Professor - 1 Assistant Professor - 14		Under Existing scheme/ courses Vacant posts to be filled New posts to be created to cover existing workload One vacant post of Asstt. Prof. To be upgraded as Assoc. Professor

Requirement of faculty on the basis of workload of all Departments under MDU CPAS, Gurugram

Sr. No.	Name of Deptt. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap) workload 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee
1	MDU-CPAS Gurugram (Management)	Professor - 1 Associate Professor - 0 Assistant Professor - 0	Professor - 0 Associate Professor - 0 Assistant Professor - 0	Director - 0 Professor - 1 Associate Professor - 3 Assistant Professor - 6	Director - 0 Professor - 0 Associate Professor - 0 Assistant Professor - 6	152	588.5	416.5		Director - 0 Professor - 1 Associate Professor - 3 Assistant Professor - 0	Under Existing scheme/ courses Vacant posts to be filled New Posts to be created to cover existing workload Prof - 1 Assoc. Prof. - 1 Asstt. Prof. - 23 (SFS)
2	MDU-CPAS Gurugram (Law)	Professor - 1 Associate Professor - 0 Assistant Professor - 0	Professor - 0 Associate Professor - 0 Assistant Professor - 0	Director - 1 Associate Professor - 0 Assistant Professor - 31	Director - 0 Professor - 0 Associate Professor - 0 Assistant Professor - 14	510	817	307	Professor - 2 Associate Professor - 0 Assistant Professor - 0	Director - 1 Professor - 1 Associate Professor - 0 Assistant Professor - 17	Vacant posts to be filled Assoc. Prof. - 4 Asstt. Prof. - 16 (SFS)

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Sr. No.	Name of Dept. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap) workload 2021-22	Vacant Post (Budgeted)		Recommendation of the committee
									Under Existing schemes/courses	New Posts to be created to cover existing workload	
1	UET			Director-01	Director-01				Director-01		Vacant posts to be filled Asstt. Prof. - 16 (to be created)
				i) Elect & Comm. Engg. Professor - 02 Associate Professor - 04 Assistant Professor - 11	i) Elect & Comm. Engg. Professor - 02 Associate Professor - 0 Assistant Professor - 6	260	196.5	0	ii) Elect & Comm. Engg. Professor - 02 Associate Professor - 04 Assistant Professor - 05		
				a) Comp. Sc. Engg. Professor - 02 Associate Professor - 04 Assistant Professor - 13	ii) Comp. Sc. Engg. Professor - 01 Associate Professor - 01 Assistant Professor - 11	292	445	183	iii) Comp. Sc. Engg. Professor - 01 Associate Professor - 03 Assistant Professor - 02		
				iii) Biotechnology Professor - 02 Associate Professor - 04 Assistant Professor - 08	iii) Biotechnology Professor - 0 Associate Professor - 02 Assistant Professor - 02	212	237	26	iii) Biotechnology Professor - 02 Associate Professor - 02 Assistant Professor - 05		
				v) Mech. Engg. Professor - 02 Associate Professor - 04 Assistant Professor - 12	v) Mech. Engg. Professor - 1 Associate Professor - 2 Assistant Professor - 9	276	537	261	v) Mech. Engg. Professor - 01 Associate Professor - 02 Assistant Professor - 03		
				v) Civil Engg. Professor - 01 Associate Professor - 03 Assistant Professor - 09	v) Civil Engg. Professor - 0 Associate Professor - 0 Assistant Professor - 4	200	195	7.5	v) Civil Engg. Associate Professor - 03 Assistant Professor - 05		
				vi) Electrical Engg. Associate Professor - 01 Assistant Professor - 05	vi) Electrical Engg. Associate Professor - 0 Assistant Professor - 5	110	194	84	vi) Electrical Engg. Associate Professor - 01 Assistant Professor - 01		
				vii) Management Assistant Professor - 01	vii) Management Assistant Professor - 1	16			vii) Management Assistant Professor - 00		
				viii) Chemistry Assistant Professor - 03	viii) Chemistry Assistant Professor - 03	48			viii) Chemistry Assistant Professor - 00		
				ix) Physics Assistant Professor - 04	ix) Physics Assistant Professor - 02	64			ix) Physics Assistant Professor - 02		
				x) Mathematics Assistant Professor - 04	x) Mathematics Assistant Professor - 04	64			x) Mathematics Assistant Professor - 00		
				xi) Env. Sc. Assistant Professor - 01	xi) Env. Sc. Assistant Professor - 01	16			xi) Env. Sc. Assistant Professor - 00		
				xii) English Assistant Professor - 02	xii) English Assistant Professor - 02	32			xii) English Assistant Professor - 00		

