



MAHARSHI DAYANAND UNIVERSITY ROHTAK

A State University established under Haryana Act No. 25 of 1975

NAAC Accredited 'A+' Grade



Handbook of Information for Hostels (Girls)

Session : 2023 - 2024



NIRF Rank: 96



Maharshi Dayanand University Rohtak

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A+' Grade

Vision

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

Mission

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

To achieve its Vision and Mission, the University will endeavour:

- 1. To provide intellectually inspiring, academically challenging and supportive environment conducive to positive personal growth.*
- 2. To provide a comprehensive education, benchmarked against the highest global standards.*
- 3. To engage in innovative, high-impact and leading-edge research within and across disciplines.*
- 4. To produce graduates of distinction committed to academic/professional excellence and lifelong learning.*
- 5. To provide a safe, healthy and sustainable workplace.*
- 6. To act in partnership with the community over the generation, dissemination and application of knowledge.*
- 7. To act as a gateway and forum for scholarship with rest of the world.*

“विश्वविद्यालय कुलगीत”

ॐ भुर्भवस्व तत्सवितुरवरेण्यम

भृगो देवस्व धीमहि धियो यो न प्रचोदयात ।

अनुसन्धान से विज्ञान से हम ज्ञान को अर्जित करें,
निस्वार्थ हो श्रम भाव को इस राष्ट्र को अर्पित करें ।
ऋषिकुल का सम्मान ही हम सबका स्वाभिमान हो,
जब कोई व्यवधान हो, अनुष्ठान हो, व्याख्यान हो ।

संगम है कला संस्कृतियों का
संगम है कला संस्कृतियों का
संचय है उत्तम मनोवृत्तियों का
ज्ञान का गूंजे तराना है
वेदों को जग ने माना है
विकृतियों का दमन करे
ऋषिकुल तुमको नमन करे
राष्ट्र का नव निर्माण हो
ऋषिकुल तुमको प्रणाम हो
ऋषिकुल तुमको प्रणाम हो
ऋषिकुल तुमको प्रणाम हो
ऋषिकुल तुमको प्रणाम हो
ॐ भुर्भवस्व..... ।





Prof. Rajbir Singh
Vice-Chancellor



MESSAGE

At the outset, I welcome all aspirants seeking admission in the Hostels of Maharshi Dayanand University, Rohtak.

Maharshi Dayanand University is a leading multi-disciplinary university with 39 teaching departments and 11 faculties imparting quality education. The University has been accredited with 'A+' grade by NAAC and has been placed at 96th rank amongst Indian Universities in the NIRF survey 2023 conducted by Ministry of Human Resource Development, Govt. of India. Notably, the university is 1st among the state universities of Haryana in this NIRF survey.

The University has a spacious and modern Women Hostel Complex in which 10 Girls Hostels are situated. The hostels have all necessary facilities and the student support services are of highest order.

I hope you will enjoy the harmonious environment on university campus during your stay and utilize your time properly.

My best wishes for your academic as well as career dreams.

(Prof. Rajbir Singh)



Prof. Sapna Garg
Chief Warden (Girls)



MESSAGE

It gives me immense pleasure to welcome all girl students to one of the most clean, green and beautiful campus of the country M. D. University Rohtak, which has been adjudged as the most Green and Clean Campus in the Swachhta Rankings 2018.

Maharshi Dayanand University, established in 1976, is a leading University of the state of Haryana. Accredited with 'A⁺' grade by NAAC in March 2019, the university has been placed at 96th rank amongst Indian Universities in the NIRF survey 2023 conducted by Ministry of Human Resource Development, Govt. of India. Notably, the university is 1st among the state universities of Haryana in this NIRF survey.

The Abhilasha Women Hostel Complex, which houses 10 Girls Hostels named after the famous rivers of the country is the lifeline of the University. Apart from providing various basic facilities to its residents, M. D. University administration also ensures the best of safety and security measures for the overall growth of the residents.

I wish each one of you a safe, comfortable and memorable hostel life.

(Prof. Sapna Garg)



ACTIVITIES & FACILITIES



Tree Plantation in Abhilasha Women Complex



Hawan in Abhilasha Complex



Lawns



Reading Room



Mess



View of Shopping Complex



Yoga



Sports Facility

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OFFICERS OF THE UNIVERSITY
Chancellor
His Excellency SH. BANDARU DATTATREYA
Governor, Haryana

Name and Designation	Contact Nos.
Vice-Chancellor Prof. Rajbir Singh	01262-274327
Dean, Academic Affairs Prof. Surendra Kumar	01262-262208
Registrar Prof. Gulshan Lal Taneja	01262-274640
Dean, Students' Welfare Prof. Randeep Rana	01262-285090
Proctor Prof. S.C. Malik	01262-293174
Chief Warden (Girls) Prof. Sapna Garg	01262-293221
Chief Warden (Boys) Prof. Satyawar Baroda	01262-293217

