



MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

'A+' Grade University Accredited by NAAC
OFFICE OF THE CHIEF WARDEN (BOYS)



To

The Director,
UIET, M. D. University,
Rohtak.

Sub: - Portal of "Hostel Module" Re-Opened for Admissions in Boys Hostels for the Session 2023-2024 for B. Tech (1st semester, Lateral Entry – 3rd Semester) & M. Tech. (1st semester) students only.

Sir/Madam,

It is bring to your kind notice that the Portal of "Hostel Module" Re-Opened for Admissions in Boys Hostels for the Session 2023-2024 for B. Tech (1st semester, Lateral Entry – 3rd Semester) & M. Tech. (1st semester) students are as under:

B. Tech (1st semesters & Lateral Entry – 3rd Semester) & M. Tech. (1st semester) students only

IMPORTANT DATES:

1. Open to fill up online Hostel Application Form: From 27.09.2023 to 28.09.2023 at 11:59 pm.
2. Receipt of the Merit List (Along with Admission Form) of Admitted Students from the HOD's/Director's: 29.09.2023.
3. Display of Merit List in concerned Hostel: 29.09.2023
4. Date of Allotment of Hostel Rooms: 29.09.2023
5. Payment of Hostel Fee: 29.09.2023 to 03/10/2023

Helpline to fill up the online Hostel Admission for Technical Issues:
Hostel Admission Support Email Id: hostel.admissions@mdurohtak.ac.in

Your kind cooperation is solicited for smooth completion of the process of hostel admissions.
This may be treated as **Most Urgent**.

Yours Sincerely

Sd/-
Chief Warden (Boys)

Endst. No.-CWB/23/3485-3492

Dated:- 26. 09. 2023

Copy to:

1. Warden (B H) 4, 5, 6, 7 and 8 for Information and necessary action.
2. Director, U.C.C. for necessary action and upload on the University website.
3. OSD to V. C /Registrar & for kind information of the Vice-Chancellor/ Registrar MDU, Rohtak.

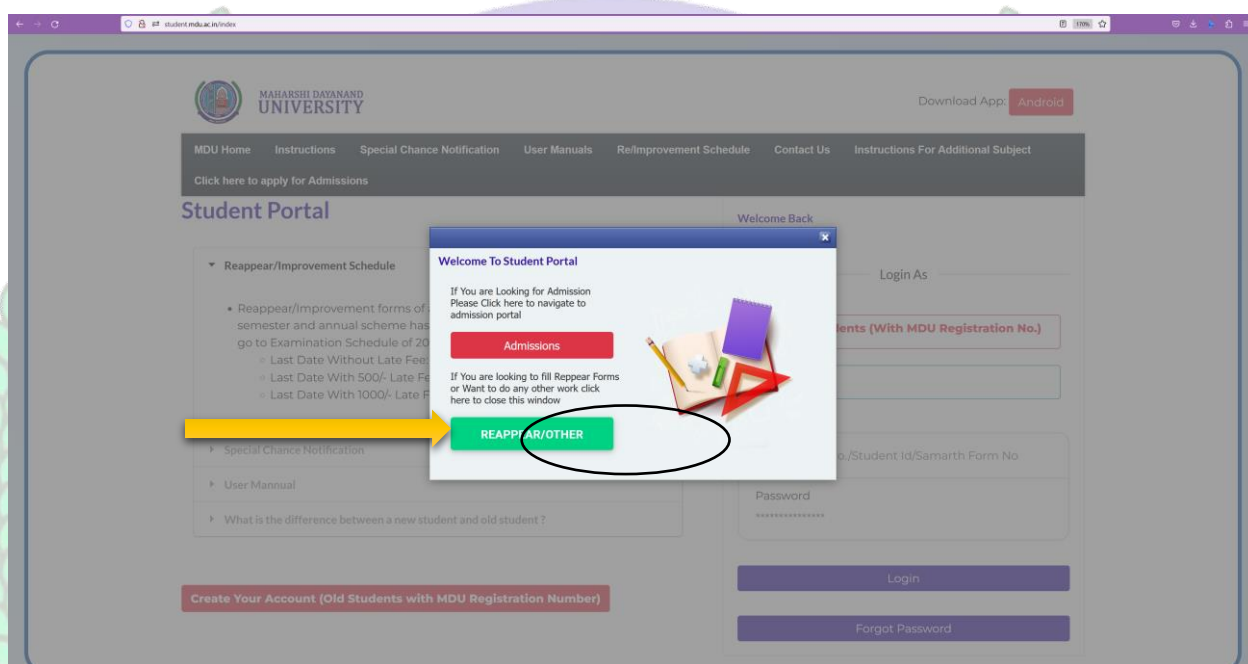
26/09/23
Chief Warden (Boys)

