Passed in PG BOS held on 14.6.2010 and sent to academic branch with CD

SCHEME OF EXAMINATION

M.A. ( Previous ) Public Administration
w.e.f. the Session 2010 – 2011

The Course will consist of four semester. In each semester, there would be Five papers with Four Units. Total marks for the course would be 2000 ( 500 marks per semester)

Semester-I (Public Administration)

<table>
<thead>
<tr>
<th>Paper</th>
<th>Name of Paper</th>
<th>Theory</th>
<th>Internal Assessment</th>
<th>Total Marks</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-1</td>
<td>Administrative Theory-(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-II</td>
<td>Administrative Thought-(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-III</td>
<td>Indian Administration-(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-IV</td>
<td>Comparative Public Administration-(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-V</td>
<td>Opt.i)Labour Welfare Admn(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td></td>
<td>Opt. ii) Consumer Protection Admn.</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
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</tbody>
</table>

Semester-II (Public Administration)

<table>
<thead>
<tr>
<th>Paper</th>
<th>Name of Paper</th>
<th>Theory</th>
<th>Internal Assessment</th>
<th>Total Marks</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-VI</td>
<td>Administrative Theory-(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-VII</td>
<td>Administrative Thought-(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-VIII</td>
<td>State Administration.</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-IX</td>
<td>Comparative Public Administration-(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P- X</td>
<td>Opt.i)Labour Welfare Admn(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td></td>
<td>Opt. ii) Administrative Law</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
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</table>

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Scheme of Examination of M.A.(Final) Public Administration

SCHEME OF EXAMINATION

/2/
### Semester-III (Public Administration)

<table>
<thead>
<tr>
<th>Paper</th>
<th>Name of Paper</th>
<th>Theory</th>
<th>Internal Assessment</th>
<th>Total Marks</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-XI</td>
<td>Development Administration (i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-XII</td>
<td>Human Resource Development (i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-XIII</td>
<td>Social Welfare Administration(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-XIV</td>
<td>Research Methodology(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-XV</td>
<td>Opt.i)Financial Admn(i)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td></td>
<td>Opt. ii) Management of Public Enterprises</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs</td>
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</tbody>
</table>

### Semester-IV (Public Administration)

<table>
<thead>
<tr>
<th>Paper</th>
<th>Name of Paper</th>
<th>Theory</th>
<th>Internal Assessment</th>
<th>Total Marks</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-XVI</td>
<td>Development Administration (ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P- XVII</td>
<td>Human Resource Development (ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P- XVIII</td>
<td>Social Welfare Administration(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-XIX</td>
<td>Research Methodology(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>P-XX</td>
<td>Opt.i)Financial Admn(ii)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs.</td>
</tr>
<tr>
<td></td>
<td>Opt. ii) Environment Administration</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>3 hrs</td>
</tr>
</tbody>
</table>

### Note:

Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Annexure-F
Paper-I

Administrative Theory (i)

M.Marks: 100
Theory: 80
I.A. : 20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I


Unit-II

Organization-Meaning and bases; Types-Formal and Informal; Principles-Hierarchy, Span of Control, Unity of Command, Coordination, Delegation, Centralization and Decentralization.

Unit-III

Structure of Organization-Chief Executive-Types, Functions and Qualities; Line, Staff and Auxiliary Agencies; Department, Public Corporation and Commission.

Unit-IV

Concept of Accountability and Responsibility; Control over Public Administration Legislative, Executive and Judicial; Delegated Legislation; Administrative Adjudication.

/2/

Books Recommended:

18. B.L. Fadia and Kuldeep Fadia, Publish Administration, Agra, Sahitya Bhawan Publication, 2000

M.A.( P ) Sem-I

P-II Administrative Thought-I
2010-2011

M.Marks: 100
Theory: 80
I.A. :20
Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I
Kautaliya, Woodrow Wilson, Henri Fayol.

Unit-II
Luther Gullick, Lyndall Urwick, M.P. Follett.

Unit-III
F.W. Taylor, Elton Mayo

Unit-IV
Max Weber, Karl Marx.

Books Recommended:

4. G.S. Sudha, History of Management Thought, Jaipur, RBSA, 1991 (Hindi Medium)
6. R.N. Singh, Management Thought and Thinkers, Delhi, S. Chand, 1977.
M.A. ( P ) Sem-I

P-III Indian Administration

M.Marks: 100
Theory: 80
I.A.: 20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Evolution of Indian Administration: Ancient Administration, Mughal Administration and British Administration, Features of Indian Administration, Role of Indian Administration in Socio-Economic and Political Development.

