



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC
DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

Proceedings of the meeting of Departmental Committee held on March 17, 2020 at 10:30 a.m.

A meeting of Departmental Committee of Journalism and Mass Communication was held today i.e. March 17, 2020 at 10:30 a.m. The meeting was held in the chairmanship of HOD (JMC).

The Departmental Committee deliberated upon the agenda and decided as under:

1. All faculty members to give Assignments to the students in their respective subjects to be completed during the period till March 31, 2020.

The topic of assignments may be communicated either through e- mail, or whatsapp.

2. Faculty members as Mentors, to interact with their respective Mentees online for academic guidance & consultancy/ academic & personal counselling.
3. Faculty members to choose conveniently their own mode of transmission of e-academic contents/ study materials/ academic links, etc. through Whatsapp Group/ Facebook Group or Page/ E- mail/ University Portal etc.
4. Each faculty member to ensure coverage of syllabus of their respective subjects.
5. Faculty members to advise students, especially International Students, to follow Health & other related advisory related to COVID- 19, strictly. Further, counsel them online not to panic, but to ensure their own safety & to maintain health precaution.
6. All the social media sites related to the Dept. be updated accordingly. Faculty member Sunit Mukherjee to take care of this aspect.
7. Further, the following Teachers will be Teacher Co- ordinators of the respective class whatsapp group(s):
 1. M. Phil/ Ph. D Course Work/ Ph. D Co- ordinator: Prof. Harish Kumar
 2. M. A. (Final) Co- ordinator: Sunit Mukherjee, Asstt. Professor
 3. M. A. (Previous) Co- ordinator: Naveen Kumar, Asstt. Professor
 4. International Students Co- ordinator: Ms. Sumedha Dhani, Asstt. Professor
8. Notably, the Dept. of JMC is already maintaining facebook group- JMC for the dept. students.

Also, three facebook study groups-

Introduction to Mass Media CBCS, Media and Society CBCS Open Elective, and New Media Open Elective- are operational which may be updated by faculty member Sunit Mukherjee.

9. Further, e- mail groups of MA (Previous) & MA (Final) and M. Phil/ Ph. D have been created by Dept. office. Faculty members are advised to utilize e- mail groups for group mailing to the students.
10. All the faculty members to keep in touch with HOD as well as each other on social media/ online platforms for latest updates regarding COVID- 19 fall out management.

Note: Faculty member Ms. Sumedha Dhani, Asstt. Professor did not attend the meeting being unwell as communicated to HOD (JMC).

Sunit Mukherjee
(SUNIT MUKHERJEE)
Asstt. Prof.

[Signature]
(PROF. HARISH KUMAR)
HOD- JMC

[Signature]
(NAVEEN KUMAR)
Asstt. Prof.