OFFICERS/OFFICIALS OF THE GIRLS' HOSTEL

Prof. Sapna Garg	Chief Warden	9896091443
Dr. Pratima Devi	Dy. Chief Warden	9467326839
Ms. Jyoti Behl	Assistant	9466393997
GANGA HOSTEL (GH-1)		
Ms. Santosh Hooda	Warden	9813422360
Ms. Vijay Yadav	Assistant	8059157459
Ms. Bimlesh	Assistant (Work as Supervisor)	8950173834
NARMADA HOSTEL (GH-2)		
Ms. Sucheta	Warden	8059121664
Ms. Rekha	Assistant (Work as Supervisor)	8901103695
Ms. Rakhi Rathee	Assistant	8168617155
SARASWATI HOSTEL (GH-3)		
Dr. Babita Khosla	Warden	9991222344
Ms. Asha	Assistant	8059813124
Ms. Veenus	Supervisor	9215188821
KAVERI HOSTEL (GH-4)		
Dr. Priyanka Yadav	Warden	9050671168
Ms. Suman	Assistant	8818028926
Ms. Sunil	Clerk (Work as Supervisor)	9254663789
GODAVARI HOSTEL (WORKING WOMEN) (GH-5)		
Dr. Babita Khosla	Warden	9991222344
Ms. Asha	Assistant	8059813124
Ms. Veenus	Supervisor	9215188821
SABARMATI HOSTEL (GH-6)		
Ms. Sunita Ishpuniani	Warden	9416945933
Ms. Renu	Assistant (Work as Supervisor)	7082080765
Ms. Mamta	Assistant	8607835406
MEGHNA HOSTEL (GH-7)		
Dr. Sunita Malhan	Warden	9996303937
Ms. Indu Saini	Supervisor	8901140814
Ms. Anju Rani	Assistant	9992350388
YAMUNA HOSTEL (GH-8)		
Dr. Kavita	Warden	7496831830
Ms. Sarika Singhal	Supervisor	9416234899
Ms. Prakrati	Assistant	8168612871
BHAGIRATHI HOSTEL (GH-10)		
Ms. Sunita	Assistant (Work as Supervisor)	9466220725
Ms. Prakrati	Assistant	8168612871

SECTION – I
ADMISSION PROCEDURE IN GIRLS HOSTELS

- **Eligibility**

1. Accommodation in the University Hostels is available only to the bonafide students admitted to University Teaching Programs in the UTD and except the following:
 - i) Student whose residence/house is within the distance of 30 km from MDU Rohtak. For providing wrong information, the student will be expelled from the hostel and the matter will be forwarded to the University authorities for strict disciplinary action.
 - ii) Day Scholars, Bus Pass Holders, Students admitted to evening Programs except LLM (evening), Students admitted to CDOE/Diploma (except DISLI/DTISL)/Certificate courses, Students pursuing 2nd (second) UG/PG program from MD University. Students who are employed part time/full time in any organization or are self-employed or involved in/taking up any other gainful employment, professional work/assignment.
 - iii) Students expelled in the past from M.D.U. Hostels and University Teaching Departments.
 - iv) Only those Ph. D scholars are eligible to get admission in University Girls Hostels who have been availing URS or Scholarship/Fellowship from any Central/State Government funding Institutions and whose attendance in the Department is mandatory. The entitlement for Hostel accommodation for such Ph. D scholars shall be up to the expiry of the fellowship.

- **Renewal of Hostel Admission**

- i) The residents who are promoted to next class of their respective programs shall be required to submit renewal forms in each academic session.
- ii) The bonafide resident whose result is awaited must apply in time but final allotment may be granted only after the declaration of the results subject to the availability of seats in the hostel.

- **The renewal of Hostel admission would only be granted to those:**

- i) Who have been promoted to next class/semester and are eligible.

- ii) Who have cleared all hostel dues before appearing in the annual/semester examination.
- iii) Whose conduct report issued by the respective Warden is satisfactory.
- **The following student/students shall not be eligible for admission / renewal in the hostel:**
 - i) Those who were detained from appearing in examination by the university authorities.
 - ii) Those who did not appear in the examination on their own without any valid reason.
 - iii) Those who got reappear in the previous declared result.
 - iv) Disciplinary action(s) was/were taken against her/them by the university authorities.
 - v) Those who violated hostel rules/ laws or has/have been found guilty to breach hostel discipline and/or has/have been reprimanded, fined, or punished in any way by the Chief Warden/ Deputy Chief Warden/Wardens.
 - vi) Those who are employed part time/full –time in any organization or are self-employed or involved in/taking up any other gainful employment, professional work/assignment.

SECTION – II

- **Submission of Admission Form**

1. The admission in the hostel for students admitted in University Teaching Departments will be made Online through Student Portal (<https://student.mdu.ac.in>).

Ph.D :

Only those Ph. D scholars are eligible to get admission in University Girls Hostel who have been availing URS or Scholarship/Fellowship from any Central/State Government funding Institutions and whose attendance in the Department is mandatory. The entitlement for Hostel accommodation for such Ph. D scholars shall be up to the expiry of the fellowship and there after, the scholar shall have to make his own arrangement.

- (i) Each student has to select the undertaking of not to indulge in any kind of ragging activities.
- (ii) Each student has to select the undertaking regarding hostel rules/ regulations.

2. **Documents to be submitted by the student along with printout of Hostel Admission Form.**

- (i) Six passport size latest photographs without attestation.
- (ii) The undertaking against Ragging.
- (iii) All undertakings regarding hostel rules.
- (iv) An attested photocopy of last attended University examination from the HOD concerned.
- (v) A guest list along with the photograph of the parents and their guardians attested by the parents to be submitted by the parents at the time of admission of the candidate.
- (vi) The Students are permitted to own/ use Two Wheelers. Each such student shall have to furnish the vehicle information (Copy of the Registration Certificate of the vehicle and Driving License) at the time of admission.
- (vii) **Ph. D Students have also to fill in and upload an additional proforma Annexure-A (Available in the office of hostel) countersigned by respective Supervisor/Guide and HOD/Director for their admission in the university hostel for their admissions in the university hostel along with the following documents: detail of attendance register, detail of fellowship and proof of registration.**

SECTION - III

- **Preparation of Merit List**

1. Concerned HOD/Director will forward the merit list strictly following the Haryana State Government Reservation policy and the ensuing following criteria for the preparation of merit list.

- (i) **Distance (Max Score: 20)**

Score for distance shall be calculated by taking 5 % of distance up to a maximum 20 marks.

