



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)

NAAC ACCREDITED 'A+' GRADE

Email: dr.estb.nt@mdurohtak.ac.in

ESTABLISHMENT NON-TEACHING BRANCH



MAHARSHI DAYANAND UNIVERSITY ROHTAK
(A State University established under Haryana Act No. 25 of 1975)
NAAC Accredited 'A+' Grade

Engagement of Junior/Senior Consultant(s) for the Centre for Disability Studies

Bio-data are invited for the engagement of Junior / Senior Consultant(s) for the Centre for Disability Studies for a period of one year in the first instance from the persons who have expertise of imparting instructions in the field of Indian sign language /Indian sign language Interpretation with atleast five years of experience. The Bio-data should reach in the office of the Deputy Registrar (Estt.N.T.), Maharshi Dayanand University, Rohtak latest by 23.11.2022 till 5:00 PM in person or through e-mail @ dr.estb.nt@mdurohtak.ac.in. The remuneration/honorarium will be as per University norms (Minimum ₹40,000).

For details please visit www.mdurohtak.ac.in.

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REGISTRAR

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
GUIDELINES FOR APPOINTMENT OF CONSULTANTS AND ADVISORS

The world is undergoing rapid change in knowledge landscape with various dramatic scientific and technological advances. The recent National Education Policy is a path breaking initiative to reengineer the education system, reboot human intellect and create new opportunities with futuristic vision. The emerging educational landscape will require regular interactions among faculty, researchers, industry professionals, thought leaders, consultants and advisors to build next generation education system. Since all the expertise may not be available in the University, the University may need to engage suitable professionals as Consultants/Advisors to address the knowledge gap and challenges our education system is facing.

A Consultant is usually engaged for a defined task to solve the identified problems and challenges, however, is also expected to take care of the problems on his own and recommend the solutions.

An Advisor is a person having deep knowledge across the multiple domains and has experience in working in different capacities. An Advisor can identify the issues and challenges on his own and share his opinion/insight with stakeholders. In addition to providing advice/suggestions to University leadership, an Advisor may act as mentor/guide to the Human Resources of the University around his area of expertise.

General terms and conditions:

1. The initial engagement for a person(s) as Consultant(s)/Advisor(s) would be for a period of one year or for the period as desired by the University.
2. The review of the contract of the consultant(s)/Advisor(s) will be done on tenure or annual basis whichever is less.
3. The appointment of Consultants/Advisors is of a temporary nature against the specific jobs. The Consultant/Advisor will not be entitled for any benefit/compensation/ absorption/ regularization of service with the University.
4. The university may terminate a contract of a Consultant/Advisor if the Consultant/Advisor:
 - a. Unable to address the assigned work
 - b. Refuses to follow directions/orders of the reporting/controlling officer or Competent Authority.
 - c. Quality of output on assigned works is not to the satisfaction of the University.
 - d. Lack of honesty and integrity;

The University reserves the right to terminate the contract, by giving fifteen days' notice to the Consultant/Advisor. Termination shall be effected by written notice served on the Consultant/Advisor and shall take effect in 15 days of delivery of such notice. The termination will be without prejudice to either party's rights accrued before termination.






However, the University may immediately dispense with services of the Consultant/Advisor without any notice period if the conduct and activities of such Consultant/Advisor are detrimental to the smooth functioning of the University.

Desirable expertise, experience and age limit of Consultants/Advisors:

- The Consultant/Advisor should have a desirable expertise as recommended by the concerned Office/Centre/Department/Institute in the specific area for which the University wishes to engage them.
- The experience required in the specified area of expertise for different categories Consultants/ Advisors are as follows
 - Advisor – More than 15 years
 - Consultant (Junior) – 5-10 years
 - Consultant Senior – 10-15 years
 - Chief Consultant – More than 15 years
- The Consultant/Advisor should have effective communication and interpersonal skills with a strong flair for in-depth examination relating to requisite field.
- Normally, the maximum age limit for engagement of Consultants/Advisors will be 70 years. However, in exceptional cases, engagement may be upto 75 years.

Remuneration: The maximum amount of remuneration payable to Advisor and different categories of Consultants shall be as under:

Category of engagement*	Remuneration **
Advisor	70,000 – 90,000/month
Consultant (Junior)	40,000 – 50,000/month
Consultant (Senior)	50,000 – 70,000/month
Chief Consultant	70,000 – 90,000/month

*The category of engagement and remuneration shall be recommended by the Selection Committee based on the qualification, experience, expertise and achievements of the person concerned.

** In case the nature of assignment requires periodic or intermittent engagement rather than full-time/continuous engagement, the remuneration of Rs. 5000/day may be paid to the Chief Consultant/ Advisor. In such cases, the duration of visit of Chief Consultant/Advisor should not exceed three days in a week. However, TA/DA will be paid for maximum two visits in a month as per entitlement.

Allowances: Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness Allowance, Transport facility, Residential Accommodation, Personal Staff and Medical Reimbursement etc. However, outstation Chief Consultant/Advisor may be provided with Faculty House/Transit accommodation free of cost as and when required depending upon the availability of such accommodation with the University. They have to pay on account of food charges.

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TA/DA: No TA/DA shall be admissible for joining the assignment or on its completion. Foreign travel of Consultants/Advisors is not permitted at all. However, should they require to travel inside the country in connection with the official work of University, TA/DA as admissible as per rules will be paid to him/her after obtaining approval of competent authority.

Keeping in view of the requirement, the concerned Office/Department/Centre/Institute etc. may seek relaxation from Vice-Chancellor in terms and conditions of engagement. However, the total remuneration (excluding TA/DA) paid in a month shall not exceed the upper limit of monthly remuneration mentioned in the table of remuneration of these guidelines.

Procedure for selection of Consultants/Advisors:

The Curriculum Vitae of experienced professional with proven credentials in specified area identified and recommended by the concerned Office/Centre/Department/Institute for engagement as Consultant/Advisor shall be placed before the committee comprising of the following:

- i) Senior professor nominated by the Vice-Chancellor (Chair)
- ii) One Internal Expert from concerned Office/Centre/Department/Institute nominated by the Vice-Chancellor
- iii) One External Expert in the relevant field (Nominated by Vice Chancellor).
- iv) Registrar (Member Secretary)

Final recommendation of the committee would be forwarded to the Vice-Chancellor for approval.

Note:

- a. The offer of appointment shall be issued by Establishment Branch.
- b. No consultant/Advisor shall be allowed to join without submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.

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