

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 9 of the Executive Council's meeting
held on 04/09/2019

9. Amendment in Calendar Volume-IV regarding revision of rates of refreshment for the members of various statutory authorities /bodies and Standing Committees

Considered the recommendations of the Committee regarding revision of rates of refreshment for the members of various statutory authorities /bodies and Standing Committees etc. (Annexure A/13 page 73, already circulated) and amendment thereof in Chapter-36, Calendar Volume-IV appearing at page No.269.

Resolved that the recommendations of the Committee and amendments as proposed be approved with the modification that the amount Rs. 40/- & Rs. 25/- appeared in the Annexure page -73 against point No. 4 & 5 be read as Rs. 50/- & Rs. 40/- respectively.

[Action by D.R.(Gen. Admn.)]

MAHARSHI DAYANAND UNIVERSITY ROHTAK
GENERAL ADMINISTRATION BRANCH

Endst. No.G-VIII/2019/-6/20-20

Dated:-9/10/19

A copy of the above alongwith Annexures is forwarded to the following for information and necessary action:

1. All Deans/Heads/Directors of the University Teaching Departments , M.D. University, Rohtak.
2. All Branch Officers, M.D. University, Rohtak.
- ✓ 3. Director, University Computer Center, M.D.University,Rohtak with the request to upload the same on the University Website.

MO 27/9/19
Superintendent (Gen.Admn.)

19/10

LD

Ucc-2734
20/10/19

9. Amendment in Calendar Volume-IV regarding revision of rates of refreshment for the members of various statutory authorities /bodies and Standing Committees

To consider the recommendations of the Committee regarding revision of rates of refreshment for the members of various statutory authorities /bodies and Standing Committees etc. (Annexure A/13 page 73) and amendment thereof in Chapter-36, Calendar Volume-IV appearing at page No.269.

NOTE:

Due to difficulty faced in managing the refreshment in the meetings within the prescribed rates under the rules, the Vice-Chancellor has constituted a Committee of the following to give its recommendations for revision of rates of refreshment for the members of various statutory authorities/bodies and Standing Committees:-

1. Prof. Surinder Kumar, Sanskrit Deptt. Convenor
2. Prof. Neelam Chaudhary, Economics Deptt.
3. Finance Officer
4. Dy.Registrar (Gen.Admn.)

The Committee in its meeting held on 08.07.2019 discussed thoroughly for revision of rates of refreshment for the members of various Statutory Authorities/Bodies and Standing Committees in the light of the fact that the existing rates of refreshment were approved in the Executive Council meeting way back on 30.11.2011 vide Resolution No.28 and now the rates of all items in the market have been increased, the committee recommended that the rates of refreshment may accordingly be increased to make these sufficient for meeting out the expenditure which are as under:-

| Sr.No. | Existing Rates | Proposed Rates |
|--------|--|--|
| 1. | Rs.30/- per head for the members of the Court, Executive Council, Academic Planning Board, Finance Committee, Admission Committee, Selection Committee, Faculties, Board of Studies, Common Syllabi Committees | Maximum Rs.2500/- has been fixed for the meetings of Selection Committee and Executive Council |
| 2. | Rs.30/- per head for the members of the Court, Academic Planning Board, | Rs.60/- per head for the members of the Court, Academic Planning Board, Finance |

| | | |
|----|--|--|
| | Finance Committee, Admission Committee, Faculties, Board of Studies, Common Syllabi Committees | Committee, Admission Committee, Faculties, Board of Studies, Common Syllabi Committees and Academic Council |
| 3. | Rs.20/- per head for the members of the Academic Council | Deleted upon A.C. being merged in the above category |
| 4. | Rs.15/- per head of the members of other Standing Committees constituted by the Vice-Chancellor or the Registrar | Rs.40/- per head of the members of other Standing Committees constituted by the Vice-Chancellor or the Registrar |
| 5. | Rs.10/- per student, Faculty member or Guests chargeable to amalgamated Fund | Rs.25/- per student, Faculty member or Guests chargeable to amalgamated Fund |

- i) The Drivers and Security Guards accompanying the Officers/outside experts shall also be provided free lunch/dinner/refreshment.
- ii) The number of members shall be certified by the Branch Officer/Head of the organizing Department/Unit and the support staff of the Branch/Department will also be entitled for refreshment.
- iii) In case of long meetings, the refreshment may be served twice, which shall also be certified by the Branch Officer/Head of the Department.
- iv) The Vice-Chancellor is competent to sanction the expenditure over and above the limits prescribed as a special case, on merits of each case.

The recommendations of the Committee were placed before the Vice-Chancellor, who has ordered to place the same before the Executive Council for its consideration.