USER MANUAL (For New Admissions)

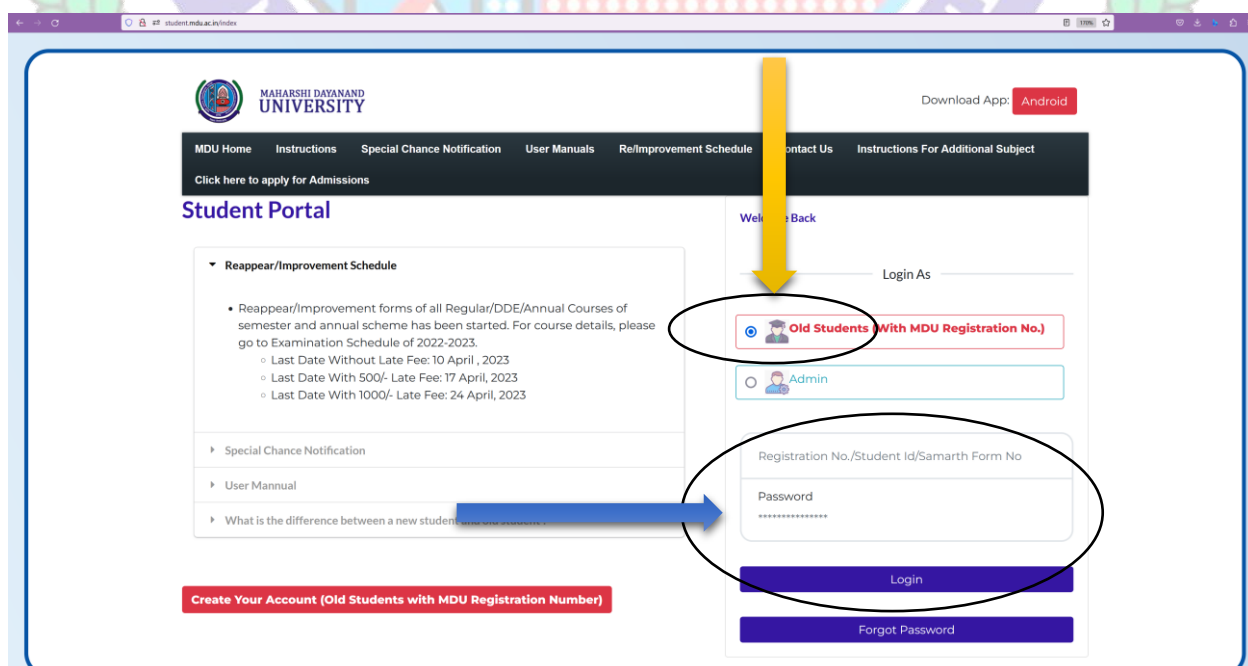
APPLY FOR HOSTEL ADMISSION

Steps for enrollment of students on Student Portal & apply for hostel application form.

1. All New students need to open website <https://student.mdu.ac.in>
2. Please Select Option Reappear/Other



3. Select Old Students (With MDU Registration No.)



4. Enter Your Samarth Form No for e.g. MDU2300XXXXX in Text Box as Printed your application Print Form
5. Password will be your date of Birth e.g. if the Date of Birth is 29th May 2001 then the password will be 29052001

Welcome Back

Login As

Old Students (With MDU Registration No.)

Add New

MDU230001111

Password
●●●●●●

Login

Forgot Password

6. And Click Login
7. After Login you will be logged into the student portal here now you need to complete your profile starting from the address details in you left side options or also available in the center of my account as demonstrated in below image also.