- (ii) **Academic Merit (Max Score: 30)**

Academic merit will be calculated by taking 30% of the marks obtained in the previous semester/ year/latest result declared by University (in case of Promote students reappear 0 marks).

Academic merit will be calculated by taking 30% of the marks obtained in the qualifying academic program (in case of new admission).

Computation of merit list for admission in hostels shall be prepared by using the formula

Academic Merit Score (Out of 30) + Distance Score (Out of 20)

For example, if a student is having 80% marks in previous semester and distance of his residence is 350 kms, his merit score will be computed as follows

$$24 + 17.5 = 41.5 \text{ i.e. } 30\% \text{ of } 80 = 24 \text{ for academic merit} + 17.5 \text{ for distance.}$$

The distance will be measured from the residential address city/village as mentioned in residential proof attached by the student and computed through Google Map/verification from the concerned Haryana Roadways office.

2. The HOD/Director shall forward the complete list of students to be admitted (as per seat matrix) in one lot. A hard copy of the merit list along with the admission forms shall also be forwarded to the concerned hostel Warden and a soft copy be forwarded to the office of Chief Warden (Girls) at email: chiefwarden.girls@mdurohtak.ac.in

SECTION – IV

- **Rules & Procedure for Allotment of Rooms**

1. Right of admission to the University Girls Hostels is reserved with the Chief Warden (Girls).
2. Rooms will be allotted by the Warden and countersigned by the concerned Deputy Chief Warden/Chief Warden.
3. In case the student did not take admission within a period of 5 days (from the date merit list is sent to the Chief Warden Office) the seat will be offered to the candidate next in the merit list. After admission if the possession of the rooms is not taken within a period of 10 days, admission will be cancelled, and the fee will not be refunded in any case.

Each admitted student must **bring her** parents (mother and/or father), along with their Aadhar Card and two recent family photographs in the concerned hostel. However, if mother / or father are not alive, their death certificate must be attached. In this case the applicant can **bring** her sister/guardian along with her Aadhar Card and two recent collective photographs endorsed by the HOD of the respective department in which she has taken the admission.

4. Upon arrival, the student will report to the Hostel Supervisor and will take possession of the room after signing the inventory of the furniture, electrical and other items in the room.
5. Two (2) seats are reserved for foreign students in each hostel and 20% seats are reserved for SC/ST students in each hostel as per state government reservation policy w.e.f. 2021-22.
6. Fresher/Junior students will be allotted dormitories.
7. No student would be admitted in the hostel without the recommendation of the HOD. All the applications must reach the Office of the concerned Hostel Warden, within the stipulated time.
8. Residents are not permitted to shift from the allotted room in any case without due permission through proper channel from the Chief Warden.

- **Facilities Available for Hostel Residents:**

1. Round the clock Security.
2. Ambulance facility.

3. Periodic Health checkup camps by the Youth Red Cross.
4. Cooperative Mess facility.
5. A well-furnished Common Room with LCD facility, Reading Room with magazine and newspaper are available in each hostel.
6. Sanitary Napkins Vending machines are available in the Girls Hostels.
7. Periodic Psychological and personnel counseling.
8. Regular Yoga and Aerobic sessions.
9. Personalized care for Hostel Residents.
10. Spiritual sessions for meditation and stress-management.
11. Opportunity for participation in Outreach Activities.
12. Hand-holding of the residents by mentors.

- **Grievance Redressal Mechanism**

There is separate Grievance Redressal Committee for the hostels headed by the Chief Warden.

- i) Any grievance from a resident should be first referred to the concerned Warden who shall, depending upon the nature of the grievance, ensure that it is processed by her as speedily as possible and in no case later than three days from the date of receipt of the grievance/ complaint.
- ii) In case the resident is not satisfied with action taken by the Warden, she as the case may be, is free to bring the grievance/complaint in writing to the notice of the Deputy Chief Warden as soon as the decision of the Warden has been notified and in no case later than three days from the date of decision of the concerned Warden. The Deputy Chief Warden shall resolve the grievance in no case later than three days from the receipt of the grievance/ complaint.
- iii) The complaint will be made to the Deputy Chief Warden along with the copy of the decision of the Warden.
- iv) If still not satisfied, the resident may appeal against the decision of the Deputy Chief Warden in writing to the Chief Warden with a copy of the decision of the Deputy Chief Warden and the Warden.
- v) The Chief Warden shall forward the Complaint/ appeal of the resident to the following Hostel Grievance Redressal Committee in order to resolve the matter/issue.

- a. Chief Warden Convener
 - b. Deputy Chief Warden Member
 - c. All the Wardens -do-
 - d. Three Regular Hostel Residents -do- (To be nominated by the Chief Warden in consultation with the Deputy Chief Warden)
- vi) If the Hostel Grievance Committee fails to solve the problem within a week, the Chief Warden would report the matter to the Vice-Chancellor.

Note: The residents must follow the above hierarchical order for reporting their grievances /complaints and should not violate in any case. The complainant bypassing the above channel and reporting directly to the Higher Authorities, shall be liable for disciplinary action.

SECTION - V

- **General Rules for Hostellers**

DO'S

Admissions shall be sought afresh in every academic session and the residents will conform to the following:

- a) A copy of the application form duly signed by the parents/guardian of the resident and recommended by the HOD/Director of the respective Deptt./Institute/Centre etc. has to be submitted to the hostel.
- b) The candidates selected for admission in the hostels are required to submit an undertaking that they will not handover their rooms to anybody else and vacate the hostel room within 48 hours after the completion of theory examinations/practical examination/30th June 2024, whichever is earlier. In case of Ph.D. students, the research scholars shall have to vacate the room in the hostel within 48 hours after the date of their viva-voce examination. The research scholars who have submitted their Ph.D. thesis shall not be considered for fresh admission in the hostel.
- e) Before leaving the hostel, every resident shall obtain clearance from the Hostel Supervisor/ Warden and personally hand over the charge of the room and hostel property to the Hostel Supervisor. A penalty of Rs. 500/- will be imposed on the defaulter.
- f) The residents are required to keep the hostel Identity Card (issued by Warden Office) with them all the time otherwise they will be treated as outsiders.