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Requirement of faculty in DDE and Ch. Ranbir Singh Institute

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Sr. No.	Name of Dept. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap workload) 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the committee	
											Under Existing scheme/ courses	New Posts to be created
1	O.D.E.	Director - 1 Coordinator - 1 Assistant Professor - 3	Director - 0 Coordinator - 1 Assistant Professor - 0	Assistant Professor - 12	Assistant Professor - 1				Director - 1 Coordinator - 0 Assistant Professor - 3	Assistant Professor - 11		Asst. Prof. - 23
2	Chaudhry Ranbir Singh Institute of Social & Economic Change	Director - 1 Assistant Professor - 1	Director - 0 Assistant Professor - 0						Director - 1 Assistant Professor - 1			

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Sr. No.	Name of Dept. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Requirement of faculty on the basis of workload of all Departments/Centres/Institutes under the Faculty of Interdisciplinary Studies		Average workload 2021-22	Average (Gap workload) 2021-22	(Budgeted) Vacant Post (SFS)	Vacant Post (SFS)	Recommendation of the Committee	
				Sanctioned Post (SFS)	Filled Post (SFS)					Workload to be covered by Sanctioned Post	Under Existing scheme/courses
1	University Institute of Public Health					50	50				(Teaching posts) Prof. - 1 Assoc. Prof. - 2 Asst. Prof. - 4 (Non-teaching posts) Clerk-cum-JDEO - 2 Technician - 1 Lab Attendant - 5 Store Keeper - 1 Peon - 2
2	Department of Economic Science	Professor - 0 Associate Professor - 0 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 3		48	133	85	Professor - 0 Associate Professor - 0 Assistant Professor - 0			(Teaching posts) Prof. - 1 Assoc. Prof. - 2 Asst. Prof. - 3 (Non-teaching posts) Technician - 1 Lab Attendant - 1 Lab Assistant - 1 Clerk-cum-JDEO - 1 Store Keeper - 1 Peon - 1
3	Centre for Yoga Studies					134	134				(Teaching posts) Prof. - 1 Assoc. Prof. - 2 Asst. Prof. - 6 (Non-teaching posts) Clerk-cum-JDEO - 1 Store Keeper - 1 Peon - 1
4	Centre for Studies of Indian Thinkers & Enquiries										Steno-Typist - 2 Clerk-cum-JDEO - 2 Peon - 2
	Dr. Arvind Kumar Chair	Professor - 1									Professor - 1
	Dr. Pr. Jaganmouli Asst. Chair	Professor - 1									Professor - 1
	Dr. Manoj Kumar Asst. Chair										Professor - 1
	Dr. G. K. Reddy Asst. Chair										Professor - 1
	Dr. M. S. Reddy Asst. Chair										Professor - 1
	Dr. P. S. Reddy Asst. Chair										Professor - 1
	Dr. S. S. Reddy Asst. Chair										Professor - 1
	Dr. T. S. Reddy Asst. Chair										Professor - 1
	Dr. U. S. Reddy Asst. Chair										Professor - 1
	Dr. V. S. Reddy Asst. Chair										Professor - 1
	Dr. W. S. Reddy Asst. Chair										Professor - 1
	Dr. X. S. Reddy Asst. Chair										Professor - 1
	Dr. Y. S. Reddy Asst. Chair										Professor - 1
	Dr. Z. S. Reddy Asst. Chair										Professor - 1

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Sr. No.	Name of Dept. (Budgeted)	Sanctioned Post (Budgeted)	Filled Post (Budgeted)	Sanctioned Post (SFS)	Filled Post (SFS)	Workload to be covered by Sanctioned Post	Average workload 2021-22	Average (Gap) workload 2021-22	Vacant Post (Budgeted)	Vacant Post (SFS)	Recommendation of the Committee
5	Centre for Advanced and Vocational Studies						44	44			Under Existing schemes/ courses New Posts to be created (Teaching posts) Prof. - 1 Asst. Prof. - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1
6	Centre for Women's Studies										(Teaching posts) Professor - 1 Assistant Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Lab Attendant - 1 Peon - 1
7	Centre for Regional Studies						22	0			(Teaching posts) Professor - 1 Assistant Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1
8	Centre for Sanskrit Studies						44	44			Director - 1 (Equiv. to Professor Scale) Assistant Director - 3 (Equiv. to Asst. Prof. Scale) Clerk-cum-JDEO - 2 Accountant - 1 Library Assistant - 1 Peon - 2
9	Centre for IPB Studies						44	44			(Teaching posts) Director - 1 (equivalent to Professor scale) Asst. Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1
10	Dr. Deepa Datta Initiative Centre for Excellence for Rural Development						22	0			To be merged with Guest Faculty (Teaching posts) Professor - 1 Assistant Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1