Unit-II
Chief Executive: Powers, Position and Role of President and Prime Minister in India Administration, Prime Minister Office (PMO), Organisation and Functions of Cabinet Secretariat and Central Secretariat.

Unit-III

Organization and Functions of Ministries of Home Affairs, Finance, Defence and Personnel, Public Grievance and Pension at the Central Level.

Unit-IV

Civil Services: Role of Civil Services in Indian Administration, Control over Administration; Parliamentary and Judicial, Administrative Reforms in India since Independence.

Books Recommended

2. S.R. Maheshwari, Indian Administration, New Delhi: Orien Longman.
M.A.(P)  ) Sem-I
P-IV          Comparative Public Administration(i)

M.Marks: 100
Theory: 80
L.A.    :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Comparative Public Administration: Meaning, nature, scope and significance, Evolution: Pre & Post 2nd World War Phase, CAG phase & SICA phase, Salient features of Administration in Developed & Developing Countries.

Unit-II


Unit-III

Salient features of Administration in UK, USA, France, Japan and Switzerland.

Unit-IV

Chief Executive of UK, USA, France, Japan & Switzerland
Books Recommended:

1. Arora, Ramesh K., Comparative Public Administration, New Delhi, Associated Publishing House.
4. Riggs, F.W. Administration in Developing Countries: The Theory of Prismatic Society; Boston, Houghton Miffin Co. 1904.
9. Rowat, Donald E., Public Adm in Developed Democracies, Donald Marcel Dekker, Inc. New York.
M.A. (P) Sem-I

P-V (opt.i) Labour Welfare Administration (i)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Unit-II
Labour Movement in India, Impact of Trade Union Movement on Indian Labour Movement, Problems of Organized and Unorganized Labour in India.

Unit-III
Labour Policy in India, International Labour Organization, (ILO )and Labour Welfare in India, Recruitment of Industrial Labour in India.

Unit-IV
Books Recommended:

10. T.N. Bhagoliwal, Economics of Industrial Relations and Labour Welfare in India.
M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I


Unit-II


Unit-III


Unit-IV

Consumer Grievance Redressal Mechanism, National and State Commission, District Consumer Grievance Redressal Forum.

Books Recommended:

M.A. (P) Sem-II
P-VI Administrative Theory-(ii)

M.Marks: 100
Theory: 80
I.A.: 20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.
Unit-I

Theories of Public Administration: Classical and Neo Classical, Scientific Management, Human Relations and Bureaucratic.

Unit-II

Organizational Behaviour: Morale and Motivation, Supervision, Leadership and Communication.

Unit-III

Administrative Corruption, Ethics in Administration, Ombudsman.

Unit-IV

Organizational Reforms: O & M, M B O
Organizational Effectiveness, Organizational Improvement.

Books Recommended:


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M.A. ( P ) Sem-II

P-VII Administrative Thought-(ii)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

C.I. Barnard, Herbert Simon

Unit-II

Abraham Maslow, Doughlas Mcgregor, Fredrick Herzberg.
Unit-III
Chris Argyris, Rensis Likert

Unit-II
Peter Drucker, Yehezkal Dror

Books Recommended:

4. G.S. Sudha, History of Management Thought, Jaipur, RBSA, 1991 (Hindi Medium)
6. R.N. Singh, Management Thought and Thinkers, Delhi, S. Chand, 1977.
M.A. (P) Sem-II

P-VIII State Administration

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

State Political Executives: Role of Governor, Chief Minister, Organization and Functions of State Secretariat and Role of Chief Secretary in State Administration.

Unit-II

Organization and Functions of Home Department, Finance Department, Agriculture Department, Food and Supply Department in Haryana.

Unit-III

Organisation and Functions of State Finance Commission, HUDA, Lokayukta, ARC in Haryana.

Unit-IV
Organization and Functions of Divisional Commissioner, Deputy Commissioner, District Police Administration, District Rural Development Agency (DRDA) and District Planning Committee.

/18/

Books Recommended:

4. Ramesh Arora and Geeta Chaturvedi, Bharat Mein Rajya Prashshan, Jaipur, RSBA, 2001
M.A. (P) Sem-II
Paper: IX

Comparative Public Administration (ii)

M.Marks: 100
Theory: 80
I.A.: 20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I
Contribution of F.W. Riggs, Ferrel Heady and Siffin in Comparative Public Administration

Unit-II
Local government of UK, USA, France, Japan & Switzerland.

Unit-III
Accountability: Control Machinery of UK, USA, France, Japan & Switzerland.