DONT'S

The hostel resident will not indulge in the following:-

- i) Damage to the hostel property.
- ii) Mutual shifting of rooms is not allowed without the permission of Chief Warden.
- iii) Ragging is strictly prohibited. In case of violation, expulsion from the hostel as well as legal case may be filed against the accused.
- iv) Smoking is strictly prohibited. In case anyone found, a fine of el. Rs. 500/- will be imposed. In case of repeated violation Rs. 1000/- and expulsion from the hostel.
- v) Use of alcohol is strictly prohibited. Any violator is to be fined Rs. 5000/- and expulsion from the hostel.

- vi) Drug abuse will be treated as a crime and invites a fine of Rs. 5000/- and expulsion from the hostel.
- vii) Indulgence in political activities and holding of demonstration in the hostel-premises is not allowed. Strict disciplinary action including cancellation of admission in hostel as well as in the department would be taken for violation.
- viii) Residents must bring their own LED/CFL/Tube and are not allowed to use more than one. They must switch off the light while going out of the room or to sleep, failing which a fine of Rs. 100/- will be imposed.
- ix) Cooking in the hostels/residents' room is strictly forbidden.
- x) A fine of Rs. 500/- will be charged, if any resident is found using Cooler without prior permission and necessary payment.
- xi) Four wheelers in hostel-premises will not be permitted; however, two wheelers can be used by the hostellers. The University will not responsible for any theft of vehicle.
- xii) Deliveries of any sort (Zomato/Swiggy/Couriers etc.) will not be allowed into hostel premises after the closing time of Abhilasha Women Hostel Complex gate.

OTHER HOSTEL RULES

- i) No residents will be allowed for night stay in other hostel.
- ii) Residents are not allowed to move the items of furniture from their allotted rooms.
- iii) All residents must use Common Rooms and other facilities like T.V., newspapers, magazines, sports items, etc. in proper way. The residents shall be fully responsible for any damage/loss of hostel property. Repair charges for any damage to any item of hostel property shall have to be paid by the resident.
- iv) Residents should be properly dressed while going to the Common Room, Dining Room, Study Room and Hostel Office.
- v) Residents should not keep cash or jewelry or other valuable items in their rooms. The responsibility of safety of the belongings will be entirely that of the residents.
- vi) The hostel authorities will not be responsible for such type of acts in which the resident tries to harm herself purposely.
- vii) Residents who wish to keep their own vehicle (Two wheelers only) must take permission and get the vehicle pass issued from the concerned hostel Warden.

- viii) Residents are required to maintain proper hygienic conditions in washrooms as well as their personal rooms. Dustbin should be used appropriately.
- ix) Loud music is not allowed in the hostel premises.
- x) Residents are not at all allowed to create any type of disturbance/discomfort to fellow residents.
- xi) No resident shall misbehave/indulge in manhandling with any of the hostel workers/fellow residents/hostel staff. Strict disciplinary action, including expulsion from the hostel/University, will be taken against the defaulter.
- xii) All rooms (including almirahs and belongings) are open for inspection by the Chief Warden/ Deputy Chief Warden/ Warden at any time.
- xiii) Any resident found in possession of weapons shall be liable to a fine of Rs. 500/- and or expulsion from the Hostel/University and the matter shall be reported to the police.
- xiv) Unauthorized breaking of locks/windowpanes is strictly prohibited. Defaulters will be fined Rs. 500/-.
- xv) No resident will indulge in any kind of unruly behavior.
- xvi) No resident is allowed to take newspapers/magazines/sports items/equipment in her room without permission of the Warden.
- xvii) No resident shall be involved in stealing any property belonging to fellow hostellers. Strict disciplinary action shall be taken accordingly.
- xviii) All residents are required to clear their Hostel, Mess, Canteen and other dues and obtain a “No Dues Certificate” before they take their examination roll number and again all their dues must be cleared before they vacate the hostel. Before leaving the hostel, every resident shall personally hand over the charge of the room and hostel property to the Supervisor of the hostel. A penalty of Rs. 500/- and other disciplinary action including forfeiture of securities will be imposed on the defaulter.
- xix) No resident is allowed to stand near the main gate of Abhilasha Women hostels complex and nearby areas.
- xx) The residents are not allowed to entertain the guest/guardian in front or near girls’ hostels. For this purpose, the visitors’ rooms of their hostels should be used with permission of the Warden/Supervisor.

- xxi) The residents are not allowed to entertain any lady guest including mother and sisters in their rooms at night, without permission of concerned warden.
- xxii) If a resident comes late without permission, she will be fined Rs. 100/- for 1st time and Rs. 200/- for IInd time. After that she will be expelled from the hostel.
- xxiii) Acts of indiscipline shall be severely dealt with. The Chief Warden/ Deputy Chief Warden will send such a case to the Head of the department concerned for further disciplinary action.
- xxiv) The residents are not allowed to remain out of Hostel premises after the closure of Hostel main gate, except under exceptional circumstances and after obtaining permission of parents/HOD and Chief Warden/ Deputy Chief Warden (Girls). However Hostel Authority will not be responsible in case of any mishappening.
- xxv) If any resident wants to make any representation to the Chief Warden/ Deputy Chief Warden, she should make it through proper channel i.e. through the Warden of the concerned Hostel.