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Manpower (Teaching and Non-Teaching) Requirement for the newly established Dept./Centre/Instt. Under the Faculty of Interdisciplinary Studies

Sr. No.	Name of University Teaching Dept./Centre/Institute	New posts to be created from the session 2022-23 to cover existing workload
1	University Institute of Public Health	<p>(Teaching posts) Prof. - 1 Assoc. Prof. - 2 Asstt. Prof. - 4</p> <p>(Non-teaching posts) Clerk-cum-JDEO - 2 Technician - 1 Lab Attendant - 5 Store Keeper - 1 Peon - 2</p>
2	Department of Forensic Science	<p>(Teaching posts) Prof. - 1 Assoc. Prof. - 2 Asstt. Prof. - 3</p> <p>(Non-teaching posts) Technician - 1 Lab Technician - 1 Lab Attendant - 3 Lab Assistant - 1 Clerk-cum-JDEO - 1 Store Keeper - 1 Peon - 1</p>
3	Centre for Yogic Studies	<p>(Teaching posts) Prof. - 1 Assoc. Prof. - 2 Asstt. Prof. - 6</p> <p>(Non-teaching posts) Clerk-cum-JDEO - 1 Store Keeper - 1 Peon - 1</p>
4	Centre for Studies of Indian Thinkers & Eminent Personalities	Steno-Typist - 2 Clerk-cum-JDEO - 2 Peon - 2
	i) Sir Chhotu Ram Chair	-
	ii) Dr. Ambedkar Chair	-
	iii) Pt. Jawaharlal Nehru Chair	-
	iv) Maharshi Balmiki Chair	Professor - 1
	v) Surya Kavi Pt. Lakhmi Chand Chair	Professor - 1
	vi) Sant Kabir Sahitya Shodh Peeth	Professor - 1
	vii) Ch. Ranbir Singh Chair	Professor - 1
	viii) Dr. Mangal Sen Chair	
	ix) Pt. Deen Dayal Upadhyaya Chair	Professor - 1

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Sr. No.	Name of University Teaching Dept./Centre/Institute	New posts to be created from the session 2022-23 to cover existing workload
5	Centre for Maharshi Dayanand and Vedic Studies	(Teaching posts) Prof. - 1 Asstt. Prof. - 2 (Non-teaching posts) Clerk-cum-JDEO- 1 Peon - 1
6	Centre for Women's Studies	(Teaching posts) Professor-1 Assistant Professor-2 (Non-teaching posts) Clerk-cum-JDEO-1 Lab Attendant - 1 Peon - 1
7	Centre for Haryana Studies	(Teaching posts) Professor - 1 Assistant Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1
8	Centre for Startup, Incubation and Innovation	Director - 1 (Equiv. to Professor Scale) Assistant Director - 3 (Equiv. to Asstt. Prof. Scale) Clerk-cum-JDEO - 2 Accountant - 1 Library Assistant - 1 Peon - 2
9	Centre for IPR Studies	(Teaching posts) Director - 1 (equivalent to Professor scale) Asstt. Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1
10	Pt. Deen Dayal Upadhyaya Centre for Excellence for Rural Development	(Teaching posts) Professor - 1 Assistant Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1

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21/03/22

Sr. No.	Name of University Teaching Dept./Centre/Institute	New posts to be created from the session 2022-23 to cover existing workload
11	Centre for Disability Studies:	<p>(Teaching Posts) Professor - 1 Assistant Professor - 2 Assistant Librarian - 1 Research Officer - 1 Research Assistant - 1</p> <p>(Non-Teaching posts) Lab Technician - 3 Data Entry Operator - 2 Peon - 2</p> <p>Indian Sign Language Master Trainer-2 Indian Sign Language Instructor-2 Indian Sign Language Interpreter-1 (For Diploma in Indian Sign Language Interpretation)</p> <p>Sign Language Instructor-2 Sign Language Master Trainer-2 Coordinator-1 (For Diploma in Teaching Indian Sign Language)</p>

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Session wise additional requirement of faculty in the University Teaching Department(s)/Centre(s)/Institute(s) & DDE