Unit-IV
Grievance Redressal Machinery of UK, USA, France, Japan & Switzerland
Books Recommended:

1. Arora, Ramesh K., Comparative Public Administration, New Delhi, Associated Publishing House.

M.A. (P) Sem-II

P- X (Opt. i) Labour Welfare Administration(ii)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question
No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Labour Welfare and Liberalisation, Wage Policy and Wage Regulation Machinery Workers Education & Training.

Unit-II

Labour Department with Special Reference to Haryana, Labour Welfare Officer, Workers Participation in Management.

Unit-III


Unit-IV


Books Recommended:

M.A. (P ) Sem- II

P- X (Opt.ii) Administrative Law

M.Marks: 100

| Time: 3 hrs. |
| Theory: 80 |
| I.A.: 20 |

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Unit-II


Unit-III


Unit-IV


Books Recommended:

M.A. (Final) Sem-III
P- XI  Development Administration (i)

M.Marks: 100
  Theory: 80
  I.A.: 20
  Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Development: Meaning, Nature, Dimensions & Approaches, Development Administration: Concept, nature, scope & significance, Prerequisites of Development Administration, Difference between Development Administration and Traditional Administration.

Unit-II

Evolution of Development Administration, Models of Development Administration, Role of Development in Developing Societies, Difference between Development of Administration and Administration of Development, Administrative Development: Concept & Objectives and its relations with Administrative reforms and change.

Unit-III

Unit-IV

Influence of socio-economic background on Development Administration, Representative Bureaucracy, Neutral Vs Committed Bureaucracy, Role of Bureaucracy with special reference to policy making & Implementation.

Books Recommended:

M.A. (Final) Sem-III

P-XII Human Resource Development (i)

M.Marks: 100
  Theory: 80
  I.A. : 20
  Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I


Unit-II


Unit-III

Employee-Employer Relations: Conduct Rules, Disciplinary Actions Employees Association, Whitleyism in India.

Unit-IV

Books Recommended:


Human Resource Management Practice, Concept and cases Shanti Prakashan, Rohtak.


V.M. Sinha : Personnel Administration

M.A. (Final) Sem-III
P-XIII  Social Welfare Administration (i)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note:  Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I


Unit-II


Unit-III

Social Welfare Policies and Programmes for Aged, Disabled, Youths and Drug Addicts at Central and State Levels.

Unit-IV

Composition and Functions of National Commission for Women, National Commission for Scheduled Castes and Scheduled Tribes, National Commission for Backward Classes, and National Commission for Minorities.

Books Recommended:

14. Govt. of India, Ministry of Social Justice & Empowerment, Recent Annual Reports.

M.A. (Final) Sem-III
P- XIV Research Methodology (i)

M.Marks: 100
Theory: 80
I.A.: 20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.
Unit-I
Science: Meaning, Characteristics and basic assumptions: Scientific methods: Meaning, Characteristics and steps of scientific methods; Difference between natural and social science; Public Administration as a science.

Unit-II
Social Research: Meaning, nature and objectives; Types of social research: Pure and applied, Utility of social research; Problem of objectivity in social research and the measures to enhance it in social research.

Unit-III
Hypothesis: Meaning, types importance and sources of hypothesis; Qualities of a workable hypothesis; Difficulties in the formulation of hypothesis; Testing of hypothesis; Research Design: Meaning, types and its formulation.

Unit-IV
Sampling: Meaning, merits and demerits, Types of sampling: Random, Staratified purposive, Quota and multi stage; Procedure for selecting a representative sample.

Books Recommended:
2. Young, P.V., Scientific Social Survey and Research, New Delhi, Prentice Hall of India, 1979
5. Shukla and Trivedi (Hindi),, Research Methodology, College Books Depot, Jaipur
M.A. (Final)  Sem-III

P-XV (Opt-i)  Financial Administration-(i)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I


Unit-II
Budget: Evolution, Meaning and its Principles.
Types of Budget: Line Item Budget, Performance Budget, Zero Base Budget.

Unit-III


Unit-IV


Books Recommended:

1. Lal, G.S., Financial Administration India, Delhi HPJ Kapoor, 1969
2. Sundharam, KPM, Indian Public Finance and Financial Administration, New Delhi, S. Chand, 1973
6. Thavaraj, MJK, Financial Administration in India, New Delhi, S. Chand, 1995
M.A. (Final)  Sem-III
P-XV(Opt.ii)  Management of Public Enterprises

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Concept of Public Sector-its role in Economic Development. Historical growth of Public Sector in India. Public Enterprises-Meaning, Importance and rationale.

