



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC  
(Registration and Scholarship Branch)

No. R&S/23/R-9/Ph.D./.....

Dated:.....

To

1. All the Deans of Faculty, M.D University, Rohtak
2. All the Heads/Directors, UTDs, M.D University,
3. The Director, M.D.U-CPAS, Gurugram

**Sub : Schedule for Submission of Documents/Migration Certificate along with Registration Return of Ph.D. Programme for the Session 2022-23**

Sir/Madam,

It is hereby notified that Schedule of Submission of Registration Return-cum-Examination Form (Particulars in the R.R should be as per documents of the Students) as per following schedule:-

1.	Online submission of Registration Return-cum-Examination forms and generating challan for depositing fees without late fee in respect of Ph.D. Course work (Regular Course)	Upto 06.02.2023
2.	Submission of Hard Copy of the Registration Return alongwith required certificates/documents for checking of Eligibility and Migration Certificates	Upto 13.02.2023
3.	Submission of Registration Return with prescribed fee and attested copies of documents for depositing fees without late fees in respect of students admitted to Ph.D. Programme on the basis of JRF (Regular Course)	Upto 13.02.2023

Further, if any department fails to submit the documents/certificates along with the hardcopy of RR, the late fee as under will be charged as per prescribed schedule:-

- (a) For the 1-30 days late after the expiry of normal due date: Rs. 500/- per student.
- (b) For the 31-45 days late after the expiry of normal due date: Rs. 1000/- per student
- (c) For the 46-60 days late after the expiry of normal due date: Rs. 2000/- per student

For one week before commencement of examinations and after that no request will be considered in any circumstances: Rs. 3000/- per student and permission of the Vice-Chancellor. Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the migration of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below along with late fees mentioned against each.

### Schedule of receiving of Migration Certificate:-

Up to 31.03.2023	With late fee of Rs. 500/-
Up to 31.04.2023	With late fee of Rs. 1000/-
Up to 31.05.2023	With late fee of Rs. 2000/-

You are, therefore, requested to circulate the above information amongst all the concerned students of your respective department.

Superintendent (R&S)  
For Registrar

Endst. No. R&S/23/Ph.D./R-9/1263-1270

Dated: 02/2/2023

Copy of the pre-page is forwarded to the following for information and further necessary action.

1. The Director, University Computer Center with the request to upload the above information on the University Website
2. The Public Relation Officer, M.D University, Rohtak
3. The Finance Officer, M.D University, Rohtak.
4. OSD (Academic), M.D University Rohtak
5. OSD/PA to Vice-Chancellor/DAA/Registrar/COE for kind information to the Vice-Chancellor/DAA/Registrar/COE, M.D University, Rohtak.

*Bahul*  
02/2/2023  
Superintendent (R&S)  
For Registrar