The resident will be barred from applying for hostel admission in future:

- (i) If she sublets the allotted room to any other student/outsider.
- (ii) If any other student is found staying in the allocated room unauthorizedly.
- (iii) Any damage to the property of hostel, the estimated amount will be recovered from the persons /residents involved in the incident.
- (iv) Any clash, assault on co-resident will be seriously dealt in terms of rustication from the University apart from the legal action against such residents.
- (v) No outsider is allowed to enter in any hostel without proper permission.
- (vi) If any resident is found violating any directions and orders of the University repeatedly or on grounds of misconduct during her stay in the hostels she may be expelled/denied hostel accommodation.
- (vii) Indulgence in political activities, anti-National activities, holding of demonstration, pasting of posters in and outside the hostel premises, defacement of walls and involvement in undesirable activities such as misbehavior/ physical assault with Chief Warden/ Deputy Chief Warden/ Warden/Supervisor/ Mess Supervisor /Mess Staff/ Housekeeping staff/ Security Guard or any other officer/official of the University.

Note: If any outsider/unauthorized person is found in a resident's room, the resident shall be liable for expulsion from the hostel with information to parents and a fine of Rs. 2000.

• **HOSTEL FEES:**

Sr. No.	Subject	Amount	Remarks
i)	Accommodation charges	Rs. 660/-	Rs.55/- per month
ii)	Water & Electricity Charges	Rs. 3960/-	Rs.330/- per month
iii)	Fan & Geyser Charges	Rs. 540/-	Rs. 45/- per month
iv)	Iron Charges	Rs. 1020/-	Rs. 85/- per month.
v)	Establishment Charges	Rs. 1650/-	For 12 months (at the time of admission)
vi)	Common Room Charges	Rs. 280/-	For 12 months (at the time of admission)
vii)	Utensils & Furniture charges	Rs. 280/-	For 12 months (at the time of admission)
viii)	Medical Fee	Rs.140/-	For 12 months (at the time of admission)
ix)	Identity Card charges	Rs. 60/-	For 12 months (at the time of admission)
x)	Hostel Security	Rs. 280/-	Refundable within one year from the date of leaving the hostel. The Hostel Security will be deposited by all the residents including the students, Research Scholars and Working Women.
xi)	Mess Advance	Rs. 4400/-	Refundable within one year after leaving the hostel.
	Total Fee	Rs. 13,270/-	Annual Charges

If any resident wants to avail the facility of the appliances from the list given below with the prior permission of the Warden in writing by paying the following charges per month up to 10th of each month for example, Air cooler, Room Heater/Blower/ Halogen Heater (Coil Heater is not allowed), Electric Kettle. If used without permission, a fine of Rs. 1000/- will be imposed.

i)	Air Cooler	Rs. 250/- per month
ii)	Room Heater: Blower/ Halogen Heater	Rs. 500/- per month
iii)	Electric Kettle	Rs. 80/- per month

Note:

- (i) The fees from residents will be charged for entire academic session.

- (ii) In exceptional cases, on the recommendation of the HOD/Director of the respective department/institute/Centre etc., the Chief Warden/Deputy Chief Warden may allow the resident to stay beyond the academic session, on payment of guest charges.
- (iii) The Vice- Chancellor may on the recommendation of the Chief Warden exempt blind students from the payment of all hostel charges.
- (iv) In case a student joins/leaves the hostel in mid-session, she will pay common room, establishment and utensils/furniture charges for entire academic session and not for specific period of her stay in the hostel.
- (v) The hostel fees for Research Scholars/M.Ed. students whose admissions are usually not done along with other PG classes be taken from the month of admission on yearly basis.
- (vi) Hostel Fee is not refundable in any case.

- **RULES FOR WORKING WOMEN**

- (i) The fee charges from the working women will be same as charged from the other hostel residents. Accommodation charges will be deducted only after the assurance of Supdt. Bill for HRA deduction from their salary.
- (ii) All rules and regulations shall remain same as applicable to the Hostel Residents.

- **VISITORS AND GUESTS**

- (i) Visitors are allowed only after making an entry in the Visitors' Register after taking due permission from the Warden.
- (ii) No, visitor, in any case, shall be allowed to meet the resident after the stipulated time.
- (iii) Only those guests shall be allowed to meet a resident whose names are included in the approved guest list submitted at the time of admission.
- (iv) Guests will be allowed to meet the resident only in the Visitor's Room.

- **ACCOMMODATION CHARGES FOR GUESTS**

- (i) For stay in Resident/Guest Room Rs. 100/- per day per head
- (ii) For Ex-Resident of the Hostel/Authorized Residents Rs. 100/- per day per head
(only for exam days.)

Guest Diet Charges/Extra Diet Charges

- (iii) Breakfast Rs. 50/- (+ Rs. 5/- Service Charge)
- (iv) Lunch Rs. 50/- (+ Rs. 5/- Service Charge)
- (v) Dinner Rs. 50/- (+ Rs. 5/- Service Charge)
- (vi) Special Diet Rs. 100/- (+ Rs. 5/- Service Charge)

- Note:** 1. Rs. 50/- per head, per day shall be charged from the guests and participating teams/individuals whose stay arrangements are made in the hostels on the request of host deptt./office as accommodation charges in advance. The host Deptt./office shall be responsible for the payment.
2. The amount of guest charges shall be deposited in the Registrar Share/Fund.
 3. Mess Charges for the guests will be fixed by the Chief Warden from time to time, if necessary.