Annex-11

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Sr. No.	Name of University Teaching Dept./Centre/Institute	New posts to be created from the session 2022-23 to cover existing workload	Programme / Courses to be introduced from the session 2022-23	Additional requirement to cover the workload against newly proposed Programme				
				2022-23	2023-24	2024-25	2025-26	2026-27
1	Defence and Strategic Studies	Professor - 1	-	-	-	-	-	-
2	Economics	Associate Professor - 2 Assistant Professor - 5	-	-	-	-	-	-
3	Geography	Associate Professor - 2	-	-	-	-	-	-
4	History & Archaeology	Assistant Professor - 1 Professor - 1	-	-	-	-	-	-
5	Library & Information Science	Associate Professor - 1	-	-	-	-	-	-
6	Pol. Science	One vacant post of Assistant Professor to be upgraded as Professor	-	-	-	-	-	-
7	Psychology	Associate Professor - 2	-	-	-	-	-	-
8	Public Admn.	Professor - 1 Associate Professor - 3 Assistant Professor - 8	M.A. (Public Policy & Governance)	Assistant Professor - 3	Assistant Professor - 3	-	-	-
9	Sociology	-	-	-	-	-	-	-
10	Education	-	B.A./B.Sc./B.Com B.Ed 4year programs	(Teaching Posts) Professor - 1 Associate Professor - 2 Assistant Professor - 7	(Teaching Posts) Professor - 0 Associate Professor - 2 Assistant Professor - 6	(Teaching Posts) Professor - 0 Associate Professor - 1 Assistant Professor - 4	(Teaching Posts) Professor - 2 Associate Professor - 1 Assistant Professor - 4	-
11	Physical Education	One vacant post of Assistant Professor To be upgraded as Associate Professor And one vacant post of Assistant Professor To be upgraded as Professor	-	-	-	-	-	-
12	Chemistry	-	-	-	-	-	-	-
13	Computer Sc	Associate Professor - 1	M.Sc. (Data Science & Machine Learning)	Assistant Professor - 2	Assistant Professor - 2	-	-	-
14	Mathematics	Professor - 1	M.Sc. (Physics/Electrical/Computational Physics (Material Science))	Professor - 1 Associate Professor - 0 Assistant Professor - 9	Professor - 0 Associate Professor - 1 Assistant Professor - 9	-	-	-
		Associate Professor - 4 Assistant Professor - 11 (Budgeted) Assistant Professor - 5 (SFS)						
15	Physics	-	-	-	-	-	-	-

Secretary

Dr. [Signature]

21/03/22

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Sr. No.	Name of University Teaching Dept./Centre/Institute	New posts to be created from the session 2022-23 to cover existing workload	Programme / Courses to be introduced from the session 2022-23					Additional requirement to cover the workload against newly proposed Programme						
			2022-23	2023-24	2024-25	2025-26	2026-27	2022-23	2023-24	2024-25	2025-26	2026-27		
16	Statistics	One vacant post of Assistant Professor To be upgraded as Associate Professor And one vacant post of Assistant Professor To be upgraded as Professor	-	-	-	-	-	-	-	-	-	-	-	-
17	Pharma Sc.	Professor - 1 Associate Professor - 1 Assistant Professor - 6	-	-	-	-	-	-	-	-	-	-	-	-
18	Biochemistry	Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
19	Botany	Associate Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
20	Centre for Biotechnology	Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
21	Centre for Biomaterials	Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
22	Centre for Medical Biotech.	Associate Professor - 1 Assistant Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
23	Environmental Science	Professor - 1 Associate Professor - 1 Assistant Professor - 3	-	-	-	-	-	-	-	-	-	-	-	-
24	Food Technology	Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
25	Genetics	Associate Professor - 1 Assistant Professor - 2	-	-	-	-	-	-	-	-	-	-	-	-
26	Microbiology	Professor - 1 Assistant Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
27	Zoology	Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
28	English	Associate Professor - 1 Assistant Professor - 2 (Budgeted)	-	-	-	-	-	-	-	-	-	-	-	-
29	Hindi	Professor - 1 Assistant Professor - 1	-	-	-	-	-	-	-	-	-	-	-	-
30	Journalism & Mass Communication	Professor - 1	B. A. (Hons.) Journalism & Mass Communication					Assistant Professor - 5	Assistant Professor - 5					
31	Sanskrit, Pall and Prakrit	Professor - 1 Associate Professor - 1	M. A. (Hons.) in Pall & Prakrit					Assistant Professor - 3	Assistant Professor - 3					
			MA (Hons.) Music - Vocal					Professor - 1	Professor - 1					
32	Music	Associate Professor - 1 Assistant Professor - 3	MA (Hons.) Music - Instrumental					Associate Professor - 2	Associate Professor - 2					
			Sitar					Assistant Professor - 4	Assistant Professor - 4					
33	Visual Arts	Professor - 1 Associate Professor - 2 Assistant Professor - 8	BFA (Applied Arts)					Professor - 1	Professor - 0					
			BFA (Painting)					Associate Professor - 0	Associate Professor - 1					
			BFA (Animation)					Assistant Professor - 3	Assistant Professor - 3					
34	MMS&P	Assistant Professor - 1 (Budgeted)	MBA (Executive)					Assistant Professor - 2	Assistant Professor - 3					
			BFA (Sculpture)					Assistant Professor - 3	Assistant Professor - 3					

