MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A state University established under Haryana Act No. 25/1975)
NAAC Accredited 'A+' Grade

GENERAL ADMINSITRATION BRANCH

Dated: 23-6-22

NOTICE FOR INVITING QUOTATIONS OF RATES FOR ANNUAL RATE CONTRACT FOR PHOTOGRAPHY & VIDEOGAPHY WORK FOR 2022-2023.

Sealed quotations of Rates for Annual Rate Contract for Photography & Videography Works for 2022-2023 on the prescribed proforma are invited from the interested firms/contractors through registered/speed post/in person by 18.07.2022 (upto 5:00 pm) The prescribed proforma is also available with this Notice on the University Website. For details, please visit University Website i.e www.mdurohtak.ac.in.

IN-CHARGE (GEN.ADMN)

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A state University established under Haryana Act No. 25/1975)

NAAC Accredited 'A+' Grade

No.GA/GIII/F.14/2022/____

Dated: _____

To

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Sub: Invitation for Quotation of rates for Annual Contract for Photography & Videography – 2022-2023.

The Sealed quotations of rates are invited for Annual Contract for Photography & Videography – 2022-2023 as per details given below:-

Sr. No.	Name of Item:- Coloured Photography			Rates Per photo in Rupees	Extra photo rate (per photo) in Rupees
1.	Size				
	Passport Size	Still Photography Kodak/Fuji/ Matt Paper without Lamination copy color print	10PP size		
	Post Card				
	Size "4x6"				
	Size"5x7"				
	Size"6x8"				
	Size"8x10"				
	Size"10x12"				
	Size"12x15"				
	Size"12x18"				
	Size"16x20"				
	Size "20x24"				
	Size "20x30"				
	Extra Size				
2.	**Album(Radhika/Natraj/Laboratory Make)**				
	36 Post Card 2 Photo Per Page				
	72 Post Card 4 Photo Per Page				
	104 Post Card Photo Album				
	150 Post Card 6 Photo Per Page				
	200Post Card 8 Photo Per Page				
	300Post Card 8 Photo Per Page				
		Photo qty.			
		Size 4x6	36		
			72		
			104		
			150		
			200		
			300		
		Size 5x7	36		
			72		
			104		
			150		
			200		
			300		
			Extra Size		
3.	Digital Photography-Soft Copy				
	Digital Photography I Floopy and CD photo 1-10				
	10-20				
	20-40				
	40-50				
		More than 50 photos/per photo			
4.	Still photography in HD Format-Soft Copy/Per Photo				

Dy. Registrar (Gen. Admn.)
Maharshi Dayanand University,
ROHTAK

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5.	Photo Lamination	Glossy	
		Matt	
		Other	
		Photo frame wooden/per square inch	
		Photo frame (Chinese)/per square inch	
6	Duplicating copy of digital video & VCD / per DVD		
7	Photo in DVD Form/ Per DVD		
8	Video Cassette Charge per day per DVD (L.P format) (Sony, Panasonic) each		
9	Charges of duplicate video Cassette each		
10	Video graphy in HD format in DVD (sony, Panasonic) per DVD		
11	**Digital video making by HD camera 5D marks 3FX,D90,Nikon D700S**		
	Video camera (z five PD 177& NX5 HD)/ per day per unit		
	Extra data CD for Advt. & out door media each		
	Zimi Zip Crain Per day		
	Vedio Camera (Unit for Zimi Zip Crain) with control monitor) Per Day		
	Drone Open video Coverage/per day per unit		
12	**Promotional Documentary Film**		
		Document Film	
		10 minute	
		30 minute	
		1 Hour	
13	Plazma & screen, LED wall		
	42" Plazma / per plasma / per day		
	52" Plazma / per plasma / per day		
	LED Wall (8x15 ft.) (extra size as per market rate) / per LED per day		
14	Conveyance charge extra		

TERMS AND CONDITONS:-

1. Only the firms have GST No./PAN No. can quote their rates.
2. HSN code must be entered in the hard copy while quoting the rates.
3. The quotation must be submitted latest by **18.07.2022** to the Committee on spot. The conditional quotations will not be entertained and are liable to be rejected.
4. The quotation that does not satisfy subject to the specifications, are liable to be rejected summarily. The University shall reserve the right to reject any quotations without assigning reasons.
5. The Price quoted will be applicable to the specifications mentioned" and will remain valid for at least 90days.
6. The minimum payment of photography work for one event and maximum shots in each program will be decided by the Universities Authorities keeping in view of duration of event.
7. The Committee shall reserve the right for negotiation on rates quoted thereafter, if considered necessary.
8. No advance payment will be made. The payment will be made after completion of the assigned work/job.
9. No extra payment/charges will be made.
10. Firm will have to undertake the photography work of University (Deptt./Offices/Branches etc.) on priority basis on placement of order in writing as well as verbal (if emergency so calls).
11. Your firm will have to deposit an amount of Rs.10,000/- in favour of Finance Officer, M.D. University, Rohtak and also to submit an affidavit on non-judicial stamp paper of Rs.100/- for compliance the Terms & Conditions as prescribed by the University.
12. In the event of non-completion of job in time or any complaint against you/firm, the contract can be discontinues at any time and your Security Money of Rs.10,000/- shall also be forfeited.
13. In case of dispute if any, decision of the University authorities will be final and binding upon you in all matters regarding this contract. The jurisdiction of court for any kind of dispute will be at Rohtak.

Dy. Registrar (Gen. Admn.)
Incharge
Maharshi Dayanand University,
ROHTAK