- **ATTENDANCE AND LEAVE**

- i) No resident is allowed to leave the hostel during night except in emergency. She can go with her parents/relatives whose photos are in the approved guest list by the parents submitted at the time of admission with the permission of the Warden/Supervisor. Any resident found violating this rule will be liable to be expelled from the hostel/University and or fine upto Rs. 100/- will be charged.
- ii) In case if a resident comes late to the hostel (without information/permission) or absents herself in the night from hostel without prior permission, the hostel Warden will immediately inform to the Chief Warden and the parents of such girl student and may take disciplinary action, if required.
- iii) No resident is allowed to leave the hostel during night or early morning except in emergency with the prior permission of the Warden (information to the Chief Warden/Deputy Chief Warden). She can go with her parents/relatives whose photos

are in the approved Guest List.

- iv) In special cases, if the residents are required to leave the station, written prior permission of the Head of the Department/Institute concerned should be submitted to the Warden.
- v) A resident, under all circumstances, shall inform the Warden about her absence from the hostel. She shall sign the register maintained for the purpose at the hostel gate.
- vi) At the time of roll call the residents must show their Hostel-I card to the concerned Hostel Attendant.
- vii) Residents in girls' hostels shall present themselves in person for daily roll-call on the timings notified from time to time. Attendance will be taken by the Warden/Supervisor/Attendant. Defaulters will be marked absent and fined accordingly. Strict disciplinary action, including expulsion from the hostel/University, will be taken against the defaulter.
- viii) The names of the residents absenting themselves without permission for a fortnight or more, may be struck off from the rolls and possession of their rooms will be taken by the Warden.
- ix) The hostel gate will Open at 5.00 a.m. and Close at the time mentioned below:

April 1 st to Sept. 30 th	-	8.00 p.m.
Oct. 1 st to March 31 st	-	7.00 p.m.
Inter Hostel (Summer Time)	-	10.30 p.m.
Inter Hostel (Winter Time)	-	10.00 p.m.
- x) Late entry beyond specified time is not allowed in any case. However, in unforeseen circumstances, the entry may be allowed with the permission of the Warden (information to the Chief Warden) after telephonic discussion with their parents.
- xi) Hostel will be checked by the Warden at night daily and information to the parents' of the students is sent telephonically/text message when they apply for night out leave.

• **HOSTEL MESS :**

- i) Facility of cooperative mess is provided in all hostels. The membership of cooperative mess is compulsory for every resident. Every member will have to give an undertaking that she will shoulder the responsibilities and observe the rules of cooperative mess. Messes are run by the mess committees under the overall control of the Wardens.
- ii) All residents shall have to take food in the hostel. The Mess shall provide only vegetarian foods.
- iii) Those residents who take admission in the month of July will have to pay whole month servant charges.
- iv) **Mess Timings:**
 - Breakfast* 8.00 a.m. to 9.00 a.m.
 - Lunch* 1.00 p.m. to 2.30 p.m.
 - Dinner* 7.30 p.m. to 9.00 p.m
- v) Meals will not be served before/after the fixed hours.
- vi) Residents are not allowed to enter the cooking area.
- vii) Cooking in the rooms is strictly prohibited.
- viii) Meals will be served in the Dining Room only.
- ix) 23 diets will be compulsory for every resident in a month. If a resident remains on leave during the whole month then a minimum of **7 Diets** (Breakfast, Lunch, Dinner) and servant charges will be charged for that period. If resident coming from the home and mark the attendance at night, the mess will be considered open from that time onwards.
- x) In case of illness the names of sick residents will be registered with the Supervisor to get the special light food cooked for them.
- xi) A register for on/off this will be available on the mess counter wherein the residents should enter the information about missing the meals so as to avoid wastage of food.
- xii) Mess charges will be paid by the 15th of each month. After this date a fine of Rs. 5/- per day will be charged upto 20th of each month and the resident will not be allowed to take meals thereafter. The fine for delay pertaining to hostel dues will also be charged on the same pattern as mess dues.
- xiii) If the total amount of mess dues of a resident exceeds the security deposited on the 20th of each month, she will not be eligible for mess services from 21st onwards.

- xiv) All complaints requiring immediate attention of the Warden should be made in writing through a member of Mess Committee.
- xv) The Chief Warden may expel a resident from the hostel, if any kind of dues to be paid by her remains unpaid for two consecutive months.
- xvi) All hostel and mess payments are to be made by cheque after verification by the hostel warden and Mess Committee and cash transactions are prohibited, all cash receipts are to be deposited in the bank within 24 hours. Hostel staff dealing with mess transactions found in possession of cash illegally, disciplinary action will be taken against her.

Mess Servant Charges

Rs. 550/- per student, per month will be charged as *Mess Servant Charges*.

N. B.:

Hostels will be closed during Diwali and Holi vacations.

Responsibilities of the Residents

- i) Living in hostel pre-supposes a high degree of integrity and conscientiousness as a member of community. It also entails a moral responsibility on a resident.
- ii) No damage should be done to hostel property.
- iii) Make every effort for peaceful co-existence and maintaining discipline and decorum.
- iv) Observe all hostel rules meticulously in letter and spirit.

Note:

- i) The Hostel Authorities may expel any resident at any time, if they are not satisfied with her health such as chronic disease or conduct.
- ii) Any resident found violating these rules will be liable to be expelled from the hostel/University and /or fine upto Rs. 500/-
- iii) Any other notification from time to time by the Chief Warden/ Dy. Chief Warden will be binding on the residents.
- iv) Hostel rules can be changed at any time with the approval of Vice-Chancellor.
- v) The University authorities will have the right to get the hostel vacated or closed as and when they feel the situation so warrants.

- **Prohibition of Ragging**

The instruction for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009

(ARC) pt. III dated 17th March, 2017, in view of the judgement of Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009 and also given in chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness to any other students, indulging in rowdy or indiscipline activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in freshers or junior students or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging.

Hon'ble Supreme Court of India in SLP (C) No. 24295/2004 in the matter of University of Kerala V/S Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution.