Student Portal

Good Evening, SANKET

(Your Registration No. is not generated yet!) User Id: 729465 & Name: SANKET & Category: & Eligibility Status: Not Defined

My Account

- Personal Information
- Address
- Biometric
- Social
- Education Details

Refresh Menu

PERSONAL DETAIL STATUS

Please complete your registration process by filling your Personal, Biometric, Address and Social Details. Only then you can proceed further.

#	Status	View/Edit/Insert
Personal Information	Completed	Click here
Address	Completed	Click here
Biometric	InComplete	Click here
Social	InComplete	Click here
Education Details	InComplete	Click here

My Profile

logout

COURSE DETAILS

Please check your details available with us. If any issue - For DDE students email at suptdug.dde@mdurohtak.ac.in (For Under Graduate Programs) suptdpg.dde@mdurohtak.ac.in (For Post Graduate Programs) and for Regular students e-mail at reg.admission@mdu.ac.in.

Course Name	Course Code	Sem/ Year	Session	Fee Type	Category Name	College Name	Fee Status
M.Com (Hons) 5- Year Integrated	775	1	July-2023	RR	General Fee	Deptt. of Commerce	<input checked="" type="checkbox"/>

8. You may start filling in address details by unlocking your address details for editing by clicking “_Click on the checkbox if your correspondence address is same as permanent address” and fill up your address details completely including State District and Pin code.

9. After Completing the address details hit the update and save button for the next step.

Address Details

Permanent Address Section

Email: ramkala1108@gmail.com Mobile: 7597247701

Address: VPO-GUGODH TEH-KOSLI DISTT-REWARI

State: HARYANA District: REWARI Pincode: 123302

Click on checkbox if your correspondence address is same as permanent address

Correspondence Address Section

Mobile: 7597247701

Address: VPO-GUGODH TEH-KOSLI DISTT-REWARI

State: HARYANA District: REWARI Pincode: 123302

Update and save

10. The next step will be Biometric Details. Please update accurate details and the latest passport photograph in Biometric details of the student as it will be printed on Student I-Card and Student Academic Records and the photograph, Signature, and Thumb Impression can't be changed later on once approved by the department.

Biometric

Important Instructions: Images are allowed only in .jpg or .jpeg format.

Upload your image* (size should be between 30KB and 100KB)

No file selected.

Upload your signature* (size should be between 10KB and 100KB)

No file selected.

Upload your left thumb impression* (size should be between 30KB and 100KB)

No file selected.

Select and upload scanned identity proof (with address)*(size should be between 50KB and 120KB)

--Select type of identity--

No file selected.

11. Click Save and Continue to proceed to Social Details Section, fill in the required details. And click Save and Continue to Proceed to Next Step i.e. is educational details

Social

These are only demographic profile, it has nothing to do with fee category.

Nationality *

Religion *
Domicile/Resident
Annual Income*
Marital Status*
Area Resident Type*
Identity *
Social Category (Not applicable for Seat Allotment Reservation Category) *

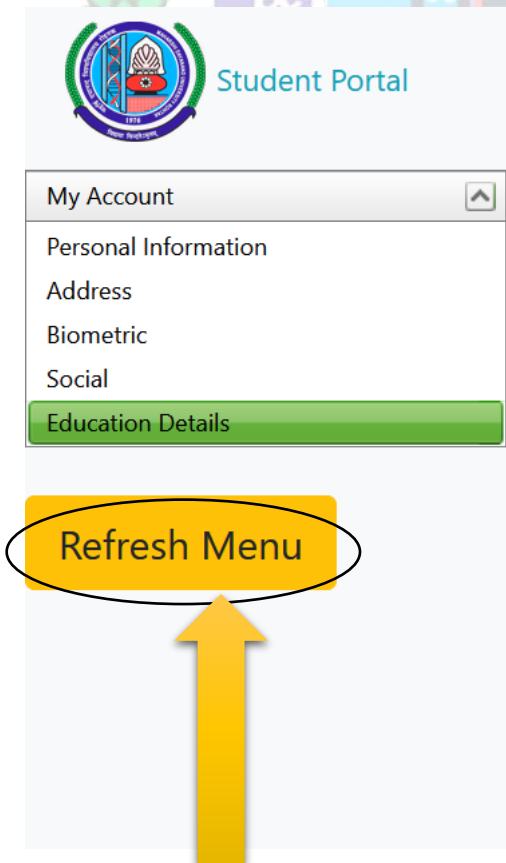

12. Please fill in all educational details starting from 10/Matric to educational details till you own.

(Your Registration No. is not generated yet!) User Id: 729465 & Name: SANKET & Category: & Eligibility Status: Not Defined

Please Enter your 10th AND 12th details only to proceed further, if already then please ignore this!