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Sr. No.	Name of University Teaching District/Institute	New posts to be created from the session 2022-23 to cover existing workload	Programme / Courses to be introduced from the session 2022-23	Additional requirement to cover the workload against newly proposed Programme					
				2022-23	2023-24	2024-25	2025-26	2026-27	
35	HTM	Associate Professor - 1 (SFS) Assistant Professor - 3							
36	Commerce	Professor - 1 Associate Professor - 1 Assistant Professor - 4	M. Com. (Financial Analysis)	Professor - 1 Associate Professor - 1 Assistant Professor - 4					
			BBA LL.B(Hons.) (Shift 1) BBA LL.B(Hons.) (Shift 2)	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 4	Professor - 1 Associate Professor - 0 Assistant Professor - 3	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 0 Associate Professor - 0 Assistant Professor - 4	
37	Law	One vacant post of Assistant Professor To be upgraded as Associate Professor	MDU CPAS-Management Professor-1 Associate Professor - 1 Asstt Professor-23 (SFS)	M.A. Journalism & Mass Communication	Professor - 1 Associate Professor - 1 Assistant Professor - 2	Professor - 0 Associate Professor - 1 Assistant Professor - 2			
			M.A. Economics	Professor - 1 Associate Professor - 1 Assistant Professor - 2	Professor - 0 Associate Professor - 1 Assistant Professor - 2				
			M.A. Political Science	Professor - 1 Associate Professor - 1 Assistant Professor - 2	Professor - 0 Associate Professor - 1 Assistant Professor - 2				
			M.A. Social Works		Professor - 1 Associate Professor - 1 Assistant Professor - 2	Professor - 0 Associate Professor - 1 Assistant Professor - 2			
			B.Sc. Research in Economics (4 Years)	Professor - 1 Associate Professor - 0 Assistant Professor - 1	Professor - 0 Associate Professor - 1 Assistant Professor - 2	Professor - 1 Associate Professor - 2 Assistant Professor - 2	Professor - 0 Associate Professor - 1 Assistant Professor - 6		
38	MDU - CPAS, Gurugram	MDU CPAS-Law Associate Professor - 4 Asstt Professor-16 (SFS)	B.Sc. Research in Big Data Analytics (4 years)	Professor - 1 Associate Professor - 1 Assistant Professor - 1	Professor - 0 Associate Professor - 1 Assistant Professor - 3	Professor - 1 Associate Professor - 1 Assistant Professor - 4	Professor - 0 Associate Professor - 1 Assistant Professor - 7		
			M.Tech. (Structural Engineering)	Professor - 0 Associate Professor - 0 Assistant Professor - 1	Professor - 0 Associate Professor - 1 Assistant Professor - 0				
			M.Tech. EE (Power System)	Professor - 0 Associate Professor - 0 Assistant Professor - 1	Professor - 0 Associate Professor - 1 Assistant Professor - 0				
			B. Tech. (Artificial Intelligence and Machine Learning)	Professor - 0 Associate Professor - 0 Assistant Professor - 1	Professor - 1 Associate Professor - 1 Assistant Professor - 1	Professor - 0 Associate Professor - 0 Assistant Professor - 2	Professor - 0 Associate Professor - 1 Assistant Professor - 1		
40	UIET	Assistant Professor - 15							

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Sl. No.	Name of University Teaching Dept./Centre/Institute	New posts to be created from the session 2022-23 to cover existing workload	Programme / Courses to be introduced from the session 2022-23	Additional requirement to cover the workload against newly proposed Programme				
				2022-23	2023-24	2024-25	2025-26	2026-27
41	Directorate of Distance Education	Assistant Professor - 23 (SFS)						
42	University Campus School			PGT - 9 (Tourism, Financial Markets Management, Library & Information Science, Yoga, Psychology, Geography, History, Political Science, Media Studies) PGT Psychology-cum - Counsellor - 1 TGT - 4 (IT, Tourism, Data Science, Language Teacher-French) Lab Attendant-5 (Psychology, Geography, Media Studies, Tourism, IT) Lady Attendant-3 (for pre-primary classes)				

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Manpower (teaching and Non-teaching) Requirement for the proposed establishment of new Dept./Centre/Instt.