SECTION - VI

Hostel Seat Matrix

Distribution of seats for the Academic Session 2023-24

If seat/seats remain vacant in any department/institute, they may be allocated to the students of other departments according to their demand/request 2% of the total seats are reserved under the Discretionary Quota of the Vice Chancellor.

GANGA GIRLS HOSTEL NO. 1

Total Capacity: 350

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
UIET	BCA-1 st	-	12
	BCA-2 nd	20	-
Law	LLB-1 st (3 Year Course)	-	8
	BA.LLB-1 st (5 year Integrated)	-	18
Economics	M.A.-1 st	-	8
	M.A. - 2 nd	06	-
History	M.A.-1 st	-	8
	M.A. -2 nd	14	-
Commerce	M.Com. 1 st	-	10
	M.Com-2 nd	12	-
Institute of Management and Studies	MBA-2.1 Yr. Course	-	14
	MBA-2.3	22	-
	MBA-5.1	-	14
	MBA-5.3	16	-
	MBA-5.5	06	-
	MBA-5.7	08	-
	MBA-5.9	08	-
Maths	M.Sc.-1 st (Integrated)	-	16
	M.Sc.-SFS 1 st	--	06

	M.Sc.-1 st	-	12
	M.Sc.with Computer Sc. 1 st	-	12
Computer Sc. & Application	MCA- 1 st	-	06
	M.Sc. – 1 st (D.S.M.L)	-	06
	MCA -2 nd	-	05
	M.Sc – 1 st (D.S.M.L)	-	05
Physical Education	B.P.Ed.-2 nd	08	-
Public Administration	M.A.- 1 st	-	08
	M.A.-2 nd	04	-
All UTDs	Ph.D.	31	18

NARMADA GIRLS HOSTAL No.2

Total Capacity: 240

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
Statistics	M.Sc.-I	-	10
	M.Sc.- II	20	-
Law	LLB- III	40	-
Education	M.A-I	-	08
	M.A.-II	10	-
	M.Ed.-I	-	05
	M.Ed-II	04	-
Music	M.A-I	-	04
	M.A.-II	04	-
Sanskrit	M.A.-I	-	04
	M.A.-II	04	-
UIET	M.Tech.-I	-	04
	M.Tech.-II	02	-
Yoga Sc	M.A-I	-	04
	M.A.-II	06	-
Genetics	M.Sc.-II	08	-

Forensic Sc.	M.Sc.-II	08	-
Sociology	M.A-I	-	10
Commerce	M.Com.5yr 1 st	-	10
	M.Com.5yr 2 nd , 3 rd , 4 th , 5 th	20 (5 each)	-
Pub.Admn	M.A 5yr. 1 st	-	10
	M.A 5yr. 2 nd , 3 rd , 4 th , 5 th	20 (5 each)	-
Library Sc.	M.Lib-1 st	--	06
	M.Lib- 2 nd	06	-
Political Science	M.A-I	-	08

Saraswati Girls Hostel No 3

Total Capacity: 160

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
All Departments	Ph.D	100	55

KAVERI GIRLS HOSTEL NO.4

Total Capacity: 297

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
UIET	B.Tech II Year (CSE, EE, ECE, Biotech, Ci vil, ME)	54	-
Law	LLB 3 Year II Year	10	-
	LLB 5 Year II Year	36	-
Mathematics	M.Sc.SFS II Year	06	-
	M.Sc. II Year	16	-

	M.Sc. with Computer Sc II Year	16	-
	M.Sc. 5 Year Integrated II Year	14	-
	III Year	08	-
	IV Year	18	-
	V Year	06	
Physical Education	BPEd & MPED –I & II	-	14
Ph.D.	All Courses	04	27
UIET	B.Tech-1 st (ECE)	-	10
	B.Tech-1 st (CE)	-	10
	B.Tech.-1 st (ME)	-	10
	B.Tech.-1 st (CSE)	-	10
	B.Tech.-1 st (Bio. Tech.)	-	10
	B.Tech.-1 st (EE)	-	10

GODAVARI GIRLS HOSTEL NO 5

Total Capacity: 60

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
Working Women	-	06	15
Centre for Disability Studies	Diploma	11	25

SABARMATI GIRLS HOSTEL NO. 6

Total Capacity: 298

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
Food-Technology	M.Sc.-1 ST	-	10
	M.Sc.-2 ND	10	-
Zoology	M.Sc.-1 ST	-	10
	M.Sc.-2 ND	18	-
Botany	M.Sc.-1 ST	-	10
	M.Sc.-2 ND	18	-
Genetics	M.Sc.-1 ST	-	10
Forensic	M.Sc.-1 ST	-	10
Physics	M.Sc.-2 ND	20	-
Law	LLB-4 th	32	-
UIET	B.Tech.3 rd	50	-
Geography	MA-1 st	-	10
	MA-2 nd	08	-
English	MA-1 st	-	08
	MA-1 st 5 year integrated	-	10
All UTDs	Ph.D.	46	13

MEGHNA GIRLS HOSTEL NO. 7

Total Capacity: 238

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
Law	LLM-2nd	12	-
Microbiology	M.Sc.(Microbiology)-II	12	-
	M.Sc.(Microbial Biotechnology)-II	08	-
Centre For Biotechnology	M.Sc.(Bio-tech)-II	10	-
	M.Sc.(Agri-Biotech)-II	10	-
UIET	B.Tech-IV(EE+Civil+Bio-Tech+CS+ECE+MEC)	40	-
Biochemistry	M.Sc.(Bio-Chemistry)-II	23	-
Centre For Medical Biotechnology	M.Sc.(Medical Bio-tech)-II	12	-
Psychology	MA (Psychology)-I	--	10
	MA(Applied Psychology)-1	--	10
	MA-II (both)	16	-
Sociology	MA-II	06	-
IHTM	MHM, MTM, BHM, BTM - IIIrd to Final	10	-
Political Science	MA-II	08	-
Pharmacy	B.Pharma –III	16	-
Centre for Bio-Informatics	M.Sc.II	08	-
Computer Sc. & Application	M.Sc.-1 st	-	10
	M.Sc.-2 nd	10	-

