

I am directed to inform you that the University has decided AMC services to continue on the same rates, terms & conditions as well as supply of their consumables provide by your firm till the new vendor take over the task. Agreement will stand extended for the same period.

<b>Sr. No</b>	<b>Name of Deptt.</b>	<b>M/c Sr. NO.</b>	<b>Model</b>	<b>Rates After Negotiation Including GST per Annum</b>
1	CMBT	3316112128	WC5225	Rs. 15,476/-
2	Microbiology	3522129326	WC5325	Rs. 15,476/-
3	Geography	3040010776	SC-2020	Rs. 15,476/-
4.	Estt (T)	3430424865	B1022	Rs. 15,476/-
5.	Economics	3322129237	WC 5325	Rs.15,476/-

Fresh Authorization Certificate may also submit to this office is early as possible. Stickers having Contact No. and E-Mail ID of your Service Engineer be pasted on the each Machine to facilitate the User to contact your Service Engineer for any type of complaint. Proforma attached (**Annexure 'A'**) be used for satisfactory report from the concerned branch/office/deptt.

**This may be treated as most urgent.**

S/d  
OSD (P&S)

Endst No. P&S/AMC/XEROX/671

Dated:19/04/2023



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**(A State University established under Haryana Act. No.25/1975)**  
**NAAC Accredited 'A+' Grade**

NAME OF THE DEPARTMENT/BRANCH/OFFICE: \_\_\_\_\_

SERVICE REPORT OF XEROX MAKE PHOTOCOPIER MACHINE FOR THE PERIOD  
 from \_\_\_\_\_ to \_\_\_\_\_

Sr.No.	Description	Sr. No.	Qty.	Remarks
1.			1	

Certified that the AMC of the above Photocopier Machine has been provided satisfactory and above mentioned Photocopier Machine is in working order.

Signature of the Resident service Engineer of  
 M/s Digicop Xerographic system Hisar with date

Certified that the AMC services of above mentioned XEROX Make Photocopier Machine provided by M/s Digicop Xerographic Systems, Hisar has been found satisfactory and the payment (AMC Charges) above mentioned Photocopier Machine may be made accordingly. No complaint is pending against the firm.

Signature of the HOD/Br. Officer with seal with date