Sr. No.	Name of University Teaching Dept./Centre/Institute	Programme / Courses to be introduced from the session 2022-23	Additional requirement to cover the workload against newly proposed Programme				
			2022-23	2023-24	2024-25	2025-26	2026-27
1	Department of Philosophy, Religion and Culture	M.A. (Philosophy and Religious Studies)	(Teaching posts) Professor - 1 Associate Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1	(Teaching posts) Professor - 0 Associate Professor - 1 Assistant Professor - 2			
2	Centre for Study of Comparative Literature	M.A. (Comparative Literature)	(Teaching posts) Professor - 1 Associate Professor - 0 Assistant Professor - 1 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 1	(Teaching posts) Professor - 0 Associate Professor - 1 Assistant Professor - 2			
3	Centre for Theater & Folk Arts	M.A. (Theater and Folk Arts)	(Teaching posts) Professor - 1 Associate Professor - 2 (Non-teaching posts) Technical Clerk-cum-JDEO - 1 Peon - 1	(Teaching posts) Professor - 0 Associate Professor - 1 Assistant Professor - 2			
4	Centre for Geo-Informatics	M.A. (Geo-Informatics)	(Teaching posts) Professor - 1 Associate Professor - 1 Assistant Professor - 2 (Non-teaching posts) Scientific Officer - 1 Technical Officer - 1 Store Keeper - 1 Lab Attendant - 2 Clerk-cum-JDEO - 1 Peon - 1	(Teaching posts) Professor - 0 Associate Professor - 1 Assistant Professor - 2			
5	Centre for Life Skills and Soft Skills		(Teaching posts) Director - 1 Assistant Director - 3 (Non-teaching posts) JDEO - 1 Peon - 1				

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Sr. No.	Name of University Teaching Dept./Centre/Institute	Programme / Courses to be introduced from the session 2022-23	Additional requirement to cover the workload against newly proposed Programme					
			2022-23	2023-24	2024-25	2025-26	2026-27	
6	Institute of Disaster management and Studies		(Teaching posts) Professor - 1 Associate Professor - 1 Assistant Professor - 2 (Non-teaching posts) Clerk-cum-JDEO - 1 Peon - 2 Lab Attendant - 2 Lab Assistant - 2 Technical Assistant - 2	(Teaching posts) Professor - 0 Associate Professor - 1 Assistant Professor - 2				
7	Department of Earth Sciences	B. Sc. / M. Sc. (Geology) B. Sc. / M. Sc. (Geophysics)	(Teaching Posts) Professor - 1 Associate Professor - 1 Assistant Professor - 2 (Non-teaching posts) Scientific Officer - 1 Technical Officer - 1 Store Keeper - 1 Lab Attendant - 2 Clerk-cum-JDEO - 2 Peon - 2	(Teaching Posts) Professor - 0 Associate Professor - 1 Assistant Professor - 2	(Teaching Posts) Professor - 0 Associate Professor - 0 Assistant Professor - 4	(Teaching Posts) Professor - 1 Associate Professor - 1 Assistant Professor - 2	(Teaching Posts) Professor - 0 Associate Professor - 1 Assistant Professor - 3	
8	University Institute of Under graduate Studies		(Teaching posts) Director - 1 Professor - 5 Associate Professor - 6 Assistant Professor - 20 (Non-teaching posts) Assistant Registrar - 1 Supdt. - 2 JDEO - 4 Peon - 5 Tech. Assistant - 30	Professor - 3 Associate Professor - 5 Assistant Professor - 18	Professor - 2 Associate Professor - 5 Assistant Professor - 17	Professor - 2 Associate Professor - 4 Assistant Professor - 15		
9	Centre for Pandemic Studies		Director-1 (Equivalent to Professor Scale) Assistant Professor - 2 Non Teaching posts: Lab Attendant-2 Store Keeper-1 Clerk-cum-JDEO-1 Peon-1					

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Appendix C/30

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MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

'A+' Grade University Accredited by NAAC

REGD./E.MAIL

No. CB-8/2022/Norms/ 1050-1103

Dated: 08-01-2022

To

The Principals/Directors,
All the Engineering, Management and Architecture Colleges/Institutions,
Affiliated to M.D.University, Rohtak

Sub: Norms for making appointments and approval of appointments of various teaching and non-teaching staff in all Engineering, Management and Architecture Colleges/ Institutions affiliated to M.D.University, Rohtak - E.C. Reso. No. 42 dated 31.12.2021

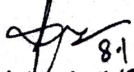
Sir/Madam,

Please find enclosed herewith a copy of norms for making appointments and approval of appointments of various teaching and non-teaching staff in Engineering, Management and Architecture Colleges/Institutions affiliated to M.D.University, Rohtak duly approved by the Executive Council of M.D.University, Rohtak vide its Reso. No. 42 dated 31.12.2021.