YAMUNA GIRLS HOSTEL NO. 8

Total Capacity: 238

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
Pharmacy	M.Pharm -1 st	-	12
	M.Pharm -2 nd	10	-
IHTM	MHM 1 st	-	06
	MHM 2 nd	06	-
	MTM-1 st	-	06
	MTM-2 nd	04	-
	BHM-1 st	-	06
	BHM-2 nd	04	-
	BTM-1 st	-	06
	BTM-2 nd	08	-
Visual Art	MA-1 st	-	06
	MA-2 nd	04	-
	BFA-1 st	-	06
	BFA-2 nd	-	-
	BFA-3 rd	-	-
	BFA-4 th	-	-
	MFA 1 st Integrated	-	06
	MFA 2 nd Integrated	02	-
	MFA 3 rd Integrated	06	-
	MFA 4 th Integrated	06	-
	MFA 5 th Integrated	02	-
	MFA 6 th Integrated	01	-
Law	LLB 5 th	30	-
	LLM 2 nd	10	-
Chemistry	M.Sc.2 nd	26	-
Journalism & Mass Communication	MJMC 1 st	-	06
	MJMC 2 nd	04	-

UIET	B.Tech. -1 st (AL & ML)	-	04
	M.Tech. -1 st (AL & ML)	-	02
	M.Tech. 1 st (Power System)	-	02
	M.Tech.-1 st (Structured Engg)	-	02
Economics	MA-5year Integrated-I	-	10
	MA-5year Integrated-II to V	28	-

Bhagirathi Girls Hostel No. 10

Total Capacity: 292

Department	Name of Class	Total Old students	No. of seats reserved for New Admissions (2023-24)
Bioinformatics	M.Sc.1 st yr.	-	10
Microbiology	M.Sc.1 st yr.	-	18
Biotechnology	M.Sc.1 st yr.	-	12
Physics	M.Sc.1 st yr.	-	20
Defence & Strategic Studies	M.A 1 st yr.	-	08
	M.A 2 nd yr.	06	-
Pharmacy	B.Pharm-1 st	--	20
	B.Pharm-2 nd	18	-
	B. Pharm 4 th	20	-
Hindi	M.A 1 st yr.	-	08
	M.A 2 nd yr.	12	-
Environment Science	M.Sc.1 st yr.	-	16
	M.Sc.2 nd yr.	14	-
English	M.A 2 nd yr.	04	-
	M.A 2 nd (5-Year Integrated)	40 (10 each year)	-
Chemistry	M.Sc.1 st yr.	-	20
	M.Sc.2 nd yr.	10	
Centre for Medical Biotechnology	M.Sc.1 st yr.	-	10
Biochemistry	M.Sc.1 st yr.	-	10
Law	LLM 1 st yr.	-	08

SECTION - VII
UNDERTAKING-I

(Undertaking to be submitted by students against ragging at the time of admission)

1. I, (Full Name of the Student with admission/registration/enrollment No.) S/o, D/o Mr./Ms./Ms. _____ having been admitted to _____ (name of the institution) _____ have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
 - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Counter Signature
of Parent/Guardian

Signature of the Student
Name:

UNDERTAKING - II

(Undertaking to be submitted by Hostel Resident regarding Hostel Rules and Regulations)

I _____ D/O, Mr./ Sh. _____ Student
of _____ Department enrolled in _____
Programme _____ Semester _____ under Roll No
_____do undertake the following:

1. That I will abide by all the rules, regulations and instructions given by the Hostel Authorities.
2. That my residence/house is not within the distance of 30 km from MDU Rohtak.
3. That if I am found guilty of breaking any of the hostel rules, regulations, involved in any act of damaging hostel property, indiscipline, rowdyism, abetting or being part of a conspiracy to promote / participate in anti-national activities, my hostel admission be cancelled without any notice and refund of fees, security etc.
4. That I shall not allow anyone else to stay in my room and if anyone else is found living in my room, my hostel admission be cancelled immediately without any notice and refund of fee, security etc.
5. That I shall deposit the hostel dues, mess dues etc. well in time. If I get some job or take up any other gainful employment, professional work/assignment or get admission in some other institution I shall immediately inform the hostel authorities and vacate the room otherwise hostel accommodation be cancelled without any notice and refund of fee, security etc.
6. That I will vacate the hostel during summer vacation for repair, white wash and other works of maintenance.
7. That I will vacate the hostel immediately as and when required by the University Authorities.
8. That if I am found to be involved in any such activity which is against the rules and regulations MDU, Rohtak. I shall solely be responsible and shall be ready to bear the consequence as per MDU, Rohtak and hostel rules.
9. That I was resident of hostel No..... Room No..... in the session.....and no action was taken against me for violating any directions/orders/rules and nor I was found lacking in terms of conduct while staying in the hostel.

Declared this day of month of year.

Signature of the Student

Name:

Counter Signature of Parent/Guardian



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

CERTIFICATE of ACCREDITATION

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Maharshi Dayanand University
Delhi Road, Rohtak, Haryana as
Accredited
with CGPA of 3.44 on seven point scale
at A⁺ grade
valid up to March 27, 2024*



Date : March 28, 2019

S. C. Chandra
Director

बेटी बचाओ



बेटी पढ़ाओ



बेटी भार नहीं है आधार, जीवन है उसका अधिकार।
शिक्षा है उसका अधिकार, बढ़ाओ कदम करो स्वीकार।।

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