Add Qualification	Level	Board/Univ.	Subjects/Program Name	Roll No	Registration No./Enrollment No.	School/College	Year of Passing	Marking Scheme	Obtained	Out of	Percentage	Result Status
No data to display												

After saving your educational details please hit/click Refresh Menu as shown below also. You will see many options including



The image shows a 'Student Portal' navigation menu. The menu items are: My Account, Personal Information, Address, Biometric, Social, and Education Details. The 'Education Details' item is highlighted in green. Below the menu, the text 'Refresh Menu' is written in a yellow box, which is circled in black. A large yellow arrow points upwards from below the 'Refresh Menu' box towards the 'Education Details' menu item.

After Refreshing Menu you will be able to see option for applying hostel application form as highlighted below also



Student Portal

My Account

- Personal Information
- Address
- Biometric
- Social
- Education Details
- Apply For Hostel Admission**
- Examinations
- Apply For Special Chance/ Reappear/ Imp/Add
- For Payments and Forms
- View Applied Forms
- Admit Cards (Step/Imp/Distance)
- Pay Balance Fee (Any)
- Intermediate Payment
- Get All Payment Receipts

Refresh Menu



Click Apply for Hostel and follow the steps mentioned below also.



1. Step-1: Apply For Hostel

After that Click on **“Apply For Hostel Admission”** Icon:

- 3.1 Then Upload your Photo (Choose Your Photo then Click on Upload Image Button)
- 3.2 Then Select Your Deptt/Course/Semester
- 1.3 Then Add Your Distance in KMs should be from your Resident Address to MDU Rohtak, Minimum Distance for Applying Hostel is **50km for Boys** and **30km For Girls** Students
- 1.4 Then Fill Guardian Address and Father’s Contact Number then click on check box if you have ever been allotted hostel
- 1.5 Then Select Address and Click on Submit and View Button

The screenshot shows a web browser window at student.mdu.ac.in/Regular/ApplyHostel. The left sidebar menu has 'Apply For Hostel Admission' highlighted. The main content area displays a 'Hostel Accomodataion Application Form for Students of MDU UTD'. The form is divided into three steps: Step-1: Apply For Hostel, Step-2: Guardian Detail (Mandatory for Girls), and Step-3: Pay Fees for Apply of Hostel. Step-1 is active and contains the following fields:

- Upload Your Photo*** (size should be between 30KB and 100KB): Includes a 'Choose File' button (no file chosen) and an 'Upload Image' button.
- Deptt. of English & Foreign Languages**: Dropdown menu.
- M.A. (ENGLISH)**: Dropdown menu.
- Semester/Year : 3**: Dropdown menu.
- 60**: Text input field.
- Sector 14 Rohtak**: Text input field.
- 9876543210**: Text input field.
- Have you ever been allotted Hostel** (If yes, Please tick the option and provide hostel Name followed by Room No): Checked checkbox.
- Demo**: Text input field.
- Select Address:***: Section header.
- V.P.O. [REDACTED], HARYANA, 124112**: Selected address.
- Additional Information (if any)**: Text input field.
- Submit and View**: Blue button at the bottom.