You are, therefore requested to follow these norms strictly with immediate effect, while appointing various teaching and non-teaching staff at your college/institute, otherwise proceedings of selection committee as well as their appointments will not be approved by the University.

Encl: As above

Yours faithfully,


8.1.2022
Superintendent (Colleges)
for DGDC

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Norms for selection process for making appointments of Teaching & Non-Teaching staff in S.F.S. Engineering, Management & Architecture Colleges/Institutes affiliated to M.D. University, Rohtak

1.	a)	<p>i. The vacant regular post(s) must be advertised in three Newspapers [one National daily - having at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies - one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/Administrator/ Chairman (Board of Governors of the College) (as the case may be) giving 21 days time for submission of Application Forms.</p> <p>ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute.</p> <p>iii. The post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal/Director or through duly approved faculty member working as officiating Principal/Director, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee(s) shall not be provided.</p> <p>iv. If a corrigendum is issued by the College/Institute concerned, it must be published in the same newspapers in which the advertisement was earlier published.</p>
	b)	Number of vacant post(s) must be published in the advertisement(s).
	c)	The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.
	d)	The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s). Only those candidates shall be called for interview, whose application forms have been received at both the places i.e. in the O/o Dean College Development Council (DCDC), M.D. University, Rohtak and the College/Institute concerned.
	e)	A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) have been published be sent to the DCDC, M.D. University, Rohtak. A softcopy through E-mail should also be sent to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website within one week of the publication of advertisement(s) positively, with a copy of the same to DCDC, M.D. University, Rohtak.
2.	a)	<p>i) The advertisement(s) and Application Form must be uploaded on the website of the College/Institute.</p> <p>ii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in case of downloaded form shall be paid by means of Demand Draft(D.D) or through RTGS/NEFT in the designated bank account of amount equivalent to the cost of Application Form & shall be in favour of the Principal/Director or President, Governing Body/Chairman, Board of Governors (if the post of Principal/Director is advertised) of the concerned College/ Institution.</p> <p>iii) A column pertaining to Mobile Number and E-mail of the applicant must be included in the Application Form.</p> <p>iv) For each post, two sets of Application Form and supporting documents</p>



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

'A+' Grade University Accredited by NAAC

REGD./E.MAIL

No. CB-7/2022/Norms/ 932-1049

Dated: 08-01-2022

To

The Principals
All the Govt. Aided & SFS Education Colleges/Institutions,
Affiliated to M.D.University, Rohtak

Sub: Norms for making appointments and approval of appointments of various teaching and non-teaching staff in Govt. Aided & SFS Education Colleges/Institutions affiliated to M.D.University, Rohtak - E.C. Reso. No. 42 dated 31.12.2021

Sir/Madam,

Please find enclosed herewith a copy of norms for appointments and approval of appointments of various teaching and non-teaching staff in Govt. Aided & SFS Education Colleges/Institutions affiliated to M.D.University, Rohtak duly approved by the Executive Council of M.D.University, Rohtak vide its Reso. No. 42 dated 31.12.2021.

You are, therefore requested to follow these norms strictly with immediate effect while appointing various teaching and non-teaching staff at your college/institute, otherwise proceedings of selection committee as well as their appointments will not be approved by the University.

Encl: As above

Yours faithfully,


Superintendent (Colleges)
for DCDC

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Norms for selection process for making appointment(s) of teaching and non-teaching staff in Govt. Aided and SFS Private Education Colleges/Institutes affiliated to M.D. University, Rohtak

1.	a)	<p>i. The vacant regular post(s) must be advertised in three Newspapers [one National daily - having at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies- one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/Administrator/ Chairman (Board of Governors of the College) (as the case may be) by giving 21 days time for submission of Application Forms.</p> <p>ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute.</p> <p>iii. The Post(s) for appointment in Teaching and Non-Teaching staff in Govt. Aided Colleges may be advertised only if there is regular Principal or in case of officiating Principal, the permission of the D.G.H.E. has been obtained otherwise, the advertisements shall be treated as invalid and Vice-Chancellor's Nominee shall not be provided.</p> <p>iv. In case of SFS Colleges/Institutions, post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal or through duly approved faculty member working as officiating Principal, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee shall not be provided.</p> <p>v. If a corrigendum is issued by the College/Institutes, it must be published in the same newspapers in which the advertisement was earlier published.</p>
	b)	Number of vacant post(s) must be published in the advertisement(s).
	c)	The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.
	d)	The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s). Only those candidates shall be called for interview, whose applications forms have been received at both the places i.e. in the O/o Dean College Development Council, M.D. University, Rohtak and the College/Institute concerned.
	e)	A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) has/have been published be sent to the DCDC, M.D. University, Rohtak and softcopy through E-mail to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website) within one week of the publication of the advertisement(s) positively with a copy of same to the DCDC, M.D. University, Rohtak.
2.	a)	<p>i) While advertising the post(s) for Govt. Aided Colleges, the reservation policy as per instructions of the State Govt. must be followed and the category must be specified along with the post advertised.</p> <p>ii) The advertisement(s) and Application Form may also be uploaded on the website of the College/Institute.</p> <p>iii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in</p>



