



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

No. : Conduct/Pract/23/- 3218-24  
Dated:- 26.07.2023

To  
The Head, Deptt. Of Physical Education.  
MDU, Rohtak.  
Principal, M.K.J.K., college, Rohtak  
Principal Tika Ram College, Sonapat.

**Sub: Conduct of Practical Examinations of PG course M.P.Ed & UG Course B.P.Ed August -2023.**

Sir/Madam,

I have been directed to inform you that the Practical examinations of above for the session August-2023, are to be conducted as per schedule given as under:-

Sr. No	Name of Course	Semester	Date of Exams
1	M.P.Ed Full & Re-appear	2 <sup>nd</sup> Semester	01.08.2023 to 07.08.2023
2	B.P.Ed Full & Re-appear	2 <sup>nd</sup> Semester	

While conducting the Practical Examinations as per above schedule, the Heads/Principals concerned will be required to ensure that:

- The appointment of Practical Examiners will be made only out of the approved panel(s) of Practical Examiners of subject concerned which is available on the University website [www.mdu.ac.in](http://www.mdu.ac.in), and may be downloaded there from;
- The External Examiners for conduct of Practical Examinations may be invited from the places having distance not more than 100 kms (each way);
- The Practical Examinations shall be conducted judiciously as per above schedule.
- The Uploading of Practical Awards is mandatory. Therefore, after conducting the Practical Examinations the Instt./Deptt./Colleges concerned must upload the marks awarded by the Examiner on the University portal latest by 14.8.2023.
- In case due to any technical reason, if any awards(s) could not be uploaded on the portal, the same may be sent to the Conduct Branch with **separate covering letter** mentioning therein the specific technical reason with relevant proof;
- After uploading the Awards, the Instt./Deptt./Colleges shall also submit External Awards as well as Forwarding Memo of Practical Awards List (in original) duly properly filed in all respects to the OSD (Conduct), M.D.University, Rohtak, within further seven days after uploading the External Practical Award i.e. latest by 21.08.2023.
- While submitting TA/DA Bills, the Practical Examiner must be required to clearly mention their full name, designation with Grade Pay, Name of College, Name of Course with Semester and Session and same may be submitted to the Accounts Branch of the University directly;
- In case any Instt./Department/College does not upload the external awards on the University Portal latest by 14.08.2023, the late fee will be levied w.e.f. 16.08.2023 as per University Rules, irrespective of the submission of original external awards in time;
- The /Heads/Principals concerned are also requested to ensure the below instructions meant for the examinees also.

### Important Notes:-

- All the students will be required to follow the national guidelines related to COVID-19 as issued by Ministry of Home affairs/State Govt. time to time.
- The Practical Examinations of Reappear students shall be conducted in their respective Colleges/Deptt. of which they were regular students.

Yours faithfully,

OSD (Conduct)  
for Controller of Examinations

Endst.No. :Condu/Practical/23/ - 3218-24

Dated:- 26.07.2023

Copy of the above is forwarded to the following information and necessary action:

- Director, UCC, M.D.U. Rohtak, with the request to arrange to upload it on the University website.
- A.R./In-charge (R-I,R-II,R-III,R-IV,Secrecy), M.D.University, Rohtak.
- PRO, M.D.U.,Rohtak, with the request to kindly get it publish in the leading newspapers.
- PA to COE/DAA/Registrar (for kind information of DAA/Registrar/COE respectively), M.D.University, Rohtak.

OSD (Conduct)  
For Controller of Examinations