2. Step 2 : Guardian Detail (Mandatory For Girls)

Then Fill Your Guardians Details Section

4.1 Name of Guardian /Relation/Contact No. /Email

4.2 Upload Guardian Image

4.2.1 Choose Image File then Click on Upload Image Button

4.3 Select and upload scanned identity proof (with address / Upload Both Side of id proof photo)*

4.4 Then Click on **Submit** Button

4.5 Then Check “List of Guardian Details uploaded by you”

For Currently Pursuing students

Get All Payment Receipts

Refresh Menu

Step-1: Apply For Hostel Step-2: Guardian Detail (Mandatory for Girls) Step-3: Pay Fees for Apply of Hostel

Guardian Details Section

Identity Proof file has been uploaded successfully

Name of Guardian
AKSHAY

Relation with Guardian
FATHER

Guardian contact number
9876543210

Guardian contact email
Enter Guardian Email (optional)

Upload Guardian Image* (size should be between 30KB and 100KB)
Choose File No file chosen

Upload Image

Select and upload scanned identity proof (with address)*(size should be between 50KB and 120KB)
Aadhar Card

Choose File No file chosen

Upload Selected Identity

Choose File | No file chosen

Upload Selected Identity

Additional Information (If any)

Submit

List of guardian details uploaded by you

Enter text to search...

Drag a column header here to group by that column

Guardian Name	Relation	Mobile	Email
Hemant	Brother	9876543210	
AKSHAY	FATHER	9876543210	

1976

विद्यया विन्दतेऽमृतम्

3. Step-3: Pay Fee For Apply Hostel

Then Click on Pay Fee for Apply Hostel

5.1 Then Click on **Pay Fees** Button

My Account

Apply For Hostel Admission

Examinations

Wi-Fi Section

Pay Balance Fee (If Any)

Intermediate Fee Payment

Apply for Career Counselling & Placements

Study Material

Booked Subject Details

For Currently Pursuing Students

Get All Payment Receipts

Refresh Menu

Hostel Accomodataion Application Form for Students of MDU UTD

Step-1: Apply For Hostel Step-2: Guardian Detail (Mandatory for Girls) Step-3: Pay Fees for Apply of Hostel

Print Application Form will only be available after payment of fees

Department	Program Name	Semester	Fee Category	Guardian Address	Father Contact Number	Fee Status	Proceed To Pay Fee	Print Application Form
Deptt. of English & Foreign Languages	M.A. (ENGLISH)	3	General Fee	sector 14	9876543208	UnPaid	Pay Fees	

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Online Users: 87

4. Then Click on Undertaking CheckBox and Click on **Confirm and proceed to make payment** button to pay fee

My Account

Apply For Hostel Admission

Examinations

Wi-Fi Section

Pay Balance Fee (if Any)

Intermediate Fee Payment

Apply for Career Counselling & Placements

Study Material

Booked Subject Details

For Currently Pursuing Students

Get All Payment Receipts

Refresh Menu

Payment Details

Fee: ₹ 100

Total Fees: ₹100

Undertaking/Declaration:

certify that I have not done any other PG/ M.Phil course from M.D. University.

I solemnly declare that the particulars given above are correct to the best of my knowledge and belief and that I will, on admission, abide by the rules and regulations of the hostel and not indulge in any undesirable activity. I hold myself responsible for prompt payment of fee and all other dues. I know fully well that any infringement of Hostel Rules will

make me liable of Fine of Rs. 5000/- or any action deemed fit by the authorities.

Confirm and proceed to make payment

Kindly read the Criteria before Applying, student shall be responsible for any kind of non-fulfillment of eligibility and the fee will not be refunded to such students.

For Further Enquiry visit M. J. Dayanand University, Rohtak.
Thank you!

5. Then Do yur Payment **through Internet Bankng / CreditCard or Debit Card / Freecharge and NEFT and RTGS**

AXIS BANK | EASYPAY

MD University Rohtak

Unique ID: H090085354 studentid: 85354

validity date: 7/13/2023 3:08:14 PM Amount: 100

URN : 141860657
(SAVE FOR FUTURE REFERENCE)

Terms and Conditions :
I accept the Terms and Conditions contained herein that shall apply to any person using the services of Easypay provided by Axis Bank for making payments through an

Payment Options

INTERNET BANKING CREDITCARD/DEBITCARD FREECHARGE NEFT/RTGS

Visa/Master

- Helpline to fill up the Hostel Admission form online (Technical Issues): Hostel Admission Support Email Id: hostel.admissions@mdurohtak.ac.in
- After Paying Fees Online, a **Printout** of the **Application Form** Generated through the System must be submitted concerned department.