

MAHARSHI DAYANAND UNIVERSITY ROHTAK
GENERAL ADMINISTRATION BRANCH

No. Gen.Admn./G-II/2021/ 5630-5679

Dated: 11/12/2020

To

1. All the Deans & Directors, MDU, Rohtak.
2. All the Heads of the University Teaching Deptts.
3. All A.Rs./D.Rs./Incharges of offices/Branches,
M.D. University, Rohtak.

Sub:- Willingness for allotment of House No.9/Type 1A.

Sir/Madam,

Out of the total No. of applicants, who applied for allotment of House in Type-1A category, top 20 applicants were contacted by the House Allotment Committee in its meeting held on 03.12.2020. But no-one agreed for allotment of this house. Thus, on the recommendations of House Allotment Committee, the Vice Chancellor has been pleased that a circular be issued for inviting applications for this particular house from the employees entitled for Type-1A category house.

You are, therefore, requested to kindly circulate it and get it noted from all concerned Non Teaching Employees of your office/deptts and he/she be asked to submit his/her willingness latest by 21.12.2020 (on the proforma given overleaf) so that necessary seniority is drawn by the General Administration Branch accordingly for allotment of this particular house.

Yours faithfully,


Supdt. (Gen. Admn.)

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Dated : _____

To

The Superintendent,
General Admn. Branch,
M.D. University, Rohtak.

Sub:- Application for allotment of House No.09/Type 1A separately.

Sir,

I hereby submit my application for the allotment of House No.09/Type 1A in the University Campus. My particulars are as under:-

1. Name : _____
2. Contact No. (Mobile No.) : _____
3. Employee No. : _____
4. Father's/Husband's Name : _____
5. Date of Birth : _____
6. Post held : _____
7. Dept./Office : _____
8. Date of Joining in the Univ. Service : _____
9. Present Pay Scale and Grade Pay : _____
10. Basic Pay : _____
11. Date of attainment of Grade Pay/Level
Rs.1800 or L1 to L-5 or ACPL 1 to ACPL 5 : _____
12. House already allotted by the University : _____

(Signature of the Applicant)

(Handwritten Signature)
10/12