Unit-II


Management of Public Enterprises: Types of Managing Boards, Composition and Function of Managing Boards, Department of Public Enterprises.

Unit-III


Unit-IV

Accountability and Control over Public Enterprises: Administrative or Ministerial Control, Parliamentary Control; Methods to Safeguard Autonomy of Public Enterprises.
Books Recommended:

7. ARC Study Team, Report on Public Sector Undertakings (1967)
M.A. (Final) Sem-IV

Paper-XVI  Development Administration(ii)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I
Development Public Policy – Concept, meaning, nature and scope. Formulation & Implementation of Public Policy, Models of Public Policy, Relationship of Bureaucrats & Politicians in Policy making process.

Unit-II

Unit-III
People’s participation in Development Administration, Role of NGOs in Development Administration Programmes & Projects Formulation and Implementation, Methods of Implementation, PERT & CPM.

Unit-IV
Books Recommended:


M.A. (Final) Sem-IV
P-XVII Human Resource Development (ii)

M.Marks: 100
Theory: 80
I.A. :20
Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I


Unit-II

Employees and Organisation:

Communication, Management Information System, Organisational Development Organizational Behaviour.

Unit-III

Job Analysis Process: Job Analysis, Job Description, Job specification and Job Enrichment,

Unit-IV


Books Recommended:


- Human Resource Management Practice, Concept and cases Shanti Prakashan, Rohtak.


M.A. (Final) Sem-IV
P-XVIII Social Welfare Administration (ii)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I

Unit-II


Unit-III

Role of NGO’s, Civil Society and Self Help Groups. Family Welfare Programmes: Meaning, Importance, Implementation and Achievement, Difficulties in the way of Family Welfare Programmes in India, Measures to make Family Welfare Programmes successful.

Unit-IV


Books Recommended:

14. Govt. of India, Ministray of Social Justice & Empowerment, Recent Annual Reports.
M.A.(Final)Sem-IV
P-XIX Research Methodology ((ii)

M.Marks: 100
Theory: 80
I.A. :20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I
Data-Collection : Sources of Data Collection, primary and secondary. Techniques of Data Collection, Interview, Questionnaire, Schedule and Observation.

Unit-II

Unit-III
Analysis of Data : Importance of Statistical Methods in the Analysis of data, Central Tendency: Meaning and importance, Measures of Central tendency- Mean, Median and Mode.

Unit-IV
Interpretation of Data: Meaning, techniques and precautions, Role of Computer in Research; Report writing: Qualities and Steps of report-writing.

Books Recommended

2. Young, P.V., Scientific Social Survey and Research, New Delhi, Prentice Hall of India, 1979
5. Shukla and Trivedi (Hindi)., Research Methodology, College Book Depot, Jaipur
M.A. (Final) Sem-IV  
P-XX (Opt.i)  
Financial Administration-(ii)  

M.Marks: 100  
Theory: 80  
I.A. :20  
Time: 3 hrs.  

Note: Attempt five questions, selecting one question from each unit. Question No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.  

Unit-I  

Unit-II  

Unit-III  

Unit-IV  
Tax Administration: Meaning and Characteristics, Types of Taxation, functions of Central Board of Direct Taxes and Central Board of Excise and Custom. Tax Reforms in India.  

Financial Administration-II
Books Recommended:

1. Lal, G.S., Financial Administration India, Delhi HPJ Kapoor, 1969
2. Sundharam, KPM, Indian Public Finance and Financial Administration, New Delhi, S. Chand, 1973

M.A. (Final) Sem-IV
P-XX (Opt.ii) Environment Administration

M.Marks: 100
Theory: 80
I.A.:20
Time: 3 hrs.

Note: Attempt five questions, selecting one question from each unit. Question
No. 9 is compulsory covering the entire syllabus. All questions carry equal marks.

Unit-I
Environment: Meaning, definition, scope and significance
Environment Ethics
Environment Challenges in India.

Unit-II
Environment Protection: Meaning, Definition and significance.
Environment policy and administration in India
Department of Environment, Forest and Wild Life at the Central Level.

Unit-III
Environment Pollution, Meaning, causes, effects and control mechanism.
Types of pollution, Environment Education

Unit-IV
Environmental Issues:
People’s Participation in Environment Protection
Role of NGO
Environment Management.

Books Recommended::
- D.B.N. Murthy, Environmental Planning and Management, New Delhi : Deep & Deep, 2005
- Garg, Bansal and Tiwari, Environmental Pollution & Protection, New Delhi, Deep & Deep, 2006