A signed passport size

Sr. No. .....

Price Rs. 100/-(General) Rs.25/-(SC/BC of Haryana)

## MAHARSHI DAYANAND UNIVERSITY, ROHTAK

## APPLICATION FORM FOR THE NON-TEACHING POSTS

(Except 'A' Class Posts)

	recent photograph
Application No	of the candidate
(To be filled in by the office)	must be pasted here
NOTE:	
This application form and the bio-data should be properly filled in	

- i. This application form and the bio-data should be properly filled in.
- ii. Self attested copies of all certificates/testimonials should be attached. Originals will have to be shown at the time of interview.
- iii. This application should be accompanied by the University fee Receipt/Bank draft of the value of Rs. 500/-(Rs. 125/- for SC/BC/EBP of Haryana) for the posts carrying initial basic pay of Rs. 9300-34800+4200 GP and above, Rs. 300/- (Rs. 75/- for SC/BC/EBPC of Haryana) for the posts carrying initial basic pay of Rs. 5200-20200+1900 GP and above but below Rs. 9300-34800+4200 GP and Rs.200/- (Rs. 50/- for SC/BC/EBP of Haryana) for remaining Class-IV posts in favour of Finance Officer/Registrar, M.D. University, Rohtak payable at SBI, MDU, Branch, Rohtak) (Bank Code No. 4734), Postal orders/Money orders will not be accepted. Women candidates are granted 50% concession in fee, Ex-Servicemen are exempted from the payment of this fee.
- iv. Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed application form.
- v. Incomplete form and those received after the expiry of prescribed date will not be entertained and will stand rejected summarily.
- vi. Only eligible candidates should apply for the position/post.
- vii. Use separate form for each position/post.
- viii. Prescribed qualifications may be seen on the University Website.

1.	a)	Post applied for	
		(Give full and correct name of the post)	
	b)	Advertisement No.	
2.	a)	Name in Full (in block letters)	
	b)	Father's Name	
	c)	Mother's Name	
3.	a)	Present Postal Address	
	b)	E-mail Address, if any	
	c)	Permanent Address	
	-		
	d)	Mobile No.	
	e)	Telephone No.	
	•	Aadhaar No.	

4.	a) Date of Bir	th			
	b) Age as on	last date of receipt	of application (	years	Months)
	c) Place of Bi	irth			
5.	a) Nationality	of the candidate			
		long to SC/BC/Ex-S	Servicemen/		
	,	ith Disabilities cate			
			n the competent authorit	v)	
	c) Male/Fema		mano compotent addition	<i>)</i> /	
	,	itus (Married/Unma	rriad)		
	-	whether you have	more		
		ving wife/husband)	0 1		
		employment, if any, with			<del></del>
	•		mporary/probation/perma	anent)	
	,	next increment			
	c) Name of	f employer			
	d) Have yo	ou obtained prior pe	ermission of		
	your pre	sent employer for s	submitting		
	this applica	ation?			
	e) Basic pa	ay acceptable, if se	lected	<del> </del>	
	f) Period rec	uired for joining the pos	st, if appointed		
	7. a) What is	your mother tongu	e?		
	•	•		ou can read, write and/or spe	ak. Give particulars
	•	mination(s), if any,		, , , , , , , , , , , , , , , , , , ,	
	and ona	······auori(o), ii arry,	passou iii odoiii		
Rea	ıd only	Speak only	Read & Speak	Read, Write & Speak	Examination (s) Passed
1100	id Only	Орсак отпу	ricad a opean	ricad, write a opean	Examination (5) 1 assect
8.			ified from appearing in a	any University examination/	undertaking University work
	(Say Yes o	•			
	•				
9.	a) Whether a	ny criminal case ha	is been registered agains	st applicant ? (Say Yes/No) _	
	b) Whether a	pplicant has been o	charge-sheeted for any c	riminal offence? If yes, the d	etails thereof.
	c) Whether a	pplicant has been o	convicted by any compet	ent court for any criminal offe	ence? If yes, the details
	thereof				
10.				Amount Rs	OR
	` '			Amount Rs	
	_	•			_
	-			ACHED WITH THIS APP	-
11.	REFERENCE	S: (These perso	ns should be well acqua	inted with the applicant's trai	ning accomplishment,
		capabilities a	nd character but must no	ot be related to the candidate	e. Two references should be
		listed and atle	east one of them should	be a citizen of India.	
	i) Name				
	Occupation	n or Position			
	Address				
	, 1001000				

Occ	upation or Po	Sition					
Address							
10 ==							
Exam	Univ/Board	Year of		Max. Marks	Marks	% age of M	
Passed		Passing	Division		obtained	obtained (Accurate)	if any.
Note :- Atte 13* (a) (b)	Compute	r Typing Spe	es in support eed : ENGLISH NGLISH			HINDI	
(a) (b)	Compute Shorthan for the posts	r Typing Spe d Speed : EN of Steno-Typ	eed : ENGLISH NGLISH	Junior Data Er	HINDI	HINDI	
(b) Applicable	Compute Shorthan for the posts ence (Give pa	r Typing Spe d Speed : EN of Steno-Typ rticulars con- Designation	eed : ENGLISH NGLISH  Dist/Clerk-cum- cerning all perion of the post	Junior Data Er ods of employr	HINDI  htry Operatoment)  of	r etc.	& Reasons
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(a) (b)  Applicable  14. Experie  Name of the  Institutions	Compute Shorthan for the posts ence (Give pa Employer/	r Typing Spe d Speed : Ef of Steno-Typ rticulars cond Designation held and its	eed : ENGLISH NGLISH  Dist/Clerk-cum- cerning all peri of the post pay scale	Junior Data Er ods of employr Duration appointmen From	HINDI  htry Operatoment)  of t  To	r etc.  Basic Pay Allowances	& Reasons
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17. Additional information, if any, including computer knowledge etc.	
I certify that the foregoing information is correct and complete to the best of my known of any circumstances which may impair my fitness for employment in M.D. University	wledge and belief. I am not aware
	(Signature of the Candidate)
CERTIFICATE FROM THE EMPLOYER, IF	ANY
The application of Miss/Mrs./Shri/Dr.	who is at present working as
in the	(Deptt./Organisation) is
recommended and forwarded for consideration for the post of	to the Registrar,
M.D. University, Rohtak. In case, he/she is selected for employment in M.D. U	niversity, Rohtak, he/ she will be
relieved of his/her present position.	
Place	Signature of the Head
Date	of the office/organisation
	(Seal of Office)