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

'A+' Grade University Accredited by NAAC

REGD./E.MAIL

No. CB-3/2022/Norms/ 1116-1153

Dated: 08-01-2022

To

The Principals,
All the Govt. Aided & SFS Degree Colleges,
Affiliated to M.D.University, Rohtak

Sub: Norms for making appointments and approval of appointments of various teaching and non-teaching staff in Govt. Aided & SFS Degree Colleges affiliated to M. D. University, Rohtak - E.C. Reso. No. 42 dated 31.12.2021

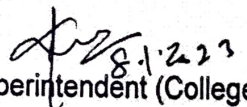
Sir/Madam,

Please find enclosed herewith a copy of norms for appointments and approval of appointments of various teaching and non-teaching staff in Govt. Aided & SFS Degree Colleges affiliated to M.D.University, Rohtak duly approved by the Executive Council of M.D.University, Rohtak vide its Reso. No. 42 dated 31.12.2021.

You are, therefore requested to follow these norms strictly with immediate effect while appointing various teaching and non-teaching staff at your college, otherwise proceedings of selection committee as well as their appointments will not be approved by the University.

Encl: As above

Yours faithfully,


8.1.22
Superintendent (Colleges)
for DCDC

Norms for selection process for making appointments of Teaching and Non-Teaching staff in Govt. Aided and SFS Private Degree Colleges affiliated to M.D. University, Rohtak

1.	a)	<p>i. The vacant regular post(s) must be advertised in three Newspapers [one National daily - having at least two editions in different States including Haryana and NCR (Main edition) and two leading Regional dailies - one in English and other in Hindi with wide circulation within the state of Haryana and NCR] by the President (Governing Body of the College)/ Administrator/ Chairman (Board of Governors of the College) (as the case may be) giving 21 days time for submission of Application Forms.</p> <p>ii. Apart from displaying the Advertisement(s) on the Notice-Board of the College/Institute, the same must be circulated among all staff members in the concerned College/Institute.</p> <p>iii. Post(s) for Teaching and Non-Teaching staff in Govt. Aided Colleges may be advertised only if there is regular Principal or in case of Officiating Principal, the permission of the D.G.H.E. has been obtained, otherwise the advertisements shall be treated as invalid and Vice-Chancellor's Nominee(s) shall not be provided.</p> <p>iv. In case of SFS Colleges/Institutions, post(s) for appointment of Teaching & Non-Teaching Staff may be advertised only if there is regular Principal or through duly approved faculty member working as officiating Principal, otherwise advertisements shall be treated as invalid and Vice-Chancellor's Nominee(s) shall not be provided.</p> <p>v. If a corrigendum is issued by the College/Institute concerned, it must be published in the same newspapers in which the advertisement was earlier published.</p>
	b)	Number of vacant post(s) must be published in the advertisement(s).
	c)	The advertisement(s) for the post(s) must include the website address and E-mail address of the College/Institute for reference of the applicants.
	d)	The last date for submission of applications {21 days from date of publication of the advertisement(s)} must be mentioned in the advertisement(s). Only those candidates shall be called for interview, whose application forms have been received at both the places i.e. in the O/o Dean College Development Council (DCDC), M.D. University, Rohtak and the College/Institute concerned.
	e)	A visible/readable attested hard copy of full page of newspapers in which the advertisement(s) have been published be sent to the DCDC, M.D. University, Rohtak. A softcopy through E-mail should also be sent to the Director, University Computer Centre, M.D. University, Rohtak for publishing on the University website within one week of the publication of advertisement(s) positively, with a copy of the same to DCDC, M.D. University, Rohtak.
2.	a)	<p>i) While advertising the post(s) for Govt. Aided Colleges, the reservation policy as per instructions of the State Govt. must be followed and the category must be specified along with the post advertised.</p> <p>ii) The advertisement(s) and Application Form must be uploaded on the website of the College/Institute.</p> <p>iii) The Application Form may also be collected from the office of the College/Institute during office hours or may be downloaded from the website of the College/Institute concerned. The cost of application in case of downloaded form shall be paid